



Department of Energy

Washington, DC 20585

MEMORANDUM FOR KENNETH G. PICHA, JR.
DEPUTY ASSISTANT SECRETARY FOR
TANK WASTE AND NUCLEAR MATERIAL
ENVIRONMENTAL MANAGEMENT

FROM: JAMES HUTTON 
ACTING DEPUTY ASSISTANT SECRETARY FOR
SAFETY, SECURITY, AND QUALITY PROGRAMS
ENVIRONMENTAL MANAGEMENT

SUBJECT: AUDIT AND SURVEILLANCE SCHEDULE OF HIGH-LEVEL
WASTE AND USED NUCLEAR FUEL PROGRAMS FOR
FISCAL YEAR 2014

The Office of Standards and Quality Assurance (EM-43) is responsible to conduct Quality Assurance (QA) oversight of programs responsible for High-Level Waste (HLW) and Used Nuclear Fuel (UNF). Under its approved QA Program, the Office of Environmental Management Safety, Security, and Quality Programs (EM-40) are required to approve, transmit and maintain an annual oversight schedule. Please find the attached Audit and Surveillance Schedule of HLW/UNF Programs for Fiscal Year 2014.

We have coordinated with the established local site contacts for HLW/UNF Programs regarding the timing of the audits or surveillances scheduled at their site. We look forward to working together to further strengthen the HLW/UNF QA Programs for the EM-40.

If you have any questions, please contact me, or Robert Murray, Director, Office of Standards and Quality Assurance, at (202) 586-7267.

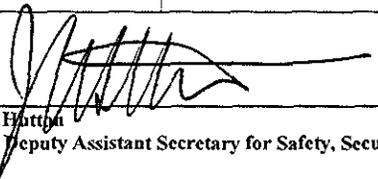
Attachment

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Audit & Surveillance Schedule of High-Level Waste & Used Nuclear Fuel Programs for Fiscal Year 2014

Identifier	Organization	Leader	Location	Dates	Resources Needed	Frequency
14-DOE-AU ¹ -001	Office of Standards and Quality Assurance High-Level Waste and Used Nuclear Fuel Oversight Program	R. Kay	Cincinnati	Jan.7-9	Meeting rooms, work spaces, computer and internet access, interviews and access to records.	Annual
13-DOE- S ² 003	Savannah River Remediation, LLC Defense Waste Processing Facility	B. Toro	Aiken	Feb. 19-21	Meeting rooms, work spaces, computer and internet access, interviews and access to records. Scope: CARs from 2012 Audit	N/A
14-DOE-AU-002	DOE-Idaho Operations Office Independent Spent Fuel Storage Installations	B. Toro	Idaho Falls	March 17-20	Meeting rooms, work spaces, computer and internet access, interviews and access to records	Annual
13-DOE-S-005	Battelle Energy Alliance National Spent Nuclear Fuel Program	C. Palay	Idaho Falls	April 22-24	Meeting rooms, work spaces, computer and internet access, interviews and access to records. Scope: Status of QA program and Records Transfer	N/A
14-DOE-AU-003	Savannah River Remediation, LLC Defense Waste Processing Facility	C. Palay	Aiken	May 5-15	Meeting rooms, work spaces, computer and internet access, interviews and access to records	Biennial
14-DOE-AU-004	CH2M-WG Idaho, LLC Idaho Cleanup Project	B. Toro	Idaho Falls	May 19-30	Meeting rooms, work spaces, computer and internet access, interviews and access to records	Biennial
14-DOE-AU-005	CH2M HILL Plateau Remediation Company Waste Stabilization and Disposal Project	C. Palay	Hanford	June 9-19	Meeting rooms, work spaces, computer and internet access, interviews and access to records	Biennial
14-DOE-S-001	CH2M Hill-B&W West Valley, LLC West Valley Demonstration Project	C. Palay	West Valley	July 8-10	Work spaces, interviews and access to records. Scope: CARs from 2013 Audit	N/A
14-DOE-S-002	Savannah River Nuclear Solutions, LLC Defense Waste Processing Facility	B. Toro	Aiken	Aug. 5-7	Work spaces, interviews and access to records. Scope: : CARs from 2013 Audit	N/A
14-DOE-AU-006	Bechtel National Incorporated/URS Waste Treatment and Immobilization Plant	C. Palay	Hanford	Sept. 2-11	Meeting rooms, work spaces, computer and internet access, interviews and access to records	Annual


James Hutton
Acting Deputy Assistant Secretary for Safety, Security, and Quality Programs

3/31/14
Date

Future Schedule Projections for High-Level Waste and Used Nuclear Fuel Programs

Organization	Location	Frequency	Schedule Projections	Comments
Battelle Energy Alliance National Spent Nuclear Fuel Program	Idaho Falls	N/A	N/A	FY 2014 schedule will determine the program status and effectiveness
Office of Standards and Quality Assurance High-Level Waste and Used Nuclear Fuel Oversight Program	Cincinnati	Annual	November 2014	This active program requires annual audits.
DOE-Idaho Operations Office Independent Spent Fuel Storage Installations	Idaho Falls	Annual	March 2015	This is an active program with a NRC license requiring annual audits.
Savannah River Nuclear Solutions, LLC Defense Waste Processing Facility	Aiken	Biennial	May 2015	This stable program is performing tasks that require biennial audits.
CH2M Hill-B&W West Valley, LLC West Valley Demonstration Project	West Valley	Biennial	July 2015	FY 2013 audit had multiple conditions since contract transition.
Bechtel National Incorporated/URS Waste Treatment and Immobilization Plant	Hanford	Annual	Sept. 2015	This active program requires annual audits.
CH2M-WG Idaho, LLC Idaho Cleanup Project	Idaho Falls	Biennial	April 2016	This stable program is performing tasks that require biennial audits.
Savannah River Remediation, LLC Defense Waste Processing Facility	Aiken	Biennial	May 2016	This stable program is performing tasks that require biennial audits.
CH2M HILL Plateau Remediation Company Waste Stabilization and Disposal Project	Hanford	Biennial	June 2016	This stable program is performing tasks that require biennial audits.

¹ AU = Audit

² S = Surveillance