



PREVENTATIVE MAINTENANCE PLAN

Approved by: Tammy Courtney Date: 4/9/19
Tammy Courtney
Project Manager

Effective Date: _____

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REVISION SUMMARY

Rev. No.	Description of Change	Pages	Date
0	Document established to provide guidance regarding Paducah Infrastructure Support Services contract DE-EM0003733.	All	2/29/16
1	Incorporated suggested comments and made changes as deemed necessary.	All	04/20/16
2	Renumbered and reformatted into new template.	All	04/19/18
3	Periodic review performed. Statement deletions only.	4 and 6	04/17/19

EXECUTIVE SUMMARY

Swift & Staley Inc. (hereinafter referred to as Swift & Staley Team [SST]) will maintain a comprehensive Preventative Maintenance (PM) program for all assigned buildings, structures, and installed equipment as listed in Section J, Attachment J-4 of contract DE-EM0003733, and in accordance with Section C.3.5.3.2, Level I Maintenance for Facilities (Preventative and Scheduled Maintenance/Activities for Facilities). This PM program has been developed from applicable original equipment manuals, inspection checklists, manufacturer's standards, industry standards, and commercial guides as applicable. All maintenance standards and procedures will be made readily accessible to the U.S. Department of Energy (DOE) through SST's Computerized Maintenance Management System (CMMS) (Maximo[®]) for each maintenance activity.

ACRONYM LIST

AREMA	America Railroad Engineering and Maintenance of Way Association
CFR	Code of Federal Regulations
CMMS	Computerized Maintenance Management System
DOE	U.S. Department of Energy
EPA	U.S. Environmental Protection Agency
ES&H	Environment, Safety, and Health
FRA	Federal Railroad Administration
GFE	Government Furnished Equipment
GSA	General Services Administration
HVAC	Heating, Ventilation, and Air Conditioning
IDIQ	Indefinite Delivery/Indefinite Quantity
NFPA	National Fire Protection Association
OEM	Original Equipment Manufacturer
PGDP	Paducah Gaseous Diffusion Plant
PM	Preventative Maintenance
QA	Quality Assurance
SST	Swift & Staley Team

1.0 INTRODUCTION

1.1 SCOPE/PURPOSE

This plan provides an overall outline of the Swift & Staley Inc. (hereinafter referred to as Swift & Staley Team [SST]) Preventative Maintenance (PM) Plan. The purpose of this plan is to provide information to the U.S. Department of Energy (DOE) on PM of facilities and equipment assigned to SST in accordance with Section J, Attachment J-4, *List of Deliverables*, of contract DE-EM0003733. This comprehensive plan describes facility identification, installed equipment, Government Furnished Equipment, and miscellaneous installed structures requiring PM activities.

2.0 SUMMARY OF MAINTENANCE APPROACH

SST will perform maintenance, repair, replacement, and minor improvements of buildings, structures, related systems, equipment, and furnishings in accordance with contract requirements and applicable DOE directives for assigned facilities in Section J, Attachment J-8.C.3.0, *Listing of Facilities Responsibility Matrix*, providing building characteristics of facilities occupied by DOE, and other site contractors, for surveillance and maintenance requirements. This attachment is supplemented by Attachment J-8.C.3.5.3a, *Characteristics for Facilities for Surveillance and Maintenance, Others* and Attachment J-8.C.3.5.3b, *Characteristics for Facilities for Surveillance and Maintenance, Assigned*, which lists building characteristics of Government Furnished Facilities for use by SST in performance of the contract.

SST will utilize a graded approach for maintenance activities by applying the concepts of Level I and Level II work as designated in Section J.8.C.3.5.2.2, *Estimated Annual Level II Service Order(s)*, of the contract. Utilization of these concepts will assist SST to ensure that a safe and cost effective operation of facilities and equipment is managed in order to meet current and future mission requirements. Management will include planning, scheduling, direction and oversight of task execution, report preparation, establishing and maintaining records, and Quality Assurance (QA). All maintenance efforts will be divided into two levels, and will be designated as either Level I (scheduled maintenance) or Level II (unscheduled maintenance). SST will implement all necessary Work Controls procedures to ensure fully adequate and timely completion of work requirements/maintenance (scheduled or unscheduled); and plan and schedule to ensure material, labor, and equipment are available within the scheduled durations for each level.

A work order will be submitted into the Computerized Maintenance Management System (CMMS) for each maintenance activity. PM activities will be scheduled in SST's CMMS (Maximo®) program at frequency rates of monthly, quarterly, bi-annually, or annually depending on the manufacturer's recommendations or applicable standards for each type of activity.

2.1 MAINTENANCE LEVELS

2.1.1 Level I Maintenance or Service

Scheduled maintenance or service includes any activity or service that can be planned to include Predictive Maintenance, PM inspections and services that can be foreseeably (either routinely or regularly) scheduled or planned. SST has full responsibility for all Level I maintenance or service costs.

2.1.2 Level II Maintenance or Service

Unscheduled activity (maintenance or service) that includes, but is not limited to any activity or service required that was not scheduled or planned, and cannot be foreseeably scheduled or planned such as corrective maintenance repair, improvement, or special events. SST has full responsibility for any Level II maintenance work up to 80 direct labor hours or \$2,500.00 in direct material cost per maintenance activity, piece of equipment, or service call. The direct labor hour limit of liability is restricted to the cumulative direct labor hours for craft personnel in the performance of work in place. Labor hours attributable to support areas such as administration, supervision, work planning, etc., are not included within the direct labor hour limit of liability.

3.0 PREVENTATIVE MAINTENANCE TYPES

3.1 FACILITY

3.1.1 Installed Equipment

Heating, Ventilation, and Air Conditioning (HVAC) – SST will operate and maintain HVAC systems for assigned facilities. In this type of maintenance designation, HVAC is defined as “any installed equipment designed for the sole purpose of conditioning the air in an enclosed space, it may be for heating or cooling or both”. SST will perform specific inspections and procedures as required by the manufacturer; verify all systems are operating as designed; and identify any needed repairs that may be accomplished immediately, or scheduled during the off season.

Fueling Station – SST will provide maintenance and PM inspections to the on-site fueling station utilized by all site contractors and DOE. Maintenance and preventative inspections shall include, but are not limited to calibration of bulk fuel tanks, valve lubrication, cleaning of vents and strainers, replacement of hoses on pumps (if required), adjustment of mixing temperature control valves, and all other maintenance required to keep the fueling station in a safe operating condition in accordance with Federal and State requirements. SST will perform maintenance as needed to provide continuous refueling capabilities on a 24 hour/7 days a week/365 days a year schedule.

Overhead and Rolling Doors – SST will perform maintenance and PM inspections for overhead and rolling doors of all assigned facilities. Inspections and maintenance activities include, but are not limited to railings for alignment; replace rusted or corroded

areas; properly lubricate all bearings, rollers, gears, and pulleys; ensure all hangers, bolts, springs, and pins are free of rust and corrosion and appropriately lubricated; and ensure cables and fusible links are properly installed and free from corrosion and rust.

Elevators (Vertical Transport Equipment) – SST will provide maintenance and PM inspections on the elevators and components in all assigned facilities, and will perform all maintenance, inspection, testing, and component replacement of equipment per the manufacturer's original specifications to keep elevators in a safe operating condition. SST will utilize both craft personnel and qualified vendor personnel to perform these activities.

Refrigeration Equipment – SST will provide maintenance and PM inspections on the various plumbing systems and components of refrigeration equipment in all assigned facilities in order to ensure the systems and equipment are maintained and in an operable condition. Refrigeration items are identified as reach-in type residential, walk-in commercial refrigerators, and electric water coolers.

Electrical – SST will provide maintenance and PM inspections on the various electrical systems and components in all assigned facilities including, but not limited to re-lamping lighting fixtures, circuit breakers, transformers, capacitors, and wiring.

Architectural and Traffic Signage – SST will perform replacement and sign fabrication tasks necessary for maintenance, repair, replacement, and alterations of interior and exterior signs for buildings, structures, and facilities. In addition, SST will perform replacement, fabrication, and maintenance to road signs. Existing signs will be repaired or replaced when damaged, faded, outdated, or otherwise illegible. All signage tasks shall be performed in accordance with local, state, and Federal Department of Transportation traffic sign directives and regulations.

Security Fences and Gates – SST will perform maintenance and PM inspections on all security fences, wire cages, and gates to ensure all exterior and interior fences are in good repair, and unauthorized entry is prevented. All gates will be kept secure, and all hinges and locking devices kept in good working order. Maintenance and preventative inspections shall include, but are not limited to repairing chain link fencing fabric, stringing barbed wire on top of fences, locking devices, replacing/resetting of fence support posts, stanchions, repairing hinges, gate rollers, electric gate operators, gate alignment/adjustment, and the painting of fences.

Plumbing/Mechanical – SST will provide maintenance and PM inspections on the various plumbing systems and components in all assigned facilities including, but not limited to potable and non-potable water, sanitary water, and sanitary waste water.

Public Warning and Public Address Systems – SST will perform maintenance and PM of public warning and public address systems for the Paducah Gaseous Diffusion Plant (PGDP) site. These activities will include, but are not limited to battery inspections; controller inspection; horns; monthly testing; troubleshooting; diagnosis, repair or

replacement of elements or sub-elements; and repair, reassemble, and quality test to ensure proper functioning in accordance with the manufacturer's instructions.

3.1.2 Building Systems

Roofing and Gutters – SST will perform roof and exterior gutter PM for all assigned facilities. SST will perform specific inspections that will include, but are not limited to verification of no ponding of water; removal of any foreign objects and/or vegetation from the roof area; ensuring roof drains and sumps are clear of obstructions and are draining properly; all metal flashings, expansion joints and gutters are in place and secure; inspection of roofing to ensure no blisters or soft spots have developed; detecting cracks in rubber roof systems; ensuring there is no loose or split roofing felt; ensure lightning protection is in good condition; and ensuring roof hatches, and ladders are in good condition.

Structural Components – SST will provide maintenance and PM inspections on the various structural components in all assigned facilities. SST will perform specific inspections that will include, but are not limited to integrity of all structural components, (e.g., beams, purlins, bar joists, decking) and signs of rusting or deformation.

Doors and Windows – SST will provide maintenance and PM inspections on interior and exterior doors and windows in all assigned facilities. SST will perform inspections based on criteria from National Fire Protection Association (NFPA) 101, *Life Safety Code*, and guidelines including, but not limited to surface condition; glazing and light frame conditions; frame, hinges and hardware are in good condition and functioning properly; no parts are missing or broken; and glass is intact with no cracks or chips.

Stairs and Stairwells – SST will provide maintenance and PM inspections, based on criteria from NFPA 101 guidelines on the stairs and stairwells in all assigned facilities. Inspections will include, but are not limited to any obstructions to ingress or egress, handrails are intact and secure, stair treads are in good condition and anti-skid hardware/surface (if utilized) is secure, access to stairs and stairwells are unlocked, and light fixtures are operational.

Flooring and Floor Coverings – SST will provide maintenance and PM inspections on the floors and flooring components in all assigned facilities in order to maintain the components in an operable condition. Inspections will include, but are not limited to integrity of floor tile, carpet and concrete surfaces; visible staining, wet spots, loose tile or carpet; missing or loose cove base; and integrity of transition strips, etc.

Concrete and Masonry – SST will perform maintenance and PM inspections on the concrete and masonry in all assigned facilities. These inspections will include, but are not limited to signs of settling or cracking, loose mortar, surface spalling, broken or cracked surfaces, safety hazards, and uneven surfaces.

3.2 MOTORIZED EQUIPMENT

3.2.1 Government Furnished Vehicles

General Services Administration (GSA) Designated Vehicles – Maintenance and PM activities for GSA designated vehicles is provided by a vendor as identified in the lease agreement with GSA. SST will assist with these maintenance activities by scheduling the PM with the vendor and providing delivery and pick up of the vehicles from the vendor's facility. SST performs statistical tracking on all GSA leased/DOE owned vehicles and Government owned equipment for both usage and maintenance activities by utilizing the Maximo[®] database and tracked for accountability and all maintenance activities.

Government Furnished Equipment Designated Vehicles (non-GSA) – SST will provide maintenance and PM for Government Owned Vehicles which are designated by a license plate with a letter "E" designation followed by a six-digit plate number, such as E-000000. SST will schedule and perform regular maintenance and PM inspections which shall include, but are not limited to oil changes, filter changes, tire replacement, etc. All maintenance activities will be performed in accordance with Original Equipment Manufacturer (OEM) recommendations and frequency intervals as determined by the Manufacturer. SST performs statistical tracking on all GSA leased/DOE owned vehicles and Government owned equipment for both usage and maintenance activities by utilizing the Maximo[®] database and tracked for accountability and all maintenance activities.

3.2.2 Government Furnished Equipment

Grounds Maintenance/Construction Type Equipment – SST will perform maintenance and PM inspections for all heavy/construction type equipment in accordance with the manufacturer's recommended guidelines. Maintenance activities will be performed with craft labor, in conjunction with vendor support as necessary. SST will schedule and perform regular maintenance and PM inspections which shall include, but are not limited to oil changes, filter changes, tire replacement, etc. All maintenance activities will be performed in accordance with OEM recommendations and frequency intervals as determined by the Manufacturer.

3.2.3 Paved, Gravel, and Earthen Roads and Yards

SST will perform PM activities for paved, gravel, and earthen roads and yards through the use of inspections, maintaining and repair of roadways, surfaced areas, and support facilities as assigned in the following attachments: Attachment J-8.C.3.5.6a, *Listing of Roads*, J-8.C.3.5.6b, *PGDP Site Map*, Attachment J-8.C.3.5.6c, *Listing of Bridges*, and Attachment J-8.C.3.5.6d, *Map Detailing Bridge Locations*.

Paved Surfaces – All paved surfaces as assigned in Attachment J-8.C.3.5.6a, *Listing of Roads*, and J-8.C.3.5.6b, *PGDP Site Map*, shall be inspected every year during the month of May. Inspections that will be performed, but are not limited to include condition

of pavement surface, pavement markings, shoulders, ditches, drainage, signage, curbing, potholes, upheavals, and any areas showing signs of “alligator cracking”.

Unpaved Surfaces – SST will perform PM on unpaved surfaces as assigned in Attachment J-8.C.3.5.6.a, *Listing of Roads*, and Attachment J-8.C.3.5.6.b, *PGDP Site Map*, twice a year (once in the spring and once in the fall). PM activities, shall include, but are not limited to leveling ruts and washouts, filling in low areas, and cutting down high areas to achieve the specified grade and slope. 50 cubic yards of aggregate are kept on-site for repair of unpaved surface roads. This PM activity is scheduled in the CMMS program.

All unpaved surfaces, roads, parking areas, and ancillary structures as assigned in Attachment J-8.C.3.5.6a, *Listing of Roads*, and J-8.C.3.5.6b, *PGDP Site Map*, shall be inspected every year during the month of May. Inspections that will be performed, but are not limited to include condition of road surface, shoulders, ditches, drainage, signage, and curbing. The inspection report shall document the results of the inspection(s) as to the conditions/deficiencies along with a prioritized list of repairs with an estimated price for repair.

Drainage System Maintenance – SST will perform Maintenance and PM on all drainage systems as assigned in Attachment J-8.C.3.5.6.a, *Listing of Roads* and Attachment J-8.C.3.5.6.b, *PGDP Site Map*. SST will inspect and maintain inlet gratings, clean catch basins, drop inlets, manholes, culverts, inlet headwalls, and exits on a regular schedule based on the rate of silting or clogging with debris, in order to maintain proper runoff. These PM activities will be scheduled in the CMMS program.

Bridge Maintenance and Repair – SST will perform PM activities on all vehicular and rail bridges as assigned in Attachment J-8.3.5.6c, *Listing of Bridges*. These PM activities shall include, but are not limited to performing bi-annual inspection of bridges in accordance with the requirements of 23 Code of Federal Regulations (CFR) 650, *National Bridge Inspection Standards*. These PM activities will be scheduled in the CMMS program. The inspection report shall document the results of the inspection(s) as to the conditions/deficiencies along with a prioritized list of repairs with an estimated price for repair.

3.3 RAILROAD SYSTEMS

SST will perform maintenance and PM for all railroad property system assets as assigned in Attachment J-8.C.3.5.8a, *Rail System Map*, Attachment J-8.C.3.5.8b, *Listing of Switches*, Attachment J-8.C.3.5.8c, *Listing of Trestles*, and Attachment J-8.C.3.5.8d, *Trestle Location Map*, of the contract.

All PM activities will be performed as Level I Scheduled/PM or Level II service orders. Any activities that exceed the Level II service order of liability will be addressed by Section 5.0, *Indefinite Delivery/Indefinite Quantity (IDIQ)* of the contract.

Scheduled/PM consists of Railroad PM Inspection, Railroad Scheduled Service, and Vegetation Control. Active track shall be inspected on a monthly basis. Inactive track will be inspected on an annual basis. Abandoned track will not be inspected unless directed by DOE. Vegetation Control shall be administered for both active and inactive track at the same frequency. SST will perform these inspections with craft labor in conjunction with vendor support. The results of all inspections, maintenance and repair activities will be captured within the CMMS program.

3.3.1 Railroad Preventative Maintenance Inspection

Rail Inspection – SST will perform inspections of the tracks in accordance with Federal Railroad Administration (FRA) CFR Part 213, *Track Safety Standards*. SST will inspect and maintain all crossing signs and signals in accordance with the America Railroad Engineering and Maintenance of Way Association (AREMA) standards and manufacturer's specifications.

Rail Inspection Schedule – SST will perform inspections on a monthly basis for active track, and annually for inactive track. Active track inspections will occur no more than 30 calendar days and no less than 20 calendar days from the last inspection.

Trestle Inspections – SST will inspect rail trestles on an annual basis in accordance with the requirements of 49 CFR 213, *Track Safety Standards*, and *AREMA Manual for Railway Engineering*.

SST will notify DOE of any significant problems discovered within the rail system.

Catastrophic (serious) defects will be reported immediately. Critical (potentially serious) defects shall be reported daily. All reports will be signed and dated by a qualified inspector and shall have a qualification certificate attached. All reports will be consistent with FRA standards and will also include track segment inspected, date of inspection, narrative description which accurately reflects the deficiency, location, and estimated cost for correction. SST will provide to DOE a copy of rail and trestle inspection reports within five business days of completion.

3.3.2 Active Railroad Track Scheduled Service

SST will perform scheduled service work consisting of maintenance and correction of minor deficiencies for rail switches and trackage as assigned by Attachments J-8.C.3.5.8a, J-8.C.3.5.8.b, J-8.C.3.5.8.c and J-8.C.3.5.8.d. Scheduled maintenance shall consist of, but is not limited to the following criteria:

Rail Switches

- Check and adjust rail braces, guard rails and joint bars.
- Operate, adjust and lubricate switches, derailleurs, and rail oilers.
- Refill all gear boxes.
- Lubricate all moveable parts and switch plates.

- Replace missing or damaged switch targets, paint as necessary.
- Adjust gage, guard face gage and guard check gage.
- Check and tighten all bolts.
- Check for loose spikes and re-spike as required.
- Replace all missing or broken bolts.
- Check for insecure switch stand.
- Ensure proper switch motion.

Railroad Trackage

- Check and tighten all joint bar bolts and rail stop bolts.
- Check for loose spikes and re-spike as required.
- Replace all missing or broken joint bar bolts, and rail stop bolts.
- Lubricate all joint bars.
- Check gage and adjust gage rods as required.
- Inspect all rail right of ways to ensure proper drainage in order to provide proper runoff and to ensure free from erosion.

Vegetation Control – SST will perform scheduled PM activities in order to eliminate and/or control vegetation from all areas within and adjacent to trackage where not required for erosion control. SST will prevent vegetation from becoming a fire hazard, obstruction of visibility of signs and signals, interfering with employees performing normal trackside duties, or preventing proper functioning of signals and communications lines. SST will maintain ballast areas free of vegetation 16 feet wide (eight feet each side of center line). All herbicides used for vegetation control will be registered with the U.S. Environmental Protection Agency (EPA) and approved by DOE prior to use. All herbicides will be used in strict compliance with label directions and applied only by EPA licensed applicators. Non-selective soil residual herbicides will not be used under the drip line of trees or shrubs, nor within 10 feet of annual flowers or gardens. A contact herbicide is approved for use in these areas. SST is responsible for any damages caused by herbicide usage applied by SST EPA licensed applicators. All vegetation control activities will be scheduled in the CMMS program.

3.4 PEST CONTROL

SST will perform pest control maintenance and PM for all site facilities as assigned in Attachment J-8.C.3.0, *Listing of Facilities Responsibility Matrix*; Attachment J-8.C.3.5.3a, *Characteristics of Facilities for Surveillance and Maintenance, Others*; Attachment J-8.C.3.5.3b, *Characteristics of Facilities for Surveillance and Maintenance, Assigned*; and Attachment J-8.C3.5.9, *Paducah Pest Control Facilities*.

SST will perform these maintenance and PM activities in conjunction with a pesticide vendor. The vendor will comply with all of the requirements of the Commonwealth of Kentucky for providing pest control services. All work will be performed by certified personnel in accordance with federal, state, local, and installation laws and regulations.

All certificates and licenses are kept on file with SST. All pesticides used by the vendor are registered with the EPA and Commonwealth of Kentucky for the use intended.

Labels and Safety Data Sheets for each pesticide will be approved by DOE prior to the materials coming onto the site. SST has a label book of all pesticides approved for use, located in C-755-T27, in the office of the Operations and Maintenance Manager that is available for inspection at all times. All pesticides will be used in strict conformance with label directions.

All pesticides, rinse water, and containers will be disposed of in accordance with label directions. No disposal of any of these items is allowed on the PGDP site. All pesticide spills will be reported to DOE as required by the Workers' Safety and Health Program, applicable environmental standards, and shall be cleaned up and decontaminated immediately. SST will maintain records of all pest control operations, both chemical and non-chemical, including surveillance. Records will be kept readily available upon request for inspection.

3.4.1 Level I Scheduled Services

Program – SST has developed and implemented an Integrated Pest Management Program incorporating continuous monitoring, record keeping, and communication to prevent pests and disease vectors from causing unacceptable damage to operations, personal property, or material using targeted sustainable methods ensuring compliance with SST programs, but not limited to the Integrated Safety Management System (ISMS), Environment, Safety, and Health (ES&H) programs, and QA programs.

Inspections – SST performed an initial inspection of all facilities for structural pests as assigned in the Attachment J-8.C.3.5.9, *Paducah Pest Control Facilities*. This inspection consisted of assessment of facilities for damage caused by, but not limited to termites, carpenter ants, wood destroying fungi, powder post beetles, and other wood destroying pests; general signs of nuisance pests such as spiders, cockroaches, mice, and silverfish. SST has developed and implemented an inspection system for performing inspections and testing for structural and nuisance pests. Any findings from these inspections will be reported to DOE.

Completed inspection reports will be provided to DOE within 30 calendar days following the completion of each inspection. Inspections shall include, but are not limited to plumbing in bathrooms; kitchens; laundry rooms or other areas; windows, door frames and sills; baseboards; flooring; walls; ceilings; entrance steps and porches; exterior slabs or foundation walls; crawl spaces; support piers and beams; floor joists; sill plates; foundation walls; and weep holes.

Treatment – SST will provide pest control services for the control of cockroaches, ants, silverfish, spiders, mice, rats, and any other pest native to the Paducah, Kentucky area as frequently as required to maintain an acceptable level of control. The frequency of the pest control services are scheduled as monthly and quarterly PM activities in the CMMS program.

Nuisance Animal Removal – SST will provide the removal of nuisance animals (e.g., skunks, opossums, snakes, cats, dogs, beavers, etc.) as needed. SST will remove all dead or dying rodents or other animals, as needed. SST will coordinate these efforts and will abide by all applicable requirements of the Integrated Safety Management System and ES&H and QA programs.

3.5 FIRE EXTINGUISHER MAINTENANCE

SST will maintain, inspect, test, and repair/replace all portable fire extinguishers in accordance with the NFPA Code 10, *Standard for Portable Fire Extinguishers*. Inspections that be performed, but are not limited to, monthly, annual, three year, five year, six year hydrostatic testing and 12 year hydrostatic testing.

4.0 WARRANTY MAINTENANCE

SST will exercise manufacturer's commercial warranties on DOE equipment. SST will report any difficulties in exercising manufacturer's warranties and will request assistance, if needed. SST will correct equipment deficiencies, regardless of manufacturer's actions. SST will not be relieved of any responsibilities by failure of the manufacturer to honor any warranties. SST is responsible for any invalid warranties due to poor workmanship or failure to install per the manufacturer's installation or operating instructions. Any repairs or replacements will be the responsibility of SST. All warranties for equipment and facilities have been entered into CMMS and are available for inspection.

5.0 COMMUNICATIONS WITH U.S. DEPARTMENT OF ENERGY AND SITE CONTRACTORS

In order to minimize any potential impacts to DOE, or other site contractors, SST will provide notification to DOE representatives and Contractor Facility Managers within a minimum of two days prior to performing scheduled PM activities. SST will also utilize shared site meetings to discuss any scheduled activities having the potential to impact site personnel.

Enclosure 2

Preventative Maintenance Plan – Red Line Copy