



## Department of Energy

**Environmental Management  
Consolidated Business Center  
550 Main Street, Room 7-010  
Cincinnati, Ohio 45202  
(513) 246-0500**

October 13, 2020

To: Interested Small Business Contractors

### **FINAL REQUEST FOR PROPOSAL NO. 89303320REM000072 FOR PORTSMOUTH INFRASTRUCTURE SUPPORT SERVICES**

This letter hereby serves as the official notice to prospective contractors that the Department of Energy (DOE) is releasing the Final Request for Proposal (RFP) No. 89303320REM000072 for the Portsmouth Infrastructure Support Services (Port ISS) procurement through its Environmental Management Consolidated Business Center (EMCBC). The date set for Receipt of Proposals is **December 1, 2020**. The Final RFP can be found on the EMCBC acquisition web site at [https://www.emcbc.doe.gov/seb/port\\_iss/](https://www.emcbc.doe.gov/seb/port_iss/). Any questions pertaining to the Final RFP should be submitted in writing to [PORT\\_ISS@emcbc.doe.gov](mailto:PORT_ISS@emcbc.doe.gov) by 4:00 PM Eastern Time on **October 20, 2020**. DOE will post any amendments issued to the Final RFP, responses to questions, and other official communications from the Contracting Officer on the EMCBC acquisition web site. Prospective contractors are encouraged to conduct a thorough review of the Final RFP and submit any questions pertaining to the Final RFP as early as possible, but no later than the date and time shown above to allow for adequate response time to all questions submitted.

A Pre-Proposal Conference and Site Tour will be held by DOE at a later determined date. Registration information and instructions regarding the Pre-Proposal Conference and Site Tour will be posted to the EMCBC acquisition web site.

### **NOTICE**

The Final RFP posted on the EMCBC acquisition web site specifies all of the requirements for the Portsmouth ISS procurement. Any information contained in this cover letter shall not be construed as being part of the Final RFP. Prospective contractors shall prepare their proposals based solely on the requirements specified in the Final RFP and in any accompanying amendments, if issued.

In order to further the Government's policy of maximizing electronic commerce, electronic media will be the primary method of communication regarding this procurement. The Final RFP, any amendments issued, responses to questions received from prospective contractors, and other official communications from the Government will be posted on the EMCBC acquisition web

site. Prospective contractors shall be responsible for reviewing the acquisition web site regularly for information, notices, and updates regarding the Final RFP.

The Government intends to answer any questions pertaining to the Final RFP as thoroughly and efficiently as possible. DOE EMCBC looks forward to receiving your proposals in response to the Final RFP.

Sincerely,

Jose E. Ortiz Delgado  Digitally signed by  
Jose E. Ortiz Delgado  
Date: 2020.10.13  
13:14:55 -04'00'

Jose E. Ortiz Delgado  
Contracting Officer

ENC.