

**SECTION J, ATTACHMENT J-3
 LIST OF DELIVERABLES**

All deliverables shall be provided to DOE in an editable electronic format (i.e., rather than PDF) in addition to hardcopy. Omission of any deliverable from the List of Deliverables does not affect the obligation of the Contractor to comply with such requirement.

Report	Reference	Due Date	Approval or Information	DOE Recipient
Transition Plan	C.01.2.1	Within 5 calendar days after issuance of task order that includes transition activities	DOE Approval	CO
Release of Information	H.08	At least 14 days prior to the planned issue date	DOE Approval	CO
Worker Safety and Health Program	H.10	Within 60 days of contract award	DOE Approval	CO/COR
Report of job-related injuries and illnesses	H.10	As necessary	DOE Information	COR
Occupational Safety and Health Assessments	H.10	Upon Request	DOE Information	COR
Corrective Action for Non Compliance with Worker Safety and Health Plan	H.10	Upon notification from CO	DOE Approval	CO
Request for Approval of Conference Related Activities	H.22	As applicable	DOE Approval	CO
Statement of Impact of Contractor's Compliance with Revised List of Directives	H.24	Within 30 calendar days of receipt	DOE Information	CO
Contractor Task Order Proposal	H.29	Within 10 calendar days after receipt of request	DOE Approval	CO

Monthly Task Order Progress Reports	H.30	As applicable	DOE Information	CO/COR
Annual Contractor Payroll and Residency Report	H.31	Annually by January 15th	DOE Information	Oak Ridge Office Director of Contractor Industrial Relations
Notification and Justification of Key Personnel Change	I.120	At least 30 days prior to removing, replacing or diverting specified key personnel	DOE Approval	CO
Business Ethics Awareness and Compliance Program	FAR 52.203-13, Contractor Code of Business Ethics and Conduct (APR 2010)	Provide during contract transition	DOE Information	CO
Federal Contractor Veterans' Employment Report VETS-100A)	FAR 52.222-37 Employment Reports on Veterans (JUL 2014)	Annually by September 30	DOE Information	CO
Contractor Electronic Funds Transfer Information Contained in SAM Database	FAR 52.232-33 Payment by Electronic Funds Transfer- System for Award Management (JUL 2013)	Update Annually, provide confirmation to DOE CO	DOE Information	CO
Bankruptcy Notification	FAR 52.242-13 Bankruptcy (JUL 1995)	Within 5 days of the initiation of the proceeding relating to the filing	DOE Information	CO
Consent to Subcontract	FAR 52.244-2 Subcontracts (OCT 2010)	Notification to CO in advance of placing subcontract or modification	DOE Approval	CO

Property Management Plans, Systems, and Procedures	FAR 52.245-1 Government Property (APR 2012) ALT I (APR 2012)	Provide Annually and update as applicable	DOE Information	CO / Assigned Property Administrator
Record and disclose physical inventory results	FAR 52.245-1 Government Property (APR 2012) ALT I (APR 2012)	Annually on October 31st	DOE Information	CO / Assigned Property Administrator
Reports of loss, damage, destruction or theft of property	FAR 52.245-1 Government Property (APR 2012) ALT I (APR 2012)	Periodically as occurred	DOE Information	CO / Assigned Property Administrator
Final physical completion or termination inventory	FAR 52.245-1 Government Property (APR 2012) ALT I (APR 2012)	Upon contract completion or termination of contract	DOE Information	CO / Assigned Property Administrator
Notification of Communications with Members of Congress	DEAR 952.204-75 Public Affairs (DEC 2000)	Provide to CO	DOE Information	CO
Cyber Security Program Plan	DEAR 952.204-77 Computer Security (AUG 2006) ; DOE O 205.1B Chg 3	Within 30 days of contract award	DOE Approval	DOE OREM Designated Authorizing Authority
Exchange/Sales Report	41 CFR 102	Annually on November 15th	DOE Information	Karen Herrell, DOE Integrated Service Center – Oak Ridge
Excess Personal Property Furnished to Non-Federal Recipients	41 CFR 102	Annually on November 15th	DOE Information	Karen Herrell, DOE Integrated Service Center – Oak Ridge

Loss, Theft, Damage, and Destruction Summary Report/Retirement Work Order	41 CFR 109; DOE O 580.1A	Annually on October 31 st	DOE Information	Karen Herrell, DOE Integrated Service Center – Oak Ridge
Sensitive Property Listing	41 CFR 109; DOE O 580.1A	Annually on October 31 st	DOE Approval	Rebecca Whitehead, DOE Integrated Service Center – Oak Ridge