

Department of Energy
Oak Ridge Reservation Cleanup Contract (ORRCC) Draft Solicitation No.
89303319REM000047

Pre-Solicitation Conference and One-on-One Registration Information

The Department of Energy (DOE) Office of Environmental Management will conduct a pre-solicitation conference and one-on-one sessions for the Oak Ridge Reservation Cleanup Contract (ORRCC) procurement. These activities are for informational purposes only. DOE has scheduled these activities to be held virtually on September 8-10, and if necessary, September 11, 2020. Registration is limited to four (4) representatives (with individual email logins) per entity/community partner for the pre-solicitation conference and six (6) representatives (with individual email logins) per entity/community partner for the one-on-one sessions. No recording, copying, or transcription devices will be allowed by attendees.

Note that a site tour is not being conducted at this time. However, if conditions allow at the time of Final RFP issuance, a site tour may be offered at a later date. A site tour video will be available on the EMCBC Oak Ridge procurement website.

PRE-SOLICITATION CONFERENCE – SEPTEMBER 8, 2020

The pre-solicitation conference will be held on September 8, 2020, via WebEx, with the hyperlink address to be sent to registrants. The conference will begin at 11:00 AM Eastern Time (ET); participants should check-in to the WebEx fifteen minutes early (by 10:45 AM ET). The event is anticipated to conclude no later than 1:30 PM ET. DOE will provide a presentation regarding the ORRCC procurement and related information specific to the Draft Request for Proposal (RFP). During the pre-solicitation conference, comments or questions can be submitted via the chat function on WebEx for DOE review. DOE may provide written responses later via posting to the procurement website; however, DOE is not obligated to respond to comments or questions.

Slides presented at the pre-solicitation conference will be subsequently posted on the ORRCC procurement website at <https://www.emcbc.doe.gov/seb/orrcc/>.

ONE-ON-ONE SESSIONS – SEPTEMBER 8-10, 2020

DOE will hold one-on-one sessions via WebEx to obtain constructive feedback from interested parties or community partners regarding the ORRCC procurement. DOE participants may use the video webcam function during the one-on-one sessions. The one-on-one sessions are an opportunity for interested parties to share their thoughts and/or provide suggestions on the Draft RFP and also to discuss the questions included in the cover letter to the Draft RFP. DOE will consider all input and will not attribute the input received to any participant. DOE is not requesting, and will not accept, any marketing material or any information identified as business sensitive by the participating entity. DOE can assign the WebEx “Presenter” role to the interested party; however, any presentation materials shall also be emailed to ORRCC@emcbc.doe.gov in advance of the one-on-one meeting.

The time allotted for the one-on-one sessions will be limited to 30 minutes each, and will be selected by registrants on a first-come first-serve basis based on the completion of the online registration. DOE will contact each participant via email with the specific WebEx call-in

information for their scheduled one-on-one session (if applicable).

The one-on-one sessions will be held on September 8, 9, and 10 and (if needed) September 11, 2020.

REGISTRATION

Interested parties planning to attend the pre-solicitation conference and/or one-on-one sessions shall fill-out and complete the registration form found at [ORRCC Pre-Solicitation Registration](#). One representative shall complete the information for interested parties by 4:00 PM ET, **September 1, 2020**. Pre-registration is required and no additional email addresses/registrants will be added to the WebEx after the registration deadline. All requests for information regarding registration pertaining to this announcement must be directed to the procurement mailbox at ORRCC@emcbc.doe.gov. For time sensitive questions, you may contact LeAnn Brock, Contracting Officer at leann.brock@emcbc.doe.gov.

GENERAL INFORMATION

Attendance at the pre-solicitation conference and one-on-one sessions is voluntary. The Government will not reimburse any entity for expenses related to attendance at these activities.

None of the information stated or presented during the pre-solicitation conference should be construed as a revision to the Draft RFP unless issued in an amendment. Information provided is at a summary level and is subject to change. The written terms and conditions of the Final RFP, once released, will govern over any information presented.

DOE looks forward to continued engagement with the community, industry and other interested parties in a transparent and collaborative manner throughout the ORRCC procurement process.