SECTION J - LIST OF DOCUMENTS, EXHIBITS AND OTHER ATTACHMENTS

ATTACHMENT J-2: LIST OF CONTRACT DELIVERABLES/SUBMITTALS

	Deliverable	Method of Delivery	Driver Requirement	Frequency/timing	Approval	Notes
1.	Transition Plan	--Email to Designated Contracting Officer (DCO) and Designated Contracting Officer's Representative (DCOR) --One (1) Hard Copy to DCO	C.2.1.01	within 14 calendar days after NTP	DCO Approval	
2.	Interface Agreements	--Email to DCO and DCOR --One (1) Hard Copy to DCO	C.2.1.01	- within 7 calendar days after agreement established - Any agreement that requires DOE review and/or approval shall be submitted at least 30 days prior to the contract effective date	DCO and DCOR Information; DCO Approval as required	
3.	Weekly status reports of transition activities	--Email to DCO and DCOR	C.2.1.01	Weekly during contract transition until contract effective date	DCO and DCOR Information	

	Deliverable	Method of Delivery	Driver Requirement	Frequency/timing	Approval	Notes
4.	Statement of Material Differences	--Email to DCO and DCOR --One (1) Hard Copy to DCO	B.14	within 30 days after the Contract Effective Date	DCO and DCOR Information	
5.	If the Material Differences require revisions to the contract as agreed to by DOE, the Contractor shall submit a change proposal in accordance with Section I clause FAR 52.243-2 *Changes-Cost Reimbursement*	--Email to DCO and DCOR --One (1) Hard Copy to DCO	B.14	within 30 days after the executed contract modification associated with those changes	DCO Approval	
6.	Certified Permit Modification Requests per Exhibit C-1	--Email to DCO and DCOR and/or the regulator, as required --One (1) Hard Copy to DCO	C.2.1.01; Exhibit C-1; H.36	No later than 30 days prior to contract effective date	DCO Approval	
7.	Monthly report required by FFA/CO Section 17.1.	--Email to FPD	C.4.3.05	By the 15th day of each month	Information	
8.	DOE Order 435.1, ICDF DOE Order 435.1 annual report	Email to DCO and DCOR and/or the regulator, as required	C.4.3.01	Annually	Information	

	Deliverable	Method of Delivery	Driver Requirement	Frequency/timing	Approval	Notes
9.	Phase 3 90% pre-final design document for the SDA cap	--Email to DCO and DCOR and/or the regulator, as required --One (1) Hard Copy to DCO	C.4.2.01; H.36	April 30, 2020	DCO Approval	
10.	2020 CERCLA 5-year review document	--Email to DCO and DCOR and/or the regulator, as required --One (1) Hard Copy to DCO	C.4.3.05; H.36	July 16, 2020	DCO Approval	The most recent 5-year review (January 2011) is available at http://ar.inl.gov as document DOE/ID-11429, Revision 0, Parts 1 and 2.
11.	The Contractor shall prepare a plug-in remedy memorandum and Explanation of Significant Differences for a removal and disposal plug-in remedy to remove two feet of contaminated gravel from the northern drain (32-TRA)	--Email to DCO and DCOR and/or the regulator, as required --One (1) Hard Copy to DCO	C.4.3.05; H.36	TBD	DCO Approval	
12.	New Site Part B for TRA-79	--Email to DCO and DCOR and/or the regulator, as required --One (1) Hard Copy to DCO	C.4.3.05 H.36	TBD	DCO Approval	Delivery date will be established after completion of field sampling.

	Deliverable	Method of Delivery	Driver Requirement	Frequency/timing	Approval	Notes
13.	New Site Part B for TRA-80	--Email to DCO and DCOR and/or the regulator, as required --One (1) Hard Copy to DCO	C.4.3.05 H.36	TBD	DCO Approval	Delivery date will be established after completion of field sampling.
14.	New Site Part B for CPP-138	--Email to DCO and DCOR and/or the regulator, as required --One (1) Hard Copy to DCO	C.4.3.05 H.36	TBD	DCO Approval	Delivery date will be established after completion of field sampling.
15.	Buried Waste Exhumation Phase I Interim Remedial Action Report	--Email to DCO and DCOR and/or the regulator, as required --One (1) Hard Copy to DCO	C.5.2.01; H.36	July 31, 2020	DCO Approval	
16.	Reapplication for the AMWTP HWMA/RCRA Permit (as required by the INL RCRA Work Plan)	--Email to DCO and DCOR and/or the regulator, as required --One (1) Hard Copy to DCO	C.5.1.01; H.36	A minimum of 30 days prior to submittal to the agency (IDEQ)	DCO Approval	This reapplication is required to be submitted to the Idaho Department of Environmental Quality (IDEQ) by December 1, 2017

	Deliverable	Method of Delivery	Driver Requirement	Frequency/timing	Approval	Notes
17.	The Contractor shall prepare a RCRA closure plan for WMF-636 including the TSA-RE Interim Status Units and WMF-636 Pad 2 and submit the plan to DOE for approval	--Email to DCO and DCOR and/or the regulator, as required --One (1) Hard Copy to DCO	C.5.1.01; H.36	TBD	DCO Approval	
18.	Transportation Safety Document	--Email to DCO and DCOR and/or the regulator, as required --One (1) Hard Copy to DCO	C.5.1.06	A minimum of 30 days prior to the first inter-site transfer	DCO Approval	
19.	Cost, technical, and schedule estimate to retrieve, process, treat, characterize, and dispose of the waste identified as all of Lot 11 (Legacy RH-LLW Treatment and Disposal).	--Email to DCO and DCOR and/or the regulator, as required --One (1) Hard Copy to DCO	C.5.3.06	November 30, 2016	DCO Approval	
20.	Cost, technical, and schedule estimate to retrieve, process, treat, characterize, and dispose of the waste within the two HFEF-5 cans in Lot 12	--Email to DCO and DCOR and/or the regulator, as required --One (1) Hard Copy to DCO	C.5.3.06	November 30, 2016	DCO Approval	

	Deliverable	Method of Delivery	Driver Requirement	Frequency/timing	Approval	Notes
21.	Submit the Lot 10 Tier 1 review and approval through EPA and CBFO	--Email to DCO and DCOR and/or the regulator, as required --One (1) Hard Copy to DCO	C.5.4	TBD	DCO Approval	Tier 1 documents are submitted to DOE-Idaho for transmittal to DOE-CBFO, which facilitates EPA approval.
22.	Depleted Uranium Pucks Waste Disposal Path and Cost and Schedule Estimate	-Email to DCO and DCOR and/or the regulator, as required --One (1) Hard Copy to DCO	C.5.5.04	September 30, 2018	DCO Approval	
23.	Professional Engineer's Certification to the state of Idaho in accordance with the final approved RCRA Closure Plan	--One (1) Hard Copy to DCO	C.6.3.01	In accordance with the final approved RCRA Closure Plan	DCO Approval	
24.	Final Version of DOE/ID-11460 HWMA/RCRA Closure Plan	--Email to DCO and DCOR and/or the regulator, as required --One (1) Hard Copy to DCO	C.6.3.01	TBD	DCO Approval	
25.	Final Version of DOE/ID-11477 HWMA/RCRA Closure Plan	--Email to DCO and DCOR and/or the regulator, as required --One (1) Hard Copy to DCO	C.6.3.01	TBD	DCO Approval	

	Deliverable	Method of Delivery	Driver Requirement	Frequency/timing	Approval	Notes
26.	The Contractor shall be the lead on site-wide issues related to RCRA and the Idaho Hazardous Waste Management Act (HWMA) and implementing regulations; Federal Facilities Compliance Act (FFCA) Site Treatment Plan; and CERCLA under the FFA/CO. For those compliance areas, the Contractor shall complete and submit (after appropriate coordination with all involved Idaho Site entities) site-wide level regulatory reports. 1. Semi-annual RCRA Work Plan Revisions to IDEQ 2. INL RCRA Permit Volume 3 (Site-wide volume) - Annual Update to IDEQ 3. Annual Idaho Hazardous Waste Generator Report to IDEQ 4. Biennial Hazardous Waste Generator Report to IDEQ and EPA, even numbered years 5. RCRA Treat Study – IRC and INL Site annual report 6. Annual Site Treatment Plan update to IDEQ 7. Annual Site Treatment Plan report to State of Idaho 8. Annual Waste Minimization Certification to the IDEQ 9. Four-year Waste Minimization Plan / Pollution Prevention Opportunities Assessment Report (due March 2019) 10. RCRA 3016 Report due to DOE-HQ, copy IDEQ, even numbered years.	--Email to DCO and DCOR and/or the regulator, as required --One (1) Hard Copy to DCO	C.8.3.03; H.36	1. Semi-Annually 2. Annually 3. Annually 4. Biennially (even numbered years) 5. Annually 6. Annually 7. Annually 8. Annually 9. March 2019 10. Biennially (even numbered years)	DCO Approval	

	Deliverable	Method of Delivery	Driver Requirement	Frequency/timing	Approval	Notes
27.	Contractor Personal Property Management System shall be submitted to DOE for review and approval	Email to DCO and DCOR and/or the regulator, as required --One (1) Hard Copy to DCO	C.8.2.04	Within 90 days of the contract effective date	DCOR Approval	

	Deliverable	Method of Delivery	Driver Requirement	Frequency/timing	Approval	Notes
28.	Worker Safety and Health Plan (WSHP)	--Email to DCO and DCOR and/or the regulator, as required --One (1) Hard Copy to DCO	C.8.3.05	at least 30 days prior to contract effective date	DCOR Approval	The WSHP must be approved by DOE by the contract effective date.

	Deliverable	Method of Delivery	Driver Requirement	Frequency/timing	Approval	Notes
29.	ISMS program description document for Phase I verification	--Email to DCO and DCOR and/or the regulator, as required --One (1) Hard Copy to DCO	C.8.3.07	within four months after contract effective date	DCOR Approval	
30.	ISMS program description document for Phase II verification	--Email to DCO and DCOR and/or the regulator, as required --One (1) Hard Copy to DCO	C.8.3.07	within eight months after contract effective date	DCOR Approval	
31.	Annual ISMS Declaration Report	--Email to DCO and DCOR and/or the regulator, as required --One (1) Hard Copy to DCO	C.8.3.07	within 30 days following the end of each Government fiscal year	DCOR Approval	
32.	Emergency Management Program	--Email to DCO and DCOR and/or the regulator, as required --One (1) Hard Copy to DCO	C.8.3.09	at least 30 days prior to contract effective date	DCOR Approval	The Contractor shall ensure their Emergency Management Program, including any requirements for TMI-2 is in place by the contract effective date.

	Deliverable	Method of Delivery	Driver Requirement	Frequency/timing	Approval	Notes
33.	Continuity of Operations Plan	--Email to DCO and DCOR and/or the regulator, as required --One (1) Hard Copy to DCO	C.8.3.09	at least 30 days prior to contract effective date	DCOR Approval	The Continuity of Operations Plan must be approved by DOE by the contract effective date.
34.	Quality Assurance Program (QAP)	--Email to DCO and DCOR and/or the regulator, as required --One (1) Hard Copy to DCO	C.8.3.11; H.33	within 30 days of NTP, and review and update QAP annually and submit for review and approval to DOE	DCOR Approval	The QAP must be approved by DOE by the contract effective date.
35.	Revision to the Radiation Protection Program	--Email to DCO and DCOR and/or the regulator, as required --One (1) Hard Copy to DCO	C.8.3.12	Within 180 days after contract effective date.	DCOR Approval	
36.	Unreviewed Safety Question (USQ) Process	--Email to DCO and DCOR and/or the regulator, as required --One (1) Hard Copy to DCO	C.8.3.13	When a change is proposed	DCOR Approval	

	Deliverable	Method of Delivery	Driver Requirement	Frequency/timing	Approval	Notes
37.	Any changes to the established Unreviewed Safety Question Process	--Email to DCO and DCOR and/or the regulator, as required --One (1) Hard Copy to DCO	C.8.3.13	When a change is proposed	DCOR Approval	
38.	Any changes to the Criticality Safety Program plans	--Email to DCO and DCOR and/or the regulator, as required --One (1) Hard Copy to DCO	C.8.3.14	When a change is proposed	DCOR Approval	
39.	Records Management Plan, Vital Records Plan and Inventory, File Plan, Records Disposition Plan, and Records Management Close-Out or Transition Plan	--Email to DCO and DCOR and/or the regulator, as required --One (1) Hard Copy to DCO	C.8.1.02	90 days after Contract effective date	DCO Approval	
40.	The Contractor shall provide a list of all Electronic Information Systems to DOE annually utilizing the format provided by DOE	--Email to DCO and DCOR --One (1) Hard Copy to DCO	C.8.1.02.06	annually	Information	
41.	Updates to the INL Site Security Plan	--Email to DCO and DCOR --One (1) Hard Copy to DCO	C.8.2.02	within 90 days after the contract effective date	DCO Approval	

	Deliverable	Method of Delivery	Driver Requirement	Frequency/timing	Approval	Notes
42.	HSPD-12 Badge Implementation Plan	--Email to DCO and DCOR --One (1) Hard Copy to DCO	C.8.2.02	within 30 days after the contract effective date	DCO Approval	
43.	The Contractor shall develop and implement internal policies to calculate and track greenhouse gas emissions following Federal guidelines and annually report a comprehensive inventory of absolute greenhouse gas emissions, including specific scope 3 (indirect) emissions, in accordance with DOE greenhouse gas reporting requirements.	--Email to DCO and DCOR --One (1) Hard Copy to DCO	C.8.3.15	Annually	Information	
44.	Phase-out Transition Plan	--Email to DCO and DCOR --One (1) Hard Copy to DCOR	C.8.2.05.01	At least 60 days prior to end of contract period	DCO approval	
45.	Closeout Plan	--Email to DCO and DCOR --One (1) Hard Copy to DCOR	C.8.2.05.02	Within 60 days prior to the end of contract period	DCO approval	
46.	Submission of vouchers	Email to DCO and DCOR and electronically to VIPERS	G.5	Not more frequently than Bi-weekly (Twice per month)	DCO Approval	

	Deliverable	Method of Delivery	Driver Requirement	Frequency/timing	Approval	Notes
47.	Contractor Employee Compensation Plan	--Email to DCO --One (1) Hard Copy to DCO	H.4(b) H.9(b)(1)(v)(A)	within 45 days after NTP	DCO Approval	Duplicate requirement with H.9(b)(1)(v)(A)
48.	(1) An Annual Contractor Salary-Wage Increase Expenditure Report (2) A list of the top five most highly compensated executives An Annual Report of Contractor Expenditures for Employee Supplemental Compensation	--Email to DCO --One (1) Hard Copy to DCO	H.4(d)	(1) Annually (2) at the time of the NTP, and at the time of any subsequent change to their total cash compensation no later than March 1 of each year	Information	
49.	(A) Any proposed major compensation program design changes prior to implementation. (B) An Annual Compensation Increase Plan (CIP). (C) Individual compensation actions for the top contractor official (e.g., laboratory director/plant manager or equivalent) and key personnel not included in the CIP.	--Email to DCO --One (1) Hard Copy to DCO	H.4(e)(3)(i)	(A) prior to implementation (B) Annually (C) initial contract award and when key personnel are replaced during the life of the contract	DCO determination of cost allowability under the contract	
50.	Employee Benefits Value (Ben-Val) Study (3)	--Email to DCO --One (1) Hard Copy to DCO	H.4(e)(4)(iii)(A)	Every two years for each benefit tier (3)	DCO Approval	
51.	Corrective Action Plan if net Benefit Value exceeds comparator group by 5%	--Email to DCO --One (1) Hard Copy to DCO	H.4(e)(4)(iv)	As required by DCO following results of biennial Ben-Val Study	DCO Approval	

	Deliverable	Method of Delivery	Driver Requirement	Frequency/timing	Approval	Notes
52.	Employee Benefits Cost Study Comparison	--Email to DCO --One (1) Hard Copy to DCO	H.4(e)(4)(iii)(B)	Annually for each benefit tier And updated studies to the Contracting Officer for approval prior to the adoption of any change to a pension or other benefit plan	DCO Approval	
53.	Cost Analysis and Corrective Action Plan if average total benefit per capita or total benefit costs as a percent of payroll exceed comparator group by 5% or more.	--Email to DCO --One (1) Hard Copy to DCO	H.4(e)(4)(v)	When the average total benefit per capita cost or total benefit cost as a percent of payroll exceeds the comparator group by more than five percent if required by DCO.	DCO Approval	
54.	ERISA section 103 audit results. In years in which a limited scope audit is conducted, the contractor must provide the contracting officer with a copy of the qualified trustee or custodian's certification regarding the investment information that provides the basis for the plan sponsor to satisfy reporting requirements under ERISA section 104.	--Email to DCO --One (1) Hard Copy to DCO	H.4(g)(iii)	Annually	Information	

	Deliverable	Method of Delivery	Driver Requirement	Frequency/timing	Approval	Notes
55.	The Pension Management Plan (PMP) and draft actuarial valuation	--Email to DCO --One (1) Hard Copy to DCO	H.4(g)(vii)(A)	Annually no later than 45 days after the last day of the Plan year in coordination with the Lead Sponsor	DCO Approval	
56.	(i) Pension Plan Actuarial Valuation Reports (ii) Forms 5500 (iii) Forms 5300	--Email to DCO --One (1) Hard Copy to DCO	H.4(i)	As soon as possible after the last day of the plan year by the contractor responsible for each designated pension plan funded by DOE but no later than the dates specified below: (i) by the due date for filing IRS Form 5500 (ii) no later than that submitted to the IRS no later than that submitted to the IRS	DCO Approval	
57.	Proposed changes to pension plans and pension plan funding	--Email to DCO --One (1) Hard Copy to DCO	H.4(j)(i)	At least sixty (60) days prior to the adoption of any changes to a pension plan	DCO Approval	

	Deliverable	Method of Delivery	Driver Requirement	Frequency/timing	Approval	Notes
58.	New benefit plans and changes to plan design or funding methodology.	--Email to DCO --One (1) Hard Copy to DCO	H.4(j)(ii)	(iii) At least sixty (60) days prior to the adoption of any changes to a pension plan	DCO Approval	
59.	Workers' compensation settlement claims above the established threshold.	--Email to DCO --One (1) Hard Copy to DCO	H.6(c)	Upon receipt of claim	DCO Approval	
60.	Workforce Restructuring Plan	--Email to DCO --One (1) Hard Copy to DCO	H.8	When the Contractor determines that a reduction of force is necessary, submitted in accordance with DOE Order 350.3 and other related guidance.	Approvals dictated by size of Workforce Restructuring Action, ranging from no approval, DCO approval, Deputy Assistant Secretary approval, and Under Secretary approval	Templates for plan submittal are currently contained in Secretarial Guidance letter from Secy. Chu, May 5, 2011. All of the guidance will be transitioned to DOE O 350.3 upon final approval. Approval thresholds are established by EM Delegation of Authority in a memo from Under Secretary D'Agostino, February 22, 2012
61.	Staffing Plan	--Email to DCO --One (1) Hard Copy to DCO	H.9(a)(3)(i)	No later than 30 calendar days after the Notice to Proceed	Information	

	Deliverable	Method of Delivery	Driver Requirement	Frequency/timing	Approval	Notes
62.	Workforce Transition Plan (WF Transition Plan (i) Description of transition agreements with incumbent contractors; (ii) Communications Plan on Hiring Preferences; (iii) Cost and cost schedule for Transition Activities; (iv) Provide process as part of transition agreements for obtaining updated and continuous information through the Transition Period regarding the incumbent employees.	--Email to DCO --One (1) Hard Copy to DCO	H.9(a) H.9(a)(1)(i) H.9(a)(1)(ii) H.9(a)(1)(iii) H.9(a)(1)(iv)	Within 10 days after the Notice to Proceed	Information	
63.	WF Transition Plan (continued) (1) Processes and to implement and ensure compliance with the hiring preferences of Clause H. 3, and how it has identified the Incumbent Management Personnel as defined in Clause H. 4 (2) Final written communication plan with the incumbent contractors regarding the implementation of the hiring preferences in Clause H. 3	--Email to DCO --One (1) Hard Copy to DCO	H.9(a)(2)(i) H.9(a)(2)(ii)	Within 15 days after Notice To Proceed	Information	
64.	Final WF Transition Plan	--Email to DCO --One (1) Hard Copy to DCO	H.9(a)(3)	Within 30 days after Notice to Proceed	DCO Approval	

	Deliverable	Method of Delivery	Driver Requirement	Frequency/timing	Approval	Notes
65.	Final transition agreements	--Email to DCO and DCOR --One (1) Hard Copy to DCO	H.9(a)(4)	Within 60 days after Notice To Proceed	Information	
66.	Reports on implementation of the hiring preferences	--Email to DCO and DCOR --One (1) Hard Copy to DCO	H.9(a)(5)	(A) During the 90 day Contract Transition Period such reports shall be provided to the Contracting Officer on a weekly basis; or (B) More frequently if requested by the Contracting Officer.	Information	
67.	Draft Benefits Transition Plan (1) List of contractor personnel responsible for transitioning pension and other benefits; (2) Estimated costs and cost breakouts to accomplish workforce and benefits transition activities, including the costs for enrolled actuaries and counsel.	--Email to DCO and DCOR --One (1) Hard Copy to DCO	H.9(b) H.9(b)(1)(i)(A) H.9(b)(1)(i)(C)	within 20 days after Notice To Proceed Within 10 days after Notice to Proceed Within 10 days after Notice to Proceed	Information	

	Deliverable	Method of Delivery	Driver Requirement	Frequency/timing	Approval	Notes
68.	Draft Benefits Transition Plan (continued) List of the information and documents that the Contractor has requested from the incumbent contractors, pertaining to the transition of the ICP Core segment of the INL Employee Retirement Plan, and other existing benefit plans.	--Email to DCO and DCOR --One (1) Hard Copy to DCO	H.9(b)(1)(ii)	Within 15 days after Notice to Proceed	Information	
69.	Draft Benefits Transition Plan (continued) Detailed description plans, processes, timeframes and specific projected dates for all activities to comply with the Clause H. 4. *Employee Compensation: Pay and Benefits*	--Email to DCO and DCOR --One (1) Hard Copy to DCO	H.9(b)(1)(iii)(A)	Within 20 days after Notice to Proceed	Information	
70.	Final Benefits Transition Plan	--Email to DCO and DCOR --One (1) Hard Copy to DCO	H.9(b)	within 30 days after Notice To Proceed	DCO Approval	

	Deliverable	Method of Delivery	Driver Requirement	Frequency/timing	Approval	Notes
71.	Final Benefits Transition Plan (continued) Written description of how the existing pension and other benefit plans will be amended or restated on or before the last day of the 90 day Transition Period.	--Email to DCO and DCOR --One (1) Hard Copy to DCO	H.9(b)(1)(iv)	Within 30 days after Notice To Proceed	DCO Approval	
72.	Draft amendments or restatements of the pension and other benefit plans presently sponsored by the incumbent contractors,	--Email to DCO and DCOR --One (1) Hard Copy to DCO	H.9(b)(1)(v)(B)	Within 45 days after Notice To Proceed	Information	
73.	Drafts of any new benefit plan(s) as well as draft Summary Plan Documents (SPD) that the Contractor proposes to sponsor.	--Email to DCO and DCOR --One (1) Hard Copy to DCO	H.9(b)(1)(v)(C)	Within 45 days after Notice To Proceed	Information	
74.	Draft copies of the transition agreements entered into with ITG and CWI, to ensure compliance with Clause H.4, *Employee Compensation: Pay and Benefits*.	--Email to DCO and DCOR --One (1) Hard Copy to DCO	H.9(b)(1)(v)(D)	Within 45 days after Notice To Proceed	Information	
75.	Final versions of Contractor Employee Compensation Plan, pension and benefit plan amendments or restatements, Summary Plan Documents for proposed new benefits and transition agreements with the incumbent contractors.	--Email to DCO and DCOR --One (1) Hard Copy to DCO	H.9(b)(1)(v)(E)	No later than 60 days after Notice To Proceed and prior to the adoption	DCO Approval	

	Deliverable	Method of Delivery	Driver Requirement	Frequency/timing	Approval	Notes
76.	Responses to any comments regarding the Contractor Employee Compensation Plan provided by the Contracting Officer under any of the above paragraphs	--Email to DCO and DCOR --One (1) Hard Copy to DCO	H.9(b)(1)(v)(F)	Within two days of receipt of the comments	Information	
77.	(i) Documents relating to benefit plans offered to Contractor Employees, including but not limited to SPDs, all Plan documents, applicable amendments, employee handbooks that summarize benefits provided to employees and other documents that describe benefits provided to employees of the Contractor who perform work on this Contract; (ii) Any and all other documents pertaining to implementation of and compliance with implementation of the compensation and benefit programs identified in Clause H.4, *Employee Compensation: Pay and Benefits*.	--Email to DCO and DCOR --One (1) Hard Copy to DCO	H.9(b)(2)(i) and H.9(b)(2)(ii)	Promptly to the Contracting Officer upon the request of the Contracting Officer	Information	
78.	Economic Bargaining Parameters prior to Collective Bargaining	--Email to DCO and DCOR --One (1) Hard Copy to DCO	H.7(b)	Minimum of 3 weeks prior to the commencement of collective bargaining	DCO Approval	

	Deliverable	Method of Delivery	Driver Requirement	Frequency/timing	Approval	Notes
79.	Project Controls System Description (PCSD)	--Email to DCO and DCOR --One (1) Hard Copy to DCO	H.13(A) Integrated Work Control Systems	By the end of the Contract Transition Period	DCO Approval	
80.	Contractor Performance Baseline (CPB) Status	--Email to DCO and DCOR	H.13(B)(2)b Integrated Work Control Systems	Monthly updates until submittal	DCO Notification	
81.	Initial Baseline	--Email to DCO and DCOR --One (1) Hard Copy to DCO	H.13(B)(1)(A)(i)	As submitted with Contractor's proposal, prior to contract award	DCO Approval	
82.	Interim Contractor Performance Baseline (CPB)	--Email to DCO and DCOR --One (1) Hard Copy to DCO	H.13((B)(1)(a)(ii) Integrated Work Control Systems	90 days after Contract Award	DCO Approval	Covers first 12 Months of contract performance
83.	Full Contractor Performance Baseline (CPB)	--Email to DCO and DCOR --One (1) Hard Copy to DCO	H.13(B)(2) Integrated Work Control Systems	Within six months after the Contract Transition period.	DCO Approval	Final CPB
84.	CPB Change Proposal	--Email to DCO and DCOR --One (1) Hard Copy to DCO	H.13(B)(3)(3) Integrated Work Control Systems H.14 Earned Value management System	As requested or within 30 of the issuance of a written change order by the Contracting Officer	DCO Approval	Includes Systemic changes as well

	Deliverable	Method of Delivery	Driver Requirement	Frequency/timing	Approval	Notes
85.	Monthly Cost Performance Reports (CPR)	Email to DCO and DCOR Email to HQ	H.13(B)(5) Integrated Work Control Systems	Eighth business day prior to the end of each calendar month	DCO and DCOR Information	Also send to ContractorsMPR@hq.doe.gov
86.	Fiscal Year Work Plan (FYWP)	DCO Approval	H.13(B)(3)(7) Integrated Work Control Systems	Annually by August 31	DCO Approval	
87.	Quarterly Estimate-at-completion	Email to DCO and DCOR	H.13(b)(3)(8) Integrated Work Control Systems	Quarterly	DCO and DCOR Information	

	Deliverable	Method of Delivery	Driver Requirement	Frequency/timing	Approval	Notes
88.	EVMS , Baseline Reviews, and other business system reviews	Email to DCO and DCOR	H.13, Integrated Work Control Systems H.14 Earned Value management System H.15 Contractor Busineess systems H.16 Cost Estimating System Requirements H.17 Accounting System Administration H.18 Contractor Purchasing System Administration H.19 Contractor Property Management System Administration	As Required	DCO Approval	Includes corrective action plans and other responses to audits
89.	Cost Reporting in Compliance with the Environmental Cost Element Structure (ECES))	Environmental Cost Analysis System Database	H.13(B)(5) Integrated Work Control Systems	30 days after completion of project or prior to the end of the contract.	FPD, DCO, copy to EM Consolidated Business Center	
90.	Cost Estimates	--Email to DCO and DCOR --One (1) Hard Copy to DCO	H.16 Cost estimating system requirements. FAR table 15-2	As Requested	DCO Approval	Submitted in DOE agreed-to format.

	Deliverable	Method of Delivery	Driver Requirement	Frequency/timing	Approval	Notes
91.	Contractor shall submit a plan for CO approval of any substantive change to the financial management and business systems or subsystems	--Email to DCO and DCOR --One (1) Hard Copy to DCO	H.20(b)	at least 30 days in advance of implementation	DCO Approval	
92.	Price-Anderson Amendments Act (PAAA) noncompliance identification, tracking, and corrective action system	TBD	H.38	TBD	DCO concurrence	
93.	Required Insurance (including Worker's Compensation Insurance)	Email to DCO and DCOR	H.6; H.12	Prior to commencement of work upon contract effective date. - Annual Report due October 31 of each year during Contract performance for Worker's Compensation	DCO Approval	Contractor shall have coverage in accordance with Section H. 12, by the contract effective date for at least a one year period. Contract also requires continuous coverage throughout the performance period.
94.	Contractor shall submit to the Contacting Officer for approval any proposed modifications to the current Environmental Regulatory Structure and Interface Protocol for the ICP Core Contractor incorporated as Exhibit C-6 to the PWS	Email to DCO and DCOR	H.36 (f)	Within sixty (60) days after Notice to Proceed	DCO Approval	
95.	Annual Notification for Privacy Act Systems	Email to DCO and DCOR	H.44(b)	Annually by contract effective date	DCO Approval	

	Deliverable	Method of Delivery	Driver Requirement	Frequency/timing	Approval	Notes
96.	Legal Management Plan	Email to DCO and DCOR	Section H.46(a); 10 CFR 719	Within 60 days of NTP	DOE Office of Chief Counsel review; DCO Approval	
97.	Annual Legal Budget and the Annual Report comparing the Contractor's budgeted and actual legal costs	Email to DCO and DCOR	Section H.46; 10 CFR 719	The first annual legal budget shall be submitted with the Legal Management plan within 60 days of the NTP. Subsequent annual legal plans shall be submitted within 30 days of the conclusion of the period covered by each subsequent annual legal budget.	DOE Office of Chief Counsel review; DCO Approval	
98.	Contractor shall submit a Contractor Assurance System description	--Email to DCO and DCOR --One (1) Hard Copy to DCO	Section H. 56, DOE O 226.1	Within 90 days after contract effective date	DCO approval	

	Deliverable	Method of Delivery	Driver Requirement	Frequency/timing	Approval	Notes
99.	Projections regarding need for GFSI	--Email to DCO and DCOR	Section H.58	Within 30 calendar days after NTP and by September 1 prior to each fiscal year end thereafter. Amendments to the projection, if any, shall be provided to the Contracting Officer at least 45 calendar days in advance of the GFSI need date.	Information; DCO response	
100.	Risk Management Plan	--Email to DCO and DCOR	H.59	Within 90 days after contract award effective date and annually thereafter	DCO Approval	
101.	Contractor shall submit to the Contracting Officer for approval an Organizational Conflict of Interest (OCI) Management Plan (Plan)	--Email to DCO and DCOR --One (1) Hard Copy to DCO	H.65	Within **10** calendar days after the effective date of the contract	DCO Approval	
102.	Occurrence Reporting Processing System (ORPS) Reports	- Electronic submission via ORPS --Email to DCO and DCOR	DOE O 232.2	As required	Information	

	Deliverable	Method of Delivery	Driver Requirement	Frequency/timing	Approval	Notes
103.	Affirmative Action Plan for Females & Minorities	--Email to ID Office of Civil Rights and Diversity (OCRD) and DCO	Section I.49 FAR 52.222-26 Section I.55 FAR 52.222-36	Within 30 days of NTP and updated annually by September 30	ID OCRD review; DCO approval	
104.	Equal Employment Report (EEO-1)	- Electronic submission via DOE Workforce Information System (WFIS) --Email to ID OCRD and DCO	Section I.51 FAR 52.222-26	Annually by September 30	Information	
105.	Affirmative Action Plan for Veterans	--Email to ID OCRD and DCO	Section I.50 FAR 52.222-35	Within 30 days of NTP and updated annually by September 30	ID OCRD review; DCO approval	
106.	Federal Contractor Veterans' Employment Report (VETS-100A Report)	- Electronic submission to U.S. Department of Labor --Email to ID OCRD and DCO	Section I.52 FAR 52.222-37	Annually by September 30	Information	
107.	Annual Reports on the Product Types and Dollar Value of Any USDA-Designated Biobased Products Purchased by the Contractor During the Previous Fiscal Year	--Email to DCO and DCOR --One (1) Hard Copy to DCO	FAR 52.223-2	Annually by October 31	Information	

	Deliverable	Method of Delivery	Driver Requirement	Frequency/timing	Approval	Notes
108.	Workplace Substance Abuse Program	--Email to ID Industrial Relations Specialist and DCO	FAR 52.223-6 DOE O 350.1 10 CFR 707	Within 30 days of NTP	Industrial Relations Specialist review; DCO approval	
109.	Employee Assistance Program Implementation Plan	--Email to ID Industrial Relations Specialist and DCO	DOE O 350.1	Within 60 days of NTP	ID Industrial Relations Specialist review; DCO approval	
110.	Material Safety Data Sheets	--Email to DCOR and DCO	I.58 29 CFR 1910	Prior to use of hazardous material	Information	
111.	Reports of loss, damage, destruction or theft of property	--Email to DCOR and DCO	Section I.103 FAR 52.245-1 (f)(1) (vi)	As soon as facts become known	DCO	
112.	Reports of results for periodic physical inventories of property	--Email to DCO	Section I.103 FAR 52.245-1(f)(1)(iv)	NLT September 30 Annually	DCO	
113.	Input automated data into the Property Inventory Database System (PIDS)	--Email to DCO	Section I.103 FAR 52.245-1(f)(1)(iv)	NLT November 30 Annually	DCO	
114.	GSA report of DOE property furnished to non-federal activities	--Email to DCO	41 CFR 102-36.295	NLT October 31 Annually	DCO	

	Deliverable	Method of Delivery	Driver Requirement	Frequency/timing	Approval	Notes
115.	GSA report of DOE property sales and exchange transactions	--Email to DCO	41 CFR 102-39.75	NLT October 31 Annually	DCO	
116.	Plans and procedures for property management business system	--Email to DCO	Section I.103 FAR 52.245-1 (f)AL-2013-11 Revised	60 days following contract award	DCO	
117.	Final property inventory for physically completed or terminated contracts	--Email to DCO	Section I.103 FAR 52.245-1 (f)(1)(iv)	60 days prior to contract completion or upon notice of termination	DCO	
118.	Fleet reports for assigned motor vehicles (FAST)	--Email to DCO	41CFR 102-34.345	NLT December 15 Annually	DCO	
119.	Special reports for assigned motor vehicles	--Email to DCO	41 CFR 109-38.9	As required	DCO	
120.	Employee Concerns Program as required by DOE Order 442.1A, *Department of Energy Employee Concerns Program.*	Email to DCO and DCOR and/or the regulator, as required --One (1) Hard Copy to DCO	DOE Order 442.1A,	30 days prior to contract effective date	DCO	The Employee Concerns Program must be approved by DOE by the contract effective date.
121.						

	Deliverable	Method of Delivery	Driver Requirement	Frequency/timing	Approval	Notes
122.						