

**NON-DISCLOSURE AGREEMENT FORM FOR
ACCESS TO DEPARTMENT OF ENERGY
PORTSMOUTH INFRASTRUCTURE SUPPORT SERVICES
(PORT ISS)
SOLICITATION NO. 89303320REM000072
CONTROLLED UNCLASSIFIED INFORMATION**

I, _____, hereby certify that:

1. I am a United States citizen by birth (date, State and City of birth _____)
2. I sign this form in my capacity as _____ [TITLE] of _____ [NAME OF CORPORATION, LLC, PARTNERSHIP, COLLEGE/UNIVERSITY, NOT-FOR-PROFIT, ETC.] (the “Company”). My business address and telephone numbers are:

3. The Company is not foreign owned; it is U.S. owned, whose corporate headquarters or principal place of business is _____.
4. I understand and agree that the term “Company” and the certifications contained herein refer only to the entity identified in paragraph 2.
5. I understand and agree that if the Company is part of a consortium, joint venture, or other teaming arrangement, or if the Company has a parent or subsidiary corporation, each parent or subsidiary corporation, or each entity comprising the consortium, joint venture or other teaming arrangement must submit a “*Non-Disclosure Agreement Form for Access to Department of Energy Portsmouth Infrastructure Support Services (PORT ISS) Solicitation No. 89303320REM000072 Controlled Unclassified Information*” agreement form in order to gain access to CONTROLLED UNCLASSIFIED INFORMATION. Under no circumstances shall the Company share this CONTROLLED UNCLASSIFIED INFORMATION with another entity, including a parent or Subsidiary Corporation, or an employee thereof.
6. I am an employee of the Company. There exists a relationship between me and the Company, which, for purposes of this form, means that the certifications contained herein are legally binding on both me and the Company.
7. For purposes of this form, I understand and agree that the term “foreign national” means an individual who is not a United States citizen.
8. The Company [**has**] [**has no**] (circle one) foreign national employees that require access to the requested CONTROLLED UNCLASSIFIED INFORMATION. (If

answered in the affirmative, additional documentation will be required for DOE review and approval, which can be provided by the Contracting Officer upon request).

9. I understand and acknowledge that DOE is providing access to the requested CONTROLLED UNCLASSIFIED INFORMATION for the specific purpose of responding to a Request for Proposal. Furthermore, I understand and acknowledge that Company employees approved to have access to the requested information will comply with the duties and responsibilities identified herein.
10. The Company will limit and control the requested CONTROLLED UNCLASSIFIED INFORMATION to the minimum required for responding to the Request for Proposal.
11. I understand and acknowledge the Company has a continuing obligation with respect to the requested CONTROLLED UNCLASSIFIED INFORMATION.
12. I understand and acknowledge the Company may be contacted to verify the statements made herein and that DOE may visit the Company to ensure that proper information security practices are in place and are being followed. The Company agrees to cooperate fully in DOE's effort in this regard.
13. My statements in this agreement form are true, complete and correct to the best of my knowledge, information and belief. They are made in good faith for the purpose of obtaining access to the Department of Energy Portsmouth Infrastructure Support Services (PORT ISS) Solicitation No. 89303320REM000072 Controlled Unclassified Information. I understand and acknowledge that a knowing and willful false statement in this form is punishable by fine or imprisonment or both, pursuant to 18 United States Code, Section 1001.

Name: _____

Title/Position: _____

Email: _____

Phone: _____

Name of Company: _____

Name of Offeror: _____

Mailing Address _____

Signature & Date _____