

Title V Property Survey
Federal Property Information Checklist
(Rev. 11/89)

- Instructions: 1) Use this form
2) Complete all items below or the checklist will be returned for completion.

Date / / Property ID # [— (HUD will assign) —]

1. FEDERAL LANDHOLDING AGENCY: _____

2. PROPERTY: _____
(Name) (Installation, if applicable)

3. ADDRESS: _____
Street and number or, if none, a brief description of how to locate property

_____ City _____ County _____ State _____ Zip

4. _____ GSA Inventory Control Number (if available)

5. PREVIOUSLY REPORTED TO HUD Yes No

Determination: Suitable Unsuitable by HUD _____ Date

6. PROPERTY DESCRIPTION:
 Building Vacant Land Other

A. Current status: Unutilized Underutilized
 Excess Surplus

 If Excess or Surplus, GSA Disposal Control No. _____

B. If underutilized, type of underutilization: (describe)
 Portion _____ Seasonal _____ Intermittent _____ Other _____

C. Predominant surrounding land use _____

D. Unusual physical features or impediments _____

E. Legal constraints (right of entry, covenants, permits, licenses, etc.): _____

F. Other (comments): _____

7. BUILDING DESCRIPTION:
- A. age _____
 - B. structure type _____
 - C. size (usable square feet per floor) _____
 - D. number of floors _____
 - E. current or most recent use (storage, residential, office, etc.) _____

 - F. If occupied, indicate:
 - i. _____ percentage of total space occupied or otherwise in use
 - ii. _____ expiration date(s) of any existing lease(s) or renewal period(s)
 - G. If vacant, indicate:
 - i. _____ number of months vacant

8. BUILDING CONDITION: Meets or has the potential to meet the following criteria:

	MEETS		POTENTIAL*	
	Yes	No	Yes	No
A. Operating sanitary facilities	___	___	___	___
B. Potable water	___	___	___	___
C. Electric Power	___	___	___	___

*D. Indicate (if known) distance to nearest utility hook-up(s): _____

	MEETS		POTENTIAL*	
	Yes	No	Yes	No
E. Heating facilities adequate for the climate	—	—	—	—
F. Structurally sound				
i. foundation	—	—	—	—
ii. floors	—	—	—	—
iii. roofs	—	—	—	—
iv. exterior walls	—	—	—	—
v. interior walls	—	—	—	—
*vi. Describe general condition or extent of repairs needed	_____			

9. VACANT LAND

- A. Size _____
(acres/square footage)
- B. Improvements (e.g., paved, etc.) describe:

- C. Current or most recent use _____
- D. If occupied, indicate:
- i. _____ percentage of total land area occupied
 or otherwise in use
- ii. _____ expiration date of any existing lease
 or renewal period

10. VACANT LAND CONDITION: Meets or has the potential to meet the following criteria:

	MEETS		POTENTIAL*	
	Yes	No	Yes	No
A. Operating sanitary facilities	—	—	—	—
B. Potable water	—	—	—	—
C. Electric power	—	—	—	—
*D. Indicate (if known) distance to nearest utility hookup(s)	_____			

11. ACCESS

A. Does this property have public access?

Yes No

If yes, how (road, other) _____

If no, indicate:

- i. _____ miles, distance to the nearest road
- ii. _____ type of terrain _____
- iii. _____ miles to the nearest town/city
- iv. accessible by public transportation Yes No
 _____ Type

B. Indicate any restrictions on access (hours, etc.) _____

12. ENVIRONMENTAL SUITABILITY

A. Is the property subject to contamination by toxic or hazardous materials or waste? Yes No

Identify the basis for determination (submit documents) _____

If yes, also identify:

- i. Nature of contaminants: _____
- ii. Location of contaminants: _____
- iii. Extent (percentage of building or number of acres affected) of contaminants: _____
- iv. Any scheduled clean-up plans (including projected date of completion and estimated cost, if known): _____

B. Is an industrial/commercial Federal facility handling flammable or explosive material (excluding underground storage) located on the property or within 2,000 feet of its boundary? (Exclude underground storage, gasoline stations, tank truckers, and any above-ground container(s) with a capacity of 100 gallons or less of such materials.) Yes No

If yes, indicate:

i. Number of acres located more than 2,000 feet from such facility _____

ii. Nature of the facility and material _____

C. Is any portion of the property located within an airport runway clear zone? Yes No

If yes, indicate the portion (percentage) of the property which is so located: _____%

D. Is any portion of the property located within a 100 year floodplain? (Note that the fact that a Federal property is not included in an existing floodplain map or study does not, by itself, justify a "No" answer.) Yes No

Is any portion of the property located in the floodway?
 Yes No

E. Is the property impacted by any other known environmental condition which might jeopardize the safety of occupants of the property (e.g., friable asbestos, PCBs, radon, periodic flooding)?
 Yes No

Indicate:

(1) Basis for determination (submit document): _____

(2) Nature of condition: _____

(3) Extent of condition: _____

(4) Location of condition: _____

F. Are there any other known environmental conditions which could affect or be impacted by the occupancy of the property (e.g., endangered species, wild and scenic rivers, wetlands, historic properties, storm water runoff, etc.)?
 Yes No Undetermined

If yes, for each:

(1) Describe the environmental condition: _____

(2) Describe the potential impact: _____

(3) Basis for the determination (submit document): _____

13. SECURITY

A. Is the property located in a secure facility to which the general public is denied access? Yes No

B. If the answer above is yes, can alternative access be provided for the general public without compromising security requirements:
 Yes No

Indicate method of providing access: _____

14. LIMITATIONS ON USE

A. Are there now, or are there anticipated to be, any other limitations not previously described on the use of this property to assist the homeless for a period of one year or more?
 Yes No

B. If yes, describe the limitation: _____

Does the limitation currently exist? Yes No

If no, when will any limitation take effect? _____
 Date of Effect

15. CHECKLIST CONTACT PERSON: _____
 Name Title

Telephone number: FTS _____
 Commercial _____

Date prepared: _____