



Department of Energy
Washington, DC 20585

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MEMORANDUM FOR DISTRIBUTION

FROM: J. E. SURASH 
DEPUTY ASSISTANT SECRETARY FOR
ACQUISITION AND PROJECT MANAGEMENT

SUBJECT: Implementation of DOE Order 413.3A Guides

The Office of Engineering and Construction Management (OECM) has been leading the development of a series of guides in support of DOE Order 413.3A, *Program and Project Management for the Acquisition of Capital Assets*, and this effort has resulted in the issuance of sixteen guides which will replace the existing Manual DOE M 413.3-1.

The 413.3A guides can be found within the Directives website at <http://www.directives.doe.gov/> at the appropriate link within this website. Below is a list of the guides and their published date.

GUIDE NUMBER	TITLE	PUBLISH DATE
1	Managing Design and Construction Using Systems Engineering for Use with DOE O 413.3A	September 23, 2008
2	Quality Assurance Guide for Project Management	June 27, 2008
3	Safeguards and Security for Program and Project Management	November 15, 2007
5	U.S. Department of Energy Performance Baseline Guide	September 12, 2008
6	High Performance Sustainable Building	June 20, 2008
7	Risk Management Guide	September 16, 2008
8	Environmental Management (EM) Cleanup Projects	September 24, 2008
9	U.S. Department of Energy Project Review Guide for Capital Asset Projects	September 23, 2008
10	Earned Value Management System (EVMS)	May 6, 2008
11	Project Management Lessons Learned	August 5, 2008
13	U.S. Department of Energy Acquisition Strategy Guide for Capital Assets Projects	July 22, 2008
14	Information Technology Project Guide	September 12, 2008



15	Department of Energy Guide for Project Execution Plans	September 12, 2008
16	Project Transition/Closeout (CD-4)	September 24, 2008
17	Mission Need Statement Guide	June 20, 2008
18	Integrated Project Teams Guide for Use with DOE O 413.3A	September 24, 2008

OECM is planning an official announcement to rescind the Manual and place these guides in effect later this year. Please implement the guides immediately.

If you have any questions please contact Mr. Lowell Ely, Acting Director, Office of Project Management Oversight at (301) 903-6821, or me at (202) 586-6382.

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