

**Corporate Activity Resource Request**

*Use Tab key to select and enter information*

**Customer:**

**Description of task:**

**Deliverables:**

**Timeframe:**

**Project Description:**

**Activity/Task Supervisor:**

**Federal Project Director:**

**Assignment Completion Evaluation**

**EMCBC Employee Name(s)**

**Activity/Task:**

**Completion:**

**Timeframes Met:**

**Level of Effort:**

**Additional Comments:**

**Onsite Supervisor:**

**Date:**