



Department of Energy

Washington, DC 20585

AUG 11 2011

MEMORANDUM FOR JACK R. CRAIG
DIRECTOR
CONSOLIDATED BUSINESS CENTER

FROM: J. E. SURASH *JES*
HEAD OF CONTRACTING ACTIVITY
OFFICE OF ENVIRONMENTAL MANAGEMENT

SUBJECT: UPDATED DELEGATION OF AUTHORITY
FEE DETERMINING OFFICIAL

As discussed in the June 16, 2011 video teleconference with EM-1 regarding EM Management's review of all Fee Determining Official decisions, your Fee Determination Official Authority delegated by the EM HCA on December 4, 2007 is hereby updated as indicated below:

Fee Determination Official Authority

You are delegated authority to serve as the Fee Determination Official for site facility management contracts in accordance with established Departmental policies, and the terms and conditions of specific contracts. **A copy of each fee determination shall be sent to the EM HCA upon your approval.** Fee determination authority may not be further delegated.

If you have questions, please contact me at (202) 586-6382, or Reggie R. James, Director, Office of Contract Assistance at (202) 586-6087.

cc: P. Ferraro, MA-60
R. James, EM-82

