

Attachment J-7
Contract Deliverables

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The following Contract deliverables summarize the specific products the Contractor shall submit to the U.S. Department of Energy (DOE), the date and timeframe when the Contractor is required to submit the product over the life of the contract, the type of action DOE will perform, and the associated DOE response time. Additional Contract deliverables unique to each Task Order may be specified in the Task Order, as applicable.

Table J-7.1, *Deliverables List*, provides a listing of Contract deliverables. The list is not all-inclusive and does not include situational deliverables. The Contractor is obligated to meet all requirements of this Contract and resulting Task Orders.

The DOE action is defined as follows:

- **Approve** – The Contractor shall provide the deliverable to DOE for review and approval. DOE will review the deliverable and provide comments or approve as submitted. If necessary, the Contractor shall revise the document to incorporate mandatory DOE comments and resubmit for DOE approval. Once approved by DOE, the deliverable shall be placed under change control with changes requiring DOE approval. It is not intended that editorial changes or corrections that do not alter commitments would require new DOE approval.
- **Review** – The Contractor shall provide the deliverable to DOE for review. DOE will review the information and will provide comments as necessary. If necessary, the Contractor shall revise the document to incorporate mandatory DOE comments.
- **Information** – The Contractor shall provide the deliverable for information purposes only. DOE will review the information and may provide comments. Such comments do not require resolution under the Contract.

Table J-7.1 – Deliverables List

Number	Deliverable	Deliverable Due	DOE Action (Response)	Requirement Reference
M-001	Field Budget Call 5-Year Plan	Annually	Information (N/A)	DOE O 130.1, <i>Budget Formulation</i>
M-002	Budget Call Inputs	Annually or as required	Information (N/A)	DOE O 130.1, <i>Budget Formulation</i>
M-003	Continuity of Operations Plan or Business Recovery Plan Updates	Annually	Approve (30 days)	DOE O 150.1A, <i>Continuity Programs</i>
M-004	Emergency Planning Hazard Surveys and Assessments	Every 3 years or as required	Approve (30 days)	DOE O 151.1D, <i>Comprehensive Emergency Management System</i>
M-005	Emergency Planning Zone	Every 3 years or as required	Approve (30 days)	DOE O 151.1D, <i>Comprehensive Emergency Management System</i>
M-006	Emergency Management Program Updates	Annually	Approve (30 days)	DOE O 151.1D, <i>Comprehensive Emergency Management System</i>
M-007	Emergency Management Exercise Plan	Annually or as required, at least 30 days prior to Exercise	Approve (15 days)	DOE O 151.1D, <i>Comprehensive Emergency Management System</i>
M-008	Emergency Readiness Assurance Plan	Annually by October 15 or when changed	Approve (30 days)	DOE O 151.1D, <i>Comprehensive Emergency Management System</i>

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Number	Deliverable	Deliverable Due	DOE Action (Response)	Requirement Reference
M-009	Property Management System Description Updates	Before changes are implemented	Approve (30 days)	DOE O 203.1, <i>Limited Personal Use of Government Office Equipment Including Information Technology</i> ; Section H, <i>DOE-H-2027 Contractor Property Management System Administration</i>
M-010	Information Systems Authority To Operate (ATO) Package	At least 60 days prior to ATO expiration or significant change implementation	Approve (60 days)	DOE O 205.1C, <i>Department of Energy Cyber Security Program</i> ; NIST 800-37
M-011	Contractor Assurance Systems Description (and Implementation Plan, if needed) Updates	As required	Approve (60 days)	DOE O 226.1B, <i>Implementation of the Department of Energy Oversight Policy</i>
M-012	Fire Protection Summary Information (Electronic Submittal to DOE Fire Protection Database)	Annually by April 30 for the previous calendar year	Information (N/A)	DOE O 231.1B, <i>Environment, Safety, and Health Reporting</i>
M-013	Annual Site Environmental Report	Annually by October 1 for the previous calendar year	Information (N/A)	DOE O 231.1B, <i>Environment, Safety, and Health Reporting</i>
M-014	Sealed Source Transaction Report in Radiological Source Registry and Tracking (RSRT) database	As required	Information (N/A)	DOE O 231.1B, <i>Environment, Safety, and Health Reporting, Attachment 5</i>
M-015	Injury and Illness Record Keeping and Reporting	Twice monthly, no later than the 15th day and last working day	Information (N/A)	DOE O 231.1B, <i>Environment, Safety, and Health Reporting</i>
M-016	Excess Injuries and Illnesses Report in Computerized Accident Incident Reporting System (CAIRS)	Quarterly each April, July, October, and January	Information - N/A	DOE O 231.1B, <i>Environment, Safety, and Health Reporting</i>
M-017	Reporting Subcontractor Accident Information	Quarterly, no later than the 10th of each month following the end of each quarter	Information (N/A)	DOE O 231.1B, <i>Environment, Safety, and Health Reporting</i>
M-018	Vital/Essential Records Inventory and Updates	Annually	Information (N/A)	DOE O 243.1B, <i>Records Management Program</i>
M-019	Participation in Voluntary Consensus Standards (Record of Non-Standard Government Activity, Form DOE F 1300.2 [05/2010])	As required	Information or Approval Dependent Upon Role of Employee	DOE O 252.1A, <i>Technical Standards Program</i>
M-020	Workplace Substance Abuse Program Updates	As required	Approve (30 days)	DOE O 350.1, <i>Contractor Human Resource Management Programs</i> ; Section I, FAR 52.223-6, <i>Drug-Free Workplace</i> ; 10 CFR 707, <i>Workplace Substance Abuse Programs at DOE Sites</i>

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Number	Deliverable	Deliverable Due	DOE Action (Response)	Requirement Reference
M-021	Results of Workplace Substance Abuse Program	Every 6 months, no later than January 30 and July 30	Information (N/A)	DOE O 350.1, <i>Contractor Human Resource Management Programs</i> ; Section I, FAR 52.223-6, <i>Drug-Free Workplace</i> ; 10 CFR 707, <i>Workplace Substance Abuse Programs at DOE Sites</i>
M-022	Workforce Restructuring Plan and/or Communications Plan	At least 60 days in advance of the first communication planned for employees and the public	Approve (60 days)	DOE O 350.3, <i>Labor Standards Compliance, Contractor Labor Relations, and Contractor Workforce Restructuring Programs</i> ; Section H, <i>Workforce Restructuring</i>
M-023	Davis Bacon Act Enforcement Report (in iBenefits)	Every 6 months, no later than April 21 and October 21	Information (N/A)	DOE O 350.3, <i>Labor Standards Compliance, Contractor Labor Relations, and Contractor Workforce Restructuring Programs</i> ; Section H, <i>Labor Standards</i>
M-024	Nuclear Materials Allotment Forecast Reports	Annually by June 15	Information (N/A)	DOE O 410.2, <i>Management of Nuclear Materials</i>
M-025	Nuclear Materials Management Plan	Annually by May 1	Submit to Office of Nuclear Materials Integration by June 30	DOE O 410.2, <i>Management of Nuclear Materials</i>
M-026	Nuclear Material Inventory Assessment	Annually by December 1 for data as of September 30	Submit to Office of Nuclear Materials Integration by January 31	DOE O 410.2, <i>Management of Nuclear Materials</i>
M-027	Risk Management Plan Updates	As required	Review (30 days)	DOE O 413.3B, <i>Program and Project Management for the Acquisition of Capital Assets</i> ; Section C.6.1.2, <i>Project Performance Reporting</i>
M-028	Quality Assurance Program Updates	Annually or as required	Approve (90 days)	DOE O 414.1D, <i>Quality Assurance</i> ; Section E, FAR 52.246-11, <i>Higher-Level Contract Quality Requirements</i> ; 10 CFR 830 Subpart A, <i>Quality Assurance Requirements</i>
M-029	Documented Safety Analyses and Safety Basis Document Updates	Annually or as required	Approve (Per Section J, Attachment J-8)	DOE O 420.1C, <i>Facility Safety</i> ; 10 CFR 830, <i>Nuclear Safety Management</i> ; DOE-STD-1104-2016, <i>Review and Approval of Nuclear Facility Safety Basis and Safety Design Basis Documents</i>
M-030	Baseline Needs Assessment for Fire Protection and Emergency Preparedness Updates	As required	Approve (60 days)	DOE O 420.1C, <i>Facility Safety</i>

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Number	Deliverable	Deliverable Due	DOE Action (Response)	Requirement Reference
M-031	Fire Protection Program Updates	As required	Approve (60 days)	DOE O 420.1C, <i>Facility Safety</i>
M-032	Criticality Safety Program Document Updates	As required	Approve (60 days)	DOE O 420.1C, <i>Facility Safety</i>
M-033	Existing Facility or Site Natural Phenomena Hazard (NPH) Review and Updates	10-year review and whenever significant changes occur in NPH data	Approve (60 days)	DOE O 420.1C, <i>Facility Safety</i>
M-034	Natural Phenomena Hazard Upgrade Plans	As required	Approve (60 days)	DOE O 420.1C, <i>Facility Safety</i>
M-035	Procedures to Implement DOE Order 422.1 CRD Updates	As required	Review (30 days)	DOE O 422.1, <i>Conduct of Operations</i>
M-036	Conduct of Operations Matrix for Hazard Category 2 and 3 Nuclear Facilities Updates	Every 3 years or as required	Approve (60 days)	DOE O 422.1, <i>Conduct of Operations</i>
M-037	Procedures to Implement DOE Order 425.1D CRD Updates	As required	Review (30 days)	DOE O 425.1D, <i>Verification of Readiness to Start Up or Restart Nuclear Facilities</i>
M-038	Startup Notification Report	Quarterly, at least 30 days prior to start of each quarter	Approve (30 days)	DOE O 425.1D, <i>Verification of Readiness to Start Up or Restart Nuclear Facilities</i> ; Section C.6.1.5, <i>Nuclear Safety</i>
M-039	Training Program Plan or Training Implementation Matrix Updates	As required	Approve (30 days)	DOE O 426.2, <i>Personnel Selection, Training, Qualification, and Certification Requirements for DOE Nuclear Facilities</i>
M-040	Nuclear Maintenance Management Program Updates	Every 3 years or as required	Approve (60 days)	DOE O 433.1B, <i>Maintenance Management Program for DOE Nuclear Facilities</i>
M-041	Radioactive Waste Management Basis Updates	As required	Approve (60 days)	DOE M 435.1-1, <i>Radioactive Waste Management Manual</i>
M-042	Summary of Low Level Waste Disposal Operations	As required	Information (N/A)	DOE M 435.1 (Chapter IV), <i>Radioactive Waste Management Manual</i>
M-043	Data to Support DOE's Submittal of Reports and Implementation of Sustainability Goals	As requested	Information (N/A)	DOE O 436.1, <i>Departmental Sustainability</i>
M-044	Technical Basis for Nuclear Material Packaging Systems Updates	As required	Approve (60 days)	DOE M 441.1-1, <i>Nuclear Material Packaging</i>
M-045	Nuclear Materials Packaging Surveillance Programs Updates	As required	Approve (60 days)	DOE M 441.1-1, <i>Nuclear Material Packaging</i>
M-046	Process for Documenting the Nuclear Materials Storage Program Updates	As required	Approve (60 days)	DOE M 441.1-1, <i>Nuclear Material Packaging</i>
M-047	Employee Concerns Program Implementing Documentation Updates	As required	Approve (60 days)	DOE O 442.1B, <i>Department of Energy Employee Concerns Program</i>
M-048	Summary of Employee Concerns Program Activity	Every 6 months or as requested	Information (N/A)	DOE O 442.1B, <i>Department of Energy Employee Concerns Program</i>
M-049	Annual Summary of Cleared Property	Annually	Information (N/A)	DOE O 458.1, <i>Radiation Protection of the Public and the Environment</i>

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Number	Deliverable	Deliverable Due	DOE Action (Response)	Requirement Reference
M-050	Quality Assurance Program Description for Certified Type B or Fissile Materials Packaging Renewal	At least 60 days prior to expiration	Approve (60 days)	DOE O 460.1D, <i>Hazardous Materials Packaging and Transportation Safety</i> ; 10 CFR Part 71, <i>Packaging and Transportation of Radioactive Material, Subpart H, Quality Assurance</i>
M-051	Security Plan Updates	As required	Approve (60 days)	DOE O 470.4B, <i>Safeguards and Security Program</i>
M-052	Security Self-Assessment Report	As required	Information (N/A)	DOE O 470.4B, <i>Safeguards and Security Program</i>
M-053	DOE F 470.1, Contract Security Classification Specification (CSCS)	As required	Approve (30 days)	DOE O 470.4B, <i>Safeguards and Security Program</i>
M-054	DOE F 470.2, Facility Data and Approval Record (FDAR)	As required	Approve (30 days)	DOE O 470.4B, <i>Safeguards and Security Program</i>
M-055	DOE F 5631.29, Security Termination Statement	As required	Approve (30 days)	DOE O 470.4B, <i>Safeguards and Security Program</i>
M-056	Nuclear Material Control and Accountability Plan/Program Updates	As required	Approve (30 days)	DOE O 474.2, <i>Nuclear Material Control and Accountability</i>
M-057	Environmental Liability Estimate	Annually	Approve (30 days)	DOE O 534.1B, <i>Accounting; DOE Financial Management Handbook</i>
M-058	Environment, Safety, and Health Funded and Unfunded Compliance Activities Spreadsheet and Executive Summary	Annually	Information (N/A)	DOE O 534.1B, <i>Accounting; DOE Financial Management Handbook</i>
M-059	Quarterly Report on Receivables Due from the Public	Quarterly	Information (N/A)	DOE O 534.1B, <i>Accounting; DOE Financial Management Handbook</i>
M-060	Collection of Delinquent Interagency Receivables	Quarterly	Information (N/A)	DOE O 534.1B, <i>Accounting; DOE Financial Management Handbook</i>
M-061	Nuclear Materials Classified Financial Reporting in Departmental Inventory Management System (DIMS)	Quarterly	Information (N/A)	DOE O 534.1B, <i>Accounting; DOE Financial Management Handbook</i>
M-062	International Transactions	Quarterly	Information (N/A)	DOE O 534.1B, <i>Accounting; DOE Financial Management Handbook</i>
M-063	Financial Reporting in Standard Accounting and Reporting System (STARS)	Monthly	Information (N/A)	DOE O 534.1B, <i>Accounting; DOE Financial Management Handbook</i>
M-064	Letter of Credit	Monthly	Information (N/A)	DOE O 534.1B, <i>Accounting; DOE Financial Management Handbook</i>
M-065	Certificate of Deposit	Monthly	Information (N/A)	DOE O 534.1B, <i>Accounting; DOE Financial Management Handbook</i>

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Number	Deliverable	Deliverable Due	DOE Action (Response)	Requirement Reference
M-066	Comprehensive Monitoring Plan Updates	As required. Regulatory comments should be resolved and approved within 100 days from the DOE submittal date to the FFA parties.	DOE transmittal for regulatory approval (In accordance with the FFA)	Section C.5.3.2, <i>ORNL Environmental Monitoring</i> ; Section C.5.4.2, <i>Y-12 Environmental Monitoring</i> ; Section C.5.7.3, <i>ETTP Environmental Monitoring</i> ; Comprehensive Environmental Response, Compensation, and Liability Act of 1980 (as amended) and Federal Facility Agreement (FFA)
M-067	Remediation Effectiveness Report	Annually, in accordance with FFA to meet milestone date of March 30	DOE transmittal for regulatory approval (In accordance with the FFA)	Section C.5.4.2, <i>Y-12 Environmental Monitoring</i> ; FFA, Appendix E
M-068	Phased Construction Completion Report for the Environmental Management Waste Management Facility (EMWMF)	Annually, in accordance with FFA to meet milestone date of April 1	DOE transmittal for regulatory approval (In accordance with the FFA)	Section C.5.5.1, <i>EMWMF/EMDF Management, Waste Acceptance Criteria Attainment, and Operations</i> ; FFA, Appendix E
M-069	Project Management Cost Performance Reports for Input to Project Assessment Reporting System II (PARS II)	Monthly, no later than the last work day of the following month	Information (N/A)	Section C.6.1.1, <i>Project Support Performance Requirements</i> ; Section H, <i>DOE-H-2024 Earned Value Management System</i>
M-070	Earned Value Management System Description	At least 30 days prior to implementation	Approve (30 days)	Section C.6.1.1, <i>Project Support Performance Requirements</i> ; Section H, <i>DOE-H-2024 Earned Value Management System</i>
M-071	Monthly Performance Report	Monthly by the 12th Government work day of the following month	Information (N/A)	Section C.6.1.2, <i>Project Performance Reporting</i>
M-072	Worker Safety and Health Program Updates	Annually	Approve (60 days)	Section C.6.1.3, <i>Health and Safety</i> ; Section H, <i>DOE-H-2053 Worker Safety And Health Program in Accordance With 10 CFR 851</i> ; 10 CFR 851, <i>Worker Safety and Health Program</i>
M-073	Radiation Protection Program Updates	As required	Approve (60 days)	Section C.6.1.4, <i>Radiation Protection</i> ; 10 CFR 835, <i>Occupational Radiation Protection</i>
M-074	Toxic Chemical Release Inventory (TRI Report)	Annually by June 15	Submit to Regulators by July 1 (electronic submittal) (15 days)	Section C.6.1.10, <i>Environmental Protection</i> ; Emergency Planning and Community Right-to-Know Act of 1986

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Number	Deliverable	Deliverable Due	DOE Action (Response)	Requirement Reference
M-075	Contractor Pollution Prevention Tracking and Reporting System (PPTRS) Report (reporting period ends September 30)	Annually by early December by Contractor (actual due date varies based on date established by DOE HQ in data call) Note: A target date for review of a draft report by DOE technical point of contact will be November 10.	Review Draft (15 days)	Section C.6.1.10, <i>Environmental Protection</i>
M-076	Waste Management Program Plan Updates	As required	Approve (60 days)	Section C.6.2.8, <i>Waste Management</i>
M-077	Site Treatment Plan for Mixed Wastes on the Oak Ridge Reservation/Mixed Waste Inventory Report Update (reporting period ends September 30)	Annually by October 20 Note: The deliverable will be developed by a working group consisting of DOE, TDEC, and DOE Contractors. Comments will be included in the submitted deliverable.	Submit to Regulators by October 31 (11 days)	Section C.6.2.8, <i>Waste Management</i> ; State of Tennessee Commissioner's Order
M-078	Site Treatment Plan/Mixed Waste Inventory Report Semi-Annual Progress Report (reporting periods end March 31 and September 30)	Every 6 months by April 20 and October 20 Note: The deliverable will be developed by a working group consisting of DOE, TDEC, and DOE Contractors. Comments will be included in the submitted deliverable.	Submit to Regulators by April 30 and October 30 (10 days)	Section C.6.2.8, <i>Waste Management</i> ; State of Tennessee Commissioner's Order
M-079	Site Treatment Plan Quarterly Report Tables (reporting periods end March 31, June 30, September 30, and December 30)	Quarterly by January 20, April 20, July 20, and October 20	Hold Quarterly Status Meeting with TDEC (10 days)	Section C.6.2.8, <i>Waste Management</i> ; Site Treatment Plan Enforceable Milestones

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Number	Deliverable	Deliverable Due	DOE Action (Response)	Requirement Reference
M-080	Annual Report on Inventory and Disposition of Radioactive Polychlorinated Biphenyl Wastes on the Oak Ridge Reservation	Annually by November 30 Note: The deliverable will be developed by a working group consisting of DOE and DOE Contractors. Comments will be included in the submitted deliverable. Report is not required to be submitted to regulators.	Information (N/A)	Section C.6.2.8, <i>Waste Management; The Oak Ridge Reservation Polychlorinated Biphenyl Federal Facilities Compliance Agreement (ORR-PCB-FFCA)</i>
M-081	Annual Solid Waste Management Unit/Area of Concern Update	Annually by January 31 to TDEC Note: The deliverable will be developed by a working group consisting of DOE and DOE Contractors. Comments will be included in the deliverable. The target date for review of a draft by the working group will be December 15.	Review Draft (30 days)	Section C.6.2.8, <i>Waste Management; Corrective Actions Conditions of ORR RCRA Permits</i>
M-082	Inventory of Federal Hazardous Waste Activities	Every 2 years by January 2 Contractor will provide input based on content and format of previous biennial report.	Submit to DOE HQ by January 31 (29 days)	Section C.6.2.8, <i>Waste Management; RCRA 3016, Inventory of Federal Agency Hazardous Waste Facilities</i>
M-083	Annual Report of Hazardous Waste Activities for the U.S. Department of Energy – East Tennessee Technology Park	Annually by March 1 to TDEC	Information (N/A)	Section C.6.2.8, <i>Waste Management; Tennessee Hazardous Waste Management Act</i>
M-084	Monthly Cost Report	Monthly	Information (N/A)	Section G, <i>Reporting Costs</i>

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Number	Deliverable	Deliverable Due	DOE Action (Response)	Requirement Reference
M-085	List of Subcontractors That Are Required to Flow Down Continuation of Benefits to Grandfathered Employees	With each Task Order Proposal	Information (N/A)	Section H, <i>DOE-H-2001 Employee Compensation: Pay and Benefits</i>
M-086	Annual Contractor Salary-Wage Increase Expenditure Report	Annually, 30 days after the end of the Compensation Increase Plan (CIP) Year	Information (N/A)	Section H, <i>DOE-H-2001 Employee Compensation: Pay and Benefits</i>
M-087	List of the Top 5 Highly Compensated Executives and Total Compensation	Annually by January 10, and when there is a change to total compensation	Information (N/A)	Section H, <i>DOE-H-2001 Employee Compensation: Pay and Benefits</i>
M-088	Annual Report of Compensation and Benefits in iBenefits	Annually by March 1	Information (N/A)	Section H, <i>DOE-H-2001 Employee Compensation: Pay and Benefits</i>
M-089	Major Compensation Program design changes	As required	Approve (60 days)	Section H, <i>DOE-H-2001 Employee Compensation: Pay and Benefits</i>
M-090	Variable Pay Programs/Incentives	Prior to implementation	Approve (60 days)	Section H, <i>DOE-H-2001 Employee Compensation: Pay and Benefits</i>
M-091	Compensation Increase Plan	As required	Approve (60 days)	Section H, <i>DOE-H-2001 Employee Compensation: Pay and Benefits</i>
M-092	Top Contractor Official and Key Personnel Salary	As required	Approve (60 days)	Section H, <i>DOE-H-2001 Employee Compensation: Pay and Benefits</i>
M-093	Employee Benefits Value (Ben-Val) study	Every 2 years	Approve (60 days)	Section H, <i>DOE-H-2001 Employee Compensation: Pay and Benefits</i>
M-094	Employee Benefits Cost Survey Comparison	Annually	Information (N/A)	Section H, <i>DOE-H-2001 Employee Compensation: Pay and Benefits</i>
M-095	Pension and Other Benefit Programs Data Submittals into iBenefits	Quarterly	Information (N/A)	Section H, <i>DOE-H-2001 Employee Compensation: Pay and Benefits</i>
M-096	Audit Report of Pension Plan in Accordance with ERISA Section 103	Annually	Information (N/A)	Section H, <i>DOE-H-2001 Employee Compensation: Pay and Benefits</i>
M-097	Certification in Accordance with ERISA Section 104	As required	Information (N/A)	Section H, <i>DOE-H-2001 Employee Compensation: Pay and Benefits</i>
M-098	Pension Management Plan/PRB Submitted into iBenefits	Annually by January 31	Information (N/A)	Section H, <i>DOE-H-2001 Employee Compensation: Pay and Benefits</i>
M-099	Actuarial Valuation Reports	Annually after last day of Plan Year, not later than due date for filing IRS Form 5500	Information (N/A)	Section H, <i>DOE-H-2001 Employee Compensation: Pay and Benefits</i>
M-100	IRS Forms 5500 with Schedules	Upon submittal to the IRS	Information (N/A)	Section H, <i>DOE-H-2001 Employee Compensation: Pay and Benefits</i>
M-101	IRS Forms 5300	Upon submittal to the IRS	Information (N/A)	Section H, <i>DOE-H-2001 Employee Compensation: Pay and Benefits</i>
M-102	Proposed Changes to Pension Plans	At least 60 days prior to proposed adoption	Approve (60 days)	Section H, <i>DOE-H-2001 Employee Compensation: Pay and Benefits</i>

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Number	Deliverable	Deliverable Due	DOE Action (Response)	Requirement Reference
M-103	Request to Terminate Pension Plan	At least 60 days prior to proposed termination date	Approve (60 days)	Section H, <i>DOE-H-2001 Employee Compensation: Pay and Benefits</i> ; Section I, FAR 52.215-15, <i>Pension Adjustments and Asset Reversions</i>
M-104	Actuarial Evaluation and Certification of Compliance with Internal Revenue Code and ERISA	Annually	Information (N/A)	Section H, <i>Special Provisions Applicable to Workforce Transition and Employee Compensation: Pay and Benefits</i>
M-105	Timely Data Responses to Departmental Annual and Ad Hoc Pension and PRB Data Requests	Upon Contracting Officer request	Information (N/A)	Section H, <i>Workforce Transition and Benefits Transition: Plans and Timeframes</i>
M-106	Contractor Assurance and Self-Assessment Report	Quarterly	Review (10 days)	Section H, <i>DOE-H-2017 Responsible Corporate Official and Corporate Board of Directors</i>
M-107	Economic Bargaining Parameters	Prior to entering the collective bargaining process	Approve (60 days)	Section H, <i>DOE-H-2028 Labor Relations</i>
M-108	Report of Settlement (Labor Reports) in iBenefits	After ratification of a collective bargaining agreement during next open quarter and quarterly thereafter	Information (N/A)	Section H, <i>DOE-H-2028 Labor Relations</i>
M-109	Labor Relations Semi-Annual Report	Every 6 months by June 30 and December 31	Information (N/A)	Section H, <i>DOE-H-2028 Labor Relations</i>
M-110	Workforce Restructuring Reports in iBenefits	Annually by March 15	Information (N/A)	Section H, <i>Workforce Restructuring</i>
M-111	Diversity Impact Analysis of Involuntary Separation	As required	Approve (10 days)	Section H, <i>Workforce Restructuring</i>
M-112	Request for Labor Standards Determination	As required	Review (8 days)	Section H, <i>Labor Standards</i> ; Section J, Attachment J-10, <i>Labor Standards Board Process</i>
M-113	Standard Form 98 (e98), Notice of Intention to Make a Service Contract and Response Notice	Upon determination of subcontract being covered by Service Contract Labor Standards	Information and submittal to Department of Labor (N/A)	Section H, <i>Labor Standards</i>
M-114	Worker’s Compensation Insurance	Prior to initial implementation and upon any changes thereto	Approve (30 days)	Section H, <i>DOE-H-2003 Workers’ Compensation Insurance</i>
M-115	Copy of Insurance Policies or Insurance Arrangements	Within 30 days of purchase	Information (N/A)	Section H, <i>DOE-H-2073 Risk Management and Insurance Programs</i> ; Section I, FAR 52.228-5, <i>Insurance</i>
M-116	Insurance Cost, Self-Insurance Charges, and Experience Report	Annually	Information (N/A)	Section H, <i>DOE-H-2073 Risk Management and Insurance Programs</i>
M-117	Cost Estimating System Disclosure Updates	As required	Information (N/A)	Section H, <i>DOE-H-2023 Cost Estimating System Requirements</i>

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Number	Deliverable	Deliverable Due	DOE Action (Response)	Requirement Reference
M-118	Accounting System Description Updates	Before changes are implemented	Approve (30 days)	Section H, <i>DOE-H-2025 Accounting System Administration</i>
M-119	Contractor Purchasing System Description Updates	Before changes are implemented	Approve (30 days)	Section H, <i>DOE-H-2026 Contractor Purchasing System Administration</i>
M-120	Privacy Act List of Systems of Records	Annually or as required	Information (N/A)	Section H, <i>DOE-H-2018 Privacy Act Systems of Records</i>
M-121	Alternative Dispute Resolution Written Request	As required	Review (60 days)	Section H, <i>DOE-H-2033 Alternative Dispute Resolution</i> ; Section I, FAR 52.233-1, <i>Disputes</i>
M-122	Organizational Conflict of Interest Management Plan Updates	As required	Approve (30 days)	Section H, <i>DOE-H-2035 Organizational Conflict of Interest Management Plan</i>
M-123	Recommendations for Assignment or Transfer of DOE Prime Contracts	As required	Information (N/A)	Section H, <i>DOE-H-2043 Assignment and Transfer of Prime Contracts and Subcontracts</i>
M-124	Contractor Community Commitment Plan (To be included in Section J, Attachment J-9)	Annually	Approve via Contract Modification	Section H, <i>DOE-H-2045 Contractor Community Commitment</i>
M-125	Contractor Community Commitment Progress Report	Every 6 months	Information (N/A)	Section H, <i>DOE-H-2045 Contractor Community Commitment</i>
M-126	Diversity Plan Updates	As required	Approve (30 days)	Section H, <i>DOE-H-2046 Diversity Program</i>
M-127	Diversity Report	Annually	Information (N/A)	Section H, <i>DOE-H-2046 Diversity Program</i>
M-128	Request for Approval of Contractor Communications or Releases of Information to the Public, the Media, or Members of Congress	As required	Review (7 days)	Section H, <i>DOE-H-2048 Public Affairs – Contractor Releases Of Information</i>
M-129	Annual Parent Organization Support Plan	Annually, at least 90 days prior to the start of each Fiscal Year	Approve (30 days)	Section H, <i>Parent Organization Support</i>
M-130	Annual Parent Organization Support Plan Revisions	At least 60 days prior to proposed parent organization support or implementation of proposed revisions	Approve (30 days)	Section H, <i>Parent Organization Support</i>
M-131	Environmental Permit Materials (where Contractor is Sole Permittee)	At least 90 days prior to submittal to regulatory agency	Review (60 days)	Section H, <i>Environmental Compliance</i>
M-132	Notification of Changes that Impact Environmental Permit Implementation (where DOE is Permittee or Contractor and DOE are Joint Permittees)	At least 90 days prior to submittal to regulatory agency	Approve (60 days)	Section H, <i>Environmental Compliance</i>

Table J-7.1 – Deliverables List

Number	Deliverable	Deliverable Due	DOE Action (Response)	Requirement Reference
M-133	New Permit Applications and Renewals (where DOE is Permittee or Contractor and DOE are Joint Permittees)	Draft at least 90 days prior to submittal to regulatory agency Final at least 30 days prior to submittal to regulatory agency Note: The deliverable will be developed by a working group consisting of the DOE technical point of contact and the Contractor. DOE comments will be included in the submitted deliverable.	Review Draft (30 days) Approve Final (30 days and submit to regulators)	Section H, <i>Environmental Compliance</i>
M-134	Copy of Environmental Permits, Authorizations, and Regulatory Approvals Issued to the Contractor by Regulatory Agencies	As required	Information (N/A)	Section H, <i>Environmental Compliance</i>
M-135	Copy of Mentor-Protégé Agreement	When established	Information (N/A)	Section H, <i>Mentor-Protégé Program</i> ; 48 CFR 919.70, <i>The Department of Energy Mentor-Protégé Program</i>
M-136	Semi-Annual Mentor-Protégé Progress Reports	Every 6 months	Information (N/A)	Section H, <i>Mentor-Protégé Program</i> ; 48 CFR 919.70, <i>The Department of Energy Mentor-Protégé Program</i>
M-137	Mentor and Protégé Lessons Learned Evaluation	At completion of Master IDIQ	Information (N/A)	Section H, <i>Mentor-Protégé Program</i>
M-138	Payroll and Resident Report	Annually by January 15	Information (N/A)	Section H, <i>Annual Payroll and Residency Report</i> ; DOE Oak Ridge Standardized Report
M-139	Reporting Executive Compensation and First-Tier Subcontract Awards	As required	Information (N/A)	Section I, FAR 52.204-10, <i>Reporting Executive Compensation and First-Tier Subcontract Awards</i>
M-140	Service Contract Report in the System for Award Management (SAM)	Annually by October 31 for preceding Government Fiscal Year	Review (15 days)	Section I, FAR 52.204-15, <i>Service Contract Reporting Requirements for Indefinite-Delivery Contracts</i>
M-141	Report of Performance of Work by the Contractor or a Subcontractor	As required	Review (30 days)	Section I, FAR 52.215-23, <i>Limitations on Pass-Through Charges</i>
M-142	Small Business Subcontracting Plan Updates (To be included in Section J, Attachment J-5)	Annually prior to October 1, or as required by the Contracting Officer	Approve (30 days)	Section I, FAR 52.219-9, <i>Small Business Subcontracting Plan</i>

Table J-7.1 – Deliverables List

Number	Deliverable	Deliverable Due	DOE Action (Response)	Requirement Reference
M-143	Individual Subcontract Report (via Electronic Subcontracting Reporting System)	Semi-annually, within 30 days after the end of each reporting period (ending March 31 and September 30) and within 30 days of contract completion	Approve (30 days)	Section I, FAR 52.219-9, <i>Small Business Subcontracting Plan</i>
M-144	Summary Subcontract Report (via Electronic Subcontracting Reporting System)	Annually by October 30 for the period ending September 30	Approve (30 days)	Section I, FAR 52.219-9, <i>Small Business Subcontracting Plan</i>
M-145	Overtime Control Plan	As required	Approve (45 days)	Section I, FAR 52.222-2, <i>Payment for Overtime Premiums</i>
M-146	Payroll Submittal and Accompanying Statement of Compliance (For Construction Tasks Only)	Weekly	Information (N/A)	Section I, FAR 52.222-8, <i>Payrolls and Basic Records</i>
M-147	Certified List of All Service Employees and Subcontracts	Not less than 30 days before completion of the Contract	Information (N/A)	Section I, FAR 52.222-17, <i>Nondisplacement of Qualified Workers</i>
M-148	Updated Certified List of All Service Employees and Subcontracts	As applicable, not less than 10 days before completion of the Contract	Information (N/A)	Section I, FAR 52.222-17, <i>Nondisplacement of Qualified Workers</i>
M-149	Employer Information Report (Standard Form 100, EEO-1)	Annually	Information (N/A)	Section I, FAR 52.222-26, <i>Equal Opportunity</i>
M-150	Information Required by Executive Order 11246, as Amended	As required	Information (N/A)	Section I, FAR 52.222-26, <i>Equal Opportunity</i>
M-151	Filing of VETS-4212 Federal Contractor Veterans' Employment Report	Annually by September 30, and as required	Information (N/A)	Section I, FAR 52.222-37, <i>Employment Reports on Veterans</i>
M-152	Certified List of All Service Employees on Contractor's or Subcontractor's Payroll During the Last Month of Contract Performance	Not less than 10 days prior to completion of the Contract	Information (N/A)	Section I, FAR 52.222-41, <i>Service Contract Labor Standards</i>
M-153	Annual Reports on the Product Types and Dollar Value of Any USDA-Designated Biobased Products Purchased by the Contractor During the Previous Fiscal Year	Annually by October 31	Information (N/A)	Section I, FAR 52.223-2, <i>Affirmative Procurement of Biobased Products Under Service and Construction Contracts</i>
M-154	Report of Hydrofluorocarbons or Refrigerant Blends Containing Hydrofluorocarbons Added or Removed from Equipment or Appliances (for period October 1–September 30)	Annually by November 30, and at the end of contract performance	Information (N/A)	Section I, FAR 52.223-12, <i>Maintenance, Service, Repair, or Disposal of Refrigeration Equipment and Air Conditioners</i>

Table J-7.1 – Deliverables List

Number	Deliverable	Deliverable Due	DOE Action (Response)	Requirement Reference
M-155	Notification that Costs May Exceed 75% of Funds within 60 Days	At least 60 days prior to reaching threshold	Information (N/A)	Section I, FAR 52.232-22, <i>Limitation of Funds</i>
M-156	Certification of Final Indirect Costs	As required	Approve (60 days)	Section I, FAR 52.242-4, <i>Certification of Final Indirect Costs</i>
M-157	Other Real Property Reports as required	As required	Approve (30 days)	Section I, FAR 52.245-1, <i>Government Property</i>
M-158	Performance Report for Acquisition of Environmentally Preferable and Sustainable Products and Services	Annually at the end of the Government Fiscal Year	Information (N/A)	Section I, DEAR 952.223-78, <i>Sustainable Acquisition Program</i>
M-159	Notification of Technical Direction Beyond the Scope of Work	Within 5 days of direction	Review (30 days)	Section I, DEAR 952.242-70, <i>Technical Direction</i>
M-160	Integrated Safety Management System Description Updates	As required	Approve (60 days)	Section I, DEAR 970.5223-1, <i>Integration of Environment, Safety, and Health into Work Planning</i>
M-161	Proposed Environment, Safety, Health, and Quality Performance Objectives, Measures, and Commitments	Annually for the following Fiscal Year	Approve (60 days)	Section I, DEAR 970.5223-1, <i>Integration of Environment, Safety, and Health into Work Planning</i>
M-162	Internal Audit Implementation Design, Including Overall Strategy for Internal Audit Updates	As required after Task Order authorization, extension, or exercise of option	Approve (30 days)	Section I, DEAR 970.5232-3, <i>Accounts, Records, and Inspection</i>
M-163	Annual Audit Report Summarizing Audit Activities During Previous Fiscal Year	Annually by January 31	Approve (30 days)	Section I, DEAR 970.5232-3, <i>Accounts, Records, and Inspection</i>
M-164	Annual Audit Plan for Activities to be Undertaken by Internal Audit Next Fiscal Year	Annually by June 30	Information (N/A)	Section I, DEAR 970.5232-3, <i>Accounts, Records, and Inspection</i>
M-165	Plan for Financial Management System Replacement, Enhancement, or Upgrade	Annually	Approve (60 days)	Section I, DEAR 970.5232-7, <i>Financial Management System</i>
M-166	Declaration of Conformance to Environmental Management System Requirements	Every 3 years	Information (N/A)	DOE O 436.1, <i>Departmental Sustainability</i>
M-167	Annual Government-Furnished Services and Information Projection	30 days prior to the start of the Government Fiscal Year	Information (N/A)	Section J, Attachment J-8, <i>Government-Furnished Services and Information</i>
M-168	Quarterly Government-Furnished Services and Information Update	30 days prior to the start of each Quarter	Information (N/A)	Section J, Attachment J-8, <i>Government-Furnished Services and Information</i>
M-169	Unreviewed Safety Question Process Revisions	As required	Approve (45 days)	10 CFR 830, <i>Nuclear Safety Management</i>
M-170	Summary of Unreviewed Safety Question Determinations Performed	Annually	Information (N/A)	10 CFR 830, <i>Nuclear Safety Management</i>
M-171	List of Closure Facility Hazards	Within 90 days after identifying hazard	Approve (30 days)	10 CFR 851, <i>Worker Safety and Health Program</i>

Table J-7.1 – Deliverables List

Number	Deliverable	Deliverable Due	DOE Action (Response)	Requirement Reference
M-172	Facility Information Management System (FIMS) Reconciliation with ORFSC	3rd Quarter of Fiscal Year per ORFSC	Information (N/A)	41 CFR 102, <i>Federal Management Regulations</i> ; <i>DOE Accounting Standards</i>
M-173	FIMS Annual Reports	In accordance with MA-50 FIMS Annual Reporting Deadlines and Validation Guidance Memo	Information (N/A)	41 CFR 102, <i>Federal Management Regulations</i> ; <i>DOE Accounting Standards</i> ; MA-50 Guidance Memo upon issuance
M-174	Federal Automotive Statistical Tool (FAST) reporting	Annually by November 1	Approve (30 days)	41 CFR 102-34.330, <i>What is the Federal Fleet Report?</i>
M-175	Physical Inventories	As required	Review (30 days)	41 CFR 109, <i>DOE Property Management Regulations</i>
M-176	Property Information Database System (PIDS) Report	Annually by early November	Review (30 days)	41 CFR 109, <i>DOE Property Management Regulations</i>
M-177	Excess Personal Property Furnished to Non-Federal Recipients	Annually by mid-November	Review (30 days)	41 CFR 109, <i>DOE Property Management Regulations</i>
M-178	Exchange/Sale Report	Annually by early November	Review (30 days)	41 CFR 109, <i>DOE Property Management Regulations</i>
M-179	Nuclear Regulatory Commission Property Held at DOE Facilities Report	Annually by early November	Review (30 days)	41 CFR 109, <i>DOE Property Management Regulations</i>
M-180	Precious Metals Inventory	Annually by early November	Review (30 days)	41 CFR 109, <i>DOE Property Management Regulations</i>
M-181	Precious Metals Forecast	Annually by mid-September	Review (30 days)	41 CFR 109, <i>DOE Property Management Regulations</i>
M-182	Termination Inventories	Annually by mid-September	Review (30 days)	41 CFR 109, <i>DOE Property Management Regulations</i>
M-183	Motor Vehicle Use Goals	Annually by November 1	Approve (30 days)	41 CFR 109-38.5103, <i>Motor Vehicle Utilization Standards</i> ; 41 CFR 109-38.105, <i>Agency Purchase and Lease of Motor Vehicles</i>
M-184	Other Motor Equipment Use Goals	Update facilities information as changes occur. Provide maintenance data as required by HQ (actual due October 30, required due March 1, deferred due September 30)	Approve (30 days)	41 CFR 109-38.5104, <i>Other Motor Equipment Utilization Standards</i>
M-185	Annual Other Motor Equipment Use Goal and Proposals	Annually by November	Approve (30 days)	41 CFR 109-38.5104, <i>Other Motor Equipment Utilization Standards</i>
M-186	Motor Vehicle Utilization Reviews and Proposed Goals	Annually by October	Approve (30 days)	41 CFR 109-38.5105, <i>Motor Vehicle Local Use Objectives</i>
M-187	Motor Vehicle Fleet Report (OMB A-11)	November, May, and August	Review (30 days)	OMB Directed
M-188	Motor Vehicle Appropriation Request Report	Annually	Review (30 days)	OMB Directed
M-189	Decontamination and Decommissioning Estimate	Monthly	Information (N/A)	<i>Energy Policy Act of 1992</i>

Table J-7.1 – Deliverables List

Number	Deliverable	Deliverable Due	DOE Action (Response)	Requirement Reference
M-190	Energy Policy Act Section 701 Waiver Request	Annually by June 30	Review (30 days)	<i>Energy Policy Act (EPACT) of 2005</i>
M-191	Disclosure Statement Update	As needed	Approve (60 days)	Public Law 100-679 (41 U.S.C. 422), <i>Cost Accounting Standards Board</i>
M-192	Financial Plan Requests	Monthly by day 15	Information (N/A)	DOE Planning and Budget Requirement
M-193	Functional Cost	Annually	Information (N/A)	DOE HQ – Annual Data Request
M-194	Economic Analysis	Annually	Information (N/A)	DOE HQ – Annual Data Request
M-195	Site Usage Calculation	Annually	Approve (30 days)	DOE-ORFSC
M-196	Financial Accounting Standards 4 Disclosure	Annually	Information (N/A)	Financial Accounting Standards #4
M-197	Financial Disclosure of Revenue Activities	Annually	Information (N/A)	OMB Statement of Federal Financial Accounting Standards #7
M-198	Financial Accounting Standards 87 Disclosure	Annually	Information (N/A)	DOE Annual Data Request – Financial Accounting Standards #87
M-199	Financial Accounting Standards 106 Disclosure	Annually	Information (N/A)	DOE Annual Data Request – Financial Accounting Standards #106
M-200	Report of Estimated Foreign Currency Collections and Expenditures	Annually	Information (N/A)	<i>Treasury Financial Manual, Vol 1, Part 2, Chapter 3200 (T/L 551-R);</i> DOE-HQ Year End Financial Calendar
M-201	Federal Aid to State and Local Governments	Annually	Information (N/A)	DOE-HQ Year End Financial Calendar
M-202	Payments Made to International United Nations Organizations	Annually	Information (N/A)	DOE-HQ Year End Financial Calendar
M-203	Funds Management Report by Budgeting and Reporting (B&R) Codes that Identifies the Amount of Funds Obligated to the Contract and the Amount of Funds Obligated to the Contractor, and Committed and Expended by the Contractor	Monthly	Information (N/A)	DOE Oak Ridge Office Planning and Budget
M-204	Employee Headcount Report	Annually	Information (N/A)	DOE-HQ (iBenefits) and Oak Ridge report
M-205	Security and Emergency Management Performance Metrics	Quarterly, within 15 days after end of each quarter	Information (N/A)	DOE Office of Environmental Management Headquarters

Acronyms:

ATO = authority to operate
 CFR = Code of Federal Regulations
 CRD = Contractor Requirements Document
 DEAR = Department of Energy Acquisition Regulation
 EHSS = Office of Environment, Health, Safety, and Security
 ERISA = Employee Retirement Income Security Act of 1974
 FAR = Federal Acquisition Regulation
 FFA = Federal Facility Agreement
 HQ = Headquarters
 IDIQ = indefinite-delivery/indefinite-quantity
 IRS = Internal Revenue Service

M = DOE Manual
 N/A = not applicable
 O = DOE Order
 OMB = Office of Management and Budget
 ORFSC = Oak Ridge Financial Service Center
 ORR = Oak Ridge Reservation
 PRB = post-retirement benefits other than pensions
 RCRA = Resource Conservation and Recovery Act of 1976
 TDEC = Tennessee Department of Environment and Conservation
 USDA = United States Department of Agriculture

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