

SECTION J-LIST OF DOCUMENTS, EXHIBITS AND OTHER ATTACHMENTS

ATTACHMENT J-8.C.3.6 Table 1. Historical Records Description

The Portsmouth Gaseous Diffusion Plant (PORTS) historical record collection consists of Government-owned records in various media including, but not limited to: electronic, paper, microfilm, audiovisual (photographs, negatives, tapes, etc.), X-rays, etc. that were generated/received under prior contracts with the Department of Energy or its predecessor agencies.

A large portion of the historical records collection was previously managed by the United States Enrichment Corporation (USEC) and is now located in the X-720 records vault. Other historical record collections may also exist from prior DOE contractors and may be located in the other repositories/buildings on-site.

Approximate Historical Records Volumes:

| PWS Section | PWS Description | Approximate Historical Volumes |
|-------------|---|---|
| C.3.6.3 | Records Management Program | Avg. Volume of Electronic Records Submitted from Contractors - 2400 Documents per month |
| | | Estimated 300 DOE Records Disposition Schedules utilized (anticipate this to increase) |
| C.3.6.3.1 | Electronic Records Management System (ERMS) | Documentum Volume 800,000 documents / 800 GB |
| | E-mail (non-segregated / scheduled) | Email Volume (unscheduled) = <ul style="list-style-type: none"> • 3.5 TB of PSTs • 645 GB of data / 2527 mailboxes |
| | Electronic Documents (non-segregated / scheduled) on shared drives, personal drives, etc. | Unknown |
| C.3.6.3.2 | Audiovisual Records | <ul style="list-style-type: none"> • Videos = 5,000 files (214 GB) • Photographs (electronic) captioned and uncaptioned = 840,000 files (2 TB)* |
| C.3.6.4.1 | Electronic Information Systems (Examples include corrective action tracking systems, emergency management software, correspondence tracking, project cost planning and estimating, etc.) | 80 Electronic Information Systems |
| C.3.6.5.3 | Classified Records | See Security Services Work Load History |
| C.3.6.5.4 | Record Requests | FOIA – 15 per month |
| | | Privacy Act – 2 per month |

| PWS Section | PWS Description | Approximate Historical Volumes |
|-------------|--|---|
| | | DOE – 50 per month |
| | | Litigation -5 per year |
| C.3.6.5.5 | Administrative Record (also see C.3.8) | 113 cubic feet paper records / 16,138 documents (10,000 processed into Documentum electronically) |
| | | 30-60 documents received monthly |
| C.3.6.5.7 | Historical Records | Paper (X720) – 10,500 cubic feet |
| | | Microfiche and Aperture Cards = 1,000,000 records |
| | | Electronic (unscheduled/organized) = 741,287 documents |
| | | Audiovisual (photographs, negatives, tapes, etc.) <ul style="list-style-type: none"> • Photographic prints/negatives = 230 cubic feet • Video Tapes = 43 cubic feet • Movie reels = 3 cubic feet • Projector slides = 8 cubic feet • Mainframe computer disks = 4 • DVD's = 4 cubic feet • Cassette Tapes = 2 cubic feet • Radiographs = 4 cubic feet |
| | | Paper (Contaminated) – 8 cubic feet |
| | | Paper (Sealands) – 140 cubic feet |
| | | Other field repositories –800 cubic feet |
| C.3.6.6 | Records Disposition Estimated Volume of records at the Federal Records Center (FRC) and National Archives and Records Administration (NARA) | 8,000 Cubic Feet at FRC's (Dayton, Chicago, Suitland, and Lee's Summit (FRC Retrievals per month – 25) |
| | | 200 – 300 cubic feet of records per year (destruction) |

*combination of current and historical

NOTE: Historical information provided from past infrastructure support services applies to prior contracts. No assurances are made that workload and volume of future effort and costs will replicate past experience. Historical information is provided merely for informational purposes.