



# Department of Energy

Washington, DC 20585

May 22, 2006

MEMORANDUM FOR JACK R. CRAIG  
DIRECTOR  
ENVIRONMENTAL MANAGEMENT  
CONSOLIDATED BUSINESS CENTER

FROM: CHARLES E. ANDERSON (Acting for)   
ASSISTANT SECRETARY FOR  
ENVIRONMENTAL MANAGEMENT

SUBJECT: Assignment of Implementation Responsibility for Office of  
Management and Budget Circular A-123 *Management's  
Responsibilities for Internal Control*

The purpose of this memorandum is to assign the Environmental Management Consolidated Business Center (EMCBC) as the point of contact and coordinator for implementing Office of Management and Budget (OMB) Circular A-123, *Management's Responsibilities for Internal Control* for the Office of Environmental Management.

In this role, EMCBC should develop EM's A-123 implementation plan and coordinate A-123 implementation both internally within EM (among EM headquarters and EM's field offices – EMCBC, Richland Operations Office, Savannah River Operations Office, and Small Sites Project Office) and externally with the Office of Chief Financial Officer.

I have assigned Mr. Mark Frei, Deputy Assistant Secretary for the Office of Program Planning and Budget, as the lead for EM's effort to implement A-123. The EMCBC should report to Mark on progress, issues, and guidance. Reports provided to Mark should also be provided to EM's Chief Operating Officer, Dr. Inés Triay, to ensure a well-coordinated effort within EM.

Please refer questions regarding this memorandum to Mr. Mark Frei at (202) 586-8754.

cc:  
Inés Triay, EM-3

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