
APPENDIX 11

G-FSP-G-00034

Rev. (5)

Agreement between

Savannah River Nuclear Solutions, LLC,

And

Centerra Group, LLC

For

Asset Management & Distribution Operations

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1.0 INTRODUCTION

This Functional Services Agreement (FSA), appendix 11 of Memorandum of Agreement (G-MOA-G-00010) describes the service exchange between Savannah River Site (SRS and/or the Site) Management and Operating contractor. Savannah River Nuclear Solutions, LLC (SRNS) and Centerra Group, LLC (Centerra-SRS).

This appendix describes the Asset Management & Distribution Operations baseline work to be provided. Included may be, programmatic responsibilities for the Site, as well as certain tasks related to monitoring program effectiveness and activities considered to be part of the Site Landlord Services. Task-related activities that are requested will be documented in this Functional Services Agreement (FSA) as defined in CO direction to SRNS.

The parties agree to review this FSA periodically (not to exceed a period of two years) and revise it if changes are needed as determined by both parties.

1.1 Executive Summary

SRNS Asset Management & Distribution Operations (AM&DO) will provide access to items maintained through stores inventory and can provide the delivery of those items to Centerra-SRS locations on SRS. AM&DO will also provide access to the excess material disposition program to tender items for disposal or to withdraw items for use at SRS. AM&DO will also provide service to pick up excess items from Centerra-SRS facilities, process them and deliver them to AM&DO Excess Operations.

2.0 POLICIES, PROCEDURES, AND MANUALS

- Procedure Manual 3B, Asset Management Manual

3.0 CODES AND STANDARDS

This section is not applicable for Asset Management & Distribution Operations Services.

4.0 SERVICES

The procurement, asset, and materials management services are detailed in this section of the document and will be provided by SRNS to Centerra-SRS as required.

4.1 Stores Item Access and Delivery

4.1.1 Scope

SRNS will provide access to items maintained through the Stores inventory managed by SRNS AM&DO. These items are ordered through the SCM Procurement System by inputting required information-name, material ID, quantity, delivery location, Speed Chart, etc. Available items include materials such as administrative supplies, repair parts, safety equipment, water and other similar type items. This service will include the delivery of these items to Centerra-SRS site locations, as applicable.

4.1.2 Performance Requirements

SRNS will receive and process orders from the Centerra-SRS to acquire items through the SRNS stores inventory. SRNS will process the requests and ensure the items are prepared for transfer to Centerra-SRS. At the request of Centerra-SRS, SRNS will deliver these items to Centerra-SRS site locations when appropriate equipment is available to assist with the offloading as applicable.

4.1.3 Service Measurement

SRNS will process requests from Centerra-SRS for withdrawal and delivery of stores items in accordance with existing practices for the withdrawal and distribution of items for other site customers. SRNS usually delivers in-stock items within two business days. SRNS usually delivers items acquired through the Just-in-Time system within two days after receipt.

4.1.4 Assumptions

The SRNS Central Warehousing Operations hours are Monday through Thursday, Shift 32 effective 22 November 2013. If receiving is needed on Friday through Sunday, field receipts are to be used if possible. In the event of an emergency where field receipt is not an option, receiving will be prearranged and is available at the current N-Area facility locations, with costs to be collected separately.

Centerra-SRS will provide all requests for withdrawal and delivery of stores items through the SCM Procurement System.

The Centerra-SRS Logistics Manager will authorize selected Centerra-SRS employee's authority to access the SCM Procurement System to order items required by Centerra-SRS.

For emergency orders, Centerra-SRS employees can coordinate with SRNS to pick up the items at the SRNS facilities in lieu of SRNS delivering the items to the Centerra-SRS location.

4.1.5 Responsibilities

Centerra-SRS will execute all requests in accordance with SRS policies and procedures.

4.2 Mail Service

4.2.1 Scope

SRNS will provide continued mail services for Centerra-SRS locations from its current Central Shops facility locations in accordance with Manual 3B Asset Management, Procedure 6-1 Mail Management. Centerra-SRS will provide adequate and appropriate mail drop locations at each location receiving this service. Centerra-SRS will respond to mail related questions, problems or issues, as appropriate and as needed.

4.2.2 Performance Requirements

SRNS will process both incoming and outgoing mail within one to two business days from receipt of mail, barring any protracted circumstances.

4.3.3 Assumptions

The following assumptions are integral to this service:

- Excess Operations hours are Monday through Thursday by appointment.
- Salvage Operations hours are Tuesday and Wednesday.
- Centerra-SRS will operate to all SRS procedures relative to the service provided.
- Centerra-SRS will deliver all excess or scrap items to the appropriate SRNS facility. If Centerra-SRS requests to utilize an additional service from SRNS to pick up items from Centerra-SRS facilities and deliver them to the appropriate SRNS facility, Centerra-SRS will provide a valid Speed Chart for the cost of that additional service.
- Centerra-SRS will prepare the appropriate documentation and receive a schedule for delivery (or pick-up by SRNS) for all items tendered as excess to the SRNS facilities.
- SRNS will not process contaminated or hazardous property for disposal.
- SRNS will not accept scrap metals that have been in radiological areas for processing as scrap metal for recycle. Centerra-SRS will be responsible to dispose of those items.
- Centerra-SRS will be responsible for all information provided about items tendered for excess or salvage disposition.
- Centerra-SRS will be responsible for any costs associated with rigging or other special handling of items tendered for excess or salvage dispositions.
- Centerra-SRS will be responsible to provide funding and/or resources for disposal actions outside of normal methods (i.e., disposition of high-risk property) via a valid Speed Chart.

4.4 Service Availability

The SRNS Asset Management & Distribution Operations, as identified in this FSA, will be available Monday through Thursday during established hours unless otherwise posted or outlined in this FSA. In addition, special arrangements can be made to support the Centerra organization outside of normal business hours with proper notice. Emergency Services will also be available as necessary, and Centerra organization will be given the appropriate contact(s). Services provided outside of the normal business hours will require valid Speed Charts for those additional costs.

4.5 Acronyms

DOE	Department of Energy
FMTS	Field Material Tracking System
G&A	General and Administrative
LWO	Liquid Waste Operations Contractor
M&O	Management & Operating Contractor
MOA	Memorandum of Agreement
MRP	Management Requirements and Procedures
OSR	Operations Savannah River
PO	Purchase Order
POC	Point of Contact
FSA	Functional Services Agreement
AM&DO	Asset Management & Distribution Operations
sow	Scope of Work/Statement of Work
SRNS	Savannah River Nuclear Solutions, LLC
SRS	Savannah River Site
WBS	Work Breakdown Structure

5.0 INTERFACE CONTROL INFORMATION

This section is not applicable for Asset Management & Distribution Operations.

6.0 SERVICE UNIT INFORMATION

The following chart estimates the planned level of effort SRNS AM&DO will provide Centerra-SRS on an annual basis.

Service	Estimated Units
Purchase from Stores	As Requested
Delivery via Mail Service	200 Delivery Days
Receipt of Excess Items including processing the Declaration of Available Assets (DAA).	150 DAAs
Pick up of Excess Items	150 DAAs

7.0 POINTS OF CONTACT

Both Parties shall assign single POCs who will be responsible for coordinating and administering all matters related to FSAs and the governing MOA. All requests for services shall flow through these POCs, their designees or a process agreed upon by the POCs.

SRNS: Renée Stewart, Business Engagement Manager
Supply Chain Management

Centerra-SRS: Karen Hendricks, Manager, Logistics Department

8.0 APPROVALS

Tina Flake for Tammy Rimes

7/5/17

Tammy S. Rimes
Asset Management & Distribution Operations Business Support
Savannah River Nuclear Solutions, LLC

Date

Raymond H. Smith

7/6/17

Raymond H. Smith
Deputy General Manager
Centerra-SRS

Date