

**SECTION J – LIST OF DOCUMENTS, EXHIBITS AND OTHER ATTACHMENTS**

**ATTACHMENT J-8.C.3.11 Minimum Labor Qualifications for EEOICPA CLIN**

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For performance of PWS Section C.3.11, the Contractor shall provide the following minimum labor qualifications:

**EEOICPA Records Technician:**

A minimum of 1 year of records management experience, plus a working knowledge of DOE requirements for EEOICPA verifications, claims processing, and EEOICPA-related records work. Database systems experience related to records management also required.

**EEOICPA Derivative Classifier:**

1. Degree in a relevant scientific or technical field or work experience as validated by the appointing official is required for that individual. Over 10 year experience working in association with gaseous diffusion enrichment operations and technology.
2. Be trained and tested on (a) Classification Policies and procedures, (b) Classification Guidance [e.g., DOE O 475.2A, “Identifying Classified Information”; CG-PGD-5, “Joint NRC/DOE Classification Guide”; CG-SS-4, “Classification and UCNI Guide for Safeguards and Security Information”].
3. Be an UCNI Reviewing Official and trained on guides [e.g., CG-SS-4 and DOE O 471.1B, “Identification & Protection of Unclassified Controlled Nuclear Information”]
4. Recognize Official Use Only (OUO) and trained on guide CG-SS-4 and the DOE Order and Manual for OUO [DOE O 471.3, Identifying and Protecting Official Use Only Information, and DOE M 471.3-1, Manual for Identifying and Protecting Official Use Only Information].

**NOTE: Training Requirements:** All Derivative Classifiers and UCNI reviewers are required to pass classification and Controlled Unclassified Information (CUI) training courses with a Final exam/Certification test. Re-testing and certification is required every two (2) years or as directed by the DOE Office of Classification.