



P. O. Box 368, Piketon, OH 45661

DOE Contract DE-EM0004062
PMA-ESH&Q-19-174
November 19, 2019

Mr. Bryan Davis, Contracting Officer
U.S. Department of Energy
Portsmouth/Paducah Project Office
P.O. Box 700
Piketon, OH 45661

U.S. Department of Energy (DOE) Contract No. DE-EM0004062: Del. 139; C.3.9.2 – Training Schedule

Dear Mr. Davis:

Please find attached the Portsmouth Mission Alliance, LLC (PMA) Contract Deliverable No. 139, Training Schedule.

If you have any questions, please contact Dave Davis, Training Manager, at (740) 897-2728.

Sincerely,

A handwritten signature in black ink, appearing to read "DAD", is written over a light blue horizontal line.

Damon A. Detillion
Project Manager
Portsmouth Mission Alliance, LLC

DAD:DD:ps

Attachment:

c: Adam Bradley, RSI
Jeff Bettinger, DOE/PPPO
Joel Bradburne, DOE/PPPO
Noah Lawson, DOE/PPPO
Robert Swett, DOE/PPPO
Matt Vick, DOE/PPPO
Brent Clark, PMA
Cara Clark, RSI
Dave Davis, PMA
Eric Miller, RSI
Mark Miller, PMA
Amanda Napier, PMA
Angie Remington, PMA
Rachel Stroth, PMA
File – ETS Support
File – RMDC

COURSE CONTENT AND SCHEDULE

MODULE #	COURSE NAME	Purpose/Objective	AUDIENCE	DELIVERY	HRS.	EVALUATION	REQUAL	SCHEDULE
21221	PPPO GET	Successful completion of this module allows for unescorted access under General Employee Training (GET) at the Portsmouth/Paducah DOE sites.	Request or require unescorted access to the Limited Area (LA)/Property Protection Area (PPA) as required	CBT	4	Online Exam	2 Years	Online module accessed at: https://tfe-learn.com/pls/learn/learn.login?org=93
Number Changes Annually	PPPO Annual Security Refresher	Successful completion of the module is intended for all cleared and uncleared DOE employees, contractors, and subcontractors at the Portsmouth Site, Paducah Site, and Lexington Office to remind individuals of their safeguards and security responsibilities, promote continuing awareness of required security practices and to help individuals maintain an appreciation for the need to protect our country's national security interests. (Course # changes annually to reflect the current year's Annual Refresher)	All cleared and uncleared employees, contractors, and subcontractors.	CBT	1	Online Confirmation	1 Year	Online module accessed at: https://tfe-learn.com/pls/learn/learn.login?org=93
29989	Annual Cyber Security Training	Upon successful completion of this module, users will be provided information of IT resources that are managed by then Infrastructure Supports Services (ISS) contractor at the Portsmouth DOE site.	Individuals who have computer access.	CBT	1	Online Exam	1 Year	Online module accessed at: https://tfe-learn.com/pls/learn/learn.login?org=93
80125	Unclassified Foreign National Visits and Assignments	Successful completion of the module will allow the employee to identify host responsibilities which will include requesting an Unclassified Foreign National Visit or Assignment and the processing in a sensitive nature to the property protection area or limited area.	ISS and D&D employees and subcontractors.	CBT	1	Online Exam	None	Online module accessed at: https://tfe-learn.com/pls/learn/learn.login?org=93

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MODULE #	COURSE NAME	Purpose/Objective	AUDIENCE	DELIVERY	HRS.	EVALUATION	REQUAL	SCHEDULE
19938	Unclassified Control Information	Upon completion of this module you will be familiar with requirements for protecting and controlling unclassified controlled information (UCI).	Are an individual with or without a clearance who may have access to Unclassified Controlled Information, e.g. persons who generate sensitive documents, store sensitive documents, work in areas where sensitive documents may be present that they may have casual access, etc. In summary, all who work in the PPA or LA. This module includes all forms of Unclassified Controlled Information including OUO, UCNI, ECI, Personal Privacy, Proprietary, etc.	CBT	0.5	Online Exam	1 Year	Online module accessed at: https://tfe-learn.com/pls/learn/learn.login?org=93
80110	Active Shooter	The objective of this briefing is to increase your awareness and improve your chance of surviving an active shooter event.	ISS and D&D employees and subcontractors.	CBT	1	Online Exam	1 Year	Online module accessed at: https://tfe-learn.com/pls/learn/learn.login?org=93
6033	Classified Matter	To provide comprehensive Classified Matter Protection and Control (CMPC) training to personnel requiring "Full Access" to classified information or matter.	A person who has a clearance and who has custody of classified matter (e.g., issued a key or combination to a secure repository).	CBT	1	Online Exam	1 Year	Online module accessed at: https://tfe-learn.com/pls/learn/learn.login?org=93
80295	DOE User Awareness & Cyber Security Presentation	The purpose of this training is to remediate individuals who have had problems in the cyber security realm to give them an understanding of cyber issues and procedures.	ISS and/or D&D employee or subcontractor who do not follow requirements of Cyber Security.	Live	1	Written Exam	None	2 times a month

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MODULE #	COURSE NAME	Purpose/Objective	AUDIENCE	DELIVERY	HRS.	EVALUATION	REQUAL	SCHEDULE
80015	Initial Security Briefing	The purpose of this module is to Inform individuals of their security responsibilities, promote continuing awareness of good security practices, and address site-specific requirements.	A new hire, a transferee from another site, or an employee who has been off site for more than 6 months.	CBT	1	Online Exam	None	Online module accessed at: https://tfe-learn.com/pls/learn/learn.login?org=93
80016	Comprehensive Security Briefing	The Comprehensive Security Briefing is required when an employee is granted a "L" or "Q" clearance. It must be completed before individuals are granted access to classified information or matter, or Special Nuclear Material (SNM). This module informs the individual of their safeguards and security responsibilities, reporting requirements, addresses site-specific security requirements, and promotes continuing awareness of good security practices.	Someone newly receiving a security clearance, a transferee from another site that maintains a security clearance, or a cleared employee who has been off site for more than 6 months.	CBT	1	Online Exam	None	Online module accessed at: https://tfe-learn.com/pls/learn/learn.login?org=93
80096	Radworker Site Specific (Initial)	Upon completion of this module, along with core academic and practical factors training, the student will be prepared to work safely in a radiological area by identifying and using methods to ensure individual radiation exposures are maintained As Low As Reasonably Achievable (ALARA) in accordance with PORTS procedures.	Require unescorted access to Radiological Buffer Areas, Radiation Areas, Radioactive Material Areas and Radioactive Material Storage Areas. -AND- Do Not meet the requirements from Radiological Worker II.	Live	10	Written Exam	None	12 times a year
23528	Radworker Site Specific (Refresher)	Upon completion of this module, along with core academic and practical factors training, the student will be prepared to work safely in a radiological area by identifying and using methods to ensure individual radiation exposures are maintained As Low As Reasonably Achievable (ALARA) in accordance with PORTS procedures.	Require unescorted access to Radiological Buffer Areas, Radiation Areas, Radioactive Material Areas and Radioactive Material Storage Areas. -AND- Do Not meet the requirements from Radiological Worker II.	CBT	2	Online Exam	2 Years	Online module accessed at: https://tfe-learn.com/pls/learn/learn.login?org=93

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MODULE #	COURSE NAME	Purpose/Objective	AUDIENCE	DELIVERY	HRS.	EVALUATION	REQUAL	SCHEDULE
80095	Radworker Academics (Initial)	Given various radiological concepts, the participant will be able to define the fundamentals of radiation, radioactive material, and radioactive contamination in accordance with the approved lesson materials.	Require unescorted access to Radiological Buffer Areas, Radiation Areas, Radioactive Material Areas and Radioactive Material Storage Areas. -AND- Do Not meet the requirements from Radiological Worker II.	Live	10	Written Exam	None	12 times a year
4348	Radworker Academics (Refresher)	Given various radiological concepts, the participant will be able to define the fundamentals of radiation, radioactive material, and radioactive contamination in accordance with the approved lesson materials.	Require unescorted access to Radiological Buffer Areas, Radiation Areas, Radioactive Material Areas and Radioactive Material Storage Areas. -AND- Do Not meet the requirements from Radiological Worker II.	CBT	2	Online Exam	2 Years	Online module accessed at: https://tfe-learn.com/pls/learn/learn.login?org=93
80097	Radworker II Practicals (Initial)	Given a Radiological Work Permit (RWP), a simulated radiological area, and the necessary materials and tools, students will DEMONSTRATE the ability to safely perform work using ALARA and contamination control techniques in accordance with Radiological Control procedures.	Require unescorted access to High Radiation / Very High Radiation Areas, Contamination / High Contamination, Radiological Buffer Areas for contamination or Contamination Control Zones, and Airborne Radioactivity Areas. - OR- Require access to areas and perform work where there is potential for radiation and contamination exposure.	Live	2	Practical Evaluation	None	12 times a year

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MODULE #	COURSE NAME	Purpose/Objective	AUDIENCE	DELIVERY	HRS.	EVALUATION	REQUAL	SCHEDULE
23548	Radworker II Practicals (Refresher)	Given a Radiological Work Permit (RWP), a simulated radiological area, and the necessary materials and tools, students will DEMONSTRATE the ability to safely perform work using ALARA and contamination control techniques in accordance with Radiological Control procedures.	Require unescorted access to High Radiation / Very High Radiation Areas, Contamination / High Contamination, Radiological Buffer Areas for contamination or Contamination Control Zones, and Airborne Radioactivity Areas. - OR- Require access to areas and perform work where there is potential for radiation and contamination exposure.	Live	1	Practical Evaluation	2 Years	By the hour as needed
80023	First Aid/CPR/AED Training	The Basic Medic First Aid/CPR/AED program helps participants recognize and respond appropriately to cardiac, breathing and first aid emergencies. The courses in this program teach skills that participants need to know to give immediate care to a suddenly injured or ill person until more advanced medical personnel arrive and take over. This course does include First Aid/CPR/AED for Adults and child/infant.	All personnel that want to engage in performing First Aid / CPR / AED / medic activities, or whose job requires this qualification (e.g., response personnel or electricians).	Live	8	Practical Evaluation	2 years	1 time a month
80027	First Aid / CPR / AED Refresher	The Basic Medic First Aid/CPR/AED program helps participants recognize and respond appropriately to cardiac, breathing and first aid emergencies. The courses in this program teach skills that participants need to know to give immediate care to a suddenly injured or ill person until more advanced medical personnel arrive and take over. This course does not include child/infant.	All personnel that want to engage in performing First Aid / CPR / AED / medic activities, or whose job requires an annual requalification.	Live	4	Practical Evaluation	1 Year	3 times a month

COURSE CONTENT AND SCHEDULE

MODULE #	COURSE NAME	Purpose/Objective	AUDIENCE	DELIVERY	HRS.	EVALUATION	REQUAL	SCHEDULE
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80615	Radiological Worker II Practical Prerequisite (Initial)	Upon completion of this module, along with core academics and site specific, and given a Radiological Work Permit (RWP), a simulated radiological area, and the necessary materials and tools, students will DEMONSTRATE the ability to safely perform work using ALARA and contamination control techniques in accordance with Radiological Control procedures.	Require unescorted access to High Radiation / Very High Radiation Areas, Contamination / High Contamination, Radiological Buffer Areas for contamination or Contamination Control Zones, and Airborne Radioactivity Areas. - OR- Require access to areas and perform work where there is potential for radiation and contamination exposure.	CR	5	Written Exam	None	12 times a year
80616	Radiological Worker II Practical Prerequisite (Refresher)	Upon completion of this module, along with core academics and site specific, and given a Radiological Work Permit (RWP), a simulated radiological area, and the necessary materials and tools, students will DEMONSTRATE the ability to safely perform work using ALARA and contamination control techniques in accordance with Radiological Control procedures.	Require unescorted access to High Radiation / Very High Radiation Areas, Contamination / High Contamination, Radiological Buffer Areas for contamination or Contamination Control Zones, and Airborne Radioactivity Areas. - OR- Require access to areas and perform work where there is potential for radiation and contamination exposure.	CBT	2	Online Exam	2 years	Online module accessed at: https://tfe-learn.com/pls/learn/learn.login?org=93

To request training for site access requirements, additional classroom and practical training, please contact Training.

All CBT (Computer Based Training) courses are available through internet access <https://tfe-learn.com/pls/learn/learn.login?org=93>

For Classroom availability contact Training.

Additional scheduling is available weekly on an AS NEEDED basis.

NOTE: 40 hour HAZWOPER Training Course and 8 hour annual refresher is provided by others and is not the responsibility of the Contractor. PMA Training organization is responsible for scheduling Hazwoper courses.

"*Format Key:

CBT Computer based interactive training that is accessible through the internet

Live is a course taught by an Instructor