



Department of Energy

**Environmental Management
Consolidated Business Center
250 East 5th Street, Suite 500
Cincinnati, Ohio 45202
(513) 246-0500**

June 15, 2016

EMCBC-00600-16

To: Interested Parties

WEST VALLEY DEMONSTRATION PROJECT: SUPPLEMENTAL ENVIRONMENTAL IMPACT STATEMENT SUPPORT SERVICE – DRAFT REQUEST FOR PROPOSAL

This letter hereby requests review and comment from all interested parties of the Draft Request for Proposal (RFP) No. DE-SOL-0009226 pertaining to the West Valley Demonstration Project (WVDP) Supplemental Environmental Impact Statement (SEIS) Support Service procurement. The Draft RFP is being issued for informational purposes to assist the Department of Energy (DOE) in developing a Final RFP for this procurement.

DOE IS NOT REQUESTING PROPOSALS AT THIS TIME, AND INTERESTED PARTIES SHALL NOT SUBMIT PROPOSALS IN RESPONSE TO THE DRAFT RFP. THIS ANNOUNCEMENT NEITHER CONSTITUTES A REQUEST FOR PROPOSAL OR INVITATION FOR BID. THIS ANNOUNCEMENT SHOULD NOT BE CONSTRUED AS A COMMITMENT BY THE GOVERNMENT FOR ANY PURPOSE.

The WVDP SEIS Support Services procurement will be conducted as a set-aside for small businesses that do not exceed the small business size standard of \$15M (annual receipts) under NAICS code 541620, *Environmental Consulting Services*.

DOE hereby invites all interested parties to thoroughly examine the Draft RFP and the accompanying website (https://www.emcbc.doe.gov/SEB/WVDP_Technical_Services) in its entirety and to submit comments in writing to the following email address: jodi.gordon@emcbc.doe.gov. In particular, DOE is seeking feedback from interested parties on the following:

1. Does your company have any input regarding the relative importance of the Evaluation Factors that DOE should consider in making this Contractor selection?
2. Are the Section B Pricing Schedule and Section L pricing proposal instructions clear to potential offerors? If not, what is unclear and how can these sections be improved?
3. Are the Section H clauses clear?

4. Does the Draft RFP and the procurement website contain all of the information needed to reasonably prepare a proposal for the Time-and-Materials work detailed in Section C and corresponding attachments/exhibits of the Draft RFP? If not, what additional information (e.g., technical requirements, historical data, etc.) is needed to be able to submit a proposal?
5. Are the page limitations included in Section L of the Draft RFP for the Technical and Management Proposal (Volume II) sufficient? If not, please provide input.
6. Do you have any additional suggestions?

Interested parties will have until July 6, 2016, to submit comments regarding the Draft RFP. All comments shall be submitted in the Microsoft Excel format provided on the procurement website, and separated by RFP section. Please do not make any changes to the Microsoft Excel formatting (with the exception of adding rows, if needed). DOE will not respond to, or post on the procurement website, any verbal or written questions or comments pertaining to the Draft RFP; however, DOE will consider comments when preparing the Final RFP. Interested parties will be given the opportunity to submit questions and comments in writing for DOE response once the Final RFP is issued.

After the Final RFP is issued and proposals are received in response to the Final RFP, DOE intends to award one contract on the basis of best value to the Government.

In developing the Final RFP from the Draft RFP, DOE may consider some or all of the comments received from interested parties in response to the Draft RFP.

Sincerely,



Jodi L. Gordon
Contracting Officer