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**APPENDIX 1**

**G-FSP-G-00024**  
**Rev. (6)**

**Functional Service Agreement between**  
**Savannah River Nuclear Solutions, LLC**  
**and**  
**Centerra Group, LLC**  
**for**  
**Safeguards, Security and Emergency Services**

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## 1.0 INTRODUCTION

As the Savannah River Site (SRS) Site Management and Operations (M&O) contractor, Savannah River Nuclear Solutions (SRNS) is responsible for the design and maintenance of Site-level programs based on national and state law, U.S. Department of Energy (DOE) directives, national consensus standards (as invoked), and specific contract guidance. As such, the SRNS division of Safeguards, Security and Emergency Services (SS&ES) is responsible for the Site-level programs associated with protecting DOE security interests, property, personnel, and the environment from malevolent human acts, natural phenomenon, and a variety of other hazards.

This Functional Service Agreement (FSA) describes the SS&ES baseline work to be provided. Included as part of baseload activities are programmatic responsibilities for the Site as well as certain tasks related to ensuring/interpreting program effectiveness and activities considered part of Site Landlord and Site Services.

## 2.0 POLICIES, PROCEDURES, AND MANUALS

The support and coordination of the SS&ES policies, procedures and manuals provided to Centerra Group, LLC at the Savannah River Site (Centerra-SRS) are part of the execution of the SRNS responsibility and provide employees with the administrative requirements that promote consistency across the site and help to ensure safety, security, and cost effectiveness. Full-time leadership is required to perform tasks such as keeping the program current with the latest DOE directives, responding to external audits, providing timely guidance to meet field needs, maintaining alignment with other site programs, providing and implementing corrective action plans, addressing management initiatives and inquiries, etc. The following is a list of SS&ES policies, procedures, and manuals that SRNS will maintain for the site and Centerra-SRS:

Document ID	Title
Source Compliance Document (SCD)-7	SRS Emergency Plan (associated implementing procedures)
Current Revision	General Site Security Plan
2Q	Fire Protection Program

## 3.0 CODES AND STANDARDS

This section is not applicable for SS&ES.

## 4.0 SERVICES

### 4.1 Personnel Security

Develop, update, and enforce site-level personnel security policies in accordance with DOE requirements and standards to include:

- Site Access Authorization
  - Visitor Control
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- Foreign Travel
- Safeguards and Security (S&S) Awareness Program
- Human Reliability Program
- Unclassified Foreign Visits and Assignments Program
- Homeland Security Presidential Directive - 12 (HSPD-12)

Manage and administer SRS badging for:

- Employees
- Subcontractors
- Classified Visits
- Point of Entry briefings

Manage and administer the Foreign Visit and Assignment Program to include:

- Process and review requests
- Review Security Plans
- Badge Foreign Nationals
- Maintain records
- Conduct training

## 4.2 DOE Safeguards and Security Surveys

### I. General

Annual S&S Surveys are required by DOE Order (O) 470.4B Admin. Change (Chg.) 2 to be conducted in applicable security areas on SRS to audit performance of contractor personnel and procedures relative to DOE S&S requirements.

This agreement outlines the procedure to be followed during the formal surveys conducted by Department of Energy-Savannah River (DOE-SR) at SRS facilities.

### II. Offices of Primary Responsibility

- A. DOE-SR Office of Safeguards, Security and Emergency Services (OSSES)
- B. SRNS SS&ES
- C. Centerra-SRS Tactical Force Operations (TFO), Security Operations, Training and Security Support Divisions.

### III. Procedure/Responsibilities

#### A. Notification

1. The DOE-SR OSSES through the applicable DOE-SR Operations Manager notifies the Area Manager or equivalent of each organization (SRNS/Centerra-SRS) to be involved in the survey by formal letter identifying the starting date for the survey to begin,
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identifying the security area(s) to be surveyed, and identifying the Lead DOE-SR OSSES representative.

2. SRNS SS&ES is responsible for providing a Primary Point of Contact (PPOC) and coordinating SRNS support to the SRNS area involved in the S&S survey.
3. Centerra-SRS TFOD and/or the Centerra-SRS Security Operations Division (SOD) will notify area Centerra-SRS protective force (PF) personnel, through the chain of supervision, of the scheduled survey and are responsible for providing a PPOC. Centerra-SRS staff elements and senior management will be notified of the Centerra-SRS scheduled surveys.

B. Documentation

1. Each PPOC (SRNS/Centerra-SRS) is responsible for maintaining their own list of potential concerns noted during the survey and conducting appropriate coordination with the responsible department representative.
2. The office of primary responsibility for each organization involved (SRNS/Centerra-SRS) is responsible for providing Corrective Action Control Plans (CACPs) to DOE-SR through the respective senior managers by the date directed in the letter accompanying the formal list of deficiencies noted.
3. The office of primary responsibility for each organization involved (SRNS/Centerra-SRS) is responsible for coordinating the action taken on the recommendations and providing a formal response to DOE-SR through the respective senior managers by the date directed in the letter accompanying the formal list of concerns noted.

IV. Management Controls

DOE security survey findings will be addressed in the format of a CACP by the contractor responsible to the DOE-SR, in accordance with the schedule identified in DOE O 470.4B, Admin. Chg. 2.

**4.3 Performance Assurance Program**

I. General

The Performance Assurance Program (PAP) is designed to document and provide a method of performance-based testing to determine the adequacy of Essential Elements for the protection of S&S interests. DOE O 470.4B, Admin. Chg. 2 identifies the baseline requirements for the PAP. SRNS SS&ES has developed a PAP Plan for implementation of this requirement. Details concerning this program can be found in the latest revision of the PAP Plan.

Both SRNS Vulnerability Assessment (VA) Team and the Centerra-SRS Security Support Division execute the performance assurance program at SRS.

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SRNS has the primary responsibility for physical security systems performance testing, whereas the Centerra-SRS Security Support Division has the primary responsibility for PF performance testing. The managers responsible for the execution of the SRNS and Centerra-SRS PAP programs should provide a review of applicable program plans and where possible integrate performance testing activities.

II. Office of Primary Responsibility

- A. SRNS Vulnerability Assessment (VA)
- B. Centerra-SRS Performance Testing and Assessment Department (PTAD)

III. Procedure/Responsibilities

- A. Performance testing is conducted for the purpose of program validation and determining the effectiveness of S&S elements, which include:

- Equipment
- Procedures
- Response Times
- Human performance

- B. Details for specific test processes are documented in the individual test plans developed prior to the actual test.

- C. In order to evaluate the impact and determine the best method of testing, personnel tasked with conducting testing shall communicate and coordinate with SRNS SS&ES. This coordination should take place at least 30 days prior to the scheduled test when possible in order to evaluate and plan activities. Whenever possible, Centerra-SRS will coordinate force-on-force (FOF) performance tests with SRNS SS&ES, **(Note: Centerra-SRS initially coordinates with SRNS SS&ES Representatives. If any others are required for conduct of a FOF, that representative will include them in a briefing)** and SRNS VA organizations at least 30 days prior to the scheduled date of the test. Centerra-SRS will also coordinate with these SRNS organizations those Limited Scope Performance Tests (LSPTs) and No-Notice Performance Tests (NNPTs) affecting SRNS operations sufficiently far in advance to minimize operational disruptions. Early coordination should allow ample time for modifying or adjusting the proposed test in order to capture additional tasks.

Testing may require the resource assistance from several departments and support from Centerra-SRS. Every effort shall be made to conduct these tests in a cost-effective manner and ensure adequate communications to maximize the results.

- D. Facility operating departments and Centerra-SRS will be responsible for:
    - assisting in the development of facility-specific test plans
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- coordinating, conducting, and participating in the test(s)
- Drafting and publication of After-Action Review Reports
- Conducting After Action Briefing, when warranted

E. Centerra-SRS will provide FOF and LSPT data to the SRNS VA team on a quarterly basis.

#### 4.4 Projects Associated with S&S Activities

##### I. General

This agreement outlines the interface agreements to be followed in the development and implementation of all projects relating to the S&S Program.

SRNS is responsible for the planning and implementation of all projects including alternative evaluations, estimating, design, construction, scheduling, project management, cost control, and reporting. **(Note: Except for those projects that are awarded to off-site subcontractors by Centerra-SRS when SRNS does not have adequate resources to provide the service.)**

Centerra-SRS is responsible for assisting in identifying and defining S&S project needs, PF staffing requirements, and the operation of security facilities as defined by their operating contract. Centerra-SRS is also responsible for the design and engineering of small construction projects that have been approved by DOE-SR in support of Centerra-SRS infrastructure and mission needs. Such projects may include barricades, entry control facilities, firing ranges, canine facilities, aircraft hangars and training facilities. Normally, design and engineering services for such projects are provided by SRNS and funded by Centerra-SRS. When such services are unavailable to Centerra-SRS, Centerra-SRS has the option to subcontract those services to off-site contractors in order to provide DOE-SR with complete design and engineering packages that will be utilized during the construction phase of the projects. Centerra-SRS will coordinate with SRNS to assure all work is properly integrated with other site activities. SRNS will provide the appropriate support during design activities in such areas as defining fire protection requirements, site use requirements, utilities, etc.

##### II. Offices of Primary Responsibility

- A. DOE Director, OSSES
- B. SRNS SS&ES
- C. Centerra-SRS Infrastructure Projects Section (IPS)

##### III. Procedure and Responsibilities

All projects for facilities and equipment used to implement the Site S&S Program (i.e., projects sponsored by SRNS SS&ES) will be conducted per SRNS Project Management and Control procedures, Manual E11, as appropriate. Additional involvement is defined as follows:

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- A. SRNS SS&ES will evaluate all requests and incorporate them into the S&S program as appropriate. The SRNS SS&ES will prepare S&S requirements for all requests requiring project work as part of the S&S Program. Centerra-SRS will provide technical support as necessary for the preparation of these and any other requirements in support of the S&S Program. Centerra-SRS comments on S&S requirements will be resolved by SRNS SS&ES.
- B. Requirements prepared by SRNS SS&ES will be transmitted to Centerra-SRS for project initiation. Centerra-SRS IPS will provide support to the S&S projects as determined by the SRNS project manager. This support will be limited to Centerra-SRS area of responsibility.
- C. For projects that are not sponsored by SRNS SS&ES but contain S&S work, the sponsoring organization and/or SRNS SS&ES will determine the amount of support and documentation provided by/to Centerra-SRS.
- D. Periodic project team meetings are held by the S&S Team project manager which includes Centerra-SRS. Special review meetings will be conducted by the project manager as requested by DOE-SR or Centerra-SRS.

#### IV. Management Controls

Any modifications to an S&S system must be approved via SRNS's configuration management system prior to implementation. New alarm points/security devices will formally be accepted for operation by Centerra-SRS after the successful completion of a functional checkout, an operability test by Centerra-SRS and performance based acceptance testing by SRNS SS&ES VA. A formal document of SRNS's checkout and test will be transmitted by SS&ES to Centerra-SRS. Upon acceptance, Centerra-SRS will enter alarm points on the Weekly Security Systems Test Record (Centerra-SRS Form 245) and begin routine operation, testing, and documentation of the alarm point. Unacceptable alarm points/devices will be corrected by SRNS S&S Maintenance.

**Note:** Engineering responsibilities are located in G-FSP-G-00030 (Appendix 7) and Project Management/Construction responsibilities are located in G-FSP-G-00031 (Appendix 8).

#### 4.5 **Emergency Management Roles**

##### I. General

This agreement outlines the responsibilities and agreements between SRNS and Centerra-SRS concerning Emergency Management at SRS.

##### II. Offices of Primary Responsibility

- A. SRNS SS&ES/ Emergency Management
  - B. Centerra-SRS Security Programs and Planning Department (SPPD)
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C. SRNS Site Training

III. Procedures/Responsibilities

A. SRNS Responsibilities

1. Maintains primary responsibility for emergency management and response at SRS.
  2. Provides for the development, implementation, maintenance, and coordination of the SRS Emergency Plan and implementing procedures.
  3. Ensures that all emergency response procedures functionally integrate into a concerted emergency response effort.
  4. In conjunction with Centerra-SRS, establishes and conducts drills and exercises to test the site's response to emergency situations.
  5. Provides emergency management guidance to all emergency response organizations at SRS, predicated on DOE Series 400 directives and DOE O 151.1D, policies, directives, and procedures.
  6. Maintains adequate space and equipment in the Savannah River Site Operations Center (SRSOC) for Centerra-SRS operations as determined in conjunction with Centerra-SRS.
  7. Maintains adequate space and equipment in the site and area emergency response facilities for Centerra-SRS operations as determined in conjunction with Centerra-SRS.
  8. Provides Emergency Response Organization Training for Centerra-SRS employees and course attendance rosters and/or associated documentation to the Centerra-SRS Training Administration Section within 30 days of training.
  9. Provides telephonic resources to the Site Environmental Protection Coordinator (SEPC) for regulatory notifications in accordance with the SEPC handbook.
  10. Also responsible for these functional areas of emergency management and response at SRS:
    - a. Site systems operations.
    - b. Operational accident assessment/mitigation/recovery.
    - c. Environmental radiological surveys.
    - d. First aid and rescue.
    - e. Fire Protection.
    - f. Personnel monitoring.
    - g. Decontamination of personnel and equipment.
    - h. Corrective action control for emergency preparedness (EP) drills and exercises.
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- i. Personnel accountability.
- j. Radiological accident assessment communications.
- k. Public information and education.
- l. Emergency services training to include general site employee training in accordance with the SRNS procedure for new employees, covering safety, emergencies, radiation protection, and response during emergencies and security events.
- m. Conducting, scheduling, and monitoring drills and exercises at SRS.
- n. Providing logistical services for Centerra-SRS employees in the event of an emergency (i.e., food and water).
- o. Planning, developing, and implementing the SRNS Continuity of Operations Plan (COOP) in coordination with Centerra-SRS.

B. Centerra-SRS Responsibilities

Centerra-SRS has the responsibility for developing emergency management training and response procedures for Security Crisis Management and PF response procedures for operational and security emergencies. Training and procedures that are developed must effectively integrate into the overall SRS emergency training program and emergency responses.

Centerra-SRS is responsible to comply with the SRS Emergency Plan.

Centerra-SRS is also responsible for the following functional areas in emergency management and response at SRS:

1. Developing tactical contingency plans and procedures for Centerra-SRS response by an armed PF.
  2. Physical security of facilities, areas, and the site.
  3. Access control for the site and all security areas.
  4. Response/mitigation/recovery to all security emergencies.
  5. Coordination with SRNS SS&ES in developing emergency management drills and exercises.
  6. Identifying training requirements for Centerra-SRS emergency response organization (ERO) personnel.
  7. Developing and implementing drill/exercise corrective actions associated with security findings.
  8. Maintaining a trained cadre of personnel to staff identified positions on the site ERO.
  9. Ensuring employees attend training required to comply with site requirements and maintaining employee training records.
  10. Compliance with SRS Incident Command Policy.
  11. Planning, developing, and implementing the Centerra-SRS COOP in coordination with SRNS.
  12. Staff and operate the Mobile Command Post, when activated.
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C. Emergency Response Coordination

SRNS has the responsibility for coordinating all aspects of an emergency response and will be the central control point for all emergency response elements during an emergency at SRS. All tenant and contractor organizations must report all emergencies and any subsequent emergency response to the Emergency Duty Officer (EDO) at the SRSOC until the Emergency Operations Center (EOC) is activated.

SRNS will provide medical, fire, hazmat, and rescue support to Centerra-SRS during routine and emergency operations.

SRNS will provide personnel radiological monitoring, decontamination, and other health protection services to Centerra-SRS during emergency operations on a priority basis.

SRNS will maintain corrective action reports and responses which concern emergency preparedness at SRS.

All personnel accountability reports will be submitted to SRNS emergency control elements during emergency operations at SRS.

SRNS will operate and control the SRSOC during routine and emergency operations. Centerra-SRS will provide support to that effort by providing access control personnel, SRSOC and Law Enforcement Dispatch (LED) Specialists, a Security Emergency Coordinator (SEC), and appropriate Centerra-SRS management personnel. The SEC, or other person designated by Centerra-SRS, will provide the SRNS EDO with sufficient information to make timely and accurate notifications on and off-site, and to initiate appropriate written reports during a security emergency.

Centerra-SRS will provide security support to all emergency events at SRS as necessary and appropriate. During security emergencies Centerra-SRS will be the primary responding element, but a determination will be made by the SRNS Emergency Director, Facility or Area Emergency Coordinators, and the EDO, as to the impact of the security response on operations. In the event the security response will adversely affect operations to the detriment of the employees or public health or safety, SRNS may interject controls on the security response effort after conferring with the on-scene security incident commander.

IV. Management Control

SRNS SS&ES and the Centerra-SRS SPPD provide contractor organization interface on all aspects of emergency services responses, drills and exercises, corrective actions for drills and exercises, procedures, plans, equipment and audits.

**4.6 Requests for Deviations to DOE Security Directives/Regulations**

I. General

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This agreement outlines the procedure and responsibilities of the parties involved in making a formal request to the DOE-SR OSSES for a deviation to a directive.

II. Offices of Primary Responsibility

- A. SRNS SS&ES
- B. Centerra-SRS SPPD
- C. DOE-SR OSSES

III. Procedures/Responsibilities

- A. The SRNS SS&ES Representative, for the SRNS affected facilities, shall coordinate proposals for deviations to security directives. Deviations will be evaluated for risk/impact to facilities and/or protection strategies and/or programs.
- B. Centerra-SRS SPPD personnel shall coordinate proposals for deviations to PF security deviations.
- C. Affected organizations (SRNS/Centerra-SRS) shall review all deviation request proposals and present their comments for consideration prior to formalizing the proposal and submitting to DOE-SR OSSES for approval.
- D. The formal deviation request, with supporting data (e.g., type of deviation, compensatory measures, vulnerability documentation, length of time, estimated cost, etc.), shall be submitted to the DOE-SR OSSES for evaluation.
- E. SRNS SS&ES or Centerra-SRS SPPD receiving the formal reply from DOE will provide a copy to all concerned parties.
- F. SS&ES S&S Physical Security maintains the S&S deviation numbers for DOE-SR. Centerra-SRS will obtain deviation numbers from SS&ES S&S Physical Security.

IV. Management Controls

All requests are documented and kept on file. Requests are granted only in extreme cases and, dependent on the type of deviation, may only be a temporary measure. Deviations must be reviewed annually for continued applicability.

**4.7 Centerra-SRS Criminal Investigations Section Services for SRNS Personnel**

I. General

Centerra-SRS Investigations Section personnel possess Special State Constable Commissions as issued by the Governor of South Carolina and as such are authorized to conduct criminal investigations within the boundaries of the SRS and in other jurisdictions within the state, in cooperation with outside law enforcement agencies. General power and duties are further described in South Carolina Code of Laws 23-7-50. In addition, Centerra-SRS Investigations

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Section personnel will assist Human Resources (HR) representatives when problems are anticipated during employee termination proceedings or disciplinary actions.

II. Offices of Primary Responsibility

- A. SRNS Office of the General Counsel, Internal Investigations Section (IIS)
- B. Centerra-SRS Security Operations Division, Law Enforcement (LE) Investigations Section
- C. DOE-SR OSSES
- D. Office of Inspector General

III. Procedure/Responsibilities

- A. When, during the course of investigation, it becomes necessary for a Centerra-SRS Investigator to interview a SRNS employee, the following procedure will be followed:
    - 1. The Centerra-SRS Investigator will contact the SRNS employee directly or through the employee's manager and make arrangements to conduct an interview. If the SRNS employee is contacted directly the employee's manager shall also be notified that the employee is being interviewed.
    - 2. In the event the SRNS employee cannot be located, the Centerra-SRS Investigator may contact SRNS Internal Investigations and request assistance in locating the SRNS employee and arranging the interview.
    - 3. When possible, Centerra-SRS will advise the SRNS IIS of the purpose for the interview. This information will not be disseminated outside of the Office of the General Counsel.
    - 4. The supervisor of the employee to be interviewed shall inform the employee of the time and location of the interview.
    - 5. Centerra-SRS shall respect all of the state and federal constitutional and statutory rights of employees and shall conduct their interviews accordingly.
    - 6. SRNS management will not be present during the interview of an employee when it is conducted in the course of a criminal investigation. Centerra-SRS investigative activity is conducted at the discretion of Centerra-SRS Investigations Section personnel.
    - 7. Interview requests and the service of civil or criminal process involving SRNS employees by outside law enforcement agencies will be coordinated through Centerra-SRS Investigations Section. Centerra-SRS will follow procedures as previously outlined.
    - 8. When Centerra-SRS completes the required investigation and subsequent adjudication of cases involving government property,
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Centerra-SRS Investigations Section will notify the Manager-Asset Management of the required return of the government property.

9. SRNS organizations that can be identified as owners of the confiscated property will be notified by SRNS Asset Management to pick up their property from Centerra-SRS within 30 days. If the owning manager states the property is no longer required, it will be turned over to the SRNS Excess Operation. Recovered property for which ownership cannot be determined will be picked up from Centerra-SRS by SRNS Material Services for proper return to the SRNS Property Accountability Systems. All persons who pick up government property from Centerra-SRS will sign the Centerra-SRS evidence receipt and receive a copy of the receipt.
- B. If Centerra-SRS personnel are needed for assistance during the termination of an employee or administration of disciplinary action, plain clothes Centerra-SRS Investigators will normally be utilized to help prevent escalating the situation and causing unwanted criticism for both SRNS and Centerra-SRS.
1. At least 24 hours advance notice is requested by Centerra-SRS Investigations Section unless events occur that require immediate removal of a dangerous employee from the site.
  2. An Investigator will not be present in the meeting with the employee unless a threat has been made by the employee toward HR personnel or himself.
  3. Prior to Centerra-SRS involvement, the HR representative should review the employee file and discuss with Centerra-SRS Lead Investigator any known problems that could indicate that a violent act might occur. Centerra-SRS Investigations Section personnel need to know any information that would indicate that the situation could lead to the escalation of force and resulting personnel injuries.
  4. The Lead Investigator will be available to assist the Investigators and will normally alert the Centerra-SRS LE Lieutenant or Investigator to have a patrol officer in the area if there is sufficient time to coordinate the action in order to conduct the activity in the safest manner and to quickly remove the employee from the site.
  5. The activity should be conducted as quickly as possible so that the Investigators can be released to perform their other duties. If necessary due to a disagreement or a disgruntled employee, the Investigator(s) will remain until the employee has completed the medical requirements and has been removed from the site.

#### **4.8 Incident Report from Centerra-SRS to SRNS**

##### **I. General**

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This agreement outlines specific procedures and requirements for reporting incidents and for distribution of incident/accident reports by Centerra-SRS to SRNS.

II. Offices of Primary Responsibilities

- A. SRNS SS&ES
- B. Centerra-SRS Security Support Division (SSD)
- C. Centerra-SRS SOD

III. Definitions

- A. Daily Activity Report (DAR) - Area DARs are summaries of reportable incidents which occurred in a particular area during a particular shift. The Centerra-SRS DAR is a summary of all reportable incidents which occurred on the SRS during the past 24 hours.
- B. Executive Summary – The Executive Summary is the coversheet for the Centerra-SRS DAR. This summary records titles of incidents and number of occurrences.
- C. Occurrence Report - A report prepared and transmitted via computer to the Occurrence Reporting and Processing System (ORPS) database in accordance with DOE O 232.2A

IV. Reportable Incidents/Traffic Collisions

A. Concept

- 1. The Centerra-SRS DAR and the Executive Summary are designed to provide designated officials with a summary of activities and unusual events involving SRS personnel who could have a significant impact on-site security, operations, safety, personnel, public relations or client/contractor relationships. Such events and activities include security and operations emergencies, significant power outages, suspicious activity, requests for assistance from outside law enforcement agencies, serious accidents, major thefts and other illegal activities and arrests.
  - 2. In addition, the Centerra-SRS DAR will contain events and activities for potentially lesser impact including the following:
    - a. All thefts of government property and thefts of personal property of \$10.00 or greater in value.
    - b. Unsecured classified documents.
    - c. Unsecured vaults/repositories.
    - d. All traffic collisions.
    - e. Prohibited and Controlled Articles confiscations.
    - f. Potential security infractions such as access control violations, improper escort violations.
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- g. Unsecured buildings or gates within SRS Property Protection Areas.
  - h. Significant events which need to become a matter of record from a public relations standpoint or due to level of Centerra-SRS participation.
3. The criteria for preparing an Occurrence Report are provided in DOE O 232.2A. SRNS and Centerra-SRS will prepare and maintain contractor specific procedures detailing specific criteria for initiating an Occurrence Report to meet the requirements of the order.

B. SRSOC Notification

- 1. Centerra-SRS management or supervision will notify the Centerra-SRS SRSOC Specialist of the above events and activities as soon as possible and will ensure that appropriate documentation is forwarded, following resolution, for inclusion into the Centerra-SRS DAR. The Centerra-SRS SRSOC Specialist will relay appropriate information to Operating Contractor personnel concerning the above events which involve SRNS personnel, SRNS vendors or subcontractor personnel, operating facilities and public relations.
- 2. In the event of an incident requiring an Occurrence Report, and involving Centerra-SRS and SRNS personnel and/or operations, or involving any situation where Occurrence Reporting responsibility is unclear, the Senior Centerra-SRS Supervisor on duty and designated SRNS Facility Manager will decide Occurrence Reporting responsibility. Upon determination of responsibility (Centerra-SRS or SRNS), the SRSOC will be notified of the appropriate category for inclusion in the DAR, and an Occurrence Report will be generated by the responsible contractor.

V. Release/Distribution of Reports

A. Centerra-SRS DAR

- 1. The daily cut-off time for including information in the Centerra-SRS DAR and the Executive Summary is 2400 hours. If adequate details of a reportable incident cannot be obtained prior to distribution of the DAR (0600), the incident will be included the following day under the heading "DELAYED ENTRY".
- 2. The Executive Summary will be provided to SRNS management as designated by SRNS SS&ES.

B. Incident/Traffic Collision Reports

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1. Incident and accident reports corresponding to entries in the DAR will be provided to a designated representative(s) of SRNS SS&ES.
2. Incident and accident reports corresponding to entries in the Executive Summary relating to SRNS Construction and subcontract employees and SRNS Construction facilities and equipment will be provided to the SRNS Construction Representative or designate.
3. Persons involved in incidents or traffic collisions and their legal counsel or insurance representative may procure copies of corresponding incident/traffic collision reports from the Centerra-SRS Security Operations Division LE Administrative Analyst located in Building 703-1B. A Request for Information Form must be completed and the report reviewed for classification and/or Privacy Act information prior to being released. These requests will be processed in accordance with the Freedom of Information Act, the Privacy Act and Centerra-SRS Standard Procedures. Incident Reports and Traffic Collision Reports needed by site management or supervision will also be processed and released in this same manner.
4. Copies of booking reports, statements, impound sheets, property and chain of custody receipts and blood/urine collection receipts will be placed in the appropriate Uniform Crime Reporting (UCR) files. They will not be distributed with the Executive Summary or with corresponding incident and accident reports.

C. Release of UCR Information to Clearance Investigators or Background Investigators

Investigators may review and receive copies of UCR files when appropriate Law Enforcement Administrative Section (LEAS) personnel have verified identification of the person or persons being investigated as the same person involved in the incident. This verification will be accomplished using the subject's Social Security number, driver's license number, Site Identification or birth date.

1. If the incident involves a juvenile, the juvenile's name must be purged from the report prior to release.
2. If the incident concerns an arrest more than one (1) year old with no disposition, the information will not be provided to Investigators.
3. Information will not be provided to Investigators if it relates to an incident where the person being investigated was the victim or complainant or if the incident is an ongoing criminal investigation.

#### **4.9 Security Liaison Activities**

I. General

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This agreement outlines the requirements for liaison security activities between the Centerra-SRS PF and the Operating Contractor (SRNS).

II. Offices of Primary Responsibility

A. Centerra-SRS

1. General Manager
2. Deputy General Manager
3. Assistant General Manager
4. Directors of TFO, Security Operations, Training, Security Support
5. SPPD/Operational Managers/Majors
6. SPPD Team Leaders/Planners

B. SRNS

1. Director/Deputy Director, SS&ES
2. SS&ES Section Managers
3. Facility Security or Emergency Preparedness Specialist

III. Purpose

- A. Security liaison activities are daily encounters between the security and operating contractors to ensure that site protection programs are in order and in compliance with DOE directives and site mission.
- B. Interface of security liaison activities must be accomplished at appropriate levels of authority so that a site security program policy is in place for security procedures and requirements, and an implementation action plan is prescribed in accordance with DOE directives.

IV. Responsibilities

A. Level of Authorization

The required level of authorization shall be in accordance with that listed below:

<b>Centerra-SRS</b>	<b>SRNS</b>	<b>S&amp;S Level</b>
Senior Vice President and General Manager	Director/Deputy Director SS&ES	1
Vice President and Deputy General Manager/ Assistant General Manager	SS&ES Section Managers	1, 2
Directors of Training, TFO, Security Operations, Security Support & Program Support	SS&ES Section Managers	2, 3
Manager, SPPD; Operational Managers/Majors	Facility Team Leaders	3, 4

Centerra-SRS	SRNS	S&S Level
SPPD Team Leaders/Planners	SS&ES Staff Facility Security or EP Specialist	4

B. Guidance for Authorization Levels

Authorization Levels should be decided based on the criteria listed below:

Site Security Program/Company Direction Commitments	1
Site Security Policy	2, 3
Site Security Procedures	2, 3
Area Specific Security Procedures/Policy (complimentary with Site)	3, 4

C. Coordination with DOE-SR OSSES

Correspondence with DOE-SR OSSES shall be accomplished through appropriate S&S Levels. All other appropriate S&S Levels (1 through 4 personnel) should be copied on correspondence to DOE-SR that coincides with or is inherent to each organization.

**4.10 Use of Canines in Site Protection**

I. General

This agreement outlines the responsibilities for and current description of the authorized utilization and deployment of canines at SRS.

The canine program was established to enhance the overall effectiveness of the PF. The primary purpose of the canine program is the deterrence and detection of unauthorized contraband.

II. Offices of Primary Responsibility

- A. DOE-SR OSSES
- B. SRNS SS&ES
- C. Centerra-SRS SOD, LE Department

III. Canine Program Description

The Canine Section is assigned to the Chief of LE. Personnel within the Canine Section are Special State Constables with full arrest authority, and these canine teams augment the regular LE /inspections. Canine teams will be utilized to assist in the deterrence/identification of explosive/narcotic substances in addition to providing inspection support to the site perimeter barricades and on-site facilities.

Complaints regarding the utilization of the canine teams should be addressed to the employee's supervisor and the Centerra-SRS Chief of LE. A claim for damages will be investigated by Centerra-SRS. The employee may be directed to file a claim if the damage was caused by the action of the canine teams.

Centerra-SRS has developed a canine/handler training program to support the approved utilization plan. To properly conduct narcotic and explosive dog operations, training aids will be introduced into SRS facilities. Centerra-SRS will control training aids to ensure they are safely employed and recovered immediately following each training exercise or area inspection.

IV. Canine Utilization

The use of trained canine teams shall be within the parameters specified in this FSA.

Canine teams assigned to the program will be certified for use in skill area of detection before deployment is authorized. The Canine Supervisors may utilize a certified canine to conduct on-site searches when a certified team is unavailable and immediate assistance is required (e.g., bomb threat, unattended packages and required explosive dog inspections).

The daily utilization of the detector dog teams will be scheduled by the Centerra-SRS Canine Supervisor. Additional canine inspections may be requested by the building custodian to the Centerra-SRS Canine Supervisor providing as much time as possible to allow for scheduling of the canine teams.

Prior to initiating the inspection, the Centerra-SRS Canine Handler will inform the building custodian or a supervisor of the location and time of the inspection. During off-shift hours, notification may be made to the SRNS EDO. The inspection will not be canceled unless an operational emergency or incident precludes the inspection. A representative of the area may accompany the canine teams if the custodian feels there is a need. The canine team will be required to follow all Radiological Protection safeguards in place for that facility. The building custodian will be notified if the canine gives a positive indication during an inspection. The search of an employee's personal area as a result of the canine's indication will not be conducted without the building custodian or SRNS supervisor for that area being present.

Canine inspections of both government and privately-owned vehicles may be conducted at all Site barricades and entry control points within a security area. Random vehicle inspections will be conducted during both entrance and egress through these barricades. The canine will be detailed around the exterior of the vehicle by the handler. The handler will exercise care in not letting the canine jump up on the side of the vehicle, and the handler will not place the canine within the interior of the vehicle under normal operations. If, however, the canine gives a change-in-behavior, the handler will allow the canine to work the change-in-behavior to its source, and the handler will give the canine the opportunity to give the final response. The canine handler will be allowed to place the canine inside vendor vehicle cargo areas and the sleep berths of tractor trailers.

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In the event a canine team is conducting an inspection or search and the canine gives a positive response to the presences of a prohibited item (e.g. controlled substance, explosive substance), the following steps will be taken:

1. PF will maintain the integrity of the property/area.
2. Ownership of the property/area will be determined through the appropriate custodian.
3. For searches conducted within the controlled portions of the SRS General Plant Site, consent to physically search property/area may be requested. Absent consent by the owner of the property, a search of the property will be conducted under the “Implied Consent” rule.
4. For searches conducted on the uncontrolled portion of the SRS General Plant Site, consent to physically search property/area will be requested. In the absence of “Consent to Search”, all searches will be conducted in accordance with South Carolina State Law.

The following are guidelines for the deployment of the patrol/detector dog teams assigned to SRS:

A. Detector Dog Deployment

1. If an off-shift operational need for an explosive, narcotic, or patrol dog capability arises, the request for services will be forwarded to the on-duty LE Supervisor or the Law Enforcement Dispatch Center (LEDC).
2. Canines will not be used to search persons.
3. Canines may be used to inspect personal items; i.e., brief cases and handbags.
4. Explosive Detection Canine Teams: Explosive detector dog teams will be utilized in responding to unattended packages, suspicious packages, and bomb threats on the SRS. However, if the explosive detector dog does not respond to the presence of an explosives substance, it should not constitute the sole basis for the decision to reoccupy the area or open a package. The dog's non response to give any indication is only one element of the decision.
5. The following locations are subject to inspections:
  - a. General areas of the site to include parking lots, property storage and open areas.
  - b. Vehicles entering/exiting perimeter barricades and area entry control facilities.
  - c. All facilities throughout the SRS.

B. Canine Training in SRS Facilities and Areas

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Canine teams are permitted to train in all SRS facilities and areas where they might be actually deployed and are not specifically prohibited (i.e., radiological areas). Detector dog training may entail the use and introduction of actual narcotic and explosive/oxidizer substances into SRS facilities and vehicles. Absent actual explosives, explosive wrappers (paper permeated with the explosive odor) may also be used as training aids in sensitive locations where restraints are required. Centerra-SRS will comply with safety requirements for the handling, transportation, storage and accountability of training aids. Utilization of SRS facilities for canine training should be based on the following prerequisites:

1. Personnel must have approved access clearance to be at the locale.
2. The location should not present a health or safety risk.
3. The canine training must be conducted within the controls specified in the canine program risk assessments and does must not present any additional health, safety, or security risk.
4. The training does not overly disrupt normal operations or service.
5. Training and the use of training aids (explosives and narcotics) will comply with procedural requirements for accountability, safety, control and security.

#### **4.11 Centerra-SRS Performance Tests**

##### **I. General**

Performance Tests/Exercises are conducted in order to validate the effectiveness of the PF at SRS facilities against the theft, sabotage, and unauthorized movement or diversion of special nuclear material (SNM), as well as the prevention of radiological and industrial sabotage. These tests may take the form of a FOF, LSPT and NNPT.

The exercises are conducted in support of the DOE-SR Security Surveys, Office of Enterprise Assessments (EA), validation of Security Incident Response Plans, Facility Emergency Response Plans, support of the Site Safeguards and Security Plan (SSSP) process, the Centerra-SRS S&S Self-Assessment Program, and the PAP.

##### **II. Office of Primary Responsibility**

- A. Centerra-SRS SSD, PTAD, SPPD
- B. SRNS SS&ES VA
- C. SRNS SS&ES Area Security Representative and Physical Security Manager
- D. Oversight by DOE-SR OSSES

##### **III. Procedure/Responsibilities**

- A. Coordinating FOF Exercises
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A Coordination Meeting Memorandum or E-mail is distributed by the Centerra-SRS PTAD to the SRNS Representative in the affected area. The memo requests that designated SRNS Area Security Representatives attend this meeting in order to receive information concerning the scheduled exercise and to address any concerns they may have. The meeting will also outline the scheduled events for the day of the exercise. The SRNS SS&ES Area Security Representative will comply with the request to ensure that the objective of the exercise is met.

The following tasks should be completed by the SRNS SS&ES Representative:

1. Serve as the point of contact between the Centerra-SRS PTAD Evaluator and the Facility Manager/Senior Area Representative when problems arise.
2. Schedule conference rooms for briefings on the specific dates and times as requested.
3. Ensure that the following area representatives or a designated replacement attend the Task Team meetings:
  - Area or Facility Operations Manager
  - Affected Facility Manager/Senior Area Representative
  - Area or Facility Safety Representative
  - Area or Facility Radiological Control (RADCON) Representative
  - Area Material Balance Area (MBA) Custodian or Site Nuclear Material Control and Accountability (NMC&A) Representative (if performance testing on NMC&A System or Material Control Program)
4. SRNS will comply with the Centerra-SRS requirements for conducting performance tests as outlined in the DOE-SR directives.
5. When requested, Centerra-SRS will provide copies of After Action Reports as requested for all performance tests or exercises to utilize in the validation of security planning documents for facilities identified as targets for theft of SNM, chemical and biological sabotage.

**B. Coordinating LSPT and NNPTs**

Because of their limited scope and reduced potential to disrupt facility operations, formal coordination meetings are not normally conducted for LSPTs and NNPTs. Centerra-SRS will coordinate the planning and conduct of those LSPTs and NNPTs that have the potential to affect routine facility operations with the SRNS SS&ES organization. When necessary, these SRNS organizations will cooperate with Centerra-SRS

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by performing the tasks as outlined in the above section on Coordinating FOF Performance Exercises.

#### **4.12 Security Planning and Analysis Interfaces**

##### **I. General**

This agreement outlines the responsibilities and agreements between SRNS and Centerra-SRS concerning development of security plans, modified security plans (MSP) and vulnerability assessments at SRS.

The DOE Order states, “The security plan is the approved method for conducting security operations at a facility or site and therefore must reflect security operations at that facility or site at all times. The plan must describe in detail, either in its content or in combination with other explicitly referenced documents, all aspects of S&S operations occurring at the location and must include documentation of any deviations from national or DOE requirements.”

Security plan terminology has changed in DOE Directives. SSSPs, Safeguards and Security Management Report (SSMR) and Site Safeguards and Security Resource Plan (SSSRP) have all been deleted from the DOE Directives and instead have been replaced with Site Security Plan or Facility Security Plan. It is the intent to discuss the process for development of security plans and the roles and responsibilities for providing information, drafting, review and approval.

At the SRS, MSP’s are written for any change to a security plan. There are three (3) levels of MSP’s which are defined.

DOE-SR and/or National Nuclear Security Administration-Savannah River Field Office (NNSA-SRFO) provides integration and guidance for security plans, MSP’s and the vulnerability assessment process.

##### **II. Offices of Primary Responsibility**

- A. SRNS SS&ES
- B. Centerra-SRS SPPD
- C. DOE-SR OSSES

##### **III. Procedures/Responsibilities**

###### **A. Security Plans**

SRNS has the responsibility for drafting and maintaining Security Plans as defined by DOE Directives for H-Area, K-Area, L-Area, Savannah River National Laboratory (SRNL), Savannah River Research Campus and the General Site. Specialized plans will be drafted as needed or directed by DOE.

- Centerra-SRS provides data for PF operations for each Security Plan.
  - Centerra-SRS reviews and approves the Security Plans along with the applicable SRNS and DOE organizations.
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- Centerra-SRS has the responsibility for drafting and maintaining the Security Plan for the Upper B Area as defined by DOE Directives. Applicable Centerra-SRS, SRNS, and DOE organizations review and approve the plan.

**B. Modified Security Plans (MSP)**

An MSP is required for any activity that deviates or modifies the security measures outlined in existing security plans, Vulnerability Analysis (VA) Reports or deviations. An MSP is not required if the activity is prescribed by procedure (for example, normal maintenance actions) or is an unforeseen emergency that requires immediate action to correct.

- SRNS is the programmatic lead for the MSP process and drafts the MSPs. Centerra-SRS may draft an MSP.
- SRNS maintains a database that assigns a number for Level 2 and 3 MSPs.
- SRNS tracks MSPs and notify organizations when they need to be reviewed or terminated.
- MSPs are routed to stakeholders within SRNS, Centerra-SRS and DOE/NNSA for review and comment.
- Defined personnel approve the MSPs.

There are three (3) MSP levels.

**Level 1:**

Activity should not affect the protection of SNM or classified information, but may have a minor impact to the specific areas and/or equipment.

**Level 2:**

Activity may affect the protection of SNM, classified information or other activities as designated by SS&ES or DOE/NNSA; however, pre-approved or vulnerability analyzed and documented compensatory/protective measures exist.

**Level 3:**

Activity affects the protection of SNM, classified information or other activities as designated by SS&ES or DOE/NNSA. Pre-approved and/or vulnerability analyzed compensatory/protective measures either do not exist or result in additional risk to the security interest being protected or require the approval of SS&ES, PF and DOE/NNSA management.

Based on the level of interest in a particular activity, a MSP may be assigned a Level designation to require approval signatures of specific management personnel.

In general, Level 1 MSPs are approved at the facility and organizational planning levels; Level 2 MSPs are approved by mid-level management;

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and Level 3 MSPs approval is defined below. Organizations are encouraged to minimize the number of signatures.

All level 3 MSPs for Environmental Management (EM) Facilities are reviewed and approved by the DOE-SR Director Nuclear Safeguards Division Director and Nuclear Safeguards Team Lead, Director Security Programs and Physical Security Team Lead, and DOE-SR Office of Safeguards, Security and Emergency Services Director and Deputy Director. All level 3 MSPs for NNSA Facilities are reviewed and approved by the NNSA Safeguards and Security Program Manager and/or Cognizant Security Authority and SRSO-NNSA Assistant Manager and/or Cognizant Security Authority. .

#### C. Vulnerability Assessments

Vulnerability assessment development is primarily the responsibility of SRNS, which functions as the lead organization. The following vulnerability assessment areas are developed with subject matter experts from SRNS and Centerra-SRS:

- Target Determination
- Radiological and Biological Sabotage Analysis
- Threat Characterization
- Facility Characterization
- PF Characterization
- Application of the Insider
- Pathway Analysis
- Scenario Development
- Neutralization Methodology (Centerra-SRS responsibility)
- System Effectiveness Methodology
- Upgrade analysis
- Critical Element identification

#### **Task Team**

The Task Team is led and coordinated by SRNS which is responsible to understand facility operations and protection systems; nuclear material control; be knowledgeable of the VA processes; provide subject matter expert (SME) input and advice in support of the VA; provide information for the conduct of the VA and preparation of the VA documentation. The Site stakeholders for each identified VA topic are utilized in providing their expertise to the Task Team. Centerra-SRS represents the PF on Task Teams. SMEs are specifically invited to participate in the Task Team structure to provide specific areas of expertise. The information developed and generated by the Task Team is utilized for incorporation into the VA process for Risk determination.

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### **Core Team**

The SRS Core Team is populated by management personnel representing the three Site organizations of DOE-SR, SRNS, and Centerra-SRS. Core Team meetings are chaired by DOE-SR. The Core Team provides continuity across the VAs conducted at SRS with a historical perspective and with an insight for cost/benefit for any recommended upgrade or downgrade options.

The Core Team is made up of facility operations, Centerra-SRS planning and area operations, and DOE-SR S&S and operations personnel. The Core Team reflects a balance of program and operations perspective in safeguarding Department assets.

The Core Team is briefed on the progress of VA topics, upgrade options and Risk determination. Based on the magnitude of the VA topic the Core Team will provide direction for further analysis or a recommendation on Risk determination.

### **Executive Review Team**

A SRS Executive Review Team (ERT) may be established to periodically review and approve VA methodology, assumptions, progress, downgrade options and cost/benefit. The ERT can function as a Change Control Board (CCB). The ERT Chairman is the DOE-SR Director, Office of Safeguards and Security and Emergency Services (OSSES). SRS organizations represented at the ERT include DOE-SR OSSES and Line Operations, SRNS SS&ES and Centerra-SRS.

Centerra-SRS will participate on the Task Team, the Core Team and the ERT when formed. Centerra-SRS has primary responsibility for providing:

- Response, staffing and deployment information, weapons and ammunition;
- Performance test data;
- Response force times (RFT);
- Probabilities of neutralization [P(N)] as required;
- Participation in JCATS analysis and other simulation analysis as required.
- Scenario development.

SRNS may develop probability of neutralization for organizations/entities that specifically contract for that expertise.

#### **IV. Management Control**

SRNS SS&ES and the Centerra-SRS SPPD provide contractor organization interface on all aspects of security planning, modified security plans, vulnerability assessments emergency services responses, drills and exercises, corrective actions for drills and exercises, procedures, plans, equipment and audits.

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### 4.13 Flight Operations

#### I. General

Centerra-SRS Aviation Operations Department (AOD) must ensure that the performance of Operational/Safety, Training or Special Missions does not exceed the frequency calculations or flight assumptions as prescribed in the most current version of the K Area Complex (KAC) Safety Basis document, S-TRT-K-00001 and any other facility Safety Basis Document that involves flight frequency calculations. (This is not applicable during a real security/operational emergency where the helicopter is required.) Any proposed changes that may impact frequency calculations or flight assumptions must be formally communicated in writing, prior to implementation, to the KAC Facility S&S Manager or designee unless otherwise directed by the appropriate DOE Office.

Any change in flight frequency for areas other than KAC may also impact the calculations or assumptions in the above referenced S-TRT-K-00001 document or other Safety Basis Document that involves flight frequency calculations. Formal notification of changes for areas other than KAC should be directed to the S&S Physical Security Manager, unless otherwise directed by the appropriate DOE Office.

SS&ES will ensure that any proposed changes will be communicated to the site Engineering Nuclear and Criticality Safety Engineering point of contact (POC) for the referenced S-TRT-K-00001 document. Site Engineering will provide formal communication in writing to Centerra-SRS AOD and SS&ES regarding the review and disposition of the proposed change.

#### II. Office of Primary Responsibility

- A. Centerra-SRS AOD
- B. Centerra-SRS Security Operations
- C. SRNS Physical Security Manager
- D. Engineering Nuclear and Criticality Safety Engineering (Refer to SRNS Engineering and Centerra-SRS FSA)

#### III. Procedures/Responsibilities

- A. SRNS Responsibilities
    - 1. Maintaining content and coordinating review and approval of the KAC Safety Basis document, S-TRT-K-00001, or any other facility Safety Basis document that includes flight frequency and associated calculations.
    - 2. Notifying Centerra-SRS in writing of any identified revisions associated with the KAC Safety Basis document, S-TRT-K-00001, or any other facility Safety Basis Document that addresses flight calculations.
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3. Ensuring that any proposed changes to the KAC Safety Basis document, S-TRT-K-00001, or any other facility Safety Basis Document, are transmitted to the site Engineering Nuclear and Criticality Safety Engineering POC for S-TRT-K-00001, or other appropriate POC.
- B. Centerra-SRS Responsibilities
1. Operating within the guidelines provided in the KAC Safety Basis document, S-TRT-K-00001.
  2. Reviewing the KAC Safety Basis document, S-TRT-K-00001, as requested, to verify the continued validity and adequacy of the current requirements.
  3. Notifying in writing, the S&S Physical Security Manager of any proposed changes to flight frequency and await disposition prior to implementation, unless otherwise directed by the appropriate DOE Office.

#### **4.14 Munitions Control (Type and Configuration)**

I. General

Any change in the type of weapons, ammunitions and explosives onboard during flight operations (and their applicable load configurations) or used as part of the protection strategy for facilities on-site than what is prescribed in the most current version of the KAC Safety Basis document, S-TRT-K-00001, or other Safety Basis document must be formally communicated in writing, prior to implementation, to the S&S Physical Security Manager or designee, unless otherwise directed by the appropriate DOE Office

SS&ES will ensure that any proposed changes will be communicated to the site Engineering Nuclear and Criticality Safety Engineering point of contact (POC) for the referenced S-TRT-K-00001 document or other Safety Basis document. Site Engineering will provide formal communication in writing to Centerra-SRS AOD and SS&ES regarding the review and disposition of the proposed change.

II. Office of Primary Responsibility

- A. Centerra-SRS AOD
- B. Centerra-SRS Security Operations
- C. SRNS Physical Security Manager
- D. Engineering Nuclear and Criticality Safety Engineering (Refer to SRNS Engineering and Centerra-SRS FSA)

III. Procedures/Responsibilities

- A. SRNS Responsibilities
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- 1 Maintaining content and coordinating review and approval of the KAC Safety Basis document, S-TRT-K-00001 or any other facility Safety Basis document that includes information on munitions control.
- 2 Notifying Centerra-SRS in writing of any identified revisions associated with the KAC Safety Basis document, S-TRT-K-00001, or any other facility Safety Basis document that includes information on munitions control.
- 3 Ensuring that any proposed changes to the KAC Safety Basis document, S-TRT-K-00001, or any other facility Safety Basis Document, are transmitted to the site Engineering Nuclear and Criticality Safety Engineering POC for S-TRT-K 00001, or other appropriate POC.

B. Centerra-SRS Responsibilities

1. Operating within the guidelines provided in the KAC Safety Basis document, S-TRT-K-00001, or other Safety Basis document.
2. Reviewing the KAC Safety Basis document, S-TRT-K-00001, as requested, to verify the validity and adequacy of the current requirements.
3. Notifying in writing, the S&S Physical Security Manager of any proposed munition control changes directed by DOE or other sources that will impact flight operations or the protection strategy for facilities on-site, and awaiting disposition prior to implementation, unless otherwise directed by the appropriate DOE Office.

#### 4.15 Classified Data Processing

I. General

All Centerra-SRS classified data processing will be completed on the SRNS Vulnerability Assessment Thin Client Servers (VATCS) classified system. The Thin Client workstations located in the Centerra-SRS area (703-B, Room H-67A) will be included in the SRNS VATCS System Security Plan. The Information System Owner for the VATCS is the SRNS VA Manager and the Data Owner for the VATCS is the Modeling and Simulation Team Lead.

DOE-SR provides guidance for system security plans and is the Authorizing Official for the VATCS to have the authority to operate.

II. Office of Primary Responsibility

- A. SRNS VA Team
  - B. SRNS Enterprise Cyber Security Operations (ECSO)
  - C. Centerra-SRS Information Technology Department (ITD), and the Security Support Division (SSD)
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- D. DOE-SR OSSES
- III. Procedures/Responsibilities
  - A. SRNS Responsibilities
    1. ESCO maintain content and coordinate review and approval of all pertinent documentation pertaining to the VATCS and ensuring the VATCS maintains the authorization to operate.
    2. ECSO maintains and coordinates all system administration functions and provides the Information System Security officer (ISSO) for the VATCS.
    3. Communicate and coordinate all changes to the VATCS system with the Information System Owner’s approval.
  - B. Centerra-SRS Responsibilities
    1. Provide additional software that is Centerra-SRS specific or is beyond what is currently installed on VATCS.
    2. Provide new and/or upgraded hardware required for continuous operations of Centerra-SRS function on VATCS.
    3. Coordinate with the SRNS ISSO for any proposed changes to the VATCS or users.
    4. Users must comply with the VATCS system security plan include all required VATCS training and SRS training.

**5.0 INTERFACE CONTROL INFORMATION**

This section is not applicable for SS&ES. No equipment interface boundaries need to be determined.

**6.0 SERVICE COSTS**

SRNS Service	Units
Badging	700
Emergency Operations	Incidental
Security Directive Deviation review for PF security deviations	Incidental

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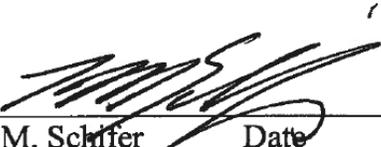
## 7.0 POINTS OF CONTACT

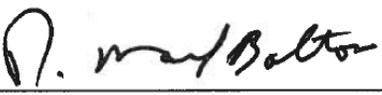
Both parties shall assign single POCs who will be responsible for coordinating and administering all matters related to this agreement. All requests for services shall flow through these POCs (or their functional designees). The POCs for this agreement are:

SRNS: O. Gavin, Manager, SS&ES Contractor Assurance Program Manager

Centerra-SRS: R. Hauptfear, Director, Security Support Division

## 8.0 APPROVALS

 / 11/27/17  
\_\_\_\_\_  
Lee M. Schiffer      Date  
Director, SS&ES  
Savannah River Nuclear Solutions, LLC

 / 11/16/17  
\_\_\_\_\_  
D. Mark Bolton      Date  
Senior Vice President and General Manager  
Centerra Group, LLC

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