

# U.S. DEPARTMENT OF ENERGY



Portsmouth Infrastructure Support Services  
Pre-Proposal Conference  
Request for Proposal  
89303320REM000072



U.S. DEPARTMENT OF  
**ENERGY**

OFFICE OF  
**ENVIRONMENTAL  
MANAGEMENT**

# Portsmouth Infrastructure Support Services Pre-Proposal Conference Request For Proposal 89303320REM000072

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**Jose Ortiz**

*Contracting Officer*

**Tracey Duncan**

*Infrastructure RFP Lead*

**October 28, 2020**

# Welcome and Purpose

- Pre-Proposal Conference for the U.S. Department of Energy (DOE) Request for Proposal (RFP) 89303320REM000072 for Infrastructure Support Services at the Portsmouth Site in Piketon, Ohio.
- Purpose of the Pre-Proposal Conference and Virtual Tour:
  - Provide information to potential Offerors.
  - Emphasize certain important aspects of the RFP.
  - Visualize physical descriptions included in the Performance Work Statement (PWS).
  - Allow Offerors to gain a better understanding of the Portsmouth Infrastructure Support Services RFP.

## Logistics/Ground Rules

- DOE will not answer any questions during the conference. However, interested parties are encouraged to submit their comments pertaining to the RFP via the e-mail address at [port\\_iss@emcbc.doe.gov](mailto:port_iss@emcbc.doe.gov).
- Questions may be submitted up to the due date of November 4<sup>th</sup> at 5:00 PM eastern.

## Logistics/Ground Rules

- DOE will provide official responses which will be posted to the procurement website at:  
[https://www.emcbc.doe.gov/SEB/port\\_iss](https://www.emcbc.doe.gov/SEB/port_iss)
- Briefing slides and attendee list will be posted on the website.
- The written terms and conditions of the RFP, will govern over any information presented today. Information provided today is at a summary level.

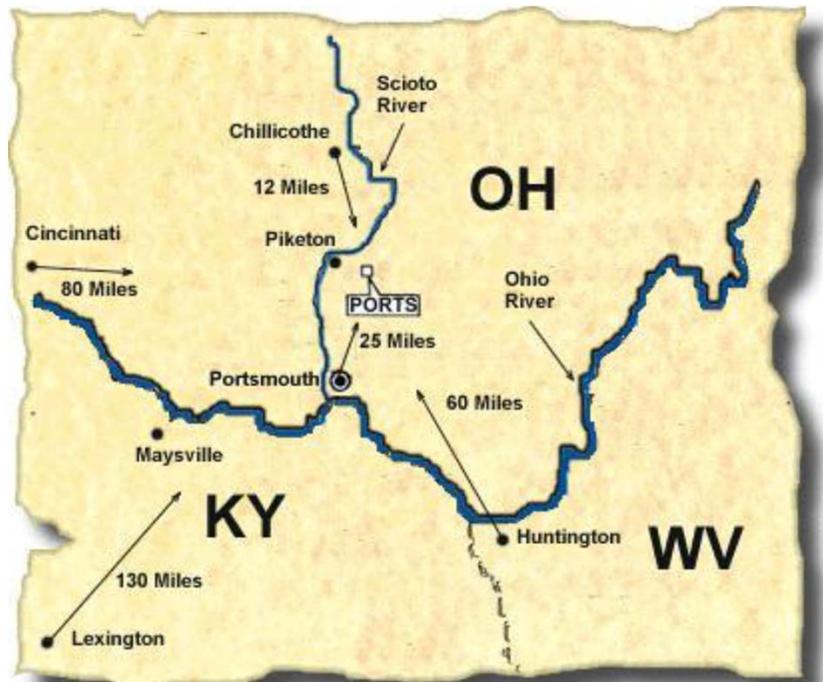
- **Site History and Background, and Technical Topics – *Tracey Duncan, Infrastructure RFP Lead***
  - Site Background
  - DOE Missions
  - Portsmouth Site Interfaces
  - Performance Work Statement
- **Acquisition Specifics – *Jose Ortiz, Contracting Officer***
  - Overview of the Acquisition Process
  - Overview of the RFP

# Site Background and Technical Topics

*Tracey Duncan*

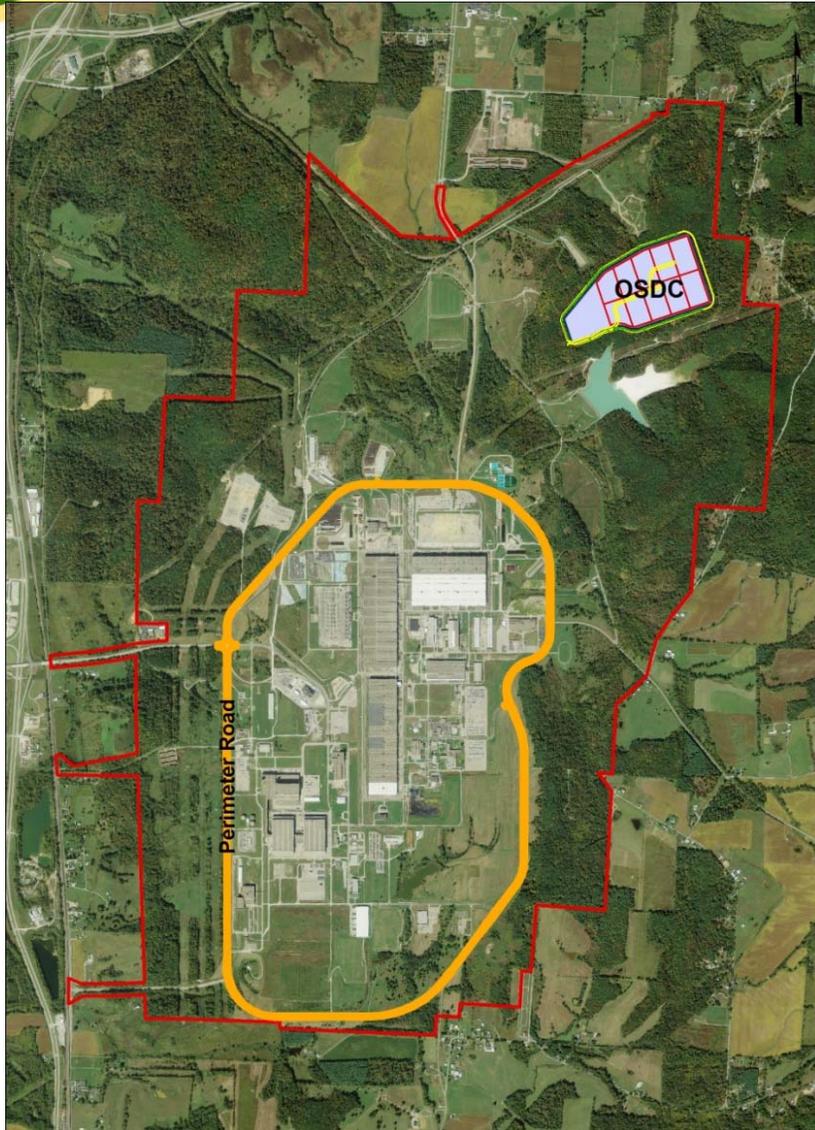
*Portsmouth Infrastructure RFP Lead*

# Portsmouth Site Overview



- 3,773 acres total (similar to Paducah)
- 1,200 acre industrialized area
- Cascade comprised of 3 process buildings (each ~33 acres under roof)
- 24 miles of roads
- 22 miles of rail
- 2,600 miles of piping
- 4,600 miles of wiring
- Self-contained city (fire, police, utilities, etc.)
- During operations, PORTS accounted for 3% of nation's total electricity consumption and more than the output of the Hoover Dam.

# Portsmouth Site Overview



- 3,777-acre federal reservation in rural Pike County.
- Located 75 miles south of Columbus, Ohio
- Largest employer in rural Southern Ohio - 2,400 workers
- 1950s - GDP constructed for purpose of supplying both highly enriched uranium (HEU) and low enriched uranium (LEU) for defense purposes and commercial nuclear fuel sales
- 1989 - USEPA Consent Order and Ohio Consent Decree
- 1991- produced only LEU for commercial power after 1991
- 1992 – EPA Act initiated privatization of DOE’s uranium enrichment enterprises
- 1998 - USEC privatized
- 2001 - USEC ceased GDP enrichment operations
- 2001 - Cold Standby initiated
- 2003 - EM Portsmouth Paducah Project Office established
- 2004 - USEC selects Portsmouth for new enrichment technology and American Centrifuge Plant
- 2004 - DUF6 Construction Start
- 2005 - Cold Shutdown initiated
- 2007 - Approval to proceed with D&D acquisitions
- 2009 - DUF6 Construction Complete
- 2009 - Facility Services Contract Awarded
- 2010 - DUF6 Commenced “Hot” Operations
- 2010 - D&D Contract Awarded
- 2011 – USEC GDP Transition to DOE
- 2012 – Began D&D Activities
- 2015 – Issued the Waste Disposition and D&D RODs
- 2019 – Began OSWDF Construction

# Portsmouth Historical Overview



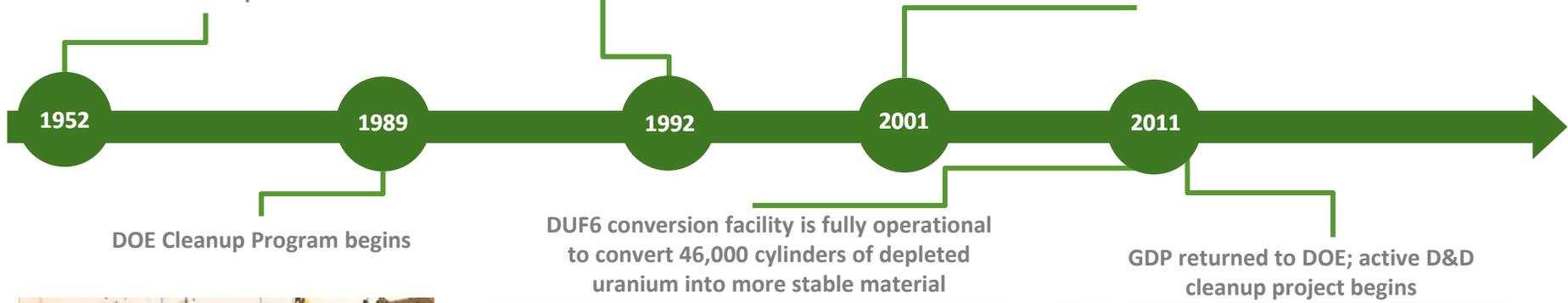
Portsmouth selected as the last of three U.S. uranium enrichment plants for defense



Energy Policy Act of 1992 establishes USEC to take over plant operations



Enrichment ends and plant placed in shutdown



# DOE Missions



## ***Mission Statement:***

The mission of the PPPO is to conduct the safe, secure, compliant, and cost effective environmental legacy cleanup of the Portsmouth and Paducah Sites on behalf of the local communities and the American taxpayer.

## ***Vision Statement:***

Safely Working for a Shared Vision of a Cleaner Tomorrow.

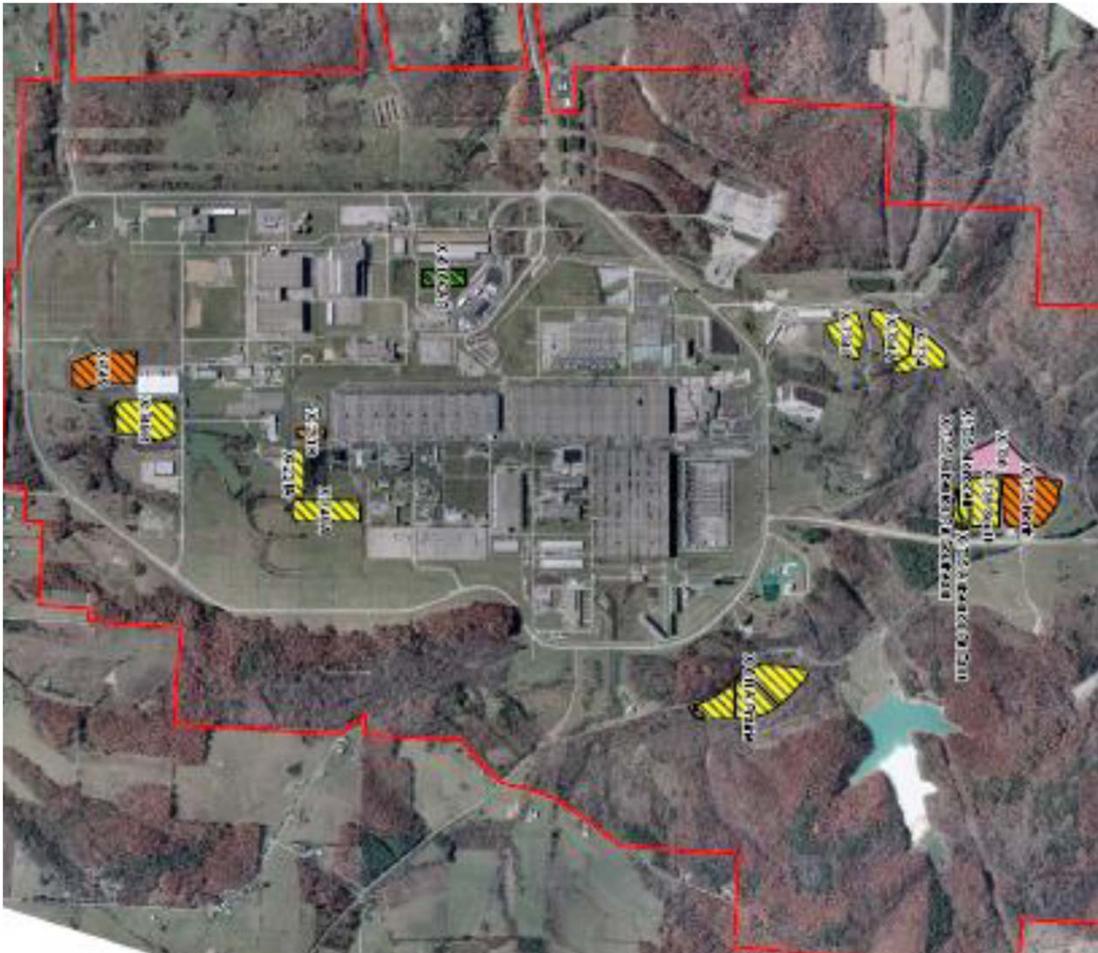
## ***DOE Portsmouth Missions:***

Owner/Landlord  
Environmental Cleanup  
Disposal of Waste  
D&D of Surplus Facilities  
Storage and Conversion of DUF6

**One  
PPPO**

Portsmouth Gaseous Diffusion Plant Site  
Paducah Gaseous Diffusion Plant Site  
Depleted Uranium Hexafluoride Conversion Facility  
Lexington Office

## Landfills and Capped Soil Contamination Areas – Regulated Areas



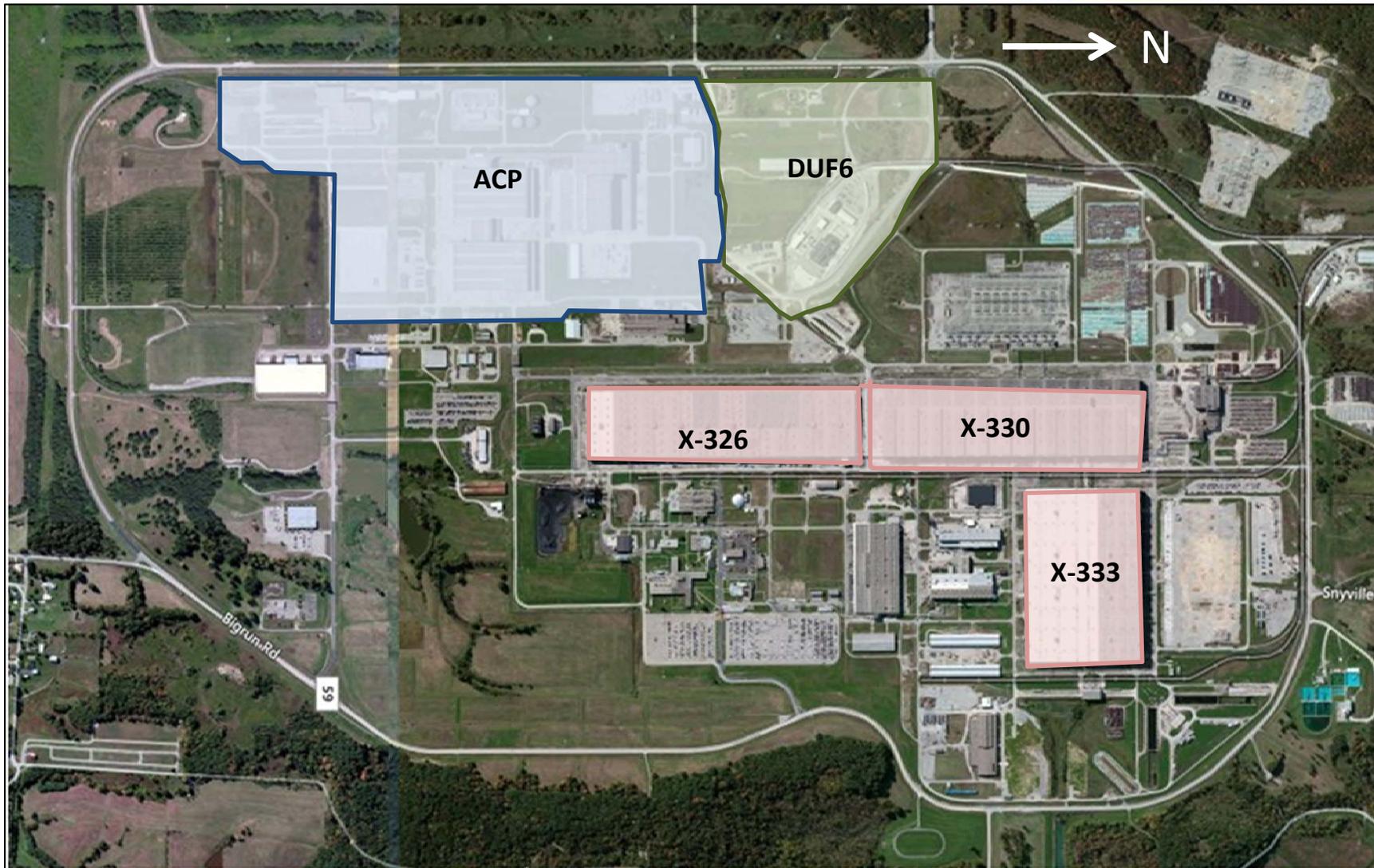
### *Existing capped or closed landfills and capped soil contamination areas:*

- About 94 acres total
- 16 individual sites in 5 general areas

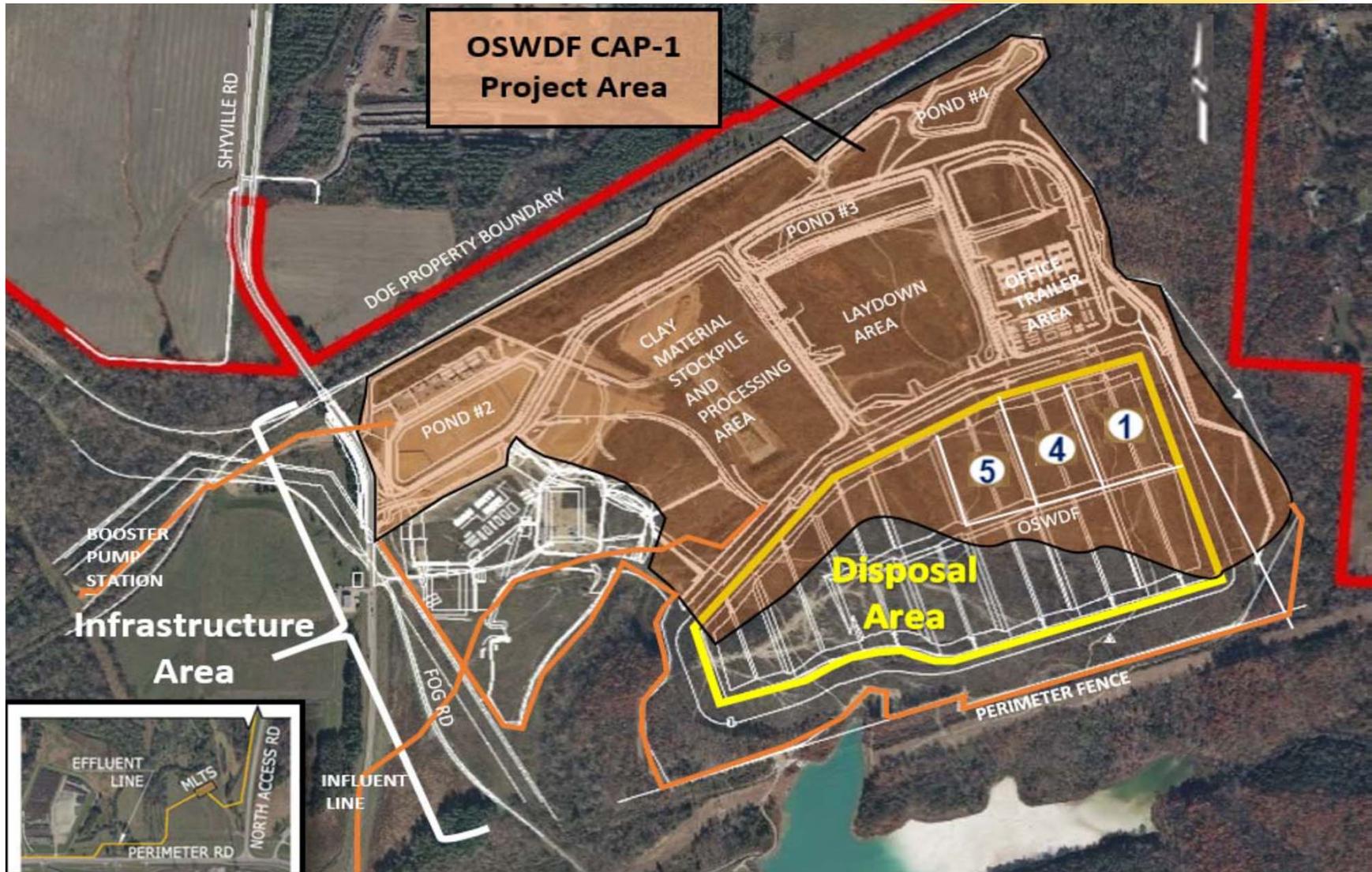
## Five On-Site Groundwater Plumes



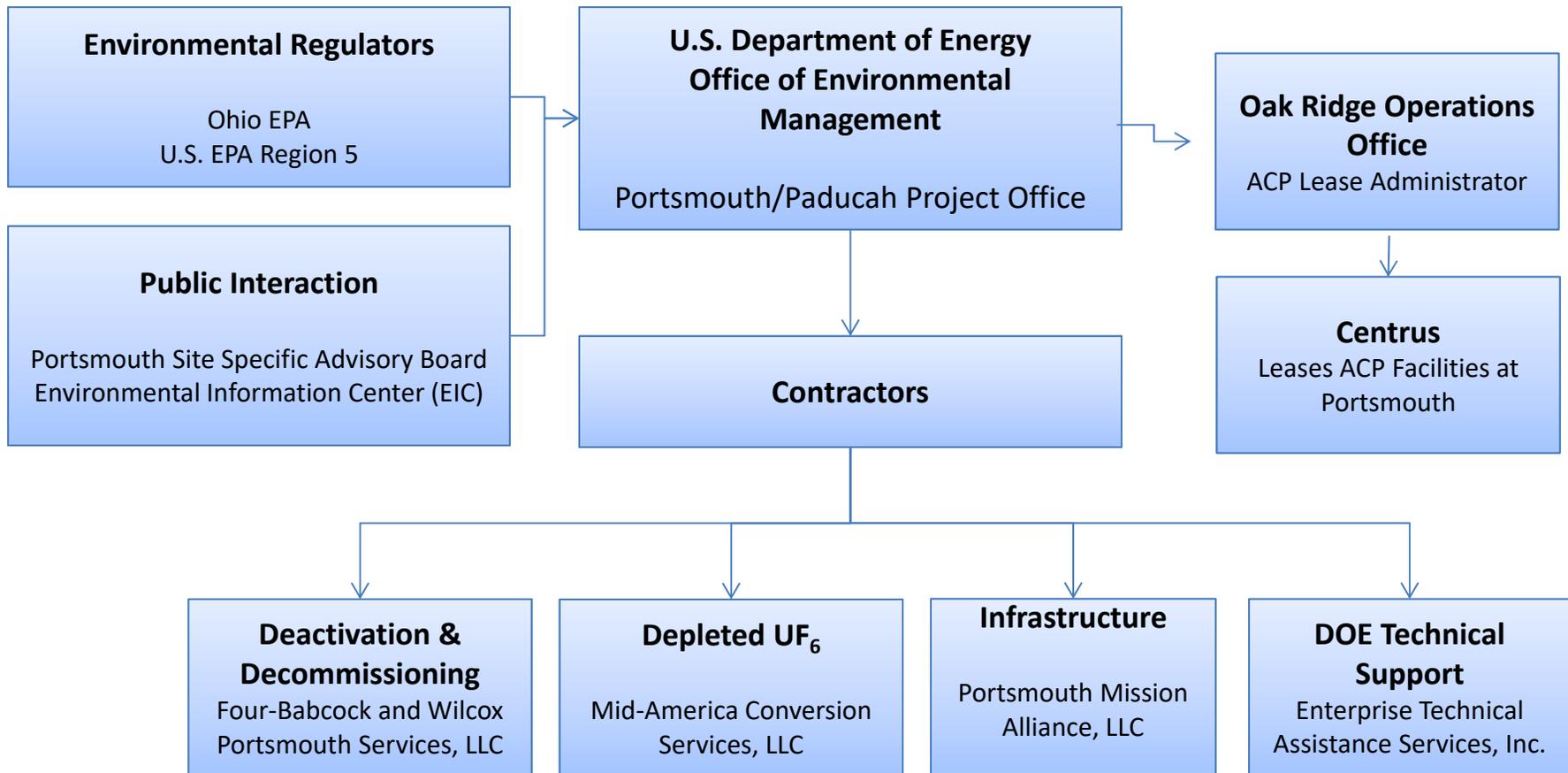
# Portsmouth GDP Footprint



# OSWDF Footprint



# Portsmouth Site Interfaces



- **Consent Decree**
- **U.S. EPA Administrative Consent Order**
  - In February 2016 U.S. EPA proposed termination of this Order.
- **TSCA CA**
  - Established a plan to bring GDPs into full compliance with TSCA 40 CFR 761.
  - U.S. EPA currently negotiating amendment.
- **RCRA Part B Permit**
- **Clean Air Act (Title V Permit)**
- **Clean Water Act (NPDES Permit)**
- **Ohio Director's Final Findings and Orders for Integration**
- **Ohio Director's Final Findings and Orders for Site Treatment Plan**
- **Ohio Director's Final Findings and Orders for Depleted Uranium Hexafluoride**
- **Ohio Director's Final Findings and Orders for D&D**

## Portsmouth

### **FY20 Enacted Budget: \$437M**

- Deactivation, decontamination and decommissioning of site facilities
- Construction/Operation of OSWDF
- Soil/Groundwater Remediation
- Surveillance and Maintenance
- Infrastructure
- Environmental Monitoring
- Waste Management
- Safeguards and Security

Workforce: ~2,400 (including DUF6)

Fluor-BWXT Portsmouth

CPAF/CPFF/IDIQ

Current Contract Value: \$3.8B

Portsmouth Mission Alliance

FFP/CR/IDIQ

Current Contract Value: \$168.5M

P50 Baseline Completion: FY 2038

## Strategic Ten-Year Plan

### **Portsmouth D&D**

- Complete X-326 demolition in FY23.
- Complete X-333 demolition in FY27.
- Complete X-330 deactivation in FY29.

### **Portsmouth OSWDF**

- Complete CAP 1 liners for X-326 debris in FY22.
- Complete construction of three CAP 2 liners for X-333 debris in FY25.
- Complete two liners for X-330 Process Building debris in FY30.
- Complete two liners for BOP debris in FY32.

# PORTSMOUTH PRIORITIES

6 Month Look Ahead · July 2020 - December 2020

## Nuclear Operations

- Restart heel transfer operations
- Initiate NNSA Project for packaging and shipping Z-can containers, 30B cylinders, and P-10 tubes

## OSWDF Activities

- Complete placement of cell 1 protective layer
- Award contracts to initiate rough grading for IMTA haul road
- Complete MLTS equipment installation and hook up

## Soils Excavation

- Complete 5-Unit utility reroute project
- Initiate X-740 Site prep activities

## X-333 Field Deactivation

- Continue converter segmentation
- Complete NDA measurement of compressors
- Complete modifications of the X-343 Facility
- Begin compaction of converter bundles

## X-326 Demolition Activities

- X-326 Demolition CD 2-3 Approval

## X-326 Pre- Demolition Activities

- Complete construction of X-622-1 Water Treatment Facility
- Complete exterior obstruction removal and Water Detention System
- Commission Joint Air Monitoring Systems (DOE/OEPA/ODH)
- Issue Safety Evaluation Report and downgrade building

## Mission progression

- Initiate the X-555 Construction Project
- Haul Road Construction in progress

# PORTSMOUTH TARGETS

January 2020 - March 2021

## X-326 Pre- Demolition Activities

- Complete construction of X-622-1 Water Treatment Facility
- Complete exterior obstruction removal and Water Detention System
- Commission Joint Air Monitoring Systems (DOE/OEPA/ODH)
- Issue Safety Evaluation Report

## OSWDF Operational

- Complete Cell 1 Liner
- Complete placement of protective layer
- Complete construction of ILTS/MLTS
  - Stand-up OSWDF operational organization
- Initiate excavation of Cells 4 and 5
- Initiate site prep activities for CAP #2

## X-326 in Demolition Activities

- Initiate demolition activity with transite removal

## X-333 Field Deactivation Complete

- Continue shell segmentation of 626 converters
- Modify X-343 facility
- Begin compaction of converter bundles

## Mission progression

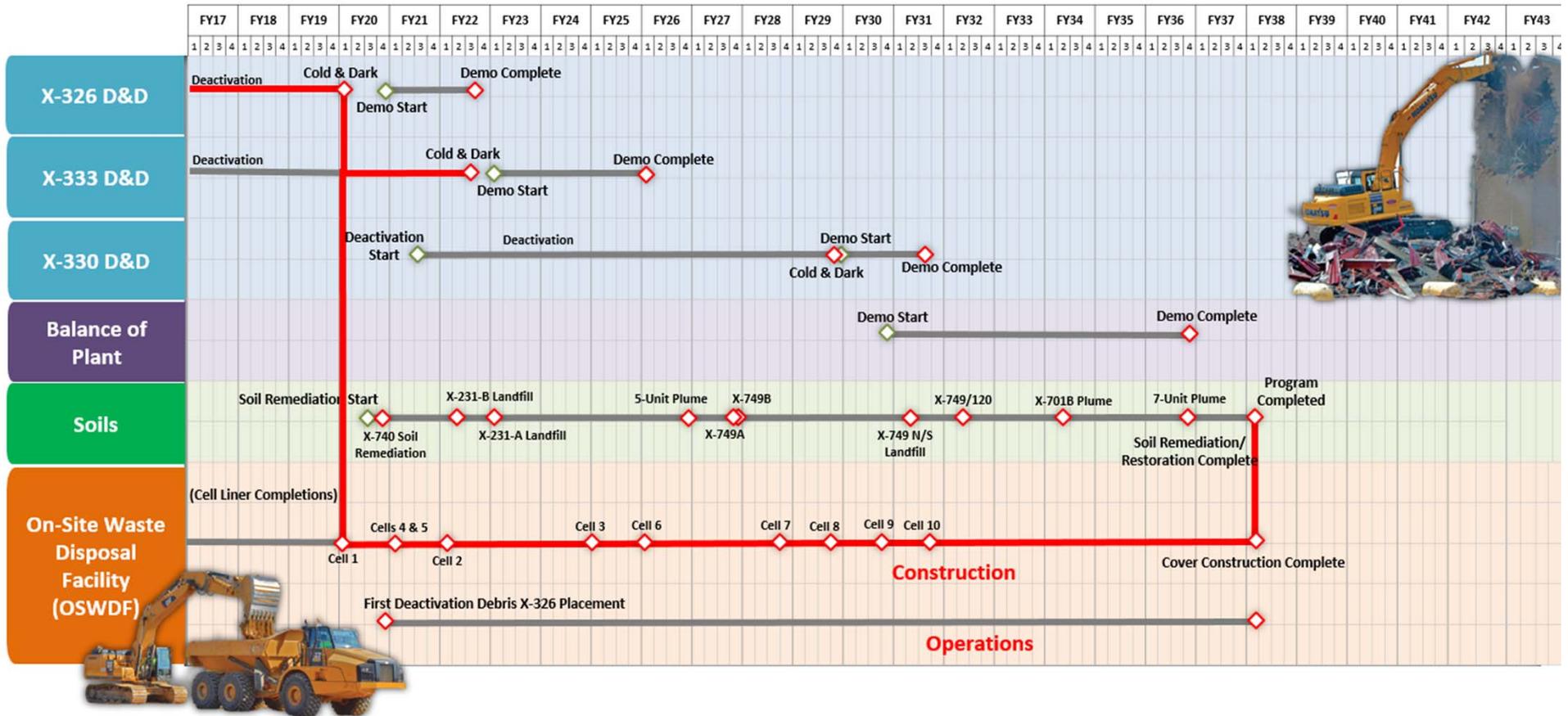
- Complete 5-unit utility reroute project
- Outsource plant lab services

## Footprint Reduction

- Complete transfer of 200-acre Parcel 2

1. X-611 Replacement Alternative to Lime Softening (*unfunded*)
2. X-1000 Roof Repair (*unfunded*)
3. X-734 Erosion and Headwall Repairs (*unfunded*)
4. Fog Road Bridge Replacement (*unfunded*)
5. X-330 Roof Repairs (*unfunded*)
6. High Pressure Fire Water Separation (*unfunded*)
7. Storm Sewer and Culvert Rehabilitation (*unfunded*)
8. X-801 Roof Repair (*unfunded*)
9. X-3000 Roof Repair (*unfunded*)
10. Pond Dredging (*unfunded*)

# Portsmouth Lifecycle Summary Schedule



The PWS includes five sections. Section C.1.0 contains information that is relevant to the entire scope of the Contract. Section C.2.0 contains project management and administration requirements that are relevant to the firm-fixed-price scope of the Contract. Sections C.3.0, C.4.0, and C.5.0 contain the technical information and requirements specific to the firm-fixed-price, cost reimbursement, and Indefinite Delivery/Indefinite Quantity (IDIQ) work, respectively.

- C.1.0 Portsmouth Site Description
- C.2.0 Management and Administration
- C.3.0 Firm-Fixed-Price and Labor Hour Work
- C.4.0 Cost Reimbursement Work
- C.5.0 Task Ordering (IDIQ) Work

## C.1.0 Portsmouth Site Description:

### C.1.1 Background

- Site Description, history, background, and interfaces.

### C.1.2 Goals and Objectives

- Summary of PWS areas.

### C.1.3 Contractor Performance

- Perform infrastructure work in accordance with Federal, State, and local laws and regulations, Executive Orders, DOE Directives, Regulatory Agreements, and Orders.
- Deliverables must be in accordance with Section J-4.

## C.1.0 General Information (continued):

### C.1.4 Technical Documents, Exhibits, and Other Attachments

- To further define requirement and quantities of work within Section C, the Government has provided additional data in Section J, Attachment J-8, Technical Documents, Exhibits, and Other Attachments.
- This data includes inventories, maps, tables, listings, historical workload, and performance standards.

## C.2.0 Management and Administration:

### C.2.1 Administration

- Responsible for general administration, including management of interfaces and operations administration.

### C.2.2 ESH&Q Program

- Responsible for worker safety and health, integrated safety management system, occupational radiation protection program, emergency management, quality assurance, contractor assurance system, issues management, notification and reporting, safety culture, and waste management.

### C.2.3 Engineering

- Engineering support required to perform the PWS.

## C.2.0 Management and Administration (continued):

### C.2.4 Project Management

- Establish, maintain, and use a performance measurement system that accurately records and reports the Contract performance against the requirements of the Contract, aligns with the prices in Section B, and is consistent with DOE requirements.
- No EVMS reporting is required.
- Comply with EM Monthly Project Reporting Requirements.

### C.2.5 Property Management

- Responsible for managing real and personal property.

## C.2.0 Management and Administration (continued):

### C.2.6 Export Control Information (ECI) Program Management

- Implement an ECI Program for the Portsmouth Site, designate a lead and an individual Subject Matter Expert for High Risk Property.

### C.2.7 Support Annual Public and DOE Events

- Host stakeholder meetings
- Prepare briefings and public documents.

## C.3.0 Firm-Fixed-Price Work:

### C.3.1 Contract Transition

- Anticipated transition period of 60 days.
- Key Personnel on site during the transition period.
- Transition Plan submitted to DOE for approval 15 days after the Notice to Proceed.

### C.3.2 Safeguards and Security

- Serve as the Portsmouth Site Contractor Cognizant Security Authority (CCSA) responsible for administering the Safeguards and Security (S&S) program for all DOE personnel, prime contractors, and others having official business on the Portsmouth site.
- Work scope includes programmatic security functions; including S&S program management operations, physical protection activities, information security, personnel security, and the foreign visits assignments program, and access controls management.
- Not responsible for providing protective force or material control and accountability program.

## C.3.0 Firm-Fixed-Price Work (continued):

### C.3.3 Telecommunication and Copiers/Printers

- Maintain telephone and communication systems, voice mail, emergency notification service, and radio systems.
- Provide cell phones for its own needs and to the D&D Contractor
- Provide printing and reproduction services.

### C.3.4 Operations and Management of Assets

C.3.4.1 Property Management Services – Includes relocation services, FIMS management, site planning and sustainability, property disposition, fleet management.

## C.3.0 Firm-Fixed-Price Work (Continued):

### C.3.4.2 Maintenance Management –

General sections also applicable to Sections C.3.4.3 through C.3.4.6.

Computerized Maintenance Management System (CMMS) is required.

#### Level I – Preventative Maintenance (PM)

- Scheduled maintenance to include predictive maintenance, preventative maintenance and scheduled maintenance.
- Unscheduled maintenance – any activity or service required that was not scheduled or planned and cannot foreseeably be scheduled such as corrective maintenance repair.

## C.3.0 Firm-Fixed-Price Work (Continued):

### C.3.4.2 Maintenance Management –

Applicable to Sections C.3.4.3 through C.3.4.6.

#### Level II – Service Orders

- Responsible for Level II service work up to 120 hours and \$2,500 in direct material costs (including subcontracts) per job as part of the basic contract firm-fixed-price.
- Service orders over this threshold may be covered under an IDIQ task order.
- Required to provide capability to receive, process, and track completion of service orders.
- Level II Maintenance Categories/Priorities – Emergency, Urgent, and Routine with defined schedules for response.

## C.3.0 Firm-Fixed-Price Work (Continued):

### C.3.4.3 Maintenance of Buildings, Structures, Installed Equipment, and Furnishings

- Includes maintenance, repair, replacement, and minor construction of buildings and structures, related systems, equipment and furnishings.
- Section J, Attachment J-8 files will specify the responsibility assignments by facility, as well as the characteristics for facilities for surveillance and maintenance.

### C.3.4.4 Paved, Gravel and Earth Roads, and Yards

- Inspection, maintenance, and repair of roadways, surfaced areas, and support facilities.
- Section J, Attachment J-8 files include a listing of roads and bridges and culverts; as well as scaled maps detailing their locations.

## C.3.0 Firm-Fixed-Price Work (Continued):

### C.3.4.5 Erosion, Storm Damage Repair

- Repair soil erosion and response to severe storm damage impacting site operations (excludes ACP leased areas).

## C.3.0 Firm-Fixed-Price Work (Continued):

### C.3.5 Facility Services (Custodial, Snow/Ice Abatement, Pest Control, Mowing)

#### C.3.5.1 Custodial Maintenance and Sanitary Waste Disposition

- Includes custodial/janitorial services, as well as sanitary waste disposition and recycling.
- Section J, Attachment J-8 files will specify the responsibility assignments by facility, as well as a listing of facilities and associated service levels and required cleaning frequencies.

#### C.3.5.2 Grounds Maintenance

- Primarily grass cutting, edging, and grass trimming.
- Performance based specifications (e.g. height requirements) are provided based on mowing zones, and mowing zones are identified in the mowing zone map (Section J, Attachment J-8 file).
- Regulatory requirement affect some mowing and use of pesticides/herbicides.

## C.3.0 Firm-Fixed-Price Work (Continued):

### C.3.5 Facility Services (Continued)

#### C.3.5.3 Snow and Ice Prevention/Removal

- De-icing and anti-icing from facilities to provide secure footing and safe driving conditions.
- Performance based specifications, including maintenance of roads and walkways free and clear of snow and ice within specified time frames and below certain height levels at all times.
- Priorities are set through review and update of the Snow and Ice Removal Plan.

#### C.3.5.4 Pest Control Services

- Pest control activities utilizing integrated pest management techniques for all assigned grounds areas designated in Attachment J-8.

## C.3.0 Firm-Fixed-Price Work (Continued):

### C.3.6 Records Management and Document Control

- Establish and implement a records management program for the Portsmouth Site for managing and processing historical records and newly generated records in all formats. Include disposition of records beyond their retention timeframe.

### C.3.7 Mail Services

- Provide mail services and document pick-up services to DOE and other site contractors.

### C.3.8 Environmental Information Center (EIC) Operations

- Staff the EIC during specified hours, as well as manage and maintain the DOE EIC Online Document Repository.

## C.3.0 Firm-Fixed-Price Work (Continued):

### C.3.9 Training Services

- Provide specified training courses for personnel at the Portsmouth Site. Required training courses and projected training workload is in Attachment J-8.C.3.9.

### C.3.13 Contract Closeout

- Includes all actions necessary to close out the contract.

## C.3.0 Labor Hour Work:

### C.3.11 Energy Employees Occupational Injury Compensation Program Act (EEOICPA)

- Verify the existence of employment histories and availability of records, if any.
- Provide medical records, radiation dose records, and any other records related to or pertinent to the condition or case for any individual.
- The schedule of fully burdened labor rates for EEOICPA activities under Section C.3.11 is located in Section B, Table B.3(3).

## C.3.0 Labor Hour Work:

### C.3.12 Cyber Security, Computing, and Information Technology (IT)

- Maintain the computing infrastructure capabilities at the Portsmouth Site.
- Work scope includes Information Technology (IT) infrastructure, cyber security, and IT support and services.
- Provide help desk and remote access support.
- Implement Cyber requirements (install software, manage servers) to meet the programmatic Cyber requirements.
- The schedule of fully burdened labor rates for Cyber and IT activities under Section C.3.12 is located in Section B, Table B.3(4).

## C.4.0 Cost Reimbursement Work:

Unless specifically included in PWS Section C.4.0, all Contract requirements are included in the firm-fixed-price, labor hour, or IDIQ CLINs. The cost reimbursement CLIN includes the following specific cost reimbursement items. No direct labor costs, indirect costs, or fee shall be paid in addition to cost reimbursement items included in PWS Section C.4.0.

- C.4.1 Benefit Plans (Pension Funding Payments, East Tennessee Technology Park Pension Plan for Grandfathered Employees and Retiree Medical Grandfathered) – Salaried/United Steelworkers
- C.4.2 Replacement of Government Furnished Property (in accordance with FAR 52.245-1, “Government Property”) – Attachment J-3
- C.4.3 Interagency Fleet Management System Vehicles
- C.4.4 Software Licenses (As identified in Attachment J-8.C.3.12.1)
- C.4.5 Lease (Pay for Costs for EIC)
- C.4.6 Mobile Equipment Maintenance (Service to the D&D Contractor)

## C.5.0 IDIQ Work:

- Contract requirements that cannot be defined or quantified in sufficient detail or frequency, or which are beyond the scope of a service order.
- IDIQ work will be ordered by the Government under Task Orders issued pursuant to the Section H clause entitled, “Task Ordering Procedure.”
- A proposal will be required from the Contractor in accordance with the Section H clause.
- IDIQ Task Orders may be either firm-fixed-price or cost reimbursement.
- The period of performance and performance requirements will be specified under each Task Order.

## Section J, J-8 Attachments – Technical Documents, Exhibits, and Other Attachments:

- Complete J-8 Attachments are provided in the RFP.
- These attachments provide specific details related to the operations and maintenance requirements of the PWS.

J-8 Attachments include:

## Management and Administration

- Minimum Labor Qualifications of Personnel
- Listing of Facilities Responsibility Matrix
- Summary of Additional Government Furnished Property
- Security Services Workload History
- Automated Access Control System Listing and Security Alarm Monitoring Systems

## Telecommunications

- Information Technology Service Matrix
- Communications System Description

J-8 Attachments include (Cont.):

## Operations and Management of Assets

- Fleet Vehicles
- Characteristics of Buildings/Structures for Surveillance and Maintenance Performed by the Contractor
- Maintenance Requirements for Buildings, Structures, Installed Equipment, System(s) and Components
- Fences and Wire Cages Listing/Description
- Fencing Figures
- Listing of Roads
- PORTS Site Map
- Listing of Bridges
- Map Detailing Bridge Locations
- Culverts

J-8 Attachments include (Cont.):

## Facility Services

- Listing of Facilities and Service Level (Janitorial)
- Service Level Frequency Description
- Grounds Performance Level Standard
- Mowing Map
- Air and Well Monitoring Locations Map

## Records Management

- Records Management Program Description
- Selected NARA Requirements

## Training Services

- Training Courses and Estimated Workload

J-8 Attachments include (Cont.):

## Cyber Security, Computing, and IT

- Minimum Labor Qualifications for Labor Hour CLINs
- Information Technology System Application Inventory & Workload History

## Cost Reimbursement Work

- Inventory of D&D Contractor Mobile Equipment

# Acquisition Specifics

*Jose Ortiz, Contracting Officer*

# Acquisition Process

- This procurement for Portsmouth Infrastructure Support Services will be conducted as a 100% set-aside for small businesses under North American Industry Classification System (NAICS) Code 561210, Facilities Support Services. The size standard for NAICS Code 561210 is \$41.5M.
- DOE will only accept proposals from small businesses that do not exceed the small business size standard of \$41.5M under NAICS code 561210, Facilities Support Services, at the time proposals are due.
- Evaluation and award of the contract will be conducted in accordance with source selection procedures in FAR Part 15.3.

# Acquisition Process

- The RFP was issued on October 13, 2020.
  - Interested parties are encouraged to submit questions and comments on the Final RFP in writing for DOE response to email address: [port\\_iss@emcbc.doe.gov](mailto:port_iss@emcbc.doe.gov)
  - Questions must be submitted no later than 04:00 pm EST on November 4, 2020.
  - DOE will provide official responses which will be posted to the procurement website at: [https://www.emcbc.doe.gov/SEB/port\\_iss](https://www.emcbc.doe.gov/SEB/port_iss)
  - Proposals are due at or before 4:00 PM EST on December 1, 2020.
  - Section L, L.9(c) and L.17 provide requirements for date, time, and place offer are due.
- Intention to Bid/Propose
  - Potential Offerors are requested to submit the name, address and phone number of its firm or organization and any subcontractors to [port\\_iss@emcbc.doe.gov](mailto:port_iss@emcbc.doe.gov) no later than 25 calendar days prior to RFP due date (November 5, 2020).

# Acquisition Process

- The proposal shall consist of three physically separate volumes:
  - Volume I – Offer and Other Documents
  - Volume II – Technical and Management Proposal
  - Volume III – Price Proposal
- Minimum Proposal Acceptance Period will be 365 days after due date for receipt of proposals.
- Per Section M, M.1(d) and M.2, the Government intends to award a contract without discussions to the Offeror submitting the proposal determined to represent the best value—the proposal most advantageous to the Government, price and other factors considered.

- Sections A – J of the Final RFP will become the resultant contract.
  - Section A consists of Standard Form 33, which must be signed by an authorized representative of the Contractor as part of the proposal.
  - Becomes a fully-executed contract when the SF 33 is signed by the Government within the Minimum Proposal Acceptance Period (365 days).
- Section K will be incorporated by reference into the contract.
- Sections L and M contain the proposal preparation instructions and the basis for evaluation and award.

## RFP Overview – Section B

- 60-day transition period, 34-month base period and one two-year option period. Closeout is included in the base period of performance, or if option exercised, in the two-year option period.
- Contract contains Firm-Fixed-Price (FFP), Labor Hour (LH), Cost Reimbursement (CR), and IDIQ Contract Line Items (CLINs). The contract pricing is structured into 14 CLINs. The transition period is covered by CLIN 0001 and contract closeout is covered by CLIN 0002. The base period is covered by CLINs 0101, 0201, 0301, 0303, 0401, and 0501. The option period is covered by CLINs 0102, 0202, 0302, 0304, 0402, 0502.

Period	Firm-Fixed-Price (Operations)	Firm-Fixed-Price (Security)	Labor Hour (EEOICPA)	Labor Hour (Cyber/IT)	Cost Reimbursement	IDIQ
Transition Period	0001					
Base Period	0101	0201	0301	0303	0401	0501
Option Period	0102	0202	0302	0304	0402	0502
Closeout	0002					

## RFP Overview – Section B

### Firm-Fixed-Price CLINs:

- Operations CLINs [PWS Elements C.2.1, C.2.2, C.2.3, C.2.4, C.2.5, C.2.6, C.2.7 C.3.1, C.3.3, C.3.4, C.3.5, C.3.6, C.3.7, C.3.8, C.3.9, and C.3.13]

CLIN	Period	Quantity	Unit of Measure	Total Firm-Fixed-Price
0001	Transition (C.3.1)	2	Months	[\$Offeror Fill-in]
0101	Base Period	34	Months	[\$Offeror Fill-in]
0102	Option Period	24	Months	[\$Offeror Fill-in]
0002	Closeout (C.3.13)	1	Lump Sum	[\$Offeror Fill-in]

- Security CLINs [PWS Elements C.3.2]

CLIN	Period	Quantity	Unit of Measure	Total Firm-Fixed-Price
0201	Base Period	34	Months	[\$Offeror Fill-in]
0202	Option Period	24	Months	[\$Offeror Fill-in]

# RFP Overview – Section B

## Labor Hour CLINs:

- EEOICPA CLINs [PWS Element C.3.11]

Schedule of Fully Burdened Labor Rates Year 1 (CLIN 0301)						
Labor Categories	Total DPLH	Prime Estimated DPLH	Subcontractor DPLH	Prime Fully Burdened Hourly Rate	Subcontractor Fully Burdened Hourly Rate	Extended Price
EEOICPA Records Technician	3,000	[Offeror-Fill-In]	[Offeror-Fill-In]	[\$Offeror-Fill-In]	[\$Offeror-Fill-In]	[\$Offeror-Fill-In]
EEOICPA Derivative Classifier	1,000	[Offeror-Fill-In]	[Offeror-Fill-In]	[\$Offeror-Fill-In]	[\$Offeror-Fill-In]	[\$Offeror-Fill-In]
<b>TOTAL</b>	<b>4,000</b>	[Offeror-Fill-In]	[Offeror-Fill-In]			[\$Offeror-Fill-In]

Schedule of Fully Burdened Labor Rates Year 2 (CLIN 0301)						
Labor Categories	Total DPLH	Prime Estimated DPLH	Subcontractor DPLH	Prime Fully Burdened Hourly Rate	Subcontractor Fully Burdened Hourly Rate	Extended Price
EEOICPA Records Technician	3,000	[Offeror-Fill-In]	[Offeror-Fill-In]	[\$Offeror-Fill-In]	[\$Offeror-Fill-In]	[\$Offeror-Fill-In]
EEOICPA Derivative Classifier	1,000	[Offeror-Fill-In]	[Offeror-Fill-In]	[\$Offeror-Fill-In]	[\$Offeror-Fill-In]	[\$Offeror-Fill-In]
<b>TOTAL</b>	<b>4,000</b>	[Offeror-Fill-In]	[Offeror-Fill-In]			[\$Offeror-Fill-In]

Schedule of Fully Burdened Labor Rates Year 3 (CLIN 0301)						
Labor Categories	Total DPLH	Prime Estimated DPLH	Subcontractor DPLH	Prime Fully Burdened Hourly Rate	Subcontractor Fully Burdened Hourly Rate	Extended Price
EEOICPA Records Technician	3,000	[Offeror-Fill-In]	[Offeror-Fill-In]	[\$Offeror-Fill-In]	[\$Offeror-Fill-In]	[\$Offeror-Fill-In]
EEOICPA Derivative Classifier	1,000	[Offeror-Fill-In]	[Offeror-Fill-In]	[\$Offeror-Fill-In]	[\$Offeror-Fill-In]	[\$Offeror-Fill-In]
<b>TOTAL</b>	<b>4,000</b>	[Offeror-Fill-In]	[Offeror-Fill-In]			[\$Offeror-Fill-In]

# RFP Overview – Section B

## Labor Hour CLINs:

- EEOICPA CLINs (continued)

Schedule of Fully Burdened Labor Rates Year 4 (CLIN 0302)						
Labor Categories	Total DPLH	Prime Estimated DPLH	Subcontractor DPLH	Prime Fully Burdened Hourly Rate	Subcontractor Fully Burdened Hourly Rate	Extended Price
EEOICPA Records Technician	3,000	[Offeror-Fill-In]	[Offeror-Fill-In]	[\$Offeror-Fill-In]	[\$Offeror-Fill-In]	[\$Offeror-Fill-In]
EEOICPA Derivative Classifier	1,000	[Offeror-Fill-In]	[Offeror-Fill-In]	[\$Offeror-Fill-In]	[\$Offeror-Fill-In]	[\$Offeror-Fill-In]
<b>TOTAL</b>	<b>4,000</b>	[Offeror-Fill-In]	[Offeror-Fill-In]			[\$Offeror-Fill-In]

Schedule of Fully Burdened Labor Rates Year 5 (CLIN 0302)						
Labor Categories	Total DPLH	Prime Estimated DPLH	Subcontractor DPLH	Prime Fully Burdened Hourly Rate	Subcontractor Fully Burdened Hourly Rate	Extended Price
EEOICPA Records Technician	3,000	[Offeror-Fill-In]	[Offeror-Fill-In]	[\$Offeror-Fill-In]	[\$Offeror-Fill-In]	[\$Offeror-Fill-In]
EEOICPA Derivative Classifier	1,000	[Offeror-Fill-In]	[Offeror-Fill-In]	[\$Offeror-Fill-In]	[\$Offeror-Fill-In]	[\$Offeror-Fill-In]
<b>TOTAL</b>	<b>4,000</b>	[Offeror-Fill-In]	[Offeror-Fill-In]			[\$Offeror-Fill-In]

# RFP Overview – Section B

## Labor Hour CLINs:

- Cyber and IT CLINs [PWS Element C.3.12]

Schedule of Fully Burdened Labor Rates Year 1 (CLIN 0303)						
Labor Categories	Total DPLH	Prime Estimated DPLH	Subcontractor DPLH	Prime Fully Burdened Hourly Rate	Subcontractor Fully Burdened Hourly Rate	Extended Price
IT Manager	1,500	[Offeror-Fill-In]	[Offeror-Fill-In]	[\$Offeror-Fill-In]	[\$Offeror-Fill-In]	[\$Offeror-Fill-In]
Database Administrator	6,000	[Offeror-Fill-In]	[Offeror-Fill-In]	[\$Offeror-Fill-In]	[\$Offeror-Fill-In]	[\$Offeror-Fill-In]
Application Developer	1,500	[Offeror-Fill-In]	[Offeror-Fill-In]	[\$Offeror-Fill-In]	[\$Offeror-Fill-In]	[\$Offeror-Fill-In]
Senior System Administrator	1,500	[Offeror-Fill-In]	[Offeror-Fill-In]	[\$Offeror-Fill-In]	[\$Offeror-Fill-In]	[\$Offeror-Fill-In]
System Administrator	6,000	[Offeror-Fill-In]	[Offeror-Fill-In]	[\$Offeror-Fill-In]	[\$Offeror-Fill-In]	[\$Offeror-Fill-In]
End User Support Specialist	9,000	[Offeror-Fill-In]	[Offeror-Fill-In]	[\$Offeror-Fill-In]	[\$Offeror-Fill-In]	[\$Offeror-Fill-In]
IT Project Manager	3,000	[Offeror-Fill-In]	[Offeror-Fill-In]	[\$Offeror-Fill-In]	[\$Offeror-Fill-In]	[\$Offeror-Fill-In]
Senior Network Administrator	1,500	[Offeror-Fill-In]	[Offeror-Fill-In]	[\$Offeror-Fill-In]	[\$Offeror-Fill-In]	[\$Offeror-Fill-In]
Electronic Mechanics	10,500	[Offeror-Fill-In]	[Offeror-Fill-In]	[\$Offeror-Fill-In]	[\$Offeror-Fill-In]	[\$Offeror-Fill-In]
<b>Total</b>	<b>40,500</b>	[Offeror-Fill-In]	[Offeror-Fill-In]			[\$Offeror-Fill-In]

# RFP Overview – Section B

## Labor Hour CLINs:

- Cyber and IT CLINs (continued)

Schedule of Fully Burdened Labor Rates Year 2 (CLIN 0303)						
Labor Categories	Total DPLH	Prime Estimated DPLH	Subcontractor DPLH	Prime Fully Burdened Hourly Rate	Subcontractor Fully Burdened Hourly Rate	Extended Price
IT Manager	1,800	[Offeror-Fill-In]	[Offeror-Fill-In]	[\$Offeror-Fill-In]	[\$Offeror-Fill-In]	[\$Offeror-Fill-In]
Database Administrator	7,200	[Offeror-Fill-In]	[Offeror-Fill-In]	[\$Offeror-Fill-In]	[\$Offeror-Fill-In]	[\$Offeror-Fill-In]
Application Developer	1,800	[Offeror-Fill-In]	[Offeror-Fill-In]	[\$Offeror-Fill-In]	[\$Offeror-Fill-In]	[\$Offeror-Fill-In]
Senior System Administrator	1,800	[Offeror-Fill-In]	[Offeror-Fill-In]	[\$Offeror-Fill-In]	[\$Offeror-Fill-In]	[\$Offeror-Fill-In]
System Administrator	7,200	[Offeror-Fill-In]	[Offeror-Fill-In]	[\$Offeror-Fill-In]	[\$Offeror-Fill-In]	[\$Offeror-Fill-In]
End User Support Specialist	10,800	[Offeror-Fill-In]	[Offeror-Fill-In]	[\$Offeror-Fill-In]	[\$Offeror-Fill-In]	[\$Offeror-Fill-In]
IT Project Manager	3,600	[Offeror-Fill-In]	[Offeror-Fill-In]	[\$Offeror-Fill-In]	[\$Offeror-Fill-In]	[\$Offeror-Fill-In]
Senior Network Administrator	1,800	[Offeror-Fill-In]	[Offeror-Fill-In]	[\$Offeror-Fill-In]	[\$Offeror-Fill-In]	[\$Offeror-Fill-In]
Electronic Mechanics	12,600	[Offeror-Fill-In]	[Offeror-Fill-In]	[\$Offeror-Fill-In]	[\$Offeror-Fill-In]	[\$Offeror-Fill-In]
<b>Total</b>	<b>48,600</b>	[Offeror-Fill-In]	[Offeror-Fill-In]			[\$Offeror-Fill-In]

# RFP Overview – Section B

## Labor Hour CLINs:

- Cyber and IT CLINs (continued)

Schedule of Fully Burdened Labor Rates Year 3 (CLIN 0303)						
Labor Categories	Total DPLH	Prime Estimated DPLH	Subcontractor DPLH	Prime Fully Burdened Hourly Rate	Subcontractor Fully Burdened Hourly Rate	Extended Price
IT Manager	1,800	[Offeror-Fill-In]	[Offeror-Fill-In]	[\$Offeror-Fill-In]	[\$Offeror-Fill-In]	[\$Offeror-Fill-In]
Database Administrator	7,200	[Offeror-Fill-In]	[Offeror-Fill-In]	[\$Offeror-Fill-In]	[\$Offeror-Fill-In]	[\$Offeror-Fill-In]
Application Developer	1,800	[Offeror-Fill-In]	[Offeror-Fill-In]	[\$Offeror-Fill-In]	[\$Offeror-Fill-In]	[\$Offeror-Fill-In]
Senior System Administrator	1,800	[Offeror-Fill-In]	[Offeror-Fill-In]	[\$Offeror-Fill-In]	[\$Offeror-Fill-In]	[\$Offeror-Fill-In]
System Administrator	7,200	[Offeror-Fill-In]	[Offeror-Fill-In]	[\$Offeror-Fill-In]	[\$Offeror-Fill-In]	[\$Offeror-Fill-In]
End User Support Specialist	10,800	[Offeror-Fill-In]	[Offeror-Fill-In]	[\$Offeror-Fill-In]	[\$Offeror-Fill-In]	[\$Offeror-Fill-In]
IT Project Manager	3,600	[Offeror-Fill-In]	[Offeror-Fill-In]	[\$Offeror-Fill-In]	[\$Offeror-Fill-In]	[\$Offeror-Fill-In]
Senior Network Administrator	1,800	[Offeror-Fill-In]	[Offeror-Fill-In]	[\$Offeror-Fill-In]	[\$Offeror-Fill-In]	[\$Offeror-Fill-In]
Electronic Mechanics	12,600	[Offeror-Fill-In]	[Offeror-Fill-In]	[\$Offeror-Fill-In]	[\$Offeror-Fill-In]	[\$Offeror-Fill-In]
<b>Total</b>	<b>48,600</b>	[Offeror-Fill-In]	[Offeror-Fill-In]			[\$Offeror-Fill-In]

# RFP Overview – Section B

## Labor Hour CLINs:

- Cyber and IT CLINs (continued)

Schedule of Fully Burdened Labor Rates Year 4 (CLIN 0304)						
Labor Categories	Total DPLH	Prime Estimated DPLH	Subcontractor DPLH	Prime Fully Burdened Hourly Rate	Subcontractor Fully Burdened Hourly Rate	Extended Price
IT Manager	1,800	[Offeror-Fill-In]	[Offeror-Fill-In]	[\$Offeror-Fill-In]	[\$Offeror-Fill-In]	[\$Offeror-Fill-In]
Database Administrator	7,200	[Offeror-Fill-In]	[Offeror-Fill-In]	[\$Offeror-Fill-In]	[\$Offeror-Fill-In]	[\$Offeror-Fill-In]
Application Developer	1,800	[Offeror-Fill-In]	[Offeror-Fill-In]	[\$Offeror-Fill-In]	[\$Offeror-Fill-In]	[\$Offeror-Fill-In]
Senior System Administrator	1,800	[Offeror-Fill-In]	[Offeror-Fill-In]	[\$Offeror-Fill-In]	[\$Offeror-Fill-In]	[\$Offeror-Fill-In]
System Administrator	7,200	[Offeror-Fill-In]	[Offeror-Fill-In]	[\$Offeror-Fill-In]	[\$Offeror-Fill-In]	[\$Offeror-Fill-In]
End User Support Specialist	10,800	[Offeror-Fill-In]	[Offeror-Fill-In]	[\$Offeror-Fill-In]	[\$Offeror-Fill-In]	[\$Offeror-Fill-In]
IT Project Manager	3,600	[Offeror-Fill-In]	[Offeror-Fill-In]	[\$Offeror-Fill-In]	[\$Offeror-Fill-In]	[\$Offeror-Fill-In]
Senior Network Administrator	1,800	[Offeror-Fill-In]	[Offeror-Fill-In]	[\$Offeror-Fill-In]	[\$Offeror-Fill-In]	[\$Offeror-Fill-In]
Electronic Mechanics	12,600	[Offeror-Fill-In]	[Offeror-Fill-In]	[\$Offeror-Fill-In]	[\$Offeror-Fill-In]	[\$Offeror-Fill-In]
<b>Total</b>	<b>48,600</b>	[Offeror-Fill-In]	[Offeror-Fill-In]			[\$Offeror-Fill-In]

# RFP Overview – Section B

## Labor Hour CLINs:

- Cyber and IT CLINs (continued)

Schedule of Fully Burdened Labor Rates Year 5 (CLIN 0304)						
Labor Categories	Total DPLH	Prime Estimated DPLH	Subcontractor DPLH	Prime Fully Burdened Hourly Rate	Subcontractor Fully Burdened Hourly Rate	Extended Price
IT Manager	1,800	[Offeror-Fill-In]	[Offeror-Fill-In]	[\$Offeror-Fill-In]	[\$Offeror-Fill-In]	[\$Offeror-Fill-In]
Database Administrator	7,200	[Offeror-Fill-In]	[Offeror-Fill-In]	[\$Offeror-Fill-In]	[\$Offeror-Fill-In]	[\$Offeror-Fill-In]
Application Developer	1,800	[Offeror-Fill-In]	[Offeror-Fill-In]	[\$Offeror-Fill-In]	[\$Offeror-Fill-In]	[\$Offeror-Fill-In]
Senior System Administrator	1,800	[Offeror-Fill-In]	[Offeror-Fill-In]	[\$Offeror-Fill-In]	[\$Offeror-Fill-In]	[\$Offeror-Fill-In]
System Administrator	7,200	[Offeror-Fill-In]	[Offeror-Fill-In]	[\$Offeror-Fill-In]	[\$Offeror-Fill-In]	[\$Offeror-Fill-In]
End User Support Specialist	10,800	[Offeror-Fill-In]	[Offeror-Fill-In]	[\$Offeror-Fill-In]	[\$Offeror-Fill-In]	[\$Offeror-Fill-In]
IT Project Manager	3,600	[Offeror-Fill-In]	[Offeror-Fill-In]	[\$Offeror-Fill-In]	[\$Offeror-Fill-In]	[\$Offeror-Fill-In]
Senior Network Administrator	1,800	[Offeror-Fill-In]	[Offeror-Fill-In]	[\$Offeror-Fill-In]	[\$Offeror-Fill-In]	[\$Offeror-Fill-In]
Electronic Mechanics	12,600	[Offeror-Fill-In]	[Offeror-Fill-In]	[\$Offeror-Fill-In]	[\$Offeror-Fill-In]	[\$Offeror-Fill-In]
<b>Total</b>	<b>48,600</b>	[Offeror-Fill-In]	[Offeror-Fill-In]			[\$Offeror-Fill-In]

## Cost Reimbursement CLINs:

CLIN	Period	Estimated Cost
0401	Base Period	\$15,000,000
0402	Option Period	\$10,000,000

No fee associated with cost reimbursement CLINs.

## IDIQ CLINs:

CLIN	Period
0501	Base Period
0502	Option Period

The Government may issue firm-fixed-price and/or cost reimbursement Task Orders depending on the nature of the requirement for the delivery of work.

The minimum ordering guarantee for the IDIQ CLINs is \$10,000. The maximum cumulative quantity of supplies or services the Government will acquire under the IDIQ CLINs is \$40,000,000.

### Task Orders to be Issued Under the IDIQ CLIN:

- The IDIQ CLIN captures requirements which cannot be defined or quantified in sufficient detail or frequency to be included in the firm fixed-price CLIN, or which are beyond the scope of a service call (as defined in paragraph C.3.4.2).
- IDIQ task order work may include, but is not limited to, the task listings, descriptions, and related requirements per the established IDIQ rates (see Attachment L-8). If IDIQ task orders require additional positions and/or tasks, the Government and the Contractor may negotiate the additional associated rates or other pricing structure based on the scope of work.
- IDIQ work will be ordered by the Government under Task Orders issued pursuant to the Section H clause entitled “Task Ordering Procedure.” The period of performance will be specified in each order. Performance standards for IDIQ work will be the same as those in PWS Section C.2.0, C.3.0, and C.4.0 where applicable, unless otherwise stated.

## RFP Overview – Section B

Fixed Unit Rates for Scope Items to be used for IDIQ Task Orders:

Examples – CLIN 0501 (See Attachment L-8 for complete list.)

Description	Description Extended	Estimated Quantity	Unit of Issue	Unit Price	Extended Price
Unit Priced Labor Work- Davis Bacon Act Wage Labor (DBA)	Performance of indefinite quantity unit-priced labor to perform LEVEL II work in excess of the limit of liability; or specific maintenance, repair, and alteration work that cannot be identified in sufficient detail to be included under the firm fixed portion of the contract. Task order completion times will be specified on each task order.	7,000	LH	\$ -	\$ -
Unit Priced Labor Work- Collective Bargaining Agreement Wage Labor (CBA)	Performance of indefinite quantity unit-priced labor to perform LEVEL II work in excess of the limit of liability; or specific maintenance, repair, and alteration work that cannot be identified in sufficient detail to be included under the firm fixed portion of the contract. Task order completion times will be specified on each task order.	15,000	LH	\$ -	\$ -
Office Moves	The Contractor shall provide all labor and materials to relocate personnel on-site within and among assigned facilities.	20	EA	\$ -	\$ -
Special Event Custodial Services	The Contractor shall provide all labor and materials to provide custodial services for one-time cleaning services in support of special events.	10,000	SF	\$ -	\$ -
Engineering Support	Provide additional engineering support services, which may include, but are not limited to, site excavation/penetration permits, drafting services, and general engineering support.	10,000	LH	\$ -	\$ -

The extended price total is part of the \$40,000,000 cumulative IDIQ ceiling. These are established fixed-unit rates that may be used to complete IDIQ scopes of work. Fixed Unit prices will be established upon contract award in Section J, Attachment J-10 (currently Reserved)

## Fixed-Price Inspection of Services Clause (FAR 52.246-4):

### Inspection and Acceptance

- The Contractor shall provide and maintain an acceptable inspection system.
- The Government has the right to inspect and test all services.
- If any services do not conform with Contract requirements, the Government may require re-performance at no increase in Contract price. When defects in services cannot be corrected by re-performance, the Government may—
  - (1) Require the Contractor take necessary action to ensure future performance conforms to contract requirements; and
  - (2) Reduce the contract price to reflect the reduced value of the services performed.
- The Government's Quality Assurance Surveillance Plan (QASP) is included in the Final RFP as an attachment under Section J, Attachment J-11.

## Deliveries or Performance:

### Transition Period

- The Contract transition period will be a 60 day period of time from the date of the Notice to Proceed (NTP) to the date that the Contractor assumes full responsibility for the Contract.

### Contract Term

- The base period of performance for the work specified in Section C, PWS, of this Contract is 34 months.
- The contract includes one 24-month option period that may be exercised unilaterally in accordance with FAR 52.217-9, “Option to Extend the Term of the Contract.”

The following Contractor Human Resource Management (CHRM) clauses are included in the RFP:

H.3 Definitions

H.4 Workforce Transition and Employee Hiring Preferences

H.5 Employee Compensation: Pay and Benefits

H.6 Workforce Transition and Benefits Transition: Plans and Timeframes

H.7 Post Contract Responsibilities for Pension & Other Benefit Plans for Which DOE Reimburses Cost

H.8 Labor Relations

H.9 Workforce Restructuring

H.10 Labor Standards

H.11 Workers Compensation Insurance

H.27 Insurance Requirement

H.45 Agreement Regarding Workplace Substance Abuse Programs at DOE Sites

### H.17/C.2.2 Work Stoppage and Shutdown Authorization:

- Imminent Health and Safety Hazard is a given condition or situation which, if not immediately corrected, could result in a serious injury or death, including exposure to radiation and toxic/hazardous chemicals.
- Work Stoppage and/or Shutdown: Facility line management, operators, health and safety personnel, or other individuals shall immediately take actions to eliminate or mitigate the hazard. Stop work authority applies to the shutdown of an operation, activity, or job.
- Section I clauses DEAR 952.223-72 and DEAR 970.5223-1: The Government may stop work in the event of a non-compliance with applicable ES&H requirements and/or non-compliance with radiation protection and nuclear criticality safety standards. The Contractor shall not be entitled to an equitable adjustment in connection with any work stoppage ordered in accordance with these clauses.

### H.41/L.13 Key Personnel:

- The Key Personnel for this Contract include at a minimum the Program Manager and the Security Manager.
- The Offeror may propose up to two additional Key Personnel that the Offeror considers critical to the overall performance of the Contract.
- Letters of commitment for a period of not less than two years (including the transition period) are required for each proposed Key Personnel (Section L, Attachment L-2). This period of time is commensurate with the transition period and the base period of performance.
- Contract price reductions (\$50,000 for the Project Manager and \$25,000 for all other Key Personnel) for changes to Key Personnel within two years of being placed in the position, notwithstanding approval by the CO.

### H.46 Task Ordering Procedure:

- The CO may issue firm-fixed-price and/or cost reimbursement task orders under the IDIQ CLINs. The CO will provide the Contractor with a Request for Task Proposal (RTP).
- The Contractor shall submit a task order proposal in accordance with the RTP and FAR Part 15.
- Contractor proposals in response to an RTP may be supported by estimating guides (such as R.S. Means) as the basis to propose the labor categories (if proposed categories are not already established), estimated number of labor hours required, or the material requirements and prices to the extent practicable.
- Proposals will be reviewed by DOE, and discussions/negotiations will take place as necessary.

## Representations, Certifications, and Other Statements of Offerors:

- In accordance with subsection (f) under Section L.10 DOE-L-2002 Proposal Preparation Instructions, Volume I — Offerors shall complete and submit all of the fill-in information provided in Section K.
- Failure to comply with Section L.10(f) (or any other Section L Instruction) may result in a proposal being eliminated from consideration if the Government determines that the Offeror did not substantially and materially comply with proposal preparation instructions.

## Volume I – Offer and Other Documents

- Cover Letter
- Signed Standard Form (SF) 33
- Section B through J of the Contract shall not be submitted, except for any required fill-in information. For example:
  - Section B.3, *Contract Pricing*
  - Section G.5, *Defective or Improper Invoices*, and G.6, *Contractor’s Program Manager*
  - Section H.14, *Responsible Corporate Official and Corporate Board of Directors*
  - Section H.28, *Representations, Certifications, and Other Statements of the Offeror*
  - Section H.32, *Designation and Consent of Teaming Subcontracts*
  - Section H.42, *Key Personnel*
  - Section I.80, *Hazardous Material Identification and Material Safety Data*
  - Section I.109, *Rights to Proposal Data*
- Representations, Certifications, and Other Statements of the Contractor (Section K)
- Organizational Conflicts of Interest Disclosure, including fully executed Section K.7, *Organizational Conflicts of Interest* and any necessary statements required by the provision
- Information related to Joint Ventures and/or LLCs and/or Any Other Teaming Arrangement
- If applicable — Attachment L-7 Performance Guarantee Agreement

## Volume II – Technical Proposal (25 page limit)

### Factor 1, Technical Approach

- Approach to transition activities, including the process and planned activities for conducting a safe, orderly transition; minimizing impacts on continuity of operations; identifying key issues that may arise during transition and resolutions; and planned interactions with DOE, the incumbent Contractor, incumbent employees, and other site contractors.
- Approach to achieve the following PWS elements: C.2.2 Environment, Safety, Health, and Quality (ESH&Q) Program; C.2.4 Project Management; C.3.2 Safeguards and Security (S&S) and C.3.12 Cyber Security, Computing, and Information Technology (IT).
- Understanding and approach to the following Contractor Human Resource Management activities: Management of a workforce, including Union represented and non-represented labor (see Section H.4 – H.10).

## Volume II – Technical Proposal (continued)

### Factor 2, Key Personnel and Organization (5 page limit)

- Propose Key Personnel positions that the Offeror considers essential to the successful accomplishment of the work. Must propose at a minimum the Program Manager and the Security Manager. May propose up to two additional other key personnel that the Offeror considers critical to the overall performance of the contract.
  - Attachment L-1, Resume Format (not to exceed four pages).
  - Attachment L-2, Letter of Commitment.
  - Attachment L-1 and Attachment L-2 not included in page limitation.
- Organization: Provide a detailed staffing plan that demonstrates ability to obtain, retain, and maintain the adequate numbers of qualified personnel to safely and effectively perform all elements of the PWS.
  - Include an organizational breakdown structure to accomplish the PWS and the benefits of its use of subcontracting or teaming arrangements (if any). Describe approach to the variability in workload and work surges; and describe understanding of and approach to interfacing with other site contractors, service providers, and site-wide programs providing integrated safety management and an effective safety culture.

## Volume II – Technical Proposal (continued)

### Factor 3, Past Performance

- Completed Attachment L-3, Past Performance Reference Information Form for three contracts or projects for the Offeror and all members of a teaming arrangement.
  - Performed or completed within 5 years from original solicitation issuance date
- Completed Attachment L-3, Past Performance Reference Information Form for two contracts or projects for each proposed Teaming Subcontractor.
  - Performed or completed within 5 years from original solicitation issuance date
- Forward Attachment L-4, Past Performance Letter and Questionnaire, to the appropriate point of contact for each contract or project cited on an Attachment L-3 form not performed as a prime contractor for DOE EM.
- Completed Attachment L-5, List of Contracts Terminated for Default or Convenience.
- Completed Attachment L-6, List of DOE Contracts
- Completed Past Performance Consent Statement, Provision L.14(j)

## Volume III – Price Proposal

Offerors shall propose a price for each Section B CLIN and complete all Section L, Price Proposal Worksheets (Attachment L-8).

- SUGGESTED: Before pricing Section B, complete Section L, Attachment L-8, Price Proposal Worksheets.
- Attachment L-8 contains multiple worksheets which must be completed.
- The completed Price Proposal Worksheets shall be submitted as part of Volume III in hard copy and electronic format.

## Volume III – Price Proposal (continued)

- The estimated costs for the cost reimbursement Section B CLINs are provided by DOE.
- The total price of the IDIQ CLINs shall not be entered into Section B, but will be included as a component of the total evaluated price per Section M. Unit pricing for the IDIQ CLINs will be utilized for the pricing of IDIQ task orders (firm-fixed-price and/or cost reimbursement).
- Offerors shall demonstrate adequate financial capability, as well as an adequate accounting system.

## Basis for Contract Award

The Government intends to make a contract award to the responsible Contractor whose proposal is responsive to the RFP and determined to be the best value to the Government.

## Overall Relative Importance of Evaluation Factors– Technical Factors

The technical proposals will be adjectivally rated using information submitted by the Offerors on the three technical evaluation factors below.

Factor (1) – Technical Approach

Factor (2) – Key Personnel and Organization

Factor (3) – Past Performance

Factors (1) Technical Approach and (2) Key Personnel and Organization are equal in importance and are each significantly more important than Factor (3), Past Performance.

## Overall Relative Importance of Evaluation Criteria - Price

- The technical evaluation factors, when combined, are significantly more important than the evaluated price.
- The Offeror's price proposal will not be point scored or adjectivally rated, but will be evaluated to assess price reasonableness and completeness.
- The Government will evaluate price based on the total proposed price, including the base period and option period included in Section B.
- The total evaluated price will be equal to the total proposed price for Firm-Fixed-Price and Labor Hour CLINs, the DOE-provided cost for the Cost Reimbursement CLINs (Section B) and the total price of the IDIQ CLINs (Section B) for the base period and option period.

## Questions or Comments?

- Thank you for attending!
- Questions or comments may submitted today via the procurement e-mail address at [port\\_iss@emcbc.doe.gov](mailto:port_iss@emcbc.doe.gov).
- Questions may also be submitted no later than 04:00 pm EST on November 4, 2020.
- DOE will provide official responses which will be posted via an amendment to the solicitation and to the procurement website at: [https://www.emcbc.doe.gov/SEB/port\\_iss](https://www.emcbc.doe.gov/SEB/port_iss)