

**NON-DISCLOSURE AGREEMENT  
FOR  
Access to Department of Energy Paducah Infrastructure Support  
Services Sensitive Information**

I, \_\_\_\_\_, hereby certify that:

1. I am a United States citizen by birth (date, State and City of birth  
\_\_\_\_\_)  
or by naturalization (date and place of naturalization  
\_\_\_\_\_).

2. I am signing this form in my capacity as \_\_\_\_\_ [TITLE] of  
\_\_\_\_\_ [NAME OF CORPORATION,  
LLC, PARTNERSHIP, COLLEGE/UNIVERSITY, NOT-FOR-PROFIT, ETC.] (the  
“Company”). My business address and telephone numbers are:  
\_\_\_\_\_.

3. The Company is not foreign owned; it is U.S. owned, whose corporate headquarters or principal place of business is \_\_\_\_\_.

4. I understand and agree that the term “Company” and the certifications contained herein refer only to the entity identified in paragraph 2.

5. I understand and agree that if the Company is part of a consortium, joint venture, or other teaming arrangement, or if the Company has a parent or subsidiary corporation, each parent or subsidiary corporation, or each entity comprising the consortium, joint venture or other teaming arrangement must submit a “Non-Disclosure Agreement for Access to Department of Energy Paducah Infrastructure Support Services Sensitive Information” form in order to gain access to any SENSITIVE INFORMATION. Under no circumstances shall the Company share SENSITIVE INFORMATION with any other entity, including a parent or subsidiary corporation, or any employee thereof.

6. I am an agent of the Company. There exists a principal agent relationship between me and the Company, which, for purposes of this form, means that the certifications contained herein are legally binding on both me and the Company.

7. For purposes of this form, I understand and agree that the term “foreign national” means an individual who is not a United States citizen.

8. The Company [has] [has no] foreign national employees that require access to the requested SENSITIVE INFORMATION.

9. I understand and acknowledge that DOE is providing the requested SENSITIVE INFORMATION for the specific purpose of responding to a Request for Proposal (RFP). Furthermore, I understand and acknowledge that all Company employees approved to

have access to the requested information will comply with the duties and responsibilities identified herein. For example, I understand and accept the duties and responsibilities associated with the terms “need-to-know,” “routine access,” “reproduction,” and “destruction.”

10. I understand and acknowledge that DOE is providing the requested SENSITIVE INFORMATION for the specific purpose of responding to an RFP. Furthermore, I understand and acknowledge that all Company employees approved to have access to the requested information will comply with the duties and responsibilities identified in 9 above. The Company will limit and control the reproduction and dissemination of the requested SENSITIVE INFORMATION to the minimum required for responding to the RFP.

11. I understand and acknowledge that the Company has a continuing obligation with respect to the requested SENSITIVE INFORMATION until such material or a properly executed destruction certificate is returned to the information provider.

12. I understand and acknowledge that the Company may be contacted to verify the statements made herein and that DOE may visit the Company to ensure that proper information security practices are in place and are being followed. The Company agrees to cooperate fully in any DOE effort in this regard.

13. My statements in this form are true, complete, and correct to the best of my knowledge, information and belief. They are made in good faith for the purpose of obtaining access to Department of Energy Paducah Infrastructure Support Services Sensitive Information. I understand and acknowledge that a knowing and willful false statement in this form is punishable by fine or imprisonment or both, pursuant to 18 United States Code, Section 1001.

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Name and Title Date