

Assessment Team Member Qualification Requirements

<p>Assessment Team Member</p>	<p>Assessment Team Members are participants in an assessment. Assessment Team Members shall have, or be given, appropriate training or orientation to develop their competence for participating in assessments.</p>
<p>Training or Orientation</p>	<p>Assessment Team Members shall receive training to the extent necessary to assure assessing competence including:</p> <ul style="list-style-type: none"> (a) knowledge and understanding of standards, regulations, and regulatory guides as applicable (b) general structure of applicable programs as a whole and applicable elements (c) assessment techniques of examining, questioning, evaluating, and reporting; methods of identifying, and following up on corrective action items; and closing out assessment findings (d) planning assessment of applicable activities (e) on-the-job training to include applicable elements of the assessment program
<p>Assessment Participation</p>	<p>Assessment Team Members shall participate in a minimum of one (1) assessment, surveillances, oversight activities, or document reviews within a period of time not to exceed three (3) years prior to the date of qualification.</p> <p>At the discretion of the Assessment Team Leader, this requirement may be waived provided the Assessment Team Member is partnered with a mentor during the assessment (Assessment Team Leader or another experienced Assessment Team Member).</p>
<p>Maintenance of Proficiency</p>	<p>Not Required</p>
<p>Requalification</p>	<p>Not Required</p>