



Department of Energy

**Environmental Management
Consolidated Business Center
550 Main Street, Room 7-010
Cincinnati, Ohio 45202
(513) 246-0500**

December 18, 2020

EMCBC-00107-21

To: Prospective Offerors

OAK RIDGE RESERVATION CLEANUP CONTRACT (ORRCC) – REQUEST FOR PROPOSAL

This letter hereby serves as the official notice to prospective Offerors that the Department of Energy (DOE) is releasing the Final Request for Proposal (RFP), 89303319REM000047, for the Oak Ridge Reservation Cleanup Contract (ORRCC) procurement. The Final RFP can be found on the Environmental Management Consolidated Business Center (EMCBC) ORRCC procurement website at <https://www.emcbc.doe.gov/seb/orrcc/rfppage.php>.

Questions pertaining to the Final RFP shall be submitted in writing to the ORRCC email address at ORRCC@emcbc.doe.gov no later than 11:59 p.m. Eastern Time, December 28, 2020. Prospective Offerors shall use the enclosed “Industry Comment Template” when submitting questions in accordance with the final RFP Provision L.10(h), *Questions*. In order for a thorough and timely response to all questions, Prospective Offerors are encouraged to submit questions pertaining to the Final RFP as early as possible, but no later than the date shown above. DOE will post amendments issued to the Final RFP, responses to questions, and other official communication from the Contracting Officer on the EMCBC ORRCC procurement and beta.sam/FedConnect websites.

The established due date for receipt of proposal submission is February 16, 2021, as specified on the Standard Form (SF 33), Solicitation, Offer and Award (See Section A, Block 9).

Background

Consistent with the EM End State Contracting Model (ESCM), the ORRCC Final RFP reflects an Indefinite-Delivery Indefinite-Quantity (IDIQ) contract under which Cost Reimbursement (CR) and/or Fixed Price (FP) task orders may be issued. The contract ordering period will be 10 years, including a 90-day transition period. The contract is estimated to be worth up to approximately \$8.3 billion over the ten-year ordering period, which includes the issuance of task orders that shall not exceed five years beyond the end

of the contract ordering period. EM's ESCM employs a two-step process using a competitive qualifications-based RFP for selection of the Offeror representing the best value to the Government, and subsequent post-award negotiations of discrete scopes of work through effective partnering on a task order basis. EM is pursuing a streamlined selection process under this ESCM whereby a best value selection process will include three technical factors (key personnel, past performance, and management approach), along with a cost factor that includes contract transition costs, key personnel costs, fully burdened labor rates, and fee.

On August 28, 2020, DOE released the Draft RFP for the ORRCC procurement. The purpose of the Draft RFP was to facilitate understanding of the Government's requirements with interested parties and to provide an opportunity to submit comments and feedback pertaining to the ESCM and Draft RFP. The Pre-Solicitation Conference and Industry One-on-One Sessions were conducted virtually on September 8, 2020 through September 11, 2020. Industry comments and feedback were received by the due date of September 17, 2020. All comments and feedback in response to the Draft RFP were carefully considered by DOE when developing the Final RFP. The Final RFP is the result of these considerations, and other changes made since the Draft RFP issuance.

Notices

This cover letter provides a summary level description of notable changes made from the Draft RFP to the Final RFP. Additionally, for informational purposes only, a redlined copy of the Draft to Final RFP is enclosed. The Final RFP specifies all of the requirements for the ORRCC procurement, and takes precedence over this cover letter and the redlined copy of the Draft to Final RFP sections. Information contained in this cover letter or the redlined copy of the Final RFP sections shall not be construed as being part of the Final RFP. Prospective Offerors shall prepare their proposals based solely on the requirements specified in the Final RFP and in accompanying amendments, if issued.

DOE-EM expects to proceed with reasonable acquisition schedules and revised process considerations that may be necessary due to enhanced telework, social distancing, and travel restrictions. Consistent with these notices and to mitigate resource surges, the proposal preparation time period for ORRCC was established at approximately 60 calendar days. Additionally, considering the current COVID-19 environment, DOE may utilize virtual procedures to conduct the oral problem scenario with each Offeror's proposed key personnel team and the oral interview with each Offeror's proposed Program Manager. If virtual procedures are utilized, additional details will be provided by DOE regarding location. Refer to Provision L.14 Proposal Preparation Instructions, Volume II – Key Personnel.

The Final RFP includes the terms and conditions associated with the use of an Integrated Accounting System (IAS), which is consistent with the current reimbursement process under the incumbent contract. Industry requested additional information on IAS adoptability, functionality and systems/software packages used by the incumbent contractor. The IAS and components in use by the incumbent contractor are non-proprietary and will remain in place

for transition to the successful offeror. The IAS is only applicable to the successful prime offeror who must maintain an internal audit function consistent with Department of Energy requirements, and comply with audit requirements established by DOE in regulations and policies. Detailed information (software name, version, number of licenses, etc.) on systems and components of the IAS will be made available to the successful offeror.

For convenience, DOE is also posting the Microsoft (MS) Word versions of the following Final RFP Section L Attachments to the EMCBC ORRCC procurement website:

Attachment L-1	Performance Guarantee Agreement
Attachment L-2	Key Personnel Standard Resume Format
Attachment L-3	Past Performance Reference Information Form
Attachment L-4	Past Performance Cover Letter and Questionnaire
Attachment L-5	List of Contracts Terminated for Default, Cure Notices, and Conditional Payment of Fee/Profit/Other Incentive Actions
Attachment L-6	Cost and Fee/Profit Elements Workbook
Attachment L-7	Contract Transition Task Order
Attachment L-8	Offeror's Proposed Accounting System Information
Attachment L-9	List of DOE Contracts

In the event there is a conflict between the MS Word versions of the Section L Attachments and the current version of the .pdf file for Section L provided on the EMCBC ORRCC procurement and beta.sam/FedConnect websites, the .pdf file will control.

In order to further the Government's policy of maximizing electronic commerce, electronic media will be the primary method of communication regarding this procurement. The Final RFP, amendments issued, responses to questions received from prospective Offerors, and other official communications from the DOE will be posted on the EMCBC ORRCC procurement and beta.sam/FedConnect websites. Prospective Offerors shall be responsible for reviewing the procurement website regularly for information, notices, and updates regarding the Final RFP.

Notable Changes from the Draft RFP to the Final RFP

Draft RFP Cover Letter:

- Revised the internal audit function description in the Final RFP cover letter to change the previous description included in the Draft RFP cover letter. The previous Draft RFP cover letter indicated the contractor must maintain an internal audit function consistent with the Department of Energy Cooperative Audit Strategy that is subject to audit by the DOE Office of Inspector General. This was revised to indicate that the successful offeror must maintain an internal audit function consistent with Department of Energy requirements, and comply with

audit requirements established by DOE in regulations and policies. This is consistent with the terms and conditions of the Final RFP.

Section B:

- Clause B.12, *Performance Management Incentive* was added to the Final RFP.

Section C:

- Various updates were made throughout the Performance Work Statement (PWS) to clarify and refine the scope requirements as a result of industry feedback and internal DOE discussions. Additional updates include:
 - Added details to the Incoming Transition requirements for clarity.
 - Updated C.6.1.7 *Safety Culture* section to be in better alignment with the ESCM.
 - Updated Section C and Attachment C-1, Facility and Site List, to include information and facilities that are expected to be considered within scope during the IDIQ ordering period.

Section H:

- Revised clause H.21 *Financial Management and Integrated Accounting System* to include language associated with the potential implementation of a single, common enterprise resource planning (ERP) system, to be utilized across all DOE activities that may be adopted by DOE in the future.
- Revised clause H.52 *Subcontracted Work* to increase the Small Business percentage requirement from 22 percent to 30 percent.
- Added clause H.69 *Information Technology and Cybersecurity Requirements* to the Final RFP based on updates to the DOE ESCM.

Section I:

- Added FAR 52.215-2 *Audit and Records—Negotiation (Jun 2020)* for potential applicability if a reimbursement process other than the IAS is utilized.
- Added FAR 52.216-7 *Allowable Cost and Payment (Aug 2018), as modified by DEAR 952.216-7* for potential applicability if a reimbursement process other than the IAS is utilized.

Section J:

- Attachment J-6, *Wage Determinations* have been updated to the most current versions issued by the Department of Labor.
- Attachment J-7, *Contract Deliverables*, has been revised to match revisions made to Section C as well as other updates throughout the RFP.

Section L:

- Provision L.10, DOE-L-2001 *Proposal Preparation Instructions* was updated to reduce the number of hardcopies required for submission to EMCBC and Oak Ridge.
- Provision L.11 *Proposal Preparation Instructions, Volume I – Offer and Other Documents*:
 - Revised to add additional information to paragraph (m) regarding a potential for an Organizational Conflict of Interest.
 - Added paragraph (p) *Instructions Regarding Non-Public Government Information/Source Selection Information*.
- Provision L.12 *DEAR 952.204-73 Facility Clearance* was revised to include deviation language that enables a facility clearance to be granted after contract award.
- Provision L.14 *Proposal Preparation Instructions, Volume II – Key Personnel*:
 - Revised to add additional language to paragraph (a) regarding an anticipated number of proposed key personnel.
 - Added language in paragraph (c) identifying that current DOE Federal employees shall not be identified as key personnel references.
 - Revised language in paragraph (d) the Letter of Commitment to clarify beginning time commitment.
 - Revised language in paragraph (f) that increases the number of days to which details and commencement of oral problem scenarios will be provided from 15 to 40 days.
- Provision L.15 *DOE-L-2010 Proposal Preparation Instructions, Volume II - Past Performance*:
 - Revised paragraph (b) to update the definition of the term “size” to include an approximate annual contract value of \$200M (for evaluation purposes).
- Provision L.16 *Proposal Preparation Instructions, Volume II – Management Approach*:
 - Revised criteria identified in paragraph (b) Management Approach.
 - Revised the percentage identified in paragraph (c) for Small Business participation from 22 percent to 30 percent.
- Provision L.17 *Proposal Preparation Instructions, Volume III – Cost and Fee/Profit Proposal*:
 - Minor changes to L-6 Cost and Fee/Profit Elements Workbook.
 - Incorporated maximum compensation for proposed Key Personnel.

Section M:

- Made revisions to align with Section L.

- Provision M.3 DOE-M-2008 *Evaluation Factor – Past Performance* was updated to revise the definition of the term “size” to include an approximate annual contract value of \$200M (for evaluation purposes).
- Provision M.4 *Evaluation Factor – Management Approach* was revised to reflect additional language regarding evaluation criteria for the Offerors management approach and evaluation of the Offeror’s approach to meeting the minimum Small Business subcontracting requirement of 30 percent.
- Provision M.5 *Evaluation Factor – Cost and Fee/Profit* was updated to reflect the maximum compensation for proposed Key Personnel.

DOE intends to answer all questions pertaining to the Final RFP as thoroughly and efficiently as possible, and looks forward to receiving proposals in response to the Final RFP.

Sincerely,

LeAnn M. Brock

LeAnn M. Brock
Contracting Officer

Enclosure:

- (1) Industry Comment Template
- (2) Redlined Copy of Draft to Final RFP Changes