

Department of Energy
Outfall 200 Mercury Treatment Facility
Draft Solicitation No. 89303318REM000002
Pre-Solicitation Conference Registration Information

The Department of Energy (DOE) Oak Ridge Office of Environmental Management (OREM) will conduct a pre-solicitation conference, site tour, and one-on-one sessions for the Outfall 200 Mercury Treatment Facility (OF200 MTF) procurement. DOE has scheduled these activities to be held January 3 and 4, 2018. The conference will be limited to U.S. citizens only and a limit of two (2) representatives per company for the site tour and registration is limited to four (4) representatives per company for the pre-solicitation conference and one-on-one sessions.

PRE-SOLICITATION CONFERENCE

The pre-solicitation conference will be held on the morning of January 3, 2018, in the large auditorium at the New Hope Center located at 602 Scarboro Rd, Oak Ridge, TN 37830. Registration is limited to four (4) representatives per company for the pre-solicitation conference. Participants should arrive at check-in by 8:45 AM Eastern Time (ET) and the conference will begin at 9:00 AM ET. The event is anticipated to conclude no later than 12:00 PM ET. DOE will provide technical presentations regarding the construction of the Mercury Treatment Facility and procurement related information specific to the Draft Request for Proposal (RFP). During the pre-solicitation conference, questions may be submitted in writing on provided notecards for DOE review. DOE is not obligated to answer all questions presented nor answer questions it deems inappropriate; however, DOE will answer as many questions in the time permitted.

No recording, copying, or transcription devices will be allowed in the conference room by attendees. Only DOE may record the pre-solicitation conference. Slides presented at the pre-solicitation conference will be subsequently posted on the OF200 Mercury Treatment Facility procurement website at <https://www.emcbc.doe.gov/SEB/OF200MTF/>.

SITE TOUR

A visitor badge is required to attend the site tour. In order to facilitate receipt of a visitor badge, attendees must submit all required information, by the required response deadline, as detailed in the “Registration” paragraph below. Once onsite, to obtain a visitors badge for the tour, the attendee will be required to present a government issued form of identification. Visitors who plan to use their state-issued driver’s licenses or identification cards must present proper identification issued by REAL ID compliant states or a state that has received an extension. Other forms of acceptable identification include:

- U.S. Passport or Passport Card
- An Enhanced Driver’s License or Enhanced ID-Card issued by the states of Minnesota, New York or Washington (Enhanced licenses issued by these states are clearly marked Enhanced or Enhanced Driver’s License)
- A military ID or other government issued Photo-ID card

If there are any questions regarding acceptable identification requirements, please contact the Y-12 Visitor Services, New Hope Center, 602 Scarboro Road, at (865)574-3280.

Registration is limited to two (2) representatives per company for the site tour. The site tour will be limited to U.S. citizens only. Scheduling for the site tour will be on a first-come first-serve basis.

The tour will take place on January 3, 2018. This tour will cover the entire Outfall 200 Mercury Treatment Facility footprint including the Headworks site, Pipeline Corridor, and Treatment Plant site, as well as the current conditions at the East Fork Poplar Creek. During the site tour, questions may be submitted in writing on provided notecards for DOE's consideration; however, DOE will not answer any questions. Tour participants should meet in the New Hope Center parking lot by 1:15 PM ET to allow time for badging, safety briefing, and security inspections. Following check-in, all participants will board a bus in the New Hope Center parking lot for transportation on the site tour. The bus transporting the participants will depart for the tour promptly at 1:30 PM ET. Participants will be required to attend the full tour. The tour will conclude at 3:00 PM ET.

Only if necessary, a second tour may be provided. Participants for the second tour should meet in the New Hope Center parking lot by 3:15 PM ET to allow time for badging, safety briefing, and security inspections. This tour will cover the exact same information provided in the 1:30 PM ET tour, and therefore individuals will be limited to one tour. The tour will conclude at 5:00 PM ET.

The tour will consist primarily of outdoor travel by bus and on foot, including walking on uneven surfaces and climbing of stairs. Please ensure you wear natural fiber clothing, including long pants and sturdy closed toe shoes. Safety shoes are not required; however, shoes worn shall be closed-toe, non-slip soles, above the ankle if possible, and made of leather or other substantive materials (not cloth). No high heels will be permitted. Please dress appropriately for the weather conditions that day; hats, sunglasses, and umbrellas are acceptable items. All tour participants must be able to complete the entirety of the tour and must remain with the tour group at all times.

Interested companies are urged and expected to inspect the site where services are to be performed and satisfy themselves regarding all general and local conditions that may affect the cost of performance, to the extent that the information is reasonably obtainable. In no event shall failure to inspect the site constitute grounds for a claim after contract award.

ONE-ON-ONE SESSIONS

DOE will hold one-on-one sessions to obtain constructive feedback from interested parties regarding the OF200 MTF procurement and DOE's management thereof. The one-on-one sessions are not only an opportunity for interested parties to present their responses to the questions included in the cover letter to the Draft RFP, but to also share their thoughts on other areas of the procurement they believe DOE has done well and/or provide suggestions on areas where there could be improvement. DOE will consider all input and will not attribute the input received to any other participant; however DOE will not provide any feedback regarding any of the information presented during these sessions by the participating parties. DOE is not requesting, and will not accept, any company marketing material or any information identified as business sensitive by the participating company. Any presentation materials shall be in hard copy, as computer equipment will not be provided nor allowed. Furthermore, no recording, copying, or transcription devices will be allowed during the one-on-one sessions by attendees.

The one-on-one sessions will be held in the New Hope Center Room E1-C01. The time

allotted for the one-on-one sessions is estimated to be approximately 30 minutes each, but will be decided by DOE based on the number of requests received, and will be communicated to registrants prior to the date of the one-on-one sessions. Registration is limited to four (4) representatives per company. Scheduling for the one-on-one sessions will be on a first-come first-serve basis based on receipt of the registration form and will be confirmed via email.

The one-on-one sessions will be held on Day 2, January 4, 2018 from 8:00 AM to 4:00 PM ET.

SITE SECURITY ISSUES

Security requirements dictate that all participants remain with the group for the duration of the tour. There are also several prohibited items that are not allowed at the Y-12 Site. These items include real or simulated firearms and ammunition, stun guns, alcoholic beverages, illegal drugs and paraphernalia, explosives, hand-held weapons (including knives with blades more than three inches long), chemical irritants, and items prohibited by state and federal law. Contraband brought to the Y-12 site will be confiscated. While cell phones are allowed, no photography or video recording of any kind is allowed at the Y-12 site.

Please be aware that all hand carried items (packages, briefcases, handbags, purses, etc.) will be inspected by security. DOE will not be responsible for securing any items during the tour. Please keep hand-carried items to a minimum.

REGISTRATION

Anyone interested in attending the pre-solicitation conference, site tour, and/or one-on-one sessions shall submit the Outfall 200 Mercury Treatment Facility Pre-Solicitation Conference Registration Form found at <https://www.emcbc.doe.gov/SEB/OF200MTF/Site%20Tour2.php>. Each proposed attendee must submit the completed form via fax to (865) 574-7616 by December 14, 2017. Pre-registration is required and walk-ins will not be permitted. If special accommodations are required, please identify those in a separate attachment to the Outfall 200 Mercury Treatment Facility Pre-Solicitation Conference Registration Form. All requests for information regarding registration pertaining to this announcement must be directed to the procurement mailbox at OF200MTF@emcbc.doe.gov. For time sensitive questions, you may contact Mr. Travis Marshall, Contracting Officer at (513) 246-0103 or travis.marshall@emcbc.doe.gov.

GENERAL INFORMATION

Attendance at the pre-solicitation conference, site tour, and one-on-one sessions is voluntary. The Government will not reimburse any company for expenses related to attendance at these activities. Lunch will not be provided during the conference, site tour, or one-on-one meetings.

None of the information stated or presented during the pre-solicitation conference or site tour should be construed as a revision to the Draft RFP unless issued in an amendment.

Information provided is at a summary level and subject to change. The written terms and conditions of the Final RFP, once released, will govern over any information presented.

DOE looks forward to continued engagement with industry and other interested parties in a transparent and collaborative manner throughout the procurement process for the construction of the OF200 Mercury Treatment Facility.

**Pre-Solicitation Conference, Site Tour, and One-on-One Sessions Agenda
Y-12 National Security Complex New Hope Center
January 3-4, 2018**

Wednesday, Jan. 3, 2018

9:00 AM – 12:00 PM	Pre-Solicitation Conference
1:30 PM – 3:00 PM	Site Tour Group A
3:30 PM – 5:00 PM	Site Tour Group B (only if necessary)

Thursday, Jan. 4, 2018

8:00 AM – 4:00 PM	One-on-One Sessions
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