

**Department of Energy
Savannah River Site (SRS) Liquid Waste Services
Site Tour, Pre-Solicitation Conference, and Industry One-on-One Sessions
Draft Solicitation No. DE-SOL-0008913**

DOE will conduct a site tour, pre-solicitation conference, and industry one-on-one sessions for the SRS Liquid Waste Services procurement. DOE has scheduled these activities to be held April 19-22, 2016.

DAY 1, APRIL 19, 2016: SITE TOUR (7:30 AM TO 4:00 PM)

Participants should arrive at check-in at the SRS Badge Office, SRS Road 1, building 703-46A, between 7:30 AM and 8:15 AM to allow time for badging, safety briefing, and security inspections. All industry personnel planning to participate on the Site Tour must submit the required badging and visitor forms by 12:00 PM (noon) Eastern Time on April 11, 2016, to assure adequate processing time. All forms for the tour will be provided on the website.

Following check-in, all participants will board a commercial bus at the Badge Office for transportation on the site tour. The bus transporting the participants will depart for the tour promptly at 8:45 AM. Participants will be required to attend the full day of the tour. Lunch will be provided and will require purchase for \$10.00 that will be collected in the morning of the tour before boarding the bus.

The tour will consist of both indoor and outdoor travel on foot. Please ensure you wear natural fiber clothing, including long pants and sturdy leather closed toe shoes. Please dress appropriately for the weather conditions that day; and hats, sunglasses, and umbrellas are acceptable items. Safety shoes are not required; however, shoes worn shall be closed-toe, above the ankle if possible, and made of leather or other substantive materials (not cloth). If special accommodations are required, please identify those needs when registering for the tour.

The tour will consist of approximately one mile of travel on foot, including walking on uneven surfaces and climbing of multiple flights of stairs. All tour participants must be able to complete the entirety of the tour and must remain with the tour group at all times.

SITE TOUR SECURITY ISSUES

Security requirements dictate that all participants remain with the tour group for the duration of the tour. There are also several prohibited items that are not allowed at SRS. These items include real or simulated firearms and ammunition, stun guns, alcoholic beverages, illegal drugs and paraphernalia, explosives, hand-held weapons, chemical irritants, and items prohibited by state and federal law. Other items not allowed on the tour include copying or transcription devices, electronic recording devices, cameras, radios, and knives with blades more than three inches long. Contraband brought to SRS will be confiscated. Government issued and/or personal cellular phones are permitted on the tour. **However, pictures and recording of audio or video are strictly prohibited.**

Please be aware that all hand carried items (packages, briefcases, handbags, purses, etc.) will be inspected by security prior to boarding the bus. DOE will not be responsible for securing any items during the tour. Please keep hand-carried items to a minimum.

DAY 2, APRIL 20, 2016: PRE-SOLICITATION CONFERENCE (9:00 AM TO 4:30 PM)

The pre-solicitation conference will be held at the Doubletree Augusta Hilton Hotel on April 20, 2016, located at 2651 Perimeter Pkwy, Augusta, GA 30909. Check-in will begin at 8:00 AM and the meeting will begin at 9:00 AM. The event is anticipated to conclude not later than 4:30 PM. DOE will provide a detailed overview of the Draft Request for Proposal (RFP), as well as technical presentations regarding a

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status update of the Liquid Waste program, the Salt Waste Processing Facility (SWPF), Saltstone Disposal Unit (SDU) construction, and Liquid Waste support provided by the Savannah River National Laboratory (SRNL).

No recording, copying or transcription devices will be allowed in the conference room by attendees. Only DOE may record the pre-solicitation conference. Slides presented at the pre-solicitation conference will be subsequently posted on the SRS Liquid Waste Services procurement website.

DAY 3-4, April 21-22, 2016: ONE-ON-ONE SESSIONS

DOE will hold one-on-one sessions to obtain constructive input from interested firms regarding the liquid waste procurement. The one-on-one sessions are provided as an opportunity for interested parties to present their thoughts and suggestions on the procurement, including but not limited to the questions included in the cover letter to the Draft RFP. DOE will consider all input, will not attribute the input received to any other participant, and will protect any information identified as business sensitive. DOE is not requesting and will not accept any company marketing material. Any presentation materials shall be in hard copy, as computer equipment will not be provided nor allowed. Furthermore, no recording, copying or transcription devices will be allowed during the one-on-one sessions by attendees.

The one-on-one sessions will be held at the Doubletree Augusta Hilton Hotel. The one-on-one sessions will be scheduled in 45 minute intervals with up to 35 minutes allotted for the one-on-one meeting. Scheduling for the one-on-one sessions will be on a first come first serve basis.

REGISTRATION

All registration requests pertaining to this announcement should be directed to the procurement mailbox at SRSLiquidWaste@emcbc.doe.gov. To facilitate the government's planning, please provide the full name, home address (tour participants only), social security number (tour participants only; can be provided via phone if preferred), organizational affiliation, telephone number, e-mail address, and citizenship of each proposed attendee to the following email address: SRSLiquidWaste@emcbc.doe.gov by 12:00 PM (noon) Eastern Time on April 11, 2016. Additionally, any foreign nationals requesting registration for the tour must also complete and return the form titled, "Information Request for International Visitors: Access Approval Form to U.S. Department of Energy" located on the procurement website. For time sensitive questions, you may contact Mr. Aaron Deckard, Contracting Officer, directly at 513-246-0512 or aaron.deckard@emcbc.doe.gov.

Two valid forms of identification must be provided to security personnel in order to obtain entrance to the site for the site tour, and a listing of acceptable forms of identification is included on the procurement website. Further, all tour participants are required to review the brochure titled, "Safe and Secure: The Savannah River Site Point of Entry Briefing" located on the procurement website prior to the tour date.

Pre-registration is required and walk-ins will not be permitted. There is a limit of three (3) representatives per company for the site tour, and registration is limited to five (5) representatives per company for the pre-solicitation conference and one-on-one sessions.

Attendance at the site tour, pre-solicitation conference, and one-on-one sessions is not mandatory. The Government will not reimburse any contractor for expenses related to attendance at these activities.

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Additionally, a block of hotel rooms is available until April 8th to industry at the Government rate at the Doubletree Augusta Hilton Hotel on a first come first serve basis, subject to hotel availability. Please contact the hotel directly for additional information.

DOE looks forward to continued engagement with industry and other interested parties in a transparent and collaborative manner throughout the procurement process for the SRS Liquid Waste Services requirement.

SRS Liquid Waste Services procurement website: <https://www.emcbc.doe.gov/SEB/SRSLiquidWaste/>