

Attachment B**TEMPLATE FOR A CONTRACTOR NEPA QUALITY ASSURANCE PLAN****NATIONAL ENVIRONMENTAL POLICY ACT (NEPA)
QUALITY ASSURANCE PLAN (QAP)**1.0 BACKGROUND

NOTE: This section discusses the requirements and applicability of NEPA. The following is an example of text that could be included in this section.

Compliance with NEPA is required for all proposed Department of Energy (DOE) activities affecting the quality of the environment of the United States and its territories or possessions. NEPA requires the analysis and consideration of environmental impacts in Federal government decision-making. All DOE actions performed by EMCBC/SLA sites must be reviewed and evaluated for potential environmental impact. Preparation and review of NEPA documents can take several months. It is essential to consider NEPA requirements early in the planning process because (1) DOE regulations require it; (2) it makes for better planning and decision-making, and (3) it avoids potential delays and costs to the project. DOE must comply with the NEPA requirements before significant resources are committed to the proposed action.

EMCBC/SLA implementation of this DOE requirement is documented in the operating procedure (**NOTE:** List all EMCBC/SLA contractor operating and administrative NEPA procedures here) and individual internal procedures within the affected organizations. Implementation of a QAP will assure continued compliance with NEPA by requiring the evaluation of all controls and documents used in the program.

2.0 DRIVERS

Some DOE Directives and memoranda outline authorities and responsibilities within DOE, as well as requirements for document preparation. These requirements are illustrated in Figure B-1.

The following documents are used to develop and implement the NEPA Compliance Program. NEPA documents will utilize the applicable requirements of these documents. If additional requirements are added, this QAP will be reviewed to reflect the most current requirements.

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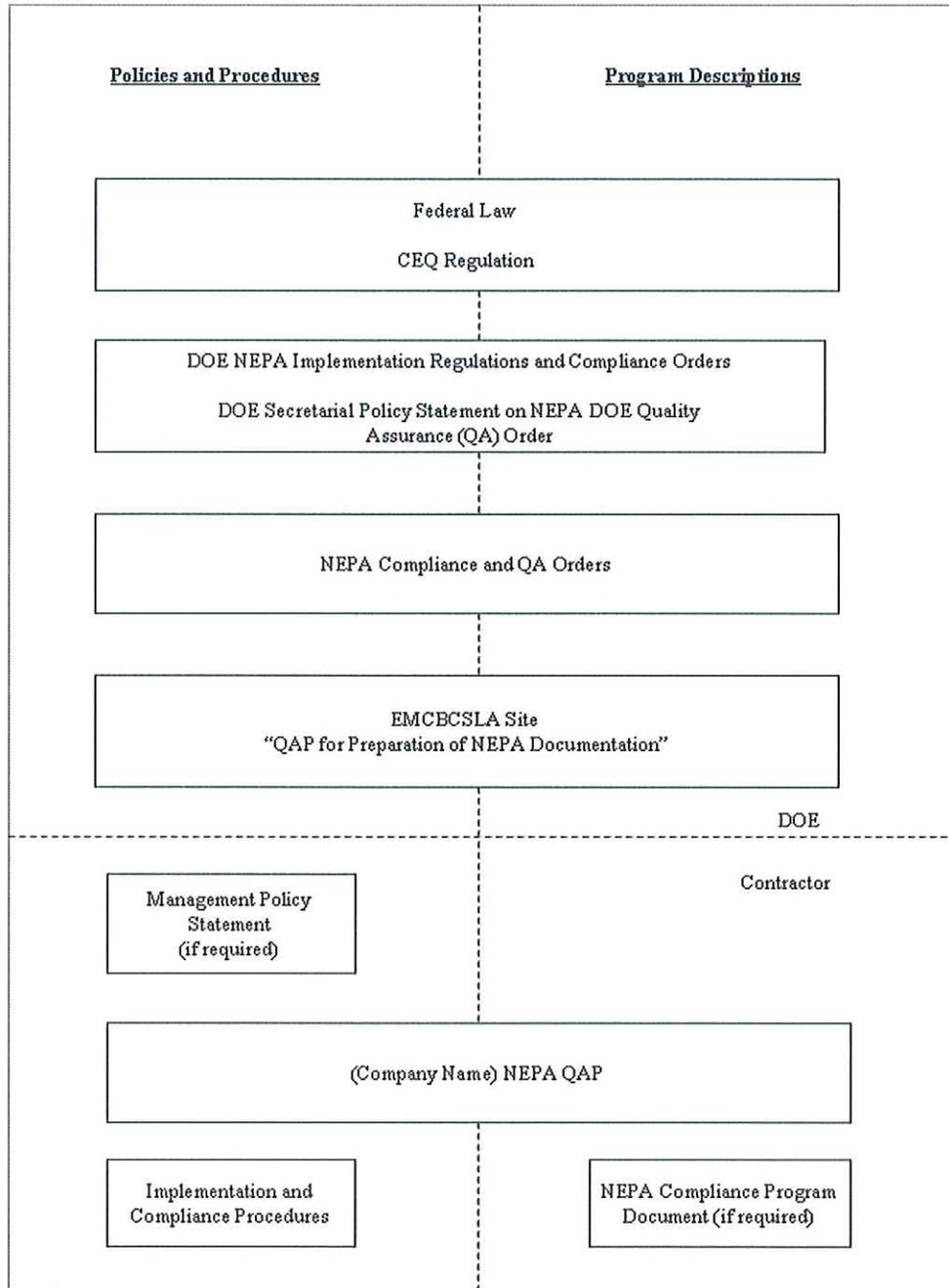


Figure B-1. NEPA Document Hierarchy

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DOE NEPA program drivers include the following:

- “*National Environmental Policy Act of 1969*”, 42 U.S. Code 4321 et seq.
- 40 CFR Parts 1500-1508, “*Council on Environmental Quality Regulations for Implementing the Procedural Provisions of the national Environmental Policy Act*”.
- 10 CFR Part 1021, “*NEPA Implementing Procedures*”.
- 10 CFR Part 1022, “*Compliance with Floodplain/Wetlands Environmental Review Requirements*”.
- DOE “*Secretarial Policy Statement On The National Environmental Policy Act,*”, dated June 1994.
- DOE-HQ, “*Recommendations for the Preparation of Environmental Assessments and Environmental Impact Statements,*” dated May 1993.
- DOE O 451.1B, Change 1, NATIONAL ENVIRONMENTAL POLICY ACT COMPLIANCE PROGRAM, dated September 28, 2001.
- DOE O 414.1C, QUALITY ASSURANCE, dated June 17, 2005.
- DOE 450, Chapter II, Change 1, NATIONAL ENVIRONMENTAL POLICY ACT COMPLIANCE PROGRAM, dated June 14, 2006.

3.0 GENERAL

(NOTE: This section provides an overview of managerial and organizational responsibilities and commitments. An organizational chart can be used to highlight organizations with responsibility for NEPA compliance. Listed below is an example of how this section could be structured).

The contractor QAP for the review of NEPA documentation is written to show how the contractor’s NEPA Compliance Program satisfies the applicable requirements of DOE Order 414.1C. To clearly demonstrate this relationship, the contractor QAP is arranged to match the format of DOE O 414.1C, Attachment 1, *Contractor Requirements Document*.

The contractor’s implementation of its QAP at either EMCBC or SLA sites will successfully accomplish the objective of providing and maintaining a prevention-oriented program. A proactive approach to NEPA compliance activities will ensure deliverables meet requirements and satisfy DOE’s expectations, now and in the future.

Attachment B4.0 QUALITY ASSURANCE CRITERIA (OAC)

The QAC include subsections describing the applicable QAC in the areas of management, performance, and assessment as identified in DOE O 414.1C, Description of the content of each subsection listed below are included in the COE O 414.1C, Section 4b, "*Quality Assurance Criteria*".

- 4.1 Program: Describe in detail all contractor organizations with responsibilities and authority for NEPA compliance.
- 4.2 Personnel Training and Qualification: Describe NEPA training for responsible individuals (Program Coordinators) as well as for document preparers.
- 4.3 Quality Improvement: Describe or refer to quality control measures used during document preparation and review.
- 4.4 Documents and Records: Include a discussion of the system used for tracking NEPA documentation.
- 4.5 Work Processes: Describe processes for performing work to support NEPA analyses.
- 4.6 Design: These criteria may not be applicable based on the contractor's NEPA implementation. Refer to DOE O 414.1C for detailed description.
- 4.7 Procurement: Establish procurement requirements for items and services performed by contractors.
- 4.8 Inspection and Acceptance Testing: These criteria may not be applicable based on the contractor's NEPA implementation. Refer to DOE O 414.1C for detailed description.
- 4.9 Management Assessment: Include a discussion of internal assessment performed by individuals and organizations responsible for program compliance.
- 4.10 Independent Assessment: Include a discussion of assessments performed by individuals and organizations (internal or external) who are not responsible for program compliance.