

Comment No.	Location	Offeror Questions	DOE Response
1	Section C, PWS	The solicitation for the Hanford Assessment Plan (DE-DOL-00019985) stated, "The Injury Assessment Plan is likely to lead directly and predictably into a work statement for a Phase III injury assessment. See FAR 9.502-2(b)(1). In such a situation, the Contractor may be placed in a situation of favoring its own capabilities and therefore, to overcome the possibility of bias, the contractor may be prohibited from supplying the service on the basis of work statements growing out of its prior service... Accordingly, the contractor will likely be conflicted out of providing the studies recommended under this contract." How will a similar potential bias for the LANL site be considered in this proposal evaluation?	There is no anticipation of bias. The LANL Assessment Plan solicitation did not make the same statement of potential prohibition on supplying service to carry out the work requirements of the LANL assessment. DOE created the Performance Work Statement and Representative Sample Task using general work requirements found in existing NRDA regulations. FAR 9.505-2(a)(1)(ii) states that this rule shall not apply to "Situations in which contractors, acting as industry representatives, help Government agencies prepare, refine, or coordinate specifications, regardless of source, provided this assistance is supervised and controlled by Government representatives". The Trustee Council owns the Assessment Plan and had significant input into the content, proposed studies, and approach. DOE will evaluate proposals in accordance with the factors stated in section L of the RFP. Section L.26(b)(6) requires each offeror submit a list of potential Organizational Conflicts of Interest (OCI) which will be reviewed and evaluated by DOE. Pertinent information for this solicitation, in addition to the Assessment Plan itself, is available publicly. This includes environmental monitoring data through Intellus, environmental monitoring reports, environmental remediation reports, background values and studies, etc.
2	Section C, PWS	Does DOE anticipate requesting that the Contractor shall provide, from its own staff or a third party, a qualified and experienced facilitator to facilitate discussion and decision making among the members of the Trustee Council? Or will a facilitator be hired separately by DOE and the Trustee Council for these purposes? We ask this because the facilitator we proposed in our response to the RFI has been contacted directly by the LANL Trustee Council.	The requirement for a facilitator was removed from the PWS. DOE is not anticipating requesting the Contractor to provide a qualified and experienced facilitator to facilitate discussion and decision making among the members of the Trustee Council. The Trustee Council has selected a professional facilitator using a different (existing) contract mechanism.
3	L.27 page 15	Please clarify the following statement in Section L.27 (p. 15 of 24): "Technical approach to achieving groundwater assessment requirements under control of tribal governments." We are not sure whether the text is meant to indicate that the groundwater, the assessment, or the requirements are under control of tribal governments.	The intent of the statement is to determine the Contractors approach to perform an NRDA assessment of groundwater that may lie beneath tribal lands controlled by tribal government(s). As such, there may be unique considerations for performing work on lands controlled by tribal government, i.e., avoiding sacred sites, following tribal laws, etc.
4	L.27 page 18	<p>In Section L.27 under Criterion 4 (p. 18 of 24), it states: <i>"The Attachment L-5, Past Performance Cover Letter and Questionnaire shall be forwarded by the Offeror to the appropriate point of contact cited on their respective Attachment L-4, Relevant Experience and Past Performance Reference Information Forms... The point of contact for each of these contracts shall complete and forward the questionnaire directly to the Contract Specialist, identified in the Past Performance Cover Letter (Attachment L-5 (a)) prior to the closing date of the RFP. The contract information provided to the point of contact for completion of the questionnaire must be sufficient to enable cross-referencing between the Attachment L-4, Relevant Experience and Past Performance Reference Information Forms, and the returned questionnaires. The Offeror shall be responsible for following up with the reference points of contact and for ensuring that any required questionnaires are completed and returned to the DOE Contract Specialist on time."</i> We have the following questions related to this text:</p> <p>a. Please note that Attachment L-5 is mislabeled as L-4, and includes the following text "...the Contractor shall provide the Attachment L-4 Past Performance Letter and Questionnaire to the client identified on the Attachment L-3." In addition, Attachment L-6 is mislabeled as L-5. Please confirm whether we may correct the numbering to reflect their actual order and how they are referenced in the RFP text.</p>	Attachment L-5 is the "Past Performance Letter and Past Performance Questionnaire" and Attachment L-6 is "List of Contracts Terminated for Convenience or Default". The RFP will be amended to correct the attachment headings and updated attachments L-4, L-5 and L-6 will be posted to the acquisition website.

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		<p>b. Please clarify whether the phrases “prior to the closing date of the RFP” and “...on time” in the text above mean that the completed Past Performance Questionnaires must be received by January 5, 2015 at 4:00 p.m. Eastern. If so, should the sentence in the Attachment L-5 sample letter that currently reads “Please return the completed questionnaire within ten calendar days” be changed to the proposal due date? Or does this simply mean that offerors must send the letters and questionnaires no later than Saturday, December 27, 2014?</p>	The Offeror is responsible for ensuring that all Past Performance Questionnaires (PPQ) are returned to the appropriate listed individual by the proposal due date.
		<p>c. In the Part A of the questionnaire section of the intended Attachment L-5, may we add to a line to identify the contract for which we are seeking evaluation? Otherwise there is no clear place for this information, which presumably is needed “to enable cross-referencing between the Attachment L-4, Relevant Experience and Past Performance Reference Information Forms, and the returned questionnaires.”</p>	The Offeror may add information to the PPQ in order to identify the contract for which you are seeking evaluation.
5	L-4 Page 1, Item 12	In Attachment L-4, Relevant Experience and Past Performance Information Form, Item 12 cites “...solicitation (DE-SOL-0006383).” Please confirm that this number should be corrected to DE-SOL-0006102.	The number should be DE-SOL-0006102. The RFP will be amended to correct the solicitation number and an updated attachment L-4 will be posted on the acquisition website.
6	L- 5 Page 1	Is John Belcher the Contract Specialist to whom questionnaires must be returned? His name is listed in the intended Attachment L-5, but he is not identified anywhere in the RFP as the Contract Specialist. Should the CO also be copied when letters and questionnaires are sent by offerors and returned by references?	Dustin Dalton is the new Contract Specialist for this project. The RFP will be amended to include his contact information and an updated Attachment L-5 will be posted to the acquisition website. PPQs should be sent to Dustin via his email address. The Offeror may copy the Contracting Officer on the emails if they wish. PPQs that were sent to John Blecher prior to this amendment have been
7	L-3	For the Experience section of Attachment L-3, Key Personnel Resume Format, it states to start “with current position and working backwards.” Given the resume page limits and that individuals we are likely to propose for these positions may have more than 30 years of relevant experience, can we reasonably abbreviate the list of prior employers?	The Offeror should prioritize and include any information or experience that they feel is relevant to the overall PWS.
8	L-3	Please clarify the font requirements for the resumes and whether some information may be provided in tabular format as long as all of the required information is included in the order presented in Attachment L-3?	The Offeror may amend the format for Attachment L-3, Key Personnel Resume Format, as long as the exact information, font and size, and page limitations are followed. Information regarding the font requirements can be found in Section L.25 (h).
9	L-3	May we include resumes for additional personnel other than the Lead Environmental Scientist and the Program Manager?	Offerors may propose only two Key Personnel, the Lead Environmental Scientist and the Program Manager. Offerors may propose additional, non-key positions as part of its organizational structure, and may provide information on persons proposed to occupy those non-key positions. Offerors may only submit resumes, however, for the two Key Personnel positions.
10	L-5	For similar solicitations, Past Performance Letters and Questionnaires are typically required to be sent to references within 5 days following the proposal due date, and completed questionnaires are due to the proposal agency Contracting Officer approximately 5 days after that. Would DOE consider changing the deadlines for references due to multiple holidays during the period that proposals must be prepared?	The due date was extended to February 2, 2015 per Amendment 002 issued on December 23, 2014.
11	L.25 (b) page 7	Will DOE please consider extending the due date for proposals to January 9, 2015? The current due date falls during a period when many clients may be on leave and so may not be able to respond to offerors’ requests to complete the past performance questionnaires in the manner and timeframe currently required by DOE.	The due date for proposals was extended to February 2, 2015 per Amendment 002 issued on December 23, 2014.
12	L.25 (d) page 8	The page limit for Volume II is 30 pages and pages are described in paragraph (h) as double-sided. Does that mean 30 double-sided pages (effectively 60 single-sided pages) or 15 double-sided pages (effectively 30 single-sided pages)?	The page limit is 15 double-sided pages (effectively 30 single-sided pages).

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13	RFP Amendment 001	The recent release Amendment #1 noted the following: "For additional information regarding the appeal please see the attached Notice and Order from the US Small Business Administration Office of Hearings and Appeals." However, I have been unable to locate the Notice via EMCBC, via FedConnect, or via the SBA. Is this document available, or can I be pointed to requisite link at the SBA's site?	The Notice and Order was attached to Amendment 001 which can be found on the acquisition website (https://www.emcbc.doe.gov/SEB/LANLNRDA/).