

GM07-98ID11374 MOD 3

INTRA-AGENCY AGREEMENT

Between

UNITED STATES DEPARTMENT OF ENERGY
IDAHO OPERATIONS OFFICE

And

UNITED STATES DEPARTMENT OF ENERGY
GOLDEN (COLORADO) FIELD OFFICE

1. INTRODUCTION

Background

The Idaho Operations Office of the U.S. Department of Energy (DOE-ID) is the owner of the Fort St. Vrain (FSV) Independent Spent Fuel Storage Installation (ISFSI) located near Platteville, Colorado. As part of its responsibilities as the U.S. Nuclear Regulatory Commission (NRC) licensee of that facility, DOE-ID must establish and demonstrate its ability to respond to media and public interest should there be an emergency at the facility. Because of the distance between the Idaho Operations Office and the FSV facility, the Idaho Operations Office has requested assistance from DOE's Golden Field Office (GFO) in responded to on-scene media interest in the event of an emergency or a drill/exercise at the ISFSI. Assistance will be provided until the emergency or drill/exercise concludes, or a public information officer from the Idaho Operations Office or their contractor can arrive on scene to provide relief.

Purpose

The purpose of this Intra-Agency Agreement (IAG) is to outline public affairs assistance the GFO will provide in the event of an emergency or a drill/exercise at the FSV ISFSI. This IAG outlines how the External Affairs Office of the GFO will be notified of an emergency or a drill/exercise, describes what training will be made available to GFO staff, and how GFO will be expected to interface with permanent staff at the ISFSI and the DOE-ID Emergency Operations Center (EOC) staff managing the emergency or drill/exercise response.

2. IMPLEMENTATION

The following discussion outlines how the GFO and the DOE-ID will work together to respond to an emergency or a drill/exercise at the FSV ISFSI.

Financial/Legal

This IAG shall not be used to obligate or commit funds or as the basis for the transfer of funds.

Training

DOE-ID will ensure that staff personnel from the External Affairs Office of the GFO who will be responding to emergencies and drill/exercises have all training and preparation necessary to adequately respond to media inquiries during an emergency or a drill/exercise involving the FSV ISFSI. Training will include a tour and background briefing on the facility, as well as opportunities to participate in emergency drill and exercises.

Notification

The Idaho National Laboratory (INL) Warning Communications Center (WCC) will notify the public information staff of the GFO when there is an emergency or a drill/exercise at the FSV ISFSI that requires their participation. Notification will be made via telephone. The WCC will be provided with both work and home phone numbers of the GFO public affairs personnel available to respond to emergencies and drills/exercises.

Responsibilities

It will be the responsibility of the GFO public information officer to respond to the FSV ISFSI within 90 minutes of the notification by WCC. The GFO Public Information Office (PIO) will report to the command post at the FSV facility for briefings on the emergency or drill/exercise. The GFO PIO will establish telephone contact with the DOE-ID PIO at the INLE EOC in order to exchange information about the emergency or drill/exercise. The GFO PIO will provide, at a minimum, hourly briefings to any media assembled at the FSV ISFSI and will distribute news releases produced by the Joint Information Center (JIC) at the INL EOC. The GFO PIO will work with the Incident Commander (IC) to get answers to questions raised by the assemble news media. The GFO PIO will remain on scene until the IC declares the emergency over, the IC determines there is no longer a need for on-scene media support, or the GFO PIO is relieved by another PIO from GFO or DOE-ID.

3. ADMINISTRATION

Effective Date

This IAG shall be effective upon signature by both parties on the date of the last signature.

Terms

This IAG will be negotiated at the request of either party.

Amendment and Termination

This IAG may be amended only by written agreement between the parties. This IAG may be terminated by either party upon 90 days written notice to the other party.

At the end of five years from the last signature date, a formal renewal will be executed, or a new agreement will be negotiated if it is deemed appropriate. If either party determines there is no need for a new or renegotiated agreement, the existing IAG will be allowed to expire on the expiration date and will be retired.

By 
DOE-GFO

Date 6/5/12

By 
DOE-ID

Date 5/31/12

MOU Record Sheet

Section 1 - Agreement		Intra-Agency Agreement / US Department of Energy Golden (Colorado) Field Office (GFO)		Agreement #	ID11374
Original <input type="checkbox"/>	Revision <input checked="" type="checkbox"/>	Renewal <input checked="" type="checkbox"/>		Section 2 - Date, Terms & Tracking	
If Revision/Renewal →		Effective date of last agreement/revision:	05/13/2008	Date of Final Signature:	06/05/2012
		Expiration date of last agreement/revision:		Term of Agreement:	Five years
		Agreement #	GM07-98ID11374	Expiration Date:	06/04/2017
		Current revision #	Mod 3	Pegasus Action #	56213
		Method of renewal or revision:	Draft new agreement for signature	Action Due Date: [Default is one month prior to expiration date of agreement. If otherwise or if there is no expiry date, enter preferred date.]	05/04/2017
Technical Representative (TR):		Brad Bugger			
ID Organization:		Public Affairs			
Contracting Officer: (if applicable)		Mike Adams			
Description: [Include use of the most likely search terms, acronyms, etc. which are not already on this sheet.]		Public affairs assistance in the event of an emergency or drill/exercise at the Fort St Vrain Independent Spent Fuel Storage Installation (FSV ISFSI) (IAG, Emergency Operations Center, EOC)			
NOTES: <ul style="list-style-type: none"> Original agreement signed September 1998 Mod 1 signed May 2003 					