

**SECTION J - ATTACHMENT 5**

**GOVERNMENT FURNISHED SERVICES AND INTERFACE REQUIREMENTS MATRIX**

**Portsmouth D&D Project  
SITE SERVICES AND INTERFACE REQUIREMENTS MATRIX**

Services listed in the Portsmouth Site Services and Interface Requirements Matrix shall be performed in accordance with the Performance Work Statement.

Legend for Matrix – The Legend for the primary Matrix users/providers is as follows:

ETS	Environmental Technical Services Contract (or)
D&D	D&D /Remediation Contract (or)
ISS	Infrastructure Support Services Contract (previously Facility Support Services (FSS), interchangeable for the purpose of this attachment) (or)
USEC	United States Enrichment Corporation (or)
Other Site Users	Examples: Ohio National Guard, DUF6 Conversion Project
Cost Allocation	The term “cost allocation” means the individual contractor will incur the cost for performing that activity

Types of Interfaces – Applies to D&D contractor

1. Information (I): knowledge (data, facts, etc) gathered or supplied
2. Physical (P): systems in tangible contact (i.e., ‘pipe-to-pipe’), or a physical exchange of product or materials
3. Service (S): provision of work for another contractor

**Portsmouth Infrastructure Support Services  
Final Request for Proposal  
DE-SOL-0006421**

<b>PORTSMOUTH D&amp;D PROJECT SERVICES AND INTERFACE ACTIVITIES</b>								
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P	Facilities – Facilities, and existing furnishings and supplies will be government furnished to the Contractor for use in performance of Contract scope.			X-744, X-540, X-700 west, X-735, portion of X-720 Records Vault, portion of X-720 shipping and receiving area, portion of X-1000 second floor south office area, portion of X-1000 first floor north security area and training area				
I	Master Plan - The D&D contractor reviews and updates. The overall cleanup strategy document is maintained by the D&D contractor.	Provides input	Update and maintain	Provides input	Provides input	Provides input	C.A.2.7.1	D&D contractor bears the cost burden for work necessary to maintain and update; other contractors/users bear internal and implementation costs
I	Regulatory Compliance and Permits – Comply, develop, renew existing permits and/or obtain new permits as necessary. The majority of the permits will be the responsibility of the D&D contractor. Other contractors will also have limited number of permit responsibilities for its respective work.	Provide information to D&D contractor, if needed.	Renews existing permits and obtain new permits for D&D Project. Responsible for maintaining the comprehensive list of permits.	Renews existing permits and obtain new permits for Facility Support activities. Provide information to D&D contractor, if needed.	Renews existing permits and obtain new permits for Lease Areas. Provide information to D&D contractor, if needed.	Provide information to D&D contractor, if needed.	C.A.2.7.4	Each site contractor bears the cost burden of administration and implementation.

**Portsmouth Infrastructure Support Services  
Final Request for Proposal  
DE-SOL-0006421**

<b>PORTSMOUTH D&amp;D PROJECT SERVICES AND INTERFACE ACTIVITIES</b>								
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I	Regulatory Documents and Involvement – the D&D contractor has the primary responsibility for interaction with DOE and regulators. The other site contractors will provide information and support to D&D contractor as related to the regulatory involvement process.	Provide support and information to D&D contractor.	Primary responsibility for regulatory involvement.	Provide support and information to D&D contractor.	Provide support and information to D&D contractor.	Provide support and information to D&D contractor.	C.A.2	D&D contractor bears the cost burden for development of documents and regulatory involvement. Other contractors/users bear internal and implementation costs.
I	Develop and Submit the Annual Site Environmental Report (ASER) - D&D contractor is responsible for developing the ASER for the D&D Project.	Provide input and support to D&D contractor.	Develop and submit. Coordinate sitewide environmental reports.	Provide input and support.	Provide input and support.	Provide input and support.	C.A.2.7.6	D&D contractor bears the cost burden for development of documents and regulatory involvement. Other contractors/users bear internal and implementation costs
P	Facilities D&D Activities - For example: Utilities Isolation/re-routing/optimization, Deactivation, and Demolition. D&D contractor will be performing D&D activities: plan and implementation.	Provide oversight and support.	Coordinate with other site tenants/contractors on plans for work activities, site safety, and logistics issues.	Provide support, if necessary.	Concur if necessary.	Provide support, if necessary.	C.A.2.2 and C.A.2.3	D&D contractor bears the cost burden for field work. Other contractors/users bear internal and implementation costs
P/I	Facilities Transfer and Turnover activities - USEC is responsible for completing the turnover requirements per the Lease. Provides support and verification process for DOE acceptance of the facilities to ensure the turnover requirements are met.	Support DOE with the turnover requirements.	Receive facilities/services as approved by DOE.	Receive facilities/service s as approved by DOE.	Completes the turnover requirements and transfers to DOE.	Provide support, if applicable.	C.A.2.7.1	Each contractor shall be responsible for the cost burden and verification process for facilities assigned to them by the CO.
P/I	Soils Remediation Activities - D&D contractor will be performing soils remediation activities: removal underground utilities, piping/components, slabs, footers, and other below grade structures.	Provide oversight and support.	Perform soils remediation: Coordinate and notify affected tenants/contractors.	Provide support, if necessary.	Provide support, if necessary.	Provide support, if necessary.	C.A.2.4.2	D&D contractor bears the cost burden for remediation work. Other contractors/users bear internal and support costs.

**Portsmouth Infrastructure Support Services  
Final Request for Proposal  
DE-SOL-0006421**

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P/I	Groundwater Monitoring and Inspection - the D&D contractor is responsible for conducting groundwater monitoring and inspection per the IGWMP. The ETS contractor may perform independent monitoring or inspection.	Perform independent oversight and independent monitoring and inspection activities. Coordinate with D&D contractor.	Perform groundwater monitoring and inspection. Coordinate with all other site tenants/contractors: notify USEC, if required. Provide support to ETS for independent monitoring and inspection.	Provide support, if necessary.	Provide support, if necessary.	Provide support, if necessary.	C.A.2.4.3	D&D contractor bears the cost burden for remediation work. ETS contractor bears the cost burden if/when it performs independent activities. Other contractors/users bear internal and support costs.
P/I	Management of Waste - Waste generated during Surveillance and Maintenance and D&D activities is managed by the D&D contractor.	Perform independent oversight and independent monitoring and inspection activities. Coordinate with D&D contractor.	Receives, stores, and dispositions waste generated from D&D Project (D&D, ISS, ETS, and DOE) activities.	Notify and coordinate with D&D contractor related to anticipated waste generation. Disposal of sanitary waste provided by the D&D contractor at facility dumpsters.	N/A	N/A	C.A.2.5	D&D contractor bears the cost burden for waste management program, administration, and implementation activities. Other contractors/users bear internal and support costs.
P/I	OSWDF Construction Activities – If the construction of OSWDF is not self performed, the D&D contractor is responsible for the construction oversight while a subcontractor performs construction.	Provide oversight and support.	Responsible for Construction Oversight.	Provide support, if necessary.	N/A	N/A	C.A.2.5.4.2	D&D contractor bears the cost burden if Self Performed; D&D contractor bears the cost burden for construction oversight. D&D contractor bears the construction subcontract cost burden if it is subcontracted.

**Portsmouth Infrastructure Support Services  
Final Request for Proposal  
DE-SOL-0006421**

<b>PORTSMOUTH D&amp;D PROJECT SERVICES AND INTERFACE ACTIVITIES</b>								
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I	OSWDF Design Activities – the D&D contractor will complete the design and Certified for Construction package, if the OSWDF is approved. During the design process, location of the OSWDF will be determined.	Provide oversight and support to D&D contractor, if necessary.	Coordinate OSWDF location with other site entities to ensure no shared site agreements are impacted.	Provide oversight and support to D&D contractor, if necessary.	N/A	Provide oversight and support to D&D contractor, if necessary.	C.2.5.4.1	D&D contractor bears the cost burden for design and CFC package. Other contractors bear the cost of internal support activities.
P/I	S&M Activities – S&M or facility maintenance activities are performed to prevent and correct maintenance for systems and facilities.	Provide oversight and support.  Responsible for participating in the “Shared Site” committee and identifying site activities that may impact multiple site users.	Responsible for S&M activities in assigned facilities identified in Section J.A, Attachment 5. Activities include facility and systems/equipment preventive and corrective maintenance. Serves as the “design authority” for all activities associated with the D&D Project.  Responsible for leading the “Shared Site” committee and coordinating site activities involving multiple site users.	Responsible for facility maintenance activities (non-nuclear activities) in assigned facilities identified in contract. All maintenance activities requiring “design authority” approval shall be approved by the D&D contractor.  Responsible for participating in the “Shared Site” committee and identifying site activities that may impact multiple site users.	Coordinate with appropriate contractor.  Responsible for participating in the “Shared Site” committee and identifying site activities that may impact multiple site users.	Coordinate with appropriate contractor.  Responsible for participating in the “Shared Site” committee and identifying site activities that may impact multiple site users.	C.A.2.2	Each contractor bears the cost burden for performing the S&M activities for their assigned facilities.

**Portsmouth Infrastructure Support Services  
Final Request for Proposal  
DE-SOL-0006421**

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I/S	Health Physics and Radiological Site Services - D&D contractor is responsible for providing health physics and radiological site services (e.g. Dosimetry program, radiological surveys, monitoring, and PPE).	Receives services from D&D contractor. Provide input to support the D&D contractor's budgeting requirement. Provide oversight and support.	Provides health physics and radiological site services and appropriate PPE to ETS and ISS contractors and DOE.	Receives services from D&D contractor. Provide input to support the D&D contractor's budgeting requirement.	N/A	Dosimetry services will be provided to DUF6 by D&D on a full cost recovery basis.	C.A.2.7.3	D&D contractor bears the cost burden of program administration and implementation. Other site contractors bear internal implementation costs.
P	Industrial Hygiene Health and Safety Services and Equipment – Personal protective Equipment, thermal equipment, Monitoring Equipment, respirators, and Other Services and Equipment Related to Health and Safety	Receives health and safety services and equipment including (PPE) from the D&D contractor.	Provides health and safety services and equipment (including PPE to all D&D project contractors and DOE. Specialty equipment and services (e.g. fall protection harnesses, combustible gas monitoring, oxygen monitoring, noise level monitoring, etc.) will be provided by the D&D contractor.)	Receives health and safety services and equipment including (PPE) from the D&D contractor.	N/A	N/A	C.A.2.7.3	D&D contractor will bear cost burden for this task; however, each site contractor is responsible for developing health and safety plans and procedures for its own employees.

**Portsmouth Infrastructure Support Services  
Final Request for Proposal  
DE-SOL-0006421**

<b>PORTSMOUTH D&amp;D PROJECT SERVICES AND INTERFACE ACTIVITIES</b>								
Type of Interface	Task (Interface)	ETS	D&D	ISS/FSS	USEC	Other Site Users	D&D Contract Requirements	Cost Allocations
I	Security Management (physical and personnel security) – ISS contractor is responsible for security management which includes plans and procedures; lock and key program; facility registration; information security; computer security and classification; badging (HSPD-12 credentials); and access authorization.	Provides necessary information to the ISS contractor to support security management program.	Provides necessary information to the ISS contractor to support security management program.	Provides security management services to DOE and DOE contractors.	Provides necessary information to the ISS contractor to support security management program.	Provides necessary information to the ISS contractor to support security management program.	C.A.2.7.7	ISS contractor bears the cost burden. Other site contractors bear internal and implementation cost.
S/I	Protective Force Services - Protective Forces services supporting DOE sponsored D&D activities will be provided to all site entities by the D&D contractor. The contractors have the responsibilities to provide necessary information to support the Protective Force services.	Provide necessary information and support, if required.	Provide Sitewide Protective Force services to all site entities. This includes implementation of the site security plans developed by the ISS contractor.	Provide necessary information (see Security Management (physical and personnel security)) above and additional; support, if required.	Provide necessary information and support, if required.	Provide necessary information and support, if required.	C.A.2.7.7	The D&D contractor will bear the cost burden for the services. The other site contractors/users will bear internal and implementation cost.
S/I	Emergency Management and Response - Emergency management and response, supporting DOE sponsored D&D activities, is provided to all site entities by the D&D contractor. The contractors have the responsibility to provide support in implementation of the emergency management program, response, and recovery. Pagers for EOC Cadre members and radios for emergency communications will be provided by the D&D contractor as GFS/I.	Provides information and support.	Provides Emergency Management and response services.	Provides information and support.	Provides information and support.	Provides information and support.	C.A.3.0	The D&D contractor will bear the cost burden for the services. The other site contractors/users will bear internal and implementation cost.

**Portsmouth Infrastructure Support Services  
Final Request for Proposal  
DE-SOL-0006421**

<b>PORTSMOUTH D&amp;D PROJECT SERVICES AND INTERFACE ACTIVITIES</b>								
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S/I	Fire Protection Services - Fire Protection supporting DOE sponsored D&D activities will be provided to all site entities by the D&D contractor. The contractors have the responsibility to support the Fire Protection services.	Provides necessary information and support, if required.	Provides sitewide Fire Protection services to DOE and site entities.	Provides necessary information and support, if required.	Provides necessary information and support, if required.	Provides necessary information and support, if required.	C.A.3.0	The D&D contractor will bear the cost burden for the services. The other site contractors/users will bear internal and implementation cost.
S/I	Site Utility Services - Utility services (sanitary water, sanitary sewage, recirculating cooling water, plant dry air, electrical power distribution, power administration, nitrogen system, street lights, steam, and utilities inspection) for site operations supporting DOE sponsored D&D activities are provided to all site entities by the D&D contractor. The D&D contractor is also required to provide this service to DOE approved off site entities. The contractors have the responsibility to provide support in implementation of utilities services.	Provides information and support.	Provides utilities.	Provides information and support.	Provides information and support.	Provide information and support.	C.A.3.0	The D&D contractor will bear the cost burden for the services. The other site contractors/users will bear internal and implementation cost.

**Portsmouth Infrastructure Support Services  
Final Request for Proposal  
DE-SOL-0006421**

<b>PORTSMOUTH D&amp;D PROJECT SERVICES AND INTERFACE ACTIVITIES</b>								
Type of Interface	Task (Interface)	ETS	D&D	ISS/FSS	USEC	Other Site Users	D&D Contract Requirements	Cost Allocations
S/I	Shipping and Receiving Services – Receipt of materials at the loading dock, entering the information in a shared database, and delivery of the material to the designated field location. Shipping services via commercial carriers is also included.	Receives shipping and receiving services from ISS. Responsible for quality inspection of ETS material. Responsible for appropriate packaging and delivery to the loading dock area of ETS items to be shipped off-site.	Receives shipping and receiving services from ISS. Responsible for quality inspection of D&D material. Responsible for appropriate packaging and delivery to the loading dock area of D&D items to be shipped off-site. Responsible for shipping D&D generated wastes and materials. Transportation Control Center for monitoring security sensitive and other shipments for DOE.	Responsible to provide shipping and receiving services to DOE and DOE contractors and subs. Services include: notification to the purchasing contractor that material is received and ready for inspection, maintaining a shared database to view and track shipment status.	N/A	N/A	N/A	The ISS contractor will bear the cost burden for shipping and receiving services for DOE and DOE contractors and subcontractors. The D&D contractor will bear the cost of shipping D&D and remediation wastes and materials.

**Portsmouth Infrastructure Support Services  
Final Request for Proposal  
DE-SOL-0006421**

<b>PORTSMOUTH D&amp;D PROJECT SERVICES AND INTERFACE ACTIVITIES</b>								
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I	Baseline Development Activities – The contractor shall provide input and support to the DOE to maintain the Portsmouth D&D Federal Life Cycle Baseline. In addition, the contractor shall be responsible for all aspects of the D&D contractor life cycle baseline for the Portsmouth D&D project, including the Critical Decisions process. The ETS contractor will assist DOE in developing and maintaining the Federal Life Cycle Baseline.	Receives initial Federal baseline package from the D&D contractor. Assists DOE in maintaining the Federal Baseline and receives information from other site entities.	Provide input and support to the DOE to maintain the Portsmouth D&D Federal Life Cycle Baseline. In addition, the contractor shall be responsible for all aspects of the D&D contractor life cycle baseline for the Portsmouth D&D project, including the Critical Decisions process.	Provides baseline to the ETS contractor to support the Federal Lifecycle Baseline.	N/A	Provides baseline to the ETS contractor to support the Federal Lifecycle Baseline.	C.A.2.7.2	D&D contractor will bear the cost burden for the D&D project baseline. The ETS contractor will bear the cost burden for the Federal lifecycle baseline. The other site contractors/users will bear internal and implementation cost.
I	Public Relations Activities – the D&D contractor is primarily responsible for supporting the public relations activities. Other site contractors will be providing support related to its own areas.	Provide support to DOE. Provide support/information to D&D contractor.	Primary responsibility for public relations activities.	Provide support/information to D&D contractor.	Provide support/information to D&D contractor.	Provide support/information to D&D contractor.	C.A.2.7.10	D&D contractor will bear the cost burden for programs and plans and implementation. The other site contractors/users will bear internal and implementation cost.

**Portsmouth Infrastructure Support Services  
Final Request for Proposal  
DE-SOL-0006421**

<b>PORTSMOUTH D&amp;D PROJECT SERVICES AND INTERFACE ACTIVITIES</b>								
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I/S	Records Management and Document Control – Records (archives, newly generated, and received) will be kept by the ISS contractor. Every contractor is responsible for maintaining its records management program; however, records generated by the other site contractors will be sent to the ISS contractor. ISS contractor will provide document reproduction services to DOE, ETS, and D&D contractor.	Maintain own records management and document control system for its oversight and DOE generated documents.	Process (schedule, box, index and turn over to ISS any records located in buildings that are being prepared for D&D in accordance with NARA, DOE, and ISS site requirements. Maintains own document control system for internal documents.	Provides for Records Management services (including disposition) and document reproduction. Receives all records from other DOE contractors in support of the D&D. ISS contractor will provide document reproduction services to DOE, ETS, and D&D contractor.	Sends all project records to ISS contractor.	Sends all project records to ISS contractor.	C.A.2.7.9	ISS contractor bears the cost burden for records management program and implementation. The other site contractors/users will bear internal and implementation cost.
I/S	Cyber Security – Compliance of cyber security program, plans, and implementation.	Covered by the PPPO	Receives service from ISS contractor.	Provides cyber security service to D&D contractor.	N/A	N/A	N/A	ISS contractor bears the cost burden for cyber security.

**Portsmouth Infrastructure Support Services  
Final Request for Proposal  
DE-SOL-0006421**

<b>PORTSMOUTH D&amp;D PROJECT SERVICES AND INTERFACE ACTIVITIES</b>								
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I/S	Property Management – the D&D contractor has the responsibility for site wide DOE personal and real property management. The D&D contractor is responsible for maintaining the FIMS and PIDS database by coordinating with other site contractors. The D&D contractor is responsible for excess property disposition.	Provide information to D&D contractor.	Manage assigned real and personal property and responsible for reporting of real and personal property information for the D&D project. Responsible for excess property disposition.	Manage assigned real and personal property and provide information to D&D contractor.	Manage assigned real and personal property and provide information to D&D contractor.	Manage assigned real and personal property and provide information to D&D contractor.	C.A.2.7.11	Contractors will bear the cost burden for cradle-to-grave management of assigned real and personal properties. However, the D&D contractor will bear the cost burden for reporting of property management information.
I	Fleet Management and Equipment Repairs – The D&D contractor is responsible for fleet management including the GSA vehicles and reporting for the D&D project. 1. GSA interface 2. Fuel and maintenance reporting 3. Fleet maintenance scheduling 4. GSA lease payment (including routine maintenance)	Coordinate vehicle use with DOE.	Responsible for management of assigned vehicles and equipment including the GSA vehicles. Additionally, responsible for reporting for the entire D&D Project.	Responsible for fleet management of assigned vehicles and equipment..	N/A	N/A	C.A.2.7.11	Contractors will bear the cost burden for fuel, tracking, and repair of assigned vehicles and equipment. The D&D contractor will bear the cost burden for management and reporting for Fleet Management.
S	Janitorial Services – Janitorial services that includes sanitary trash pickup, restroom cleaning, and shower cleaning will be provided by the D&D contractor.	Receives the services from the D&D contractor.	Provides janitorial services for facilities specified in JA-5.	Provides janitorial services for facilities specified in contract.	N/A	N/A	C.A.2.2	Each contractor bears the cost burden for performing janitorial activities for its assigned facilities.

**Portsmouth Infrastructure Support Services  
Final Request for Proposal  
DE-SOL-0006421**

<b>PORTSMOUTH D&amp;D PROJECT SERVICES AND INTERFACE ACTIVITIES</b>									
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S/I	Computer and Telecommunication Services – ISS is responsible for enterprise applications and installed hardware, providing telephones (landline and cellular), copiers, and computers and hardware maintenance. D&D Contractor is responsible for databases for D&D Project applications. D&D is responsible for providing radios (emergency as well as for routine day-to-day use).	Receives computer services from DOE – PPPO, telephones from ISS, and radios from D&D.	Receives hardware and hardware maintenance service from ISS. Provides configuration management for databases required to support the D&D Project. This includes procuring, maintaining, and operating databases for D&D Project applications. This does not include network configuration or installation. Responsible for helpdesk support for D&D Project software. Provides emergency radios to site personnel as well as for routine day-to-day use for D&D, ISS, ETS, and DOE.	Provides hardware and hardware maintenance service to D&D contractor. Responsible for configuration management of the network. This includes hardware and software installation as well as routine hardware and software updates. Provides helpdesk support to D&D for enterprise applications and installed hardware.	Receives Telecommunications services from ISS via work authorization.			N/A	Each contractor will bear the cost burden for its assigned scope.

**Portsmouth Infrastructure Support Services  
Final Request for Proposal  
DE-SOL-0006421**

<b>PORTSMOUTH D&amp;D PROJECT SERVICES AND INTERFACE ACTIVITIES</b>								
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S	Laundry Services – D&D contractor will provide the services to ETS and ISS.	Receives services from D&D contractor.	Responsible for the laundry services – also provides laundry services for ETS, DOE, and ISS.	Receives services from D&D contractor.	N/A	DUF6 may receive this service by D&D on a full cost recovery basis.	C.A.2.7	D&D contractor will bear cost burden for this service. The other site contractors/users will bear internal and implementation cost.
S/I	Pest Control	Receives services from D&D contractor.	Responsible for spraying interior and exterior adjacent to building for pest control.	Responsible for rodent pest control outside of the buildings.	N/A	N/A	C.A.2.2	D&D and ISS are responsible for the cost burden for the service they provide.

**Portsmouth Infrastructure Support Services  
Final Request for Proposal  
DE-SOL-0006421**

<b>PORTSMOUTH D&amp;D PROJECT SERVICES AND INTERFACE ACTIVITIES</b>								
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S	Mail Service – ISS contractor provides the central pick up and drop off service. Each contractor is responsible for its internal mail services.	Receives service from ISS. Responsible for dropping off ETS outgoing mail and retrieving ETS incoming mail from the designated central drop off point.	Receives service from ISS. Responsible for dropping off D&D outgoing mail and retrieving D&D incoming mail from the designated central drop off point.	Provides mail service to ETS, D&D, and DOE. ISS contractor shall also be responsible for outgoing U.S. Mail postage/stamps for DOE, ETS, and the D&D Project contractors associated with DOE related business. ISS will deliver incoming mail to a central drop off point where it will be picked up by the D&D Project contractors. The D&D Project contractors will drop off mail to the central drop off point for outgoing mail.	N/A	N/A	N/A	ISS contractor will bear cost burden for central pick up and drop off service.

**Portsmouth Infrastructure Support Services  
Final Request for Proposal  
DE-SOL-0006421**

<b>PORTSMOUTH D&amp;D PROJECT SERVICES AND INTERFACE ACTIVITIES</b>								
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S	Training Service – ISS contractor provides the general site training for ETS, DOE, and D&D Contractor. (i.e. GET, RW1, RW2, & Security) Also provides ES&H training for ISS employees and its subcontractors. See Section J Attachment 18, <i>Training Matrix</i> , for additional information.	Receives service from ISS and D&D contractors.	Receives service from ISS. Provides D&D specific training. Provides ES&H training to DOE and ETS.	Provides training service to ETS and D&D contractors, DOE, and other site users.	N/A	Receives service from ISS and D&D.		ISS contractor will bear cost burden general site training and D&D contractor will bear cost burden for D&D specific training.
I	Consolidated Financial Statement and D&D Fund Support.	Prepares Consolidated Financial Statement and provides D&D Fund Support for DOE.	Provides information and support to ETS.	Provides information and support to ETS.	N/A	N/A		ETS contractor will bear cost burden for this task.
I	Technical Support for Annual Report to Congress on Environment, Safety, and Health Conditions.	Prepares the Annual Report to Congress.	Provides technical support to DOE for Annual Report to Congress on Environment, Safety, and Health Conditions.	Provides information and support to D&D contractor.	Provides information and support to D&D contractor.	Provides information and support to D&D contractor.	C.A.2.7.3	ETS will bear cost burden for this task.

**Portsmouth Infrastructure Support Services  
Final Request for Proposal  
DE-SOL-0006421**

<b>PORTSMOUTH D&amp;D PROJECT SERVICES AND INTERFACE ACTIVITIES</b>								
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I	Fleet Reporting Administration – The D&D contractor is responsible for all fleet reporting into the FAST database for all GSA, GFE and commercial leases.	Coordinate vehicle use with DOE.	Responsible for reporting data into the FAST database. Data will include, vehicle class, fuel type, age by class, total lease costs per vehicle class, indirect (bulk material cost, personnel rates etc.,) per class, annual mileage totals per class and proposed future purchases per vehicle class.	Responsible for reporting data to D&D for incorporation into the FAST database and coordinating vehicle information with the D&D contractor.	N/A	N/A	C.A.2.7.11	Contractors will bear the cost burden for fuel, tracking and lease costs of assigned GSA vehicles and equipment.  The D&D contractor will bear the cost burden for reporting Fleet Management.
S	In support of the DOE/GSA MOA for Vehicle Consolidation at PORTS, the D&D Contractor shall be responsible for providing all aspects of routine garage vehicle maintenance (preventative and corrective), and shall also facilitate any required off-site damage repairs caused by accidents or other causes for all Portsmouth Site GSA tagged vehicles.	Responsible for Coordinating vehicle maintenance with the D&D Contractor for all GSA assigned vehicles	Provide routine and preventive maintenance of all GSA tagged vehicles for the Portsmouth Site	Responsible for Coordinating vehicle maintenance with the D&D Contractor for all GSA assigned vehicles	N/A	BWCS Responsible for Coordinating vehicle maintenance with the D&D Contractor for all GSA assigned vehicles	C.A.2.7.11	D&D Contractor will bear the cost burden for routine, preventive, and corrective maintenance of GSA tagged vehicles The ISS contractor will bear the cost burden for reporting Fleet Management.  Each Site Contractor will be responsible and bear the cost burden for corrective repairs facilitated by the D&D Contractor relating to vehicle accident damages for all GSA vehicles assigned to their contract.

**Portsmouth Infrastructure Support Services  
Final Request for Proposal  
DE-SOL-0006421**

<b>PORTSMOUTH D&amp;D PROJECT SERVICES AND INTERFACE ACTIVITIES</b>								
Type of Interface	Task (Interface)	ETS	D&D	ISS/FSS	USEC	Other Site Users	D&D Contract Requirements	Cost Allocations
S	Environmental Management System (EMS)	Provides EMS Issues/ requirement information to the D&D contractor.	Designated lead for coordinating sitewide EMS issues and requirements. Received input from others.	Provides EMS Issues/ requirement information to the D&D contractor.	Provides EMS Issues/ requirement information to the D&D contractor.	Provides EMS Issues/ requirement information to the D&D contractor.	DOE O 436.1	