

EMCBC OFFICE OF CONTRACTING RECORD OF INDEPENDENT REVIEW

TO: Staff Reviewers Listed Below
 SUBJECT: PROCUREMENT OR FINANCIAL ASSISTANCE (FA) ACTION FOR INDEPENDENT REVIEW AND APPROVAL

The action described below with supporting documents is attached for your review. Indicate your approval/concurrence or disapproval/non-concurrence by initialing in the space provided, annotate your comments on the attached sheet, and forward to next in turn.

- | | |
|--|---|
| <input type="checkbox"/> Solicitation
<input type="checkbox"/> Pre-Negotiation Memoranda
<input type="checkbox"/> Pre-Award Approval
<input type="checkbox"/> Competitive Contract/Modification
<input type="checkbox"/> Subcontract
<input type="checkbox"/> Task/Delivery Order
<input type="checkbox"/> Other Acquisition Action (including non-competitive)
<input type="checkbox"/> Financial Assistance | <input type="checkbox"/> Termination
<input type="checkbox"/> Contract Management Plan
<input type="checkbox"/> Post-award (REA, DOE directed change, etc.)
<input type="checkbox"/> Change Order
<input type="checkbox"/> Ratification
<input type="checkbox"/> Sale of Government Property

<input type="checkbox"/> Other _____ |
|--|---|

Dollar Value of Action: _____

DESCRIPTION OF ACTION FOR REVIEW AND APPROVAL

Action No. (Instrument number/mod): _____

Action Description _____

NAME OF REVIEWER	OFFICE	INITIAL BELOW AND ATTACH COMMENTS		DATE
		Concur	Nonconcur	
	EMCBC Office of Legal Services*			

Return to: _____ Phone: _____

INDEPENDENT REVIEW COMPLETE: _____ DATE: _____

OOO Review Team Lead

APPROVALS AS APPLICABLE	NAME/SIGNATURE OF APPROVER	DATE
OOO Branch Chief		
OOO ASSISTANT DIRECTOR (when required)		
EMCBC DIRECTOR (when required)		
EM HCA (when required)		
	If this is a request for waiver of review, are additional reviews required by EM-50 if the request for waiver is approved by MA-62? Yes <input type="checkbox"/> No <input type="checkbox"/>	

*Office of Legal Services review is required for all actions covered under this procedure over \$1,000,000.