

Attachment J-7
Contract Deliverables

The specific products the Contractor shall submit to the U.S. Department of Energy (DOE), the type of action DOE will perform, the associated DOE response time, and the date/timeframe that the Contractor is required to submit the product over the life of the contract are summarized below. Contract deliverables specific to each task order will be specified in the task order and are subject to the same response time provisions and DOE action definitions specified below.

The DOE response time for Contract deliverables shall be 30 days unless otherwise specified in Table J, Deliverables List, the applicable task order, or other agreement such as a Partnering Agreement. Upon DOE approval or acceptance, with no further action required by the Contractor, the Contractor can make a claim for applicable fee. Omission of applicable deliverables from Table J, Deliverables List, or the applicable task order does not affect the obligation of the Contractor to submit required deliverables pursuant to this section or other sections of this Contract.

The DOE action is defined as:

- Approve – The Contractor shall provide the deliverable to DOE for review and approval. DOE will review the deliverable and provide comments in writing. DOE will discuss the comments with the Contractor and the Contractor shall provide written responses. The Contractor shall rewrite the document to incorporate DOE mandatory comments and resubmit for DOE approval. Once approved by DOE, the deliverable shall be placed under change control, and no changes shall be made without DOE approval.
- Concur – The Contractor shall provide the deliverable to DOE for review and concurrence. DOE will review the deliverable and provide comments in writing. DOE will discuss the comments with the Contractor and the Contractor shall provide written responses. The Contractor shall rewrite the document and resubmit for DOE concurrence. Upon receipt of DOE concurrence, the Contractor shall process the document as appropriate.
- Review – The Contractor shall provide the deliverable to DOE for review and comment. DOE will have the option to review the information and provide comment. The Contractor shall respond to written comments.
- Information – The Contractor shall provide the deliverable for information purposes only. DOE will have the option of reviewing the information and providing comments. Such comments do not require resolution under the Contract.

Table J-7
Deliverables List

Deliverable Number	Deliverable	DOE		Deliverable Due	Contract Section/Requirement
		Action	Response Time		
1.	Annual Contractor Salary-Wage Increase Expenditure Report	Information		Annually	H.4, Employee Compensation: Pay and Benefits
2.	List of top 5 most highly-compensated executives and their total cash compensation	Review		At NTP and at the time of any subsequent change to their total cash compensation	H.4 Employee Compensation: Pay and Benefits
3.	Annual Report of Compensation and Benefits in iBenefits	Information		Annually not later than March 1 of each year	H.4 Employee Compensation: Pay and Benefits
4.	Proposed major compensation program design changes	Approve		Prior to implementation	H.4 Employee Compensation: Pay and Benefits
5.	Variable pay programs/incentives	Approve		Prior to implementation	H.4 Employee Compensation: Pay and Benefits
6.	Compensation Increase Plan (CIP)	Approve		If and when criteria specified in H.4 is not met	H.4 Employee Compensation: Pay and Benefits
7.	Notification of planned increases and position-to-market data by mutually agreed-upon employment categories	Review		No later than the first day of the Compensation Increase Plan (CIP) cycle	H.4 Employee Compensation: Pay and Benefits
8.	Employee Benefits Value (Ben/Val)	Approve		Every two years for each benefit tier and whenever updated	H.4 Employee Compensation: Pay and Benefits
9.	Employee Benefits Cost Study Comparison for each benefit tier	Approve		Annually for each benefit tier and whenever updated	H.4 Employee Compensation: Pay and Benefits
10.	Corrective Action Plan	Approve		When the net benefit value per the Employee Benefits Cost Study Comparison exceeds the comparator group by more than five percent	H.4 Employee Compensation: Pay and Benefits
11.	ERISA section 103 audit results	Information		Annually	H.4 Employee Compensation: Pay and Benefits

Table J-7
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12.	Copy of qualified trustee or custodian’s certification serving as the basis for satisfying reporting requirements under ERISA section 104	Information		Annually in years in which a limited scope ERISA section 103 audit is conducted	H.4 Employee Compensation: Pay and Benefits
13.	Pension Management Plan submitted in the iBenefits system	Information		Not later than January 31 of each applicable year	H.4 Employee Compensation: Pay and Benefits
14.	Business case supporting request for reimbursement of contributions to defined benefit pension plans above the annual minimum required contribution for single employer or multiple employer defined benefit plans	Approve		Early in the fiscal year but no later than the end of January	H.4 Employee Compensation: Pay and Benefits
15.	Business case supporting request for reimbursement of contributions to defined benefit pension plans above the annual minimum required contribution for multiple-employer defined benefit plans	Approve		Early in the fiscal year but no later than the end of November	H.4 Employee Compensation: Pay and Benefits
16.	Actuarial Valuation Reports for each designated pension plan funded by DOE	Information		By the due date for filing IRS Form 5500	H.4 Employee Compensation: Pay and Benefits
17.	Copies of IRS Form 5500 with Schedules for each DOE-funded pension plan	Information		No later than that submitted to the IRS	H.4 Employee Compensation: Pay and Benefits
18.	Copies of all forms in the IRS 5300 series submitted to the IRS	Information		No later than that submitted to the IRS	H.4 Employee Compensation: Pay and Benefits

Table J-7
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19.	For proposed changes to pension plans: 1) copy of the current plan with proposed new amendment indicated in redline/strikeout, 2) analysis of the impact of proposed changes, 3) legal explanation of the proposed changes, 4) Summary Plan Description, and 5)any additional information requested by the CO	Approve		At least 60 days prior to adoption of changes	H.4 Employee Compensation: Pay and Benefits
20.	New benefit plans and changes to plan design or funding methodology with justification	Approve		Prior to implementation	H.4 Employee Compensation: Pay and Benefits
21.	Settlement proposal including a determination statement when operations at a designated DOE facility are terminated and no further work is to occur	Information		Upon termination of operations at the subject DOE facility	H.4 Employee Compensation: Pay and Benefits
22.	Termination of a pension plan	Approve		At least 60 days prior to the scheduled date of plan termination	H.4 Employee Compensation: Pay and Benefits
23.	Early-out program, window benefit, disability program, plan-loan feature, employee contribution refund, asset reversion or incidental benefits	Approve		Prior to implementation	H.4 Employee Compensation: Pay and Benefits
24.	Notification of intent to submit or agree to any collective bargaining proposal	Information		Prior to submitting or agreeing	H.8 DOE-H-7025 Labor Relations (Sep 2017)
25.	Notification of all labor relations issues and the matters of local interest specified in the referenced Contract Section	Information		In a timely manner	H.8 DOE-H-7025 Labor Relations (Sep 2017)
26.	Davis-Bacon Act violations	Information		As and when identified	H.9 DOE-H-7026 Additional Labor Requirements (Sep 2017)

Table J-7
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27.	Complaints and significant labor standards violations	Information		As and when identified	H.9 DOE-H-7026 Additional Labor Requirements (Sep 2017)
28.	Davis-Bacon Semi-Annual Enforcement Report	Information		By April 21 and October 21 each year	H.9 DOE-H-7026 Additional Labor Requirements (Sep 2017), and H.11 Labor Standards
29.	Specific workforce restructuring plan (Specific Plan) for planned workforce reductions of 100 or more employees	Approve	Within 10 business days after submittal	At least 10 working days in advance of the first communication planned to be given to the employees and public	H.10 Workforce Restructuring
30.	Copy of diversity analysis for involuntary separation action(s) affecting 100 or more contractor employees within a 12 month period	Approve	Within 10 business days after submittal	Prior to notification of employees selected for involuntary separation	H.10 Workforce Restructuring
31.	Request for labor standards determination via the submittal of proposed work packages that describe specific activities to be performed	Approve		Prior to the start of any work activities	H.11 Labor Standards
32.	Standard Form 98 (98e), <i>Notice of Intention to Make a Service Contract and Response Notice</i> , for subcontracts determined to be subject to the Service Contract Labor Standards (SCLS) statute	Approve		For all existing and newly awarded subcontracts upon determination that such subcontracts are subject to the SCLS statute	H.11 Labor Standards
33.	Notification of all labor standards issues	Information		As soon as possible following the initiation/ identification of an issue(s)	H.11 Labor Standards
34.	New compensation policies and all initial proposals for self-insurance	Approve		Prior to implementation	H.12 DOE-H-2003 Worker's Compensation Insurance (Oct 2014)
35.	Worker compensation settlement claims that exceed	Approve		Prior to settlement	H.12 DOE-H-2003 Worker's Compensation Insurance (Oct 2014)

Table J-7
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	the threshold established by the CO				
36.	Proposed significant change to Contractor’s workers compensation coverage	Approve		Prior to effecting any significant change	H.12 DOE-H-2003 Worker’s Compensation Insurance (Oct 2014)
37.	Copies of insurance policies or insurance arrangements	Review		Not later than 30 days after purchase date	H.13 DOE-H-2073 Risk Management and Insurance Programs (Dec. 2014) FAR 52.228-5, Insurance
38.	Statement that use of self-insurance claims reserve is exclusively for payment of insurance claims and losses	Review		If and when a self-insurance claims reserve is established	H.13 DOE-H-2073 Risk Management and Insurance Programs (Dec. 2014)
39.	Annual accounting and justification as to the reasonableness of the claims reserve	Review		Annually	H.13 DOE- H-2073 Risk Management and Insurance Programs (Dec. 2014)
40.	Insurance Experience Reports for each type of insurance	Review		Annually	H.13 DOE-H-2073 Risk Management and Insurance Programs (Dec. 2014)
41.	Report of insurance costs and/or self-insurance charges	Review		Annually	H.13 DOE-H-2073 Risk Management and Insurance Programs (Dec. 2014)
42.	Any change in program direction regarding successor contractor or insurance policy cancellation	Approve		Prior to effecting any change	H.13 DOE-H-2073 Risk Management and Insurance Programs (Dec. 2014)
43.	Contract Funds Status Report for each project being executed under DOE O 413.3	Information		Quarterly	H.16 DOE-H-2024 Earned Value Management System
44.	Notification of proposed changes to the EVMS procedures and the impact of those changes	Approve for capital asset projects valued at \$100M or more, otherwise, Review		Prior to implementation	H.16 DOE-H-2024 Earned Value Management System

Table J-7
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45.	Proposed over-target schedule or over-target baseline restructuring action	Approve		Prior to implementation	H.16 DOE-H-2024 Earned Value Management System
46.	Written notice of planned negotiations with regulators regarding NOVs/NOAVs and fines and penalties	Information		In advance of conducting negotiations	H.20 DOE-H-2014 Contractor Acceptance of Notices of Violation or Alleged Violations, Fines, and Penalties
47.	Notification of receipt of service from the regulators of NOVs/NOAVs and fines and penalties	Information		Promptly upon receipt	H.20 DOE-H-2014 Contractor Acceptance of Notices of Violation or Alleged Violations, Fines, and Penalties
48.	Written notice of proceeding related to bankruptcy on the part of any of the signatories to the Performance Guarantee Agreement	Information		Promptly upon initiation of such proceedings	H.21 DOE-H-2016 Performance Guarantee Agreement
49.	Notification of change to an existing system of records or if a new system of records is needed	Information		Immediately following the discovery of a discrepancy	H.23 DOE-H-2018 Privacy Act System of Records (Oct 2014)
50.	Notification that system of records listing is accurate and up to date	Information		Annually	H.23 DOE-H-2018 Privacy Act System of Records (Oct 2014)
51.	Confirmation of the issuance of a suspension or stop-work order	Information		Promptly following issuance	H.25 DOE-H-2021 Work Stoppage and Shutdown Authorization (Oct 2014)
52.	Recommendations and/or suggestions on individual assignment and transfer of this prime contract or existing or future other prime contracts	Review		Prior to transfer or assignment	H.29 DOE-H-2043 Assignment and Transfer of Prime Contracts and Subcontracts (Oct 2014) (Revised)
53.	Annual plan for community commitment activities report	Information		Annually	H.30 DOE-H-2045 Contractor Community Commitment (Oct 2014) (Revised)
54.	Report on community commitment plan progress	Information		Semi-annually	H.30 DOE-H-2045 Contractor Community Commitment (Oct 2014) (Revised)

Table J-7
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55.	Annual Diversity Report	Information if not changed		Annually	H.31 DOE-H-2046 Diversity Program (Oct 2014)
56.	Draft copy of any planned communications or releases of information to the public, the media, or Members of Congress	Approve	Prior to the planned issue date	At least 10 calendar days prior to the planned issue date	H.32 DOE-H-2048 Public Affairs – Contractor Releases of Information (Oct 2014)
57.	Report of all job-related injuries and/or illnesses which occur in any DOE facility	Review		Immediately	H.34 DOE-H-2053 Worker Safety and Health Program in Accordance with 10 CFR 851 (Oct 2014)
58.	Copy of occupational safety and health self-assessments and/or inspections of work sites for job hazards	Review		Upon request	H.34 DOE-H-2053 Worker Safety and Health Program in Accordance with 10 CFR 851 (Oct 2014)
59.	Notification of plans to either award or use a new teaming subcontract or replace an existing approved teaming subcontract	Approve		Prior to effecting such change	H.35 DOE-H-2058 Designation and Consent of Teaming Subcontracts – Alternate 1 (Oct 2014)
60.	Notification of plans to use a new, or replace, one or more approved teaming subcontract or replace an existing approved teaming subcontract	Approve		Prior to effecting such change	H.35 DOE-H-2058 Designation and Consent of Teaming Subcontracts – Alternate 1 (Oct 2014)
61.	Report of any antiquities discovered in the course of the performance of work	Information		Upon discovery	H.36 DOE-H-2059 Preservation of Antiquities, Wildlife, and Land Areas (Oct 2014)
62.	Notification when an employee no longer requires access to the Government information technology systems	Information		Immediately	H.39 DOE-H-2064 Use of Information Technology Equipment, Software, and Third Party Services – Alternate 1 (Oct 2014)
63.	Notification of a reason to believe that the contractor’s utilization of Government furnished existing computer software may involve or	Information		Promptly	H.39 DOE-H-2064 Use of Information Technology Equipment, Software, and Third Party Services – Alternate 1 (Oct 2014)

Table J-7
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	result in a violation of the software licensing agreement				
64.	Notification of any changes to key personnel	Approval		At least 60 days in advance of any changes to key personnel	H.43 DOE-H-2070 Key Personnel – Alternate 1 (Oct 2014)
65.	Notification of potential impacts of the Contractor’s compliance with any revisions made to the listing of directives by the CO	Review		Within 30 days after receipt of the CO’s notice of a planned revision to the listing of directives	H.44 DOE-H-2071 Department of Energy Directives (Oct 2014)
66.	Notification of the award of any subcontract the Contractor believes may be subject to the requirements of 10 CFR Part 707	Review		Not less than 30 days prior to subcontract award	H.49 DOE-H-2080 Agreement Regarding Workplace Substance Abuse Programs at DOE Sites (Apr 2018)
67.	Cost information submitted to the DOE EEOICPA	Information		By the 10 th of each month	H.54 Energy Employees Occupational Illness Compensation Program Act (EEOICPA)

Table J-7
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Deliverable Number	Deliverable	DOE		Deliverable Due	Contract Section/Requirement
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68.	Submittal of materials pertaining to permitting actions for permits where the Contractor is the sole permittee	Review		Whenever reasonably possible, not later than 90 days prior to the submittal of such materials to the regulatory agency	H.55 Environmental Compliance
69.	Notification of any issues or changes in the regulatory environment that impact or may impact contractor implementation of any permit requirement where DOE is the permittee or the Contractor and DOE are joint permittees	Information		Whenever reasonably possible, not later than 90 days prior to the date they are to be submitted to the regulatory agency	H.55 Environmental Compliance
70.	Submittal of materials pertaining to permitting actions for permits where DOE is the permittee or the Contractor and DOE are joint permittees	Review		Whenever reasonably possible, not later than 90 days prior to the date they are to be submitted to the regulatory agency	H.55 Environmental Compliance
71.	Draft permit applications and other regulatory materials necessary to be submitted to a regulatory agency	Review		Not later than 90 days prior to the date they are to be submitted to the regulatory agency	H.55 Environmental Compliance
72.	Final permit applications and other regulatory materials necessary to be submitted to a regulatory agency	Approve		At least 30 days prior to the date of submittal to the regulatory agency	H.55 Environmental Compliance
73.	Copies of all environmental permits, authorizations and regulatory approvals issued to the Contractor by regulatory agencies	Information		Immediately upon receipt	H.55 Environmental Compliance
74.	Documentation such as letters, reports, or other such materials transmitted either to or from regulatory agencies relating to contract work	Information		Immediately upon receipt	H.55 Environmental Compliance

Table J-7
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Deliverable Number	Deliverable	DOE		Deliverable Due	Contract Section/Requirement
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75.	Certification statement regarding information that DOE is requested to sign as required by the regulation or permit or as specified in the referenced contract section	Information		Immediately upon receipt	H.55 Environmental Compliance
76.	“Lessons learned” evaluations regarding established Mentor-Protégé Program	Information		At the conclusion of the master IDIQ contract	H.59 Mentor-Protégé Program
77.	Actions to acquire, utilize, and dispose of real property assets	Approve		Prior to taking action	H.64 Real Property Asset Management
78.	Plan to Address Site Operations Contractor services in Attachment J-3	Approve		Within 15 days of NTP of Task Order 2	C.1(k) Graded Approach
79.	Graded Approach for Implementation of Contract Requirements Plan for streamlined processes	Approve		Within first 6 months of Task Order 3	C.1(k) Graded Approach
80.	Quarterly Maintenance Updates	Information		Within 30 days following the end of the quarter	C.2.1 Liquid Waste Operations
81.	Annual Radioactive Waste Tank Inspection Program Report	Review		Annually	C.2.1.1.2 Tank Farm Operations
82.	Saltstone Annual Groundwater Report	Review		Annually	C.2.1.3.2 Saltstone Disposal Facility (SDF)
83.	CD-4 Package per SDU/SDU Project	Approve		For SDU 8-12 as required	C.2.2.1 Saltstone Disposal Unit Construction
84.	Performance Assessment analysis as necessary to maintain compliance as required per DOE O 435.	Review		As required.	C.2.2.1 Saltstone Disposal Unit Construction, and C.2.1.1 Tank Farms
85.	LW Contractor Certification of Readiness to assume responsibility for SWPF Operations	Approve		Within 90 days of start of SWPF transition to LW Task Order	C.2.2.2 Salt Waste Processing Facility Transition
86.	Report of any discrepancies from existing SWPF project inventory records for all nuclear and non-nuclear real and personal property	Information		Within 60 days following SWPF operations transition to IMCC	C.2.2.2 Salt Waste Processing Facility Transition

Table J-7
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Deliverable Number	Deliverable	DOE		Deliverable Due	Contract Section/Requirement
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87.	FFA Annual Report on Status of HLW Tanks Being removed from Service	Review		Annually	C.2.2.3 Tank Closures
88.	Request to enter Sampling and Analysis Phase and obtain preliminary cease waste removal concurrence	Concur		For each tank and ancillary equipment/structures as listed in the Consolidated General Closure Plan for F-Area and H-Area Waste Tank Systems	C.2.2.3.1 Tank Heel Removal and Residual Sampling
89.	FFA Final Cease Waste Removal	Concur		For each tank and ancillary equipment/structures as listed in the Consolidated General Closure Plan for F-Area and H-Area Waste Tank Systems	C.2.2.3.1 Tank Heel Removal and Residual Sampling
90.	Closure Module	Concur		For each tank and ancillary equipment/structures as listed in the Consolidated General Closure Plan for F-Area and H-Area Waste Tank Systems	C.2.2.3.1 Tank Heel Removal and Residual Sampling
91.	Tier 2 Closure Plan	Approve		For each tank and ancillary equipment/structures as listed in the Consolidated General Closure Plan for F-Area and H-Area Waste Tank Systems	C.2.2.3.1 Tank Heel Removal and Residual Sampling
92.	Request closed tank(s) be added to the Hazardous Waste Permit and removed from the Industrial Wastewater Permit	Concur		Following tank closure and isolation	C.2.2.3.3 Tank Grouting

Table J-7
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Deliverable Number	Deliverable	DOE		Deliverable Due	Contract Section/Requirement
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93.	Documented Safety Analysis (DSA) and Technical Safety Requirements (TSRs) for the CSTF and DWPF, including an associated implementation plan	Approve		Within three years of the Notice to Proceed	C.2.2.4 Safety Basis Upgrade
94.	DSA Annual Updates to the DSA/TSR for the CSTF, DWPF, SWPF, and Saltstone Facility to comply with 10 CFR 830, Subpart B	Approve		Annually	C.2.2.4 Safety Basis Upgrade 10 CFR830, Subpart B
95.	Comprehensive Liquid Waste System Plan	Approve		Annually	C.2.2.5 System Optimization
96.	Analysis of Alternatives to return Tank 48 to service	Review		Upon Contractor determination that it is advantageous to return Tank 48 to service	C.2.2.5.5 Tank 48 Recovery
97.	Propose Technology Development and Deployment Activities	Concur		As identified	C.2.2.5.6 Technology Development and Deployment
98.	Glass Waste Storage Building #2 Canister Double Stacking Implementation Plan	Approve		By March 31, 2023	C.2.2.6 Additional Glass Waste Storage Capability
99.	Program and Project Management Requirements Gap Analysis	Information		Within 6 months after completion of the Transition task.	C.5.1 Project Support Performance Requirements
100.	Program Management Plan	Approve		As directed by DOE	C.5.1.1 Program and Project Management, and
101.	Contract Performance Baselines	Approve		As directed by DOE	C.5.1.4 Contract Performance Baseline Submittals
102.	Monthly Performance Report	Information		By 15th of each month	C.5.2.1 Monthly Performance Report
103.	CPB Level Risk Management Plan	Approve		As directed by DOE	C.5.5 Risk Management

Table J-7
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104.	Workplace Substance Abuse Program Implementation Plan	Approve		Update as required	C.6.1.1 Workplace Substance Abuse Programs 10 CFR 707 Workplace Substance Abuse Programs at DOE Sites DOE O 350.1 Contractor Human resources Management Program FAR 52.236-6 Drug-Free Workplace
105.	Integrated Safety Management System (ISMS) Program Description	Approve		As directed by DOE	C.6.1.2 Safety Culture Integrated Safety Management System (ISMS)
106.	Quality Assurance Plan (QAP)	Approve		Update as required	C.6.5 Quality Assurance DOE O 414.1D 10 CFR 830 Subpart A
107.	Quality Assurance Plan Graded Approach	Approve		If prepared as a standalone document combined with the QAP	C.6.5 Quality Assurance
108.	Training Implementation Matrix	Approve	45 days	Annually	C.6.7 Training DOE O 426.2
109.	Nuclear Maintenance Management Program descriptive documents	Approve	60 days	Every three years or as directed by DOE	C.6.12.2 Nuclear Facility Maintenance
110.	Personal Property and Material Management Program	Approve		As directed by DOE	C.7.1 Personal Property Management Program
111.	Contractor Controlled Inventory	Information		As directed by DOE	C.7.1 Personal Property Management Program
112.	GFS&I Request	Approve		12 months in advance projection	C.8.2 Government-Furnished Services and Information
113.	GFS&I Quarterly Updates	Approve		Quarterly	C.8.2 Government-Furnished Services and Information
114.	Records Management Plan	Approve		As directed by DOE	C.9 Records
115.	Electronic Records Management System Plan	Approve		As directed by DOE	C.9.1 Electronic Records Management System

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116.	External Affairs/Internal Communication Program Description	Approve		As directed by DOE	C.12 External Affairs
117.	Interface Management Input	Information		As directed by DOE	C.13 Savannah River Site Interface Management
118.	Spend Plan	Information	Annually	Annually, by the end of the first quarter unless otherwise specified	C.14 Business Performance Requirements
119.	Spend Plan Variances	Information	Monthly	By the 10 th of each month reporting the prior month's data	C.14 Business Performance Requirements
120.	Invoice	Information	Monthly	By the 5 th of each month for the prior month invoices	C.14 Business Performance Requirements
121.	Contract Funds Status Report	Information	Monthly	Monthly, by the 15 th of each month reporting the prior month's data	C.14 Business Performance Requirements
122.	FY End Requirements and Beginning FY Budget Planning Requirements	Information	Annually	Annually, by September 15 unless otherwise specified	C.14 Business Performance Requirements
123.	Accruals and Supporting Detail	Information	Monthly	Monthly, by the 3 rd day of each month unless otherwise specified	C.14 Business Performance Requirements
124.	Maintenance of Facilities and Equipment Reports	Information	Quarterly	Quarterly, by October 15, January 15, April 15, and July 15 or as otherwise requested	C.14 Business Performance Requirements

Table J-7
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Deliverable Number	Deliverable	DOE		Deliverable Due	Contract Section/Requirement
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125.	Monthly Reconciliations between Invoice Summaries and General Ledger Accounting Excel® Transaction Data Monthly Reconciliations between Invoice Summaries and General Ledger Accounting Excel® Transaction Data	Information	As Needed	Within 5 Business Days Upon Request	C.14 Business Performance Requirements
126.	Institutional Cost Report	Information	Annually	By October 15 th for information from Prior Fiscal Year	C.14 Business Performance Requirements
127.	Unallowable Cost Reports showing costs taken off contract in Excel® format along with invoice credit to the Government directly following	Information	Quarterly	By the 15 th of the Month following Quarter End	C.14 Business Performance Requirements
128.	Reports and Information Supporting 3 rd and 4 th Quarter DOE Financial Statement Disclosures	Information	July 10 th October 10 th	Twice per year; 3 rd and 4 th quarters, data ending no later than June 30 and September 30, unless otherwise specified	C.14 Business Performance Requirements
129.	Conference Management Request Forms and Conference Management Reports	Information	Varies*	90 days prior to attendance for each conference request (120 days prior if hosting); no later than 10 days following the conference for reporting conference actual costs unless otherwise specified	C.14 Business Performance Requirements
130.	Internal Audits	Information	Within 30 days of completion	Upon completion of audits	C.14.2 Internal Audit

Table J-7
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Deliverable Number	Deliverable	DOE		Deliverable Due	Contract Section/Requirement
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131.	Internal Audits	Information	Within 5 days of confirmed significant findings, including instances of fraud	During the conduct of audits at the time significant findings are determined	C.14.2 Internal Audit
132.	Annual Improper Payment Reporting	Information	Within 30 days of receipt of request, typically occurs in July	Annually	C.14 Business Performance Requirements
133.	Annual Subcontract Audit Plans	Approve	By July 1 st for the upcoming Fiscal Year	Annually	C.14.2 Internal Audit
134.	Annual Internal Audit Plans	Approve	By July 1 st for the upcoming Fiscal Year	Annually	C.14.2 Internal Audit
135.	Internal Audit Design Implementation Plan	Approve	Submitted within 30 days of each required interval	Within 30 days of Task Order Award At each 5 th Year of Task Order Performance Upon the exercise of a Task Order Extension	C.14.2 Internal Audit
136.	Cost Accounting Standards (CAS) Disclosure Statement	Approve	By July 1 st for the upcoming Fiscal Year	Annually	C.14 Business Performance Requirements
137.	Annual Assurance Memorandum	Approve	By June 15 th of each Fiscal Year	Annually	C.14.2 Internal Audit
138.	Management Representation Letter	Approve	By September 1 st of each Fiscal Year	Annually	C.14.2 Internal Audit
139.	Status of recommendations resulting from management audits	Information		By No Later than the 15 th of the Month following Quarter End	C.14.2 Internal Audit
140.	Notification of significant staff concerns or allegations of retaliation or harassment	Information		Every 6 months or when requested.	C.14.3 Employee Concerns Program

Table J-7
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Deliverable Number	Deliverable	DOE		Deliverable Due	Contract Section/Requirement
		Action	Response Time		
141.	Summary of Employee concern activity data with respect to the ECP	Information		Every 6 months or when requested.	C.14.3 Employee Concerns Program
142.	Master ID/IQ Closeout	Approve		Contract Completion	F.4 Master ID/IQ Task Order Close-out
143.	Once the contractor assurance system description is approved, timely notification must be made to the Contracting Officer of significant assurance system changes.	Review		Prior to changes being made	C. 10 Contractor Assurance System DOE O 226.1B
144.	Fire Protection Program Plan	Approve		Prior to major changes being made	C.6.13 Fire Protection Program DOE O 420.1C
145.	Plan for CSTF and DWPF safety basis upgrade	Approve		6 months from NTP	C.2.2.4 Safety Basis Upgrade
146.	CSTF and DWPF DSA/TSR revisions	Approve		Three years from NTP	C.2.2.4 Safety Basis Upgrade
147.	Personal Property and Material Management Plan	Approve		Within 15 Calendar days	C.7.1 Personal Property Management FAR 52.245-1
148.	Conduct and complete a joint 100% inventory of all assigned GFE/Personal Property with outgoing contractor.	Approve		Within 60 Calendar Days	C.7.1 Personal Property Management FAR 52.245-1
149.	Contractor Controlled Inventory	Information		Within 15 Calendar days	C.7.1 Personal Property Management FAR 52.245-1
150.	GFS&I Request	Approve		12 months in advance projection.	C.8.2 Government Furnished Services and Information
151.	Obtain a qualified third-party audit of the Contractor's EMS	Approve		Every 3 years	C.6.8.2 Environmental Compliance Activities
152.	Data call/BOD/ED responses	Review		As directed by DOE	C.8.1 Information Technology and Cyber Security Management
153.	Cyber Security Incident Report	Information		As needed	C.8.1 Information Technology and Cyber Security Management

Table J-7
Deliverables List

Deliverable Number	Deliverable	DOE		Deliverable Due	Contract Section/Requirement
		Action	Response Time		
154.	Capital Planning investment reports	Review		Monthly, annually, or as directed by DOE	C.8.1 Information Technology and Cyber Security Management DOE O 200.1A
155.	Cost and Risk Reduction Reporting	Information		As directed	C.8.1 Information Technology and Cyber Security Management DOE O 200.1 A
156.	Data call responses	Review		As directed	C.8.1 Information Technology and Cyber Security Management
157.	Achievement/Status Report	Review		Monthly	C.8.1 Information Technology and Cyber Security Management
158.	Business Impact Analysis (BIA)	Review		Within 5 months of task order 3 start date and updated as needed	C.8.1 Information Technology and Cyber Security Management DOE O 200.1A DOE O 205.1C
159.	Disaster Recovery/COOP Test Report	Review		Annually	C.8.1 Information Technology and Cyber Security Management DOE O 205.1C
160.	IT Performance Metrics	Concur		As directed	C.8.1 Information Technology and Cyber Security Management
161.	Certification and Accreditation Documentation	Approve		Annually or as directed by DOE	C.8.1 Information Technology and Cyber Security Management DOE O 205.1C
162.	GFS&I Request	Approve		12 months in advance projection	C.8.2 Government-Furnished Services and Information
163.	GFS&I Quarterly Updates	Approve		Quarterly	C.8.2 Government-Furnished Services and Information
164.	Employee Headcount	Approve		Quarterly	H.9 DOE-H-7026 Additional Labor Requirements (Sep 2017)
165.	County of Resident Report	Approve		Quarterly	H.9 DOE-H-7026 Additional Labor Requirements (Sep 2017)

Table J-7
Deliverables List

Deliverable Number	Deliverable	DOE		Deliverable Due	Contract Section/Requirement
		Action	Response Time		
166.	Emergency Management Hazards Surveys (HS) and Emergency Planning Hazards Analyses (EPHAs) maintenance and updates for CSTF and DWPF	Approve	Every 3 years or a substantial changes within the facility		DOE O 151.1D
167.	Establish and maintain an emergency management program that complies with the emergency management core program requirements in DOE O 151.1. The Contractor's Emergency Management Program shall be consistent with DOE requirements and the centralized SRS Operations Contractor's EP Program. The Site Operations Contractor EP program establishes processes and instructions for all Contractor Sitewide EP activities.	Approval	Annually		DOE O 151.1D
168.	Maintain a 24 hours per day, 7 days per week capability to staff the required facility specific emergency response organization positions within 60 minutes of receipt of notification from the Occurrence Notification Center. The Emergency Management program shall be coordinated with the Site Operations Contractor who has overall responsibility for integrating Site emergencies.	Concur	Daily		DOE O 151.1D
169.	Emergency Management annexes maintenance and upgrades	Review	Annually		DOE O 151.1D
170.	Designate an individual to administer the Emergency Management Program and coordinate with the Site Operations Contractor.	Review	As needed		DOE O 151.1D DOE O 150.1A

Table J-7
Deliverables List

Deliverable Number	Deliverable	DOE		Deliverable Due	Contract Section/Requirement
		Action	Response Time		
171.	Develop an Emergency Readiness Assurance Plan (ERAP) in coordination with the Site Operations Contractor	Approve	Annually		DOE O 151.1D
172.	Provide support and information as requested by the Site Operations Contractor and DOE-SR for development of Emergency Management / Preparedness programs.	Concur	Annually		DOE O 151.1D DOE O 150.1A
173.	Support facility access to fire services personnel and notify the Site Operations Contractor of work activities, events, and incidents that may require Fire Services involvement and/or response (e.g., medical assistance, hazardous or radiological emergency help, drills/exercises, etc.).	Review	Daily		DOE O 151.1D
174.	Maintain a personnel accountability system to be utilized during Operational Emergencies (OEs) and Continuity of Operations (COOP) events	Concur	Annually		DOE O 151.1D DOE O 150.1A
175.	Provide facility-specific training on ERO positions within CSTF and DWPF. Training may include, but is not limited to classroom, Web-based, tabletop drills; limited scope performance tests, and drills.	Concur	As necessary		DOE O 151.1D DOE O 150.1A

Table J-7
Deliverables List

Deliverable Number	Deliverable	DOE		Deliverable Due	Contract Section/Requirement
		Action	Response Time		
176.	Develop and conduct drills for CSTF and DWPF in coordination with the Site Operations Contractor. This includes providing a Lessons Learned document and/or After Action Report (AAR). The program must utilize the Site Operations Contractor system for the assessment and to track any identified Findings, Deficiencies or Improvement Items	Review	Annually and after each activation of the facility ERO		DOE O 151.1D DOE O 150.1A
177.	Develop and conduct annual facility-level exercises in CSTF and DWPF in coordination with the Site Operations Contractor. This includes an AAR submitted to the Site Operations Contractor for approval. The program must utilize Site Operations Contractor system for the assessment and to track any identified Findings, Deficiencies or Improvement Items	Approval	Annually		DOE O 151.1D DOE O 150.1A
178.	Maintain a CSTF and DWPF facility self-assessment program. The program must utilize the Site Operations Contractor system for the assessment and to track any identified Findings, Deficiencies or Improvement Items	Approve	Per DOE requirements		DOE O 151.1D
179.	Maintain a Continuity of Operations (COOP) Program including but not limited to, plans, procedures, training, drills/exercises, quarterly accountability drills, etc. in accordance with the Site Operations Contractor		Quarterly and annually		DOE O 150.1A

Table J-7
Deliverables List

Deliverable Number	Deliverable	DOE		Deliverable Due	Contract Section/Requirement
		Action	Response Time		
180.	Wildland Fire Management Plan	Approve		At the end of Transition and prior to major changes being made	C.6.13 Fire Protection Program DOE O 420.1C

Acronyms:

CFR	Code of Federal Regulations	FAR	Federal Acquisition Regulation
DOE	U.S. Department of Energy	MEPP	Multiple Employer Pension Plan
CO	Contracting Officer	NTP	Notice to Proceed
DOE O	DOE Order	TO	Task Order

Note: Task Order Deliverables are not included in this table. Task Order Deliverables will be specified within each Task Order.