

SECTION J – LIST OF DOCUMENTS, EXHIBITS AND OTHER ATTACHMENTS

ATTACHMENT J-8.C.3.6.1 Historical Records Description

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The Paducah Gaseous Diffusion Plant (PGDP) historical record collection consists of Government-owned records in various media including, but not limited to: electronic, paper, microfilm, audiovisual (photographs, negatives, tapes, etc.), X-rays, etc. that were generated/received under prior contracts with the Department of Energy or its predecessor agencies.

A large portion of the historical records collection was previously managed by the United States Enrichment Corporation (USEC) and are located in three vaults (C-100 upstairs, C-100 downstairs and the C710) and other repositories or locations across the site. Other historical record collections also exist from prior DOE contractors; these collections are mainly paper and are located in sealands and other repositories on-site. These collections could contain record and non-record materials (approximately 85% are records).

Approximate Historical Records Volumes:

PWS Section	PWS Description	Approximate Historical Volumes
C.3.6.3	Records Management Program	Avg. Volume of Electronic Records Submitted from Contractors - 600 Documents per month
		Avg. number of boxes from DOE – 50 per year
		Estimated 573 DOE Records Disposition Schedules utilized
C.3.6.3.1	Electronic Records Management System (ERMS)	Documentum Volume 340,000 documents / 1 terabyte
		Email Volume – 1,865,111 (excludes PST's)
C.3.6.3.2	Audiovisual Records	65 GB of digital photos 500 prints
C.3.6.4.1	Electronic Information Systems (Examples include corrective action tracking systems, emergency management software, correspondence tracking, project cost planning and estimating, etc.)	85 Electronic Information Systems
C.3.6.5.3	Classified Records	Classification Reviews
C.3.6.5.4	Record Requests	FOIA – 20 per month
		Privacy Act – 15 per month
		DOE – 20
		Litigation -2 month

**Paducah Infrastructure Support Services
Final Request for Proposal
DE-SOL-0006383**

PWS Section	PWS Description	Approximate Historical Volumes
C.3.6.5.5	Administrative Record (also see C.3.8)	106 cubic feet paper records
		20 documents received monthly
		4,112 records (276,218 pages / 12 gigabytes)
C.3.6.5.7	Historical Records	Paper (C-100, C710) – 8,000 cubic feet
		Microfilm – 1,000 rolls
		x-rays (much of which are deteriorating) – 200 cubic feet
		Audiovisual (photographs, negatives, tapes, etc.) – 250 cubic feet
		Contaminated – 20 cubic feet
		Paper (Sealands) – 1,400 cubic feet
		Other field repositories –600 cubic feet
C.3.6.6	Records Disposition Estimated Volume of records at the Federal Records Center (FRC) and National Archives and Records Administration (NARA)	5,005 Cubic Feet (FRC Retrievals per month – 5)
		541 cubic feet are eligible for destruction
		965 electronic records (stored in Documentum) are eligible for destruction
		0 Destruction Requests to-date due to Moratorium

NOTE: Historical information provided from past infrastructure support services applies to prior contracts. No assurances are made that workload and volume of future effort and costs will replicate past experience. Historical information is provided merely for informational purposes.