



U.S. DEPARTMENT OF
ENERGY

OFFICE OF
**ENVIRONMENTAL
MANAGEMENT**

Savannah River Site Paramilitary Security Services Final Request For Proposals Pre-Proposal Conference Solicitation No. 89303318REM000015

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Office of Environmental Management (EM)
EM Consolidated Business Center and Savannah River Site

March 26, 2019

Welcome and Purpose

- Pre-Proposal Conference Briefing for the U.S. Department of Energy (DOE) Final Request For Proposal (RFP) 89303318REM000015 for the Savannah River Site (SRS) Paramilitary Security Services acquisition
- Purpose of the Pre-Proposal Conference Briefing and Site Tour is to allow Offerors to gain a better understanding of the SRS Paramilitary Security Services Final RFP

Logistics/Ground Rules

- No cell phones, audio, or video recording are permitted.
- Briefing slides, tour information, and attendee list will be posted on the website.
- The written terms and conditions of the Final RFP govern over any information presented today.

Logistics/Ground Rules

- Interested parties are encouraged to submit their questions pertaining to the Final RFP in writing via the email address: SRSSecurity@emcbc.doe.gov, with a courtesy copy to the Contracting Officer, matthew.carpenter@emcbc.doe.gov, and the Contract Specialist, jordan.rhoades@srs.gov.
- All questions must be submitted by COB **April 1, 2019**, and answers to questions will be posted to the EMCBC SRS Security acquisition website
 - Non-attribution in relation to submitted questions
 - Offerors should contact the Contract Specialist and/or Contracting Officer directly if an email acknowledgement confirming receipt of submitted questions is not received within 3 calendar days.

- **EMCBC SRS Security Acquisition Website**
- **Acquisition Timeline**
- **Acquisition Process Overview**
- **Overview of the Notable Areas of the Final RFP**
 - *Section B*
 - *Section C*
 - *Section H*
 - *Section L*
 - *Section M*
 - *Q&A Posting #1 and Amendment 0001*

<https://www.emcbc.doe.gov/SEB/SRSsecurity/>

Environmental Management Consolidated Business Center | Cincinnati, Ohio

 U.S. DEPARTMENT OF ENERGY

EM Consolidated Business Center Office of Environmental Management

 **SAVANNAH RIVER SITE**
PARAMILITARY SECURITY SERVICES

[Home](#) | [NEW News and Announcements](#) | [Industry Day](#) | [RFI](#) | [Documents Library](#) | [Draft RFP](#) | [Final RFP](#) | [Questions and Answers](#) | [EMCBC](#)

WELCOME TO THE HOME PAGE FOR THE SAVANNAH RIVER SITE PARAMILITARY SECURITY SERVICES

The U.S. Department of Energy (DOE), Office of Environmental Management (EM), is seeking a contractor to provide Paramilitary Security Services for the Savannah River Site (SRS). The services to be acquired will be performed primarily at SRS, a 310 square mile site that is located in the sand-hills region of South Carolina. SRS encompasses parts of Aiken, Barnwell, and Allendale counties and is bordered on the west by the Savannah River and Georgia. SRS was constructed during the early 1950s to produce basic materials used in fabrication of nuclear weapons, primarily tritium and plutonium-239, in support of our nation's defense programs. The current SRS Paramilitary Security Services contract expires during October 2019.

The Documents Library page of this website will be periodically updated to include information to familiarize interested parties with the procurement effort.

For questions contact: SRSsecurity@emcbc.doe.gov

Contracting Officer: Matt Carpenter 513-744-0974

Acquisition Timeline

Jul. 26, 2017	Request for Information (RFI) released
Aug. 14-15, 2017	Industry Day and One-on-One Sessions
Nov. 27, 2018	Formal synopsis issued on FedBizOps (FBO)
Mar. 6, 2019	Final RFP released
Mar. 22, 2019	Q&A's and Amendment 0001 Posted
Mar. 26, 2019	Pre-Proposal Conference and Site Tour
Apr. 1, 2019	Questions/Comments due on Final RFP
Apr. 22, 2019	Proposals Due (47 calendar days from Final RFP release date)

Acquisition Process

- Industry has 47 calendar days from the date the final RFP was released to prepare and submit their proposal to DOE. Proposals are due by 2pm ET Apr. 22, 2019.
- The proposal shall consist of three physically separate volumes:
 - Volume I – Offer and Other Documents
 - Volume II – Technical and Management Proposal
 - Volume III – Cost and Fee Proposal
- Minimum Proposal Acceptance Period will be 365 days after due date for receipt of proposals.
- Government intends to award a contract without discussions to the Offeror submitting the proposal determined to represent the best value – the proposal most advantageous to the Government, cost/price and non-cost factors considered.

Final RFP – Section B

Table B.3-2 Contract Cost and Fee

[Table to be completed by offeror and inserted by DOE at time of contract award]

CLIN	CLIN Description	Estimated Cost	Available Award Fee	Estimated Cost and Fee
Transition Period				
0001	Transition Period	[Proposed]	N/A	[Proposed]
Base Period				
0002	Protective Forces Services	[Proposed]	[Proposed]	[Proposed]
0003	Additional Assignment in Accordance with PWS (IDIQ)	TBD	TBD	\$5,000,000.00
Total Base Period		[Proposed]	[Proposed]	[Proposed]
Option Period 1				
0004	Protective Forces Services	[Proposed]	[Proposed]	[Proposed]
0005	Additional Assignment in Accordance with PWS (IDIQ)	TBD	TBD	\$3,000,000.00
Total Option Period 1		[Proposed]	[Proposed]	[Proposed]
Option Period 2				
0006	Protective Forces Services	[Proposed]	[Proposed]	[Proposed]
0007	Additional Assignment in Accordance with PWS (IDIQ)	TBD	TBD	\$2,000,000.00
Total Option Period 2				[Proposed]
Total Contract Value (Transition Period, Base, Option Period 1, and Option Period 2)				[Proposed]

SRS Security Major Scope includes:

- **C.1 PROTECTIVE FORCE (PF)**
- **C.2 PERSONNEL SECURITY**
- **C.3 INFORMATION RESOURCE MANAGEMENT AND CYBER SECURITY SERVICES**
- **C.4 PROGRAM MANAGEMENT**

Noteworthy Contractor Human Resource Clauses:

- **H.4 WORKFORCE TRANSITION AND EMPLOYEE HIRING PREFERENCES**
- **H.5 EMPLOYEE COMPENSATION: PAY AND BENEFITS**
- **H.7 WORKFORCE TRANSITION AND BENEFITS TRANSITION: PLANS AND TIMEFRAMES**
- **H.8 POST CONTRACT RESPONSIBILITIES FOR PENSION AND OTHER BENEFIT PLANS**
- **H.9 LABOR RELATIONS**
- **H.10 WORKFORCE RESTRUCTURING**
- **H.12 WORKER’S COMPENSATION INSURANCE**

CHRM Summary

- The CHRM clauses include a large volume of critical information related to transitioning the existing workforce, their pay and their benefits, and managing those HR elements through the life of the contract.
- Offerors should review ALL the CHRM H clauses in detail. They will describe your responsibilities regarding such workforce-related matters as:
 - The obligation to hire existing employees where ever possible and the rules that govern that process;
 - The obligation to provide comparable health and welfare benefits that incumbent employees currently receive;
 - The obligation to recognize the existing Collective Bargaining Units as the representatives for their respective memberships

Other Notable Section H Clauses:

- **H.34 INCORPORATION OF SMALL BUSINESS SUBCONTRACTING PLAN – ALTERNATE I (OCT 2014)**
- **H.50 DOE-H-2070 KEY PERSONNEL – ALTERNATE I (OCT 2014)**
- **H.56 SUBCONTRACTED WORK**

H.34 DOE-H-2050 INCORPORATION OF SMALL BUSINESS SUBCONTRACTING PLAN

- In accordance with the clause at FAR 52.219-9, Small Business Subcontracting Plan, the master subcontracting plan will be incorporated into and made a part of this contract in Section J, Attachment J-7.
- Prior to the beginning of each Government fiscal year, or other period as required by the Contracting Officer, the Contractor shall submit an individual subcontracting plan containing the annual subcontracting goals required by the clause at FAR 52.219-9, Small Business Subcontracting Plan, and any changes to the master subcontracting plan. The annual, individual subcontracting plan and changes to the master plan are subject to the Contracting Officer's approval; and the approved plan is incorporated by reference into the contract.

H.50 DOE-H-2070 KEY PERSONNEL – ALTERNATE I (OCT 2014)

- Pursuant to the clause at DEAR 952.215-70, Key Personnel, the key personnel for this contract are identified below: Program Manager, Operations Manager, Training Manager, ESHQ Manager.
- Key personnel commitment is two (2) years for all key personnel positions.
- All key personnel shall be assigned full-time to their respective positions and physically located within the SRS local commuting area.
- Contract fee reductions for changes to key personnel are \$500,000 for the Program Manager and \$100,000 for other key persons, notwithstanding the approval of the Contracting Officer.

H.56 SUBCONTRACTED WORK

- The Contractor shall subcontract (in accordance with the definition at FAR Subpart 44.1) at least 10% of the Total Estimated Cost of the contract (exclusive of contract fee and the maximum value under the IDIQ CLIN(s)).
- For the purposes of this clause, Service Level Agreements with other site contractors are considered to be subcontracts.
- The subcontracting approach and Small Business Subcontracting Plan should identify timely, discrete, and meaningful scopes of work that can be competed amongst small business concerns after contract award when requirements are further defined.

Overview

- Offer Acceptance Period – 365 Calendar Days
- No reimbursement for any proposal costs
- Questions concerning the RFP will be accepted up to April 1, 2019
- Optional courtesy to provide DOE with a “Notice of Intent to Propose” within 28 days of proposal date. Send to SRSSecurity@emcbc.doe.gov.
- Proposals will not be returned.
- Exceptions / Deviations to the solicitation are not sought and DOE is under no obligation to enter into discussions.
- Offerors may contact current incumbent employees about future employment EXCEPT where prohibited by law. Contacts shall be made ONLY after normal working hours of such employees and not on DOE property. Offerors are reminded that contact with federal, contractor, or subcontractor employees is not permitted for the purpose of seeking procurement-sensitive information relating to this solicitation.

General Instructions

- “Major subcontractor” is defined as any proposed subcontract with an estimated value more than \$50M over the contract period (including option years).
- Electronic submission of a proposal via FedConnect is required; however, the original, signed, hard copy submission of the proposal shall be considered the Offeror's official offer and will be considered binding.
- Number of copies

Proposal Volume – Title	Copies Required	Number of CD-ROMs/DVDs Required
Volume I – Offer and Other Documents	1 signed original and 1 copy	1
Volume II – Technical and Management Proposal	1 signed original and 5 copies	5
Volume III – Cost and Fee Proposal	1 signed original and 5 copies	5

General Instructions

- Page Limitations
 - (i) Volume I, Offer and Other Documents – No page limit.
 - (ii) Volume II, Technical and Management Proposal
 - The Technical Approach section shall not exceed 50 pages.
 - The Organization and Key Personnel section shall not exceed 20 pages, exclusive of resumes and letters of commitment. The key personnel resumes are limited to four pages for each resume.
 - The Past Performance section shall include the Attachment L-3, Past Performance Reference Information Form, which is limited to seven pages per contract or project; Attachment L-5, List of Contracts Terminated for Default or Convenience, which has no page limit, Attachment L-12, Work Performance Matrix, which has no page limit, Attachment L-13, List of DOE Contracts, which has no page limit, and the Past Performance Consent Statement. Only one completed Attachment L-3, Past Performance Reference Information Form shall be submitted for each contract or project to support the Past Performance factors.
 - (iii) Volume III, Cost and Fee Proposal – No page limit.

General Instructions

- Questions regarding this solicitation must be submitted to SRSSecurity@emcbc.doe.gov no later than 21 calendar days prior to the proposal due date. If DOE has not acknowledged receipt of submitted questions within three (3) business days, the offeror may contact the Contracting Officer to confirm receipt of questions. Each question shall clearly specify the solicitation area to which it refers. Responses to questions, as appropriate, will be posted on the procurement website as soon as practicable. DOE will make every effort to have all questions answered at least two weeks before the proposal submission date. The Government will not identify prospective offerors submitting questions. Offerors must check the procurement website periodically to ascertain the status of answers to questions.

Volume I – Offer and Other Documents

Volume I, Offer and Other Documents, consists of the actual offer to enter into a contract to perform the required work. Volume I shall include the following:

- Cover Letter
- Signed Standard Form (SF) 33
- Administrative Information
- Subcontractors and other entities
- Representations and Certifications
- Any Exceptions and Deviations
- Facility Clearance Verification
- Performance Guarantee
- Responsible Corporate Official
- Small Business Subcontracting Plan
- Organizational Conflicts of Interest
- Equal Opportunity Compliance

Volume II – Technical and Management Proposal

- **Factor 1, Technical and Management Approach (50 page limit)**
- **Factor 2, Key Personnel and Organizational Structure (20 page limit)**
 - Completed Attachment L-2 Key Personal Standard Resume Format (4 page limit)
 - Signed Commitment Letters
 - KP Resumes and Signed Commitment Letters not included in 20 page limitation
- **Factor 3, Past Performance**
 - Completed Attachment L-3, Past Performance Reference Information Form (7 page limit)
 - Completed Attachment L-4, Past Performance Cover Letter and Questionnaires
 - Completed Attachment L-5, List of Contracts Terminated for Default or Convenience
 - Completed Attachment L-12, Work Performance Matrix
 - Completed Attachment L-13, List of DOE Contracts

Volume II – Technical and Management Proposal

Factor 1, Technical and Management Approach

- The offerors shall fully describe its technical approach to achieve the requirements of the PWS (for the full period of contract performance including the option periods) in each of the areas listed below:
 - (i) Protective Force (PF) Operations
 - (ii) Training
 - (iii) Personnel Security
 - (iv) Program Management

Volume II – Technical and Management Proposal

Factor 2, Key Personnel and Organizational Structure

- Organizational Structure and Approach shall include:
 - (i) Organizational Chart
 - (ii) Rationale for Organizational Structure
 - (iii) Roles and Responsibilities and Lines of Authority
 - (iv) Communication and Interface
 - (v) Offeror Entity
 - (vi) Subcontractors and Other Performing Entities
 - (vii) Corporate Governance
 - (viii) Workforce Recruitment and Retention
 - (ix) Identification of Full-Time Equivalent Employees

Volume II – Technical and Management Proposal

Factor 3, Past Performance

- The offeror, to include all members of a teaming arrangement, as defined by FAR 9.601(1), shall provide past performance information on up to three (3) contracts per member that are most similar in terms of scope, size, and complexity to the solicited work that are currently being performed and/or for contracts that were completed within the last three years from the final solicitation issuance date.
- In addition to the offeror's information on relevant past performance, the offeror shall provide past performance information on up to three (3) contracts on the record of relevant past performance for each proposed major subcontractor(s) as defined in Section L.16(a)(2). The contracts submitted shall be current and/or were completed within the last three years from the final solicitation issuance date.
- The past performance information provided shall describe its relevancy to the proposed acquisition and to the work that is proposed to be performed by that individual entity.

Volume III – Cost and Fee Proposal

- All cost and fee information shall be included in Volume III of the proposal. None of the information contained in Volume III shall be included in any other proposal volumes unless specifically requested in the solicitation.
- There is no page limitation on the cost proposal. The offeror shall complete Section L, Attachment L-6 Cost Proposal Worksheets and Section L, Attachments L-7 Consolidated Direct Cost Schedules - Excluding Prescribed Personnel and L-7a Consolidated Direct Cost Schedules – Prescribed Personnel provided in the cost proposal exhibits.
- As part of the proposal submittal, the Offeror shall provide its estimating flat file supporting its proposed costs submitted in Attachments L-6, L-7, and L-7a. The Offeror shall use the format prescribed in Attachment L-14 Estimating Flat File.
- For proposal preparation purpose, the offeror shall assume a Transition Period of July 1, 2019 through September 30, 2019. The offeror shall assume full responsibility for the performance of all other contract requirements on October 1, 2019. Proposed costs shall be on a Government Fiscal Year basis from October 1 to September 30. The period of performance extends through June 30, 2029, including the option periods. The offeror shall propose cost for each year and in total corresponding to the costs for performing the PWS.

Volume III – Cost and Fee Proposal

- The Offeror Proposed Cost instructions contain specific instructions related to “Prescribed” and “Non-Prescribed” personnel. The services at the SRS must be performed in accordance with existing approved plans and procedures. The plans and procedures mandate specific resource levels to perform certain PF activities in particular areas of the site. These specified resources are referred to throughout the instructions as “Prescribed”, while the remaining resources are referred to as “Non-Prescribed”.
- The Offeror does not have flexibility to add or remove “prescribed” personnel, or reassign the “prescribed” positions to other sections of the PWS from those shown in Table L.1.
- The Offeror has flexibility to allocate the “non-prescribed” positions to other sections of the PWS from those shown in Table L.1 as they deem appropriate, or increase or decrease the number of “non-prescribed” FTEs as necessary to implement the proposed technical approach. Proposed “non-prescribed” workforce shall reconcile to the offeror’s technical approach.

M.6 DOE-M-2011 RELATIVE IMPORTANCE OF EVALUATION FACTORS (OCT 2015)

- The relative importance of the evaluation factors for the Technical and Management Proposal is as follows:

Key Personnel and Organization is more important than Technical Approach and Past Performance, both separately and combined. Technical Approach and Past Performance are equal in importance.

Each evaluation factor applicable to this solicitation is identified and described in this and other provisions of this Section M. The descriptive elements of each evaluation factor will be considered collectively in arriving at the evaluated rating of the offeror's proposal for that evaluation factor. Areas within an evaluation factor are not sub-factors and will not be individually rated, but will be considered in the overall evaluation for that particular evaluation factor.

- The evaluation factors for the Technical and Management Proposal, when combined, are significantly more important than the total evaluated price.

M.7 DOE-M-2012 BASIS FOR AWARD (OCT 2015)

Selection of the best value to the Government will be achieved through a process of evaluating each Offeror's proposal against the evaluation factors described above. The evaluation factors for the Technical and Management Proposal will be adjectivally rated. The Cost/Price evaluation factor will not be rated, however the evaluated price will be used in determining the "best value" to the Government. The Government is more concerned with obtaining a superior Technical and Management Proposal than making an award at the lowest evaluated price. However, the Government will not make an award at a price premium it considers disproportionate to the benefits associated with the evaluated superiority of one Offeror's Technical and Management Proposal over another. Thus, to the extent that Offerors' Technical and Management Proposals are evaluated as close or similar in merit, the evaluated price is more likely to be a determining factor in selection for award.

QUESTIONS AND ANSWERS POSTING #1 AND AMENDMENT 0001

- The first set of DOE responses to offeror questions has been posted on the acquisition website.
- As a result of DOE's responses, Amendment 0001 was issued to the RFP on March 22, 2019.
 - Updates were made to Sections C, H, L, and M.

Closing

- Thank you for attending!
- Please stay seated for the Site Tour Logistical instructions