

SAMPLE QAP/QIP DOCUMENT REVIEW COMMENT FORM

EMCBC QAP/QIP Phase 1 Document Review Form			
QAP/QIP Title			QAP/QIP Revision No:
QAP/QIP Number			Small Site/contractor:
Lead Reviewer			Date Complete
Peer Reviewer			Date Complete
Comment #	Review Criteria	Page, Section, etc.	Comment
Format and Content			
1	Did the Site submit a separate Site Specific QAP? <i>Note: If a site adopts the Corporate EM QAP, EM-QA-001, a separate Site Specific QAP is not required and the answer to this block will be NO.</i> <i>Note: Please cite the document title, revision, and date.</i>		
2	Did the Site submit a separate Site Specific QIP? <i>Note: Please cite the document title, revision, and date.</i>		
3	Does the Site Specific QIP address the content in the template provided in Attachment G of EM-QA-001?		

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	<p>Did the site submit an integrated Site-Specific QAP/QIP?</p> <p><i>Note: If the site-specific QAP integrates both the EM QAP and QIP requirements, only a cover memo attached to the integrated site-specific QAP requesting approval per EM QAP Section 6.0 is required.</i></p> <p><i>Note: Please cite the document title, revision, and date.</i></p>		
4	<p>List any additional documents either submitted or reviewed in support of this QIP/QAP:</p> <p><i>Note: Please cite the document title, revision, and date.</i></p>		
Review Area: Applicability			
1	<p>Does the QAP/QIP adopt or state that it was developed to meet the following requirements: EM-QA-001, Revision 1 & Management Expectations DOE O 414.1D 10CFR830, Subpart A NQA-1 2008/2009a</p> <p><i>Note: If the Site chose another consensus standard besides NQA-1 2008/2009a fill out the Review Area: Consensus Standard below.</i></p>		
2	<p>Does the QAP/QIP reference the RW QARD or WIPP programs as appropriate, for sites involved</p>		

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	in TRU, responsibility to a contractor (i.e., site specific programs)		
3	Does the scope of QAP/QIP cover all EM mission related activities including activities funded by the American Recovery and Reinvestment Act (ARRA)?		
4	Is there a request or indication of exceptions and/or exemptions to EM-QA-001? <i>If yes, is there a formal exception/exemption analysis included? (see EM-23 risk-informed exception/exemption request process)</i>		
Review Area: Graded Approach			
1	Is the application of a graded approach reasonable for site specific factors such as magnitude of the hazards, complexity of the work/mission, life-cycle of projects/facilities, and other programmatic considerations?		
2	Have appropriate sections of NQA-1 Part 2 been incorporated?		
Review Area: Consensus Standard			
3	If the Site another consensus standard, does the facilities, activities or operations meet the definition of a nonreactor nuclear facility in the QA Rule?		
4	If the Site another consensus		

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	standard, did the Small Site provide a justification to demonstrate why the nonreactor nuclear facility definition does not apply		
5	If the Site another consensus standard, did the Small Site include identification of the differing chosen consensus standard, and justification why the differing chosen consensus standard is deemed appropriate?		

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Outcome of EMCBC QAP/QIP Phase 1 Document Review	
Summary Conclusion	Approval Status
<p>Based on this Phase 1 review, the Lead Reviewer recommends the following approval status:</p>	<p><input type="checkbox"/> APPROVED for Implementation.</p> <p><input type="checkbox"/> CONDITIONALLY APPROVED for Implementation provided the review comments are addressed before the next independent assessment of the QIP/QAP implementation.</p> <p><input type="checkbox"/> NEEDS SIGNIFICANT REVISION before EMCBC approval.</p>
<p>The Lead Reviewer has identified the following additional comments or recommendations:</p>	

Lead Reviewer Signature

Date

Peer Reviewer Signature

Date