

Attachment L-7

Task Order 1 – Transition (RTP)

In accordance with the Master IDIQ Contract Section H clause, *Task Ordering Procedure*, paragraph (c), the following constitutes the Request for Task Order Proposal (RTP) for the Transition Task Order. The requirements for the Contractor's Task Order proposal are set forth in Section L of this Solicitation No. 89303319REM000047.

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Section B – Supplies or Services and Prices/Costs

This Task Order work shall be performed under Contract Line Item Number (CLIN) 00001 of the Oak Ridge Reservation Cleanup Contract (ORRCC) Master Indefinite Delivery/Indefinite Quantity (IDIQ) Contract (herein referred to as the Master IDIQ Contract). Section B of the Master IDIQ Contract is incorporated by reference. The requisite clause information specific to this Task Order included below is consistent with the clause numbering structure established by the Master IDIQ Contract.

B.1 DOE-B-2012 Supplies/Services Being Procured/Delivery Requirements (Oct 2014)

The Contractor shall furnish all personnel, facilities, equipment, material, supplies, and services (except as may be expressly set forth in this Task Order as furnished by the Government) and otherwise do all things necessary for, or incidental to, the performance of work as described in Section C, Performance Work Statement (PWS) under this Task Order.

B.2 Type of Contract

(d) DOE-B-2004 Cost Task Order-No Fee: Total Estimated Cost (Oct 2014)(Revised)

- (1) This is a Cost Task Order with no fee. In accordance with the clause at FAR 52.216-11, *Cost Contract-No Fee*, the total estimated cost for this Task Order is as shown in Table B-1:

Table B-1. Total Estimated Cost

Total Estimated Cost:	[\$proposed]
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- (2) The Total Estimated Cost of the Task Order, and/or the Total Estimated Cost of the Task Order Contract Line Items (CLINs), is as shown in Table B-2:

Table B-2. Task Order CLIN Structure

CLIN	CLIN Title	CLIN Type	Total Estimated Cost
00001	Transition	CR (no fee)	[\$proposed]

CR = Cost Reimbursable

- (3) CLIN Description:

CLIN 00001 – *Transition:*

The Transition period begins with the start date provided in the issuance of the Notice to Proceed under this Task Order. The incoming Transition period is set forth in the Section F.3 clause, *Period of Performance*, in this Task Order. Costs are reimbursed based on allowable actual costs billed to the Task Order. There is no fee for the Transition Task Order.

B.4 DOE-B-2013 Obligation of Funds (Oct 2014)

- (a) Pursuant to the clause of this Contract in FAR 52.232-22, *Limitation of Funds*, total funds in the amount(s) specified below are obligated for the payment of allowable costs. It is estimated that this amount is sufficient to cover performance through the date(s) shown below.

TBD at Task Order issuance.

Section C – Performance Work Statement

C.1 Task Order Requirements

The Contractor shall perform the requirements in accordance with Section C.1.1, *Incoming Transition of the Master IDIQ Contract*.

Section D – Packaging and Marking

Section D of the Master IDIQ Contract is incorporated by reference.

Section E – Inspection and Acceptance

Section E of the Master IDIQ Contract is incorporated by reference.

Section F – Deliveries or Performance

Section F of the Master IDIQ Contract is incorporated by reference. The requisite clause information specific to this Task Order included below is consistent with the clause numbering structure established by the Master IDIQ Contract.

F.3 Period of Performance

- (a) The overall Task Order Period of Performance (POP) is estimated to be 90 days from the start date provided within the Notice to Proceed for this Task Order.
- (b) The Contractor shall not be paid for work performed or costs incurred prior to the Task Order effective date. The Contractor is not authorized to proceed beyond the Task Order POP, nor will the Contractor be paid for any costs incurred beyond that period, unless the Task Order is modified by the Contracting Officer to extend the POP.

Section G – Contract Administration Data

Section G of the Master IDIQ Contract is incorporated by reference, with the following exceptions:

- Clause G.4, paragraph (c)(2), is revised and provided below,

- Clause G.7 is not applicable until the Contractor has transitioned to utilizing the Integrated Accounting System, and

Additionally, Clauses G.8 and G.9 are new clauses only applicable during the Transition Period until the Integrated Accounting System is transitioned to the Contractor.

G.4 DOE-G-2004 Contract Administration (Oct 2014)

(2) Contracting Officer's Representative

- (A) Name: To be provided
- (B) Telephone number: To be provided
- (C) Address:
 - U.S. Department of Energy
 - Oak Ridge Office of Environmental Management
 - 200 Administration Road
 - Oak Ridge, TN 37830
- (D) Email address: To be provided

G.5 DOE-G-2005 Billing Instructions – Alternate I (Mar 2019) (Revised) (For Cost-Reimbursement Task Orders)

- (a) Contractors shall use Standard Form 1034, Public Voucher for Purchases and Services Other than Personal, when requesting payment for work performed under each Task Order issued under the master IDIQ contract. Vouchers for payment of costs shall be submitted timely in accordance with FAR 52.216-7(a)(1), except for fee payments which shall be invoiced when earned. All invoices shall be supported by a billing schedule summarized by funding source.
- (b) Contractors shall submit vouchers electronically through the DOE VIPERS. VIPERS allows vendors to submit vouchers, attach supporting documentation, and check the payment status of any voucher submitted to the DOE. Instructions concerning contractor enrollment and use of VIPERS can be found at <https://vipers.doe.gov>.
- (c) A paper copy of a voucher that has been submitted electronically will not be accepted.
- (d) The voucher must include a statement of cost and supporting documentation for services rendered. This statement should include, as a minimum, a breakout by cost or price element and Task Order (if applicable) of all services actually provided by the Contractor, both for the current billing period and cumulatively for the entire contract.
 - (1) Statement of Cost. The Contractor shall prepare and submit a Statement of Cost with each voucher in accordance with the following:
 - (A) Statement of Cost must be completed and consistent with data in the Contractor's cost accounting system.
 - (B) Costs claimed must be only those recorded costs authorized for billing by the payment provisions of the contract.
 - (C) Indirect costs claimed must reflect the rates approved for billing purposes by the Contracting Officer.
 - (D) The Direct Productive Labor Hours (DPLH) incurred during the current billing period must be shown, and the DPLH summary completed, if applicable.
 - (E) The total fee billed, retainage amount, and available fee must be shown.

- (F) If a given Task Order includes task areas/subtasks, the Statement of Cost must include a breakdown of costs for all respective task areas/subtasks.
 - (G) Costs claimed must be summarized and broken out by cost element (e.g., Labor, Subcontracts, Other Direct Costs, etc.).
 - (H) Statement of Cost must show total amounts by current billing period, fiscal year to-date, and cumulative contract-to-date to facilitate reconciliation of invoiced costs.
 - (I) Statement of Cost must include a summary of costs by DOE Program Code, Object Class, Strategic Partnership Project (formerly known as Work for Others), Local Use number, and any other applicable/necessary funding source or accounting information.
 - (J) Detailed invoice transactions must be provided in Microsoft Excel[®] format as a supplemental file including labor hours from the timekeeping system, purchase card transactions, subcontract costs, etc. The detailed invoice transaction data in Excel[®] format shall include sufficient data fields and detail as deemed necessary by DOE to enable sorting, analyzing, and testing of invoiced costs.
- (2) The Contractor shall prepare and submit the supporting documentation with each voucher in accordance with the following:
- (A) Direct costs (e.g., labor, equipment, travel, supplies, etc.) claimed for reimbursement on the Statement of Cost must be adequately supported. The level of detail provided must clearly indicate where the funds were expended. For example, support for labor costs must include the labor category (e.g., program manager, senior engineer, technician, etc.), the hourly rate, the labor cost per category, and any claimed overtime; equipment costs must be supported by a list of the equipment purchased, along with the item's cost; supporting data for travel must include the destination of the trip, number and labor category of travelers, transportation costs, per diem costs, and purpose of the trip; and supplies should be categorized by the nature of the items (e.g., office, lab, computer, etc.) and the dollar amount per category.
 - (B) Any cost sharing or in-kind contributions incurred by the Contractor and/or third party during the billing period must be included.
 - (C) Indirect rates used for billings must be clearly indicated, as well as their basis of application. When the cognizant Contracting Officer, Administrative Contracting Officer, or auditor approves a change in the billing rates, include a copy of the approval.
 - (D) All claimed subcontractor costs must be supported by submitting the same detail as outlined herein.

G.6 Invoice/Payment Procedures

- (a) The Government will make interim payments to the Contractor by electronic funds transfer not later than thirty (30) calendar days after receipt of an acceptable invoice from the Contractor.
- (b) The Contractor may submit cost invoices not more often than once every two weeks.
- (c) Any defects in invoices which are discovered after interim payment shall be corrected on subsequent invoices. If the Government discovers such defects, the Contracting Officer will notify the Contractor in writing. The Contracting Officer's written notification will explain the nature of the defect, and will direct the Contractor to reflect the appropriate credit on the next invoice submitted under this Contract. Unless the Contractor reconciles the defect to the satisfaction of the Contracting Officer

within seven (7) calendar days, the Contractor shall make the credit as previously directed by the Contracting Officer.

- (d) Any bases for withholding, set-off, or reduction with respect to invoices which are discovered after interim payment will be corrected on subsequent invoices. If the Government discovers such bases for withholding, set-off, or reduction, the Contracting Officer will notify the Contractor in writing. The Contracting Officer's written notification will explain the nature of the bases for withholding, set-off, or reduction, will specify the dollar amount of the withholding, set-off, or reduction and will direct the Contractor to reflect the appropriate credit on the next invoice submitted under this contract. Unless the Contractor reconciles the bases for withholding, set-off, or reduction to the satisfaction of the Contracting Officer within seven (7) calendar days, the Contractor shall make the credit as previously directed by the Contracting Officer.
- (e) Nothing in this clause shall affect the rights of either the Government or the Contractor under the Section I *Prompt Payment* clause of this contract. The Government is not limited to thirty (30) calendar days to notify the Contractor of a defective invoice, and may notify and/or initiate withholding, set-off, or reduction until final payment to the Contractor.

Section H – Special Contract Requirements

Section H of the Master IDIQ Contract is incorporated by reference.

Section I – Contract Clauses

Section I of the Master IDIQ Contract is incorporated by reference.

Section J – List of Documents, Exhibits, and Other Attachments

Section J of the Master IDIQ Contract is incorporated by reference. The requisite clause information specific to this Task Order included below is consistent with the clause numbering structure established by the Master IDIQ Contract.

Section J-7 – Contract Deliverables

The Transition deliverables are listed below in Table J-7.1, and are required for this Task Order. These deliverables are in addition to the list of Contract Deliverables specified in the Master IDIQ Contract Section J, Attachment J-7, *Contract Deliverables*.

Table J-7.1 Transition Deliverables

Number	Deliverable	Deliverable Due Date	DOE Action (Response)	Reference
T1-001	Task Order Proposal for Contract Implementation Period	Within 14 days after Request for Task Order Proposal (RTP), or as directed by the CO	Approve (at least 15 days prior to end of Transition TO)	Section H, <i>Task Ordering Procedure</i> ; The Draft RTP for the <i>Task Order 2 – Contract Implementation</i> is located in the ORRCC Documents Library
T1-002	Task Order Proposal for Mission Support Activities	Within 30 days after Request for Task Order Proposal (RTP), or as directed by the CO	Approve (at least 30 days prior to end of Contract Implementation TO)	Section H, <i>Task Ordering Procedure</i> ; The Draft RTP for the <i>Task Order 3 – Mission Support Activities</i> is located in the ORRCC Documents Library
T1-003	Task Order Proposal for End States Cleanup	Within 30 days after Request for Task Order Proposal (RTP), or as directed by the CO	Approve (at least 30 days prior to end of Contract Implementation TO)	Section H, <i>Task Ordering Procedure</i> ; The Draft RTP for the <i>Task Order 4 – End States Cleanup</i> is located in the ORRCC Documents Library
T1-004	Continuity of Operations Plan or Business Recovery Plan	Within 60 days after NTP	Approve (30 days)	DOE O 150.1A, <i>Continuity Programs</i>
T1-005	Emergency Management Program	Within 50 days after NTP	Approve (30 days)	DOE O 151.1D, <i>Comprehensive Emergency Management System</i>
T1-006	Property Management System Description	Within 60 days after NTP	Approve (30 days)	DOE O 203.1, <i>Limited Personal Use of Government Office Equipment Including Information Technology</i> ; Section H, <i>DOE-H-2027 Contractor Property Management System Administration</i>
T1-007	Information Systems Authority To Operate Significant Change Package	Within 45 days after NTP	Approve (45 days)	DOE O 205.1C, <i>Department of Energy Cyber Security Program; Office of Environmental Management (EM) Cyber Security Policy and Risk Management Approach Implementation Plan</i> and NIST 800-37
T1-008	Contractor Assurance Systems Description (and Implementation Plan, if needed)	Within 30 days after NTP	Approve (60 days)	DOE O 226.1B, <i>Implementation of the Department of Energy Oversight Policy</i>

Table J-7.1 Transition Deliverables

Number	Deliverable	Deliverable Due Date	DOE Action (Response)	Reference
T1-009	Workplace Substance Abuse Program	Within 45 days after NTP	Approve (15 days)	DOE O 350.1, <i>Contractor Human Resource Management Programs</i> ; Section I, FAR 52.223-6, <i>Drug-Free Workplace</i> ; 10 CFR 707, <i>Workplace Substance Abuse Programs at DOE Sites</i>
T1-010	Employee Assistance Program Implementation Plan	Within 30 days after NTP	Information (N/A)	DOE O 350.1, <i>Contractor Human Resource Management Programs</i> ; 10 CFR 707, <i>Workplace Substance Abuse Programs at DOE Sites</i>
T1-011	Risk Management Plan	Within 60 days after NTP	Approve (30 days)	DOE O 413.3B, <i>Program and Project Management for the Acquisition of Capital Assets</i> ; Section C.6.1.2, <i>Project Performance Reporting</i>
T1-012	Quality Assurance Program	Within 45 days after NTP	Approve (45 days)	DOE O 414.1D, <i>Quality Assurance</i> ; Section E, FAR 52.246-11, <i>Higher-Level Contract Quality Requirements</i> ; 10 CFR 830 Subpart A, <i>Quality Assurance Requirements</i>
T1-013	Fire Protection Program	Within 30 days after NTP	Approve (60 days)	DOE O 420.1C, <i>Facility Safety</i>
T1-014	Criticality Safety Program Document	Within 50 days after NTP	Approve (10 days)	DOE O 420.1C, <i>Facility Safety</i> ; Section C.6.1.6, <i>Nuclear Criticality Safety</i>
T1-015	Documented Safety Analyses and Safety Basis Documents	Within 60 days after NTP	Approve (per Section J, Attachment J-8)	DOE O 420.1C, <i>Facility Safety</i> ; 10 CFR 830, <i>Nuclear Safety Management</i> ; DOE-STD-1104-2016, <i>Review and Approval of Nuclear Facility Safety Basis and Safety Design Basis Documents</i>
T1-016	Baseline Needs Assessment for Fire Protection and Emergency Preparedness	Within 30 days after NTP	Approve (60 days)	DOE O 420.1C, <i>Facility Safety</i>
T1-017	Procedures to Implement DOE Order 422.1 CRD	Within 60 days after NTP	Review (30 Days)	DOE O 422.1, <i>Conduct of Operations</i>
T1-018	Conduct of Operations Matrix for Hazard Category 2 and 3 Nuclear Facilities	Within 60 days after NTP	Approve (30 days)	DOE O 422.1, <i>Conduct of Operations</i>
T1-019	Procedures to Implement DOE Order 425.1D CRD	Within 60 days after NTP	Review (30 Days)	DOE O 425.1D, <i>Verification of Readiness to Start Up or Restart Nuclear Facilities</i>

Table J-7.1 Transition Deliverables

Number	Deliverable	Deliverable Due Date	DOE Action (Response)	Reference
T1-020	Procedure for Granting Exceptions to Training Requirements	Within 60 days after NTP	Approve (30 days)	DOE O 426.2, <i>Personnel Selection, Training, Qualification, and Certification Requirements for DOE Nuclear Facilities</i>
T1-021	Training Program Plan or Training Implementation Matrix	Within 60 days after NTP	Approve (30 days)	DOE O 426.2, <i>Personnel Selection, Training, Qualification, and Certification Requirements for DOE Nuclear Facilities</i>
T1-022	Nuclear Maintenance Management Program Description	Within 60 days after NTP	Approve (30 days)	DOE O 433.1B, <i>Maintenance Management Program for DOE Nuclear Facilities</i>
T1-023	Radioactive Waste Management Basis	Within 60 days after NTP	Approve (30 days)	DOE M 435.1-1, <i>Radioactive Waste Management Manual</i>
T1-024	Technical Basis for Nuclear Material Packaging Systems	Within 60 days after NTP	Approve (30 days)	DOE M 441.1-1, <i>Nuclear Material Packaging</i>
T1-025	Nuclear Materials Packaging Surveillance Programs	Within 60 days after NTP	Approve (30 days)	DOE M 441.1-1, <i>Nuclear Material Packaging</i>
T1-026	Process for Documenting the Nuclear Materials Storage Program	Within 60 days after NTP	Approve (30 days)	DOE M 441.1-1, <i>Nuclear Material Packaging</i>
T1-027	Employee Concerns Program Implementing Documentation	Within 60 days after NTP	Approve (30 days)	DOE O 442.1B, <i>Department of Energy Employee Concerns Program</i>
T1-028	Environmental Radiological Protection Program	Within 60 days after NTP	Approve (30 days)	DOE O 458.1, <i>Radiation Protection of the Public and the Environment</i>
T1-029	Quality Assurance Program for Certified Type B or Fissile Materials Packaging	Within 30 days after NTP	Approve (60 days)	DOE O 460.1D, <i>Hazardous Materials Packaging and Transportation Safety</i> ; 10 CFR Part 71, <i>Packaging and Transportation of Radioactive Material, Subpart H, Quality Assurance</i>
T1-030	Security Plans	Within 60 days after NTP	Approve (30 days)	DOE O 470.4B, <i>Safeguards and Security Program</i>
T1-031	Nuclear Material Control and Accountability Plan/Program	Within 60 days after NTP	Approve (30 days)	DOE O 474.2, <i>Nuclear Material Control and Accountability</i>
T1-032	Transition Plan	Within 15 days after NTP	Approve (5 days)	Section C.1.1, <i>Incoming Transition</i>
T1-033	Initial Performance Measurement Baseline	Within 60 days after NTP	Approve (30 days)	Section C.1.1, <i>Incoming Transition</i> ; Section C.6.1.1, <i>Project Support Performance Requirements</i>
T1-034	Transition Status Reports	Weekly until Transition is complete	Information (N/A)	Section C.1.1, <i>Incoming Transition</i>

Table J-7.1 Transition Deliverables

Number	Deliverable	Deliverable Due Date	DOE Action (Response)	Reference
T1-035	Acceptance of Accountability for High-Risk and Sensitive Property	Prior to end of Transition	Information (N/A)	Section C.1.1, <i>Incoming Transition</i>
T1-036	Statement of Material Differences	Within 60 days after NTP	Approve (30 days)	Section C.1.1, <i>Incoming Transition</i>
T1-037	Graded Approach for Implementation of Contract Requirements Plan	Prior to end of Transition	Approve (30 days)	Section C.1.1, <i>Incoming Transition</i>
T1-038	Declaration of Readiness to Execute Contract	Prior to end of Transition	Approve (10 days)	Section C.1.1, <i>Incoming Transition</i>
T1-039	Activity/Facility Specific Safety Basis and Emergency Management Documents Review and Acceptance	Within 30 days after NTP	Information (N/A)	Section C.1.1, <i>Incoming Transition</i>
T1-040	Earned Value Management System Description	Within 30 days after NTP	Approve (30 days)	Section C.6.1.1, <i>Project Support Performance Requirements</i> ; Section H, <i>DOE-H-2024 Earned Value Management System</i>
T1-041	Worker Safety and Health Program	Within 30 days after NTP	Approve (60 days)	Section C.6.1.3, <i>Health and Safety</i> ; Section H, <i>DOE-H-2053 Worker Safety And Health Program in Accordance With 10 CFR 851</i> ; 10 CFR 851, <i>Worker Safety and Health Program</i>
T1-042	Radiation Protection Program	Within 30 days after NTP	Approve (60 days)	Section C.6.1.4, <i>Radiation Protection</i> ; Section I, <i>DEAR 952.223-72, Radiation Protection and Nuclear Criticality</i> ; 10 CFR 835, <i>Occupational Radiation Protection</i>
T1-043	Waste Management Program Plan	Within 60 days after NTP	Approve (30 days)	Section C.6.2.8, <i>Waste Management</i>
T1-044	Contractor Employee Compensation Plan	Draft within 45 days after NTP, Final by the end of Transition	Approve (30 days)	Section H, <i>DOE-H-2001 Employee Compensation: Pay and Benefits</i>
T1-045	List of Subcontractors That Are Required to Flow Down Continuation of Benefits to Grandfathered Employees	No later than 30 days prior to end of Transition	Information (N/A)	Section H, <i>DOE-H-2001 Employee Compensation: Pay and Benefits</i>
T1-046	List of the Top 5 Highly Compensated Executives and Total Compensation	At NTP	Information (N/A)	Section H, <i>DOE-H-2001 Employee Compensation: Pay and Benefits</i>

Table J-7.1 Transition Deliverables

Number	Deliverable	Deliverable Due Date	DOE Action (Response)	Reference
T1-047	New Benefit Plan(s) and Changes to Plan Design and Methodology	Draft within 45 days after NTP, Final within 60 days after NTP	Review Draft (10 days) Approve Final (30 days)	Section H, <i>DOE-H-2001 Employee Compensation: Pay and Benefits</i>
T1-048	Application for Contractor Compensation Approval for Key Personnel (DOE Form 3220.5)	Within 20 days after NTP	Approve (30 days)	Section H, <i>Special Provisions Applicable to Workforce Transition and Employee Compensation: Pay and Benefits</i>
T1-049	List of Personnel Responsible for Transitioning Incumbent Workforce and Developing Transition Agreements	Within 10 days after NTP	Information (N/A)	Section H, <i>Workforce Transition and Benefits Transition: Plans and Timeframes</i>
T1-050	Description of Process for Obtaining Regular Updates from Incumbent Contractor	Within 10 days after NTP	Information (N/A)	Section H, <i>Workforce Transition and Benefits Transition: Plans and Timeframes</i>
T1-051	Description of Transition Agreements to Ensure Compliance with H Clause, <i>Workforce Transition and Employee Hiring Preferences</i> , during the Contract Transition Period	Within 10 days after NTP	Information (N/A)	Section H, <i>Workforce Transition and Benefits Transition: Plans and Timeframes</i>
T1-052	Final Transition Agreements to Ensure Compliance with H Clause, <i>Workforce Transition and Employee Hiring Preferences</i> , during the Contract Transition Period	Within 60 days after NTP	Approve (30 days)	Section H, <i>Workforce Transition and Benefits Transition: Plans and Timeframes</i>
T1-053	Draft Communication Plan Regarding Implementation of the Requirements of H Clauses: <i>Workforce Transition and Employee Hiring Preferences and Employee Compensation: Pay and Benefits</i>	Within 10 days after NTP	Information (N/A)	Section H, <i>Workforce Transition and Benefits Transition: Plans and Timeframes</i>
T1-054	Final Written Communication Plan	Within 15 days after NTP	Approve (30 days)	Section H, <i>Workforce Transition and Benefits Transition: Plans and Timeframes</i>
T1-055	Workforce Transition Plan	Draft within 15 days after NTP, Final within 30 days after NTP	Review Draft (15 days) Approve Final (30 days)	Section H, <i>Workforce Transition and Benefits Transition: Plans and Timeframes</i>

Table J-7.1 Transition Deliverables

Number	Deliverable	Deliverable Due Date	DOE Action (Response)	Reference
T1-056	First and Second Tier Subcontractors and Process to Ensure Requirements of H Clauses: <i>Workforce Transition and Employee Hiring Preferences and Labor Relations</i>	Within 15 days after NTP	Review (15 days)	Section H, <i>Workforce Transition and Benefits Transition: Plans and Timeframes</i>
T1-057	Implementation of Hiring Preferences Report	Weekly during Transition, or as requested by the CO	Information (N/A)	Section H, <i>Workforce Transition and Benefits Transition: Plans and Timeframes</i>
T1-058	Description and schedule of transactions for when the benefit plan will be developed and assets transferred	Within 90 days after NTP	Information (N/A)	Section H, <i>Workforce Transition and Benefits Transition: Plans and Timeframes</i>
T1-059	List of Contractor personnel responsible for the transition of existing benefit plans or the development of new benefit plans	Within 10 days after NTP	Information (N/A)	Section H, <i>Workforce Transition and Benefits Transition: Plans and Timeframes</i>
T1-060	Estimated costs and detailed breakouts of the costs to accomplish workforce and benefits transition activities	Within 10 days after NTP	Information (N/A)	Section H, <i>Workforce Transition and Benefits Transition: Plans and Timeframes</i>
T1-061	List of information the Contractor has requested from the Incumbent Contractor pertaining to the existing benefit plans	Within 15 days after NTP	Information (N/A)	Section H, <i>Workforce Transition and Benefits Transition: Plans and Timeframes</i>
T1-062	Benefits Transition Plan	Draft within 20 days after NTP, Final within 30 days after NTP	Review Draft (10 days) Approve Final (30 days)	Section H, <i>Workforce Transition and Benefits Transition: Plans and Timeframes</i>
T1-063	Description of Plans/Processes to Ensure Compliance with H Clauses: <i>Employee Compensation: Pay and Benefits and Special Provisions Applicable to Workforce Transition and Employee Compensation: Pay and Benefits</i>	Within 20 days after NTP	Information (N/A)	Section H, <i>Workforce Transition and Benefits Transition: Plans and Timeframes</i>
T1-064	Minutes of Workforce Transition and/or Compensation Meetings with Incumbent Contractor	Within 2 days after meeting	Information (N/A)	Section H, <i>Workforce Transition and Benefits Transition: Plans and Timeframes</i>

Table J-7.1 Transition Deliverables

Number	Deliverable	Deliverable Due Date	DOE Action (Response)	Reference
T1-065	Drafts of transition agreements with the incumbent contractors to ensure compliance with H Clause: <i>Employee Compensation: Pay and Benefits</i>	Within 30 days after NTP	Information (N/A)	Section H, <i>Workforce Transition and Benefits Transition: Plans and Timeframes</i>
T1-066	Draft or proposed final versions of any new defined benefit and defined contribution of the pension plans and other benefit plans	Within 30 days after NTP, if required	Information (N/A)	Section H, <i>Workforce Transition and Benefits Transition: Plans and Timeframes</i>
T1-067	Draft restated benefit plans and draft Summary Plan Descriptions (SPDs) for pension and other benefit plans sponsored by the incumbent contractors	Within 30 days after NTP, if required	Information (N/A)	Section H, <i>Workforce Transition and Benefits Transition: Plans and Timeframes</i>
T1-068	Final Transition Agreements with Incumbent Contractors, Restated Benefit Plans and SPDs, and New Defined Benefit and Defined Contribution Pension Plans and Other Benefit Plans	Within 45 days after NTP, prior to execution of documents	Approve (30 days)	Section H, <i>Workforce Transition and Benefits Transition: Plans and Timeframes</i>
T1-069	Cost Estimating System Disclosure	Within 60 days after NTP	Information (N/A)	Section H, <i>DOE-H-2023 Cost Estimating System Requirements</i>
T1-070	Accounting System Description	Within 60 days after NTP	Approve (30 days)	Section H, <i>DOE-H-2025 Accounting System Administration</i>
T1-071	Purchasing System Description	Within 60 days after NTP	Approve (30 days)	Section H, <i>DOE-H-2026 Contractor Purchasing System Administration</i>
T1-072	Organizational Conflict of Interest Management Plan	Within 15 days after NTP	Approve (15 days)	Section H, <i>DOE-H-2035 Organizational Conflict of Interest Management Plan</i>
T1-073	Diversity Plan	Within 60 days after NTP	Approve (30 days)	Section H, <i>DOE-H-2046 Diversity Program</i>
T1-074	Initial Parent Organization Support Plan	No later than 60 days prior to end of Transition	Approve (30 days)	Section H, <i>Parent Organization Support</i>
T1-075	Litigation Management Plan	Within 60 days after NTP	Review (30 days)	Section H, <i>Legal Management; 10 CFR 719, Contractor Legal Management Requirements</i>
T1-076	Integrated Safety Management System Description	Within 30 days after NTP	Approve (60 days)	Section I, DEAR 970.5223-1, <i>Integration of Environment, Safety, and Health into Work Planning</i>

Table J-7.1 Transition Deliverables

Number	Deliverable	Deliverable Due Date	DOE Action (Response)	Reference
T1-077	Proposed Environment, Safety, Health, and Quality Performance, Objectives, Measures, and Commitments	Within 30 days after NTP	Approve (60 days)	Section I, DEAR 970.5223-1, <i>Integration of Environment, Safety, and Health into Work Planning</i>
T1-078	Internal Audit Implementation Design, including overall strategy for Internal Audit	Within 60 days after NTP	Approve (30 days)	Section I, DEAR 970.5232-3, <i>Accounts, Records, and Inspection</i>
T1-079	Unreviewed Safety Question Process Procedure	Within 60 days after NTP	Approve (30 days)	10 CFR 830, <i>Nuclear Safety Management</i>
T1-080	Chronic Beryllium Disease Prevention Program	Within 30 days after NTP	Approve (60 days)	10 CFR 850, <i>Chronic Beryllium Disease Prevention Program</i>

Acronyms:

CFR = Code of Federal Regulations
 CO = Contracting Officer
 CRD = Contractor Requirements Document
 DEAR = Department of Energy Acquisition Regulation
 DOE = United States Department of Energy
 FAR = Federal Acquisition Requirement

M = DOE Manual
 N/A = not applicable
 NIST = National Institute for Standards and Testing
 NTP = Notice to Proceed
 O = DOE Order
 SPD = Summary Plan Descriptions