



Department of Energy

Environmental Management
Consolidated Business Center
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Cincinnati, Ohio 45202
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July 14, 2016

EMCBC-00692-16

To: Prospective Small Business Offerors

FINAL REQUEST FOR PROPOSAL NO. DE-SOL-0009438 FOR WASTE ISOLATION PILOT PLANT (WIPP) TRANSPORTATION SERVICES

This letter hereby serves as the official notice to prospective Small Business Offerors that the Department of Energy (DOE) is releasing the Final Request For Proposal (RFP) No. DE-SOL-0009438 for the Waste Isolation Pilot Plant (WIPP) Transportation Services procurement through its Environmental Management Consolidated Business Center (EMCBC). The Final RFP can be found on the EMCBC WIPP Transportation Services acquisition website at https://www.emcbc.doe.gov/SEB/wipp_transportation_services/rfppage.php.

Any questions pertaining to the Final RFP shall be submitted in writing to wipptransportation@emcbc.doe.gov by 3:00 PM Eastern Daylight Time on August 1, 2016. Prospective Small Business Offerors shall use the enclosed "Industry Comment Template" when submitting any questions in accordance with Section L provision L.10(h), Questions. DOE will post any amendments issued to the Final RFP, responses to questions, and other official communication from the Contracting Officer on the EMCBC WIPP Transportation Services acquisition website. Prospective Small Business Offerors are encouraged to conduct a thorough review of the Final RFP and submit any questions pertaining to the Final RFP as early as possible, but no later than the date and time shown above to allow for a thorough and timely DOE response for all questions submitted.

The established due date for receipt of proposal submissions is **3:00 PM Eastern Daylight Time on August 29, 2016.**

PLEASE NOTE: The WIPP Transportation Services procurement will be conducted as a set-aside for small businesses that do not exceed the small business size standard of \$27.5M (annual receipts) under NAICS code 484230, Specialized Freight (except used goods) Trucking, Long-Distance.

Background

On May 11, 2016, DOE released the Draft RFP and announced the pre-solicitation conference, site tour, and one-on-one meetings for the WIPP Transportation Services procurement. The Draft RFP was released to facilitate the understanding of the Government's requirements with interested parties, and to provide them the opportunity to submit comments and provide feedback pertaining to the Draft RFP. On June 1, 2016, DOE held a pre-solicitation conference, site tour, and one-on-one meetings with interested parties. Additionally, DOE requested written comments from interested parties regarding the Draft RFP by June 7, 2016. DOE did not receive any written comments on the Draft RFP from industry; however, DOE made changes to the RFP that were determined to be necessary.

The Final RFP is the result of any changes made since the Draft RFP issuance on May 11, 2016.

Notices

This cover letter provides a summary level description of the notable changes that have been made from the Draft RFP issued on May 11, 2016 to the Final RFP. Additionally, a redlined copy of significant sections of the Final RFP is enclosed with this cover letter for informational purposes only. The Final RFP specifies all of the requirements for the WIPP Transportation Services procurement, and takes precedence over this cover letter and the redlined copy of the Final RFP sections. Any information contained in this cover letter or the redlined copy of the Final RFP sections shall not be construed as being part of the Final RFP. Prospective Small Business Offerors shall prepare their proposals based solely on the requirements specified in the Final RFP and in any accompanying amendments, if issued.

In order to further the Government's policy of maximizing electronic commerce, electronic media will be the primary method of communication regarding this procurement. The Final RFP, any amendments issued, responses to questions received from prospective Offerors, and other official communications from the DOE will be posted on the EMCBC WIPP Transportation Services acquisition website. Prospective Offerors shall be responsible for reviewing the acquisition web site regularly for information, notices, and updates regarding the Final RFP.

Notable Changes from the Draft RFP

In addition to general editing changes and other minor changes throughout the Final RFP, highlighted below are notable changes from the Draft RFP package to the Final RFP package.

Section B:

- B.1, DOE-B-2010 Indefinite-Delivery Indefinite-Quantity Contract (OCT 2014) (Deviation), was revised to change the minimum quantity to the 60-day contract transition period.

Section C:

- Various minor revisions were made throughout the Performance Work Statement (PWS) scope to clarify and refine the scope requirements.
- The location of the terminal office was changed to “the Greater Carlsbad, New Mexico area (10 mile perimeter of Carlsbad).”
- Provided additional information in Section C.4.6.1, Job Hazards Analysis, to clarify requirements

Section F:

- F.3, DOE-F-2003 Period of Performance – Alternate I and Alternate II (OCT 2014), was revised to move the schedule one day to ensure the end of the transition reflects the end of the Period of Performance of the current incumbent contract completion date.

Section H:

- H.26 DOE-H-2063 Confidentiality of Information (OCT 2014) was deleted.
- H.28 DOE-H2066 Safeguards and Security Program (OCT 2014) was deleted.

Section J:

- Section J – Attachment B, Reporting Requirements Checklist, was revised to add a Basis of Estimate Deliverable.
- Section J – Attachments C and D were revised to update the Wage Determinations to the most recent version.

Section L:

- L.1 DOE-L-2018 Pre Proposal Conference and L.2 DOE-L-2019 Site Visit were deleted (marked as reserved) because they are no longer applicable.
- L.9 Offer Acceptance Period was revised from 180 days to 365 days.
- L.10 DOE-L-2001 Proposal Preparation Instructions – General (OCT 2015) was revised to change the due date for questions regarding the RFP to August 1, 2016.
- L.14 DOE-L-2005, Proposal Prep Instructions, Volume II- Key personnel, was revised to change the key personnel preparation instructions from a 2 page write up with resumes to only resumes.
- L-17 Proposal Preparation Instructions, Volume III – Cost or Price Proposal, was revised to add an Attachment (L-10) for Offerors to fill out to better justify that the Offeror will meet the Limitations on Subcontracting requirement (FAR 52.219-14).
- L-17 Proposal Preparation Instructions, Volume III – Cost or Price Proposal, was revised to add requirements for the Offeror to provide information regarding their Accounting system (including information regarding their proposed indirect Rate in Section B).

Section M:

- Various minor revisions were made throughout Section M to refine the evaluation factors.
- M.6 Evaluation Factor – Price was revised to add clarifying language regarding the evaluation of the Offeror’s demonstration of compliance with the Limitations on Subcontracting requirement and provision of evidence of an adequate accounting system.

In closing, the DOE intends to answer any questions pertaining to the Final RFP as thoroughly and efficiently as possible, and looks forward to receiving your proposals in response to the Final RFP.

Sincerely,



LeAnn M. Brock
Contracting Officer

Enclosures:

1. Industry Comment Template
2. Redlined copy of Notable Changes to Final RFP (Sections B, C, F, H, L and M)