



**Statement of Work (SOW)**

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**Security Services  
Statement of Work  
Advanced Mixed Waste Treatment Project**

Idaho Treatment Group, LLC

Revision: 1

Date: January 18, 2012

**1. SCOPE**

**1.1 PURPOSE:**

The primary purpose of this Statement of Work (SOW) is to establish services to be provided, when necessary, by INL Security Services operated by Battelle Energy Alliance, LLC (BEA) for the protection of national security interests, government property, and personnel at the Advanced Mixed Waste Treatment Project (AMWTP). This SOW will be reviewed one year from the date of signing and will be reviewed on an annual basis. Any required changes to this SOW must be mutually agreed upon in writing by both parties, signed, and dated by appropriate personnel from INL and AMWTP. Resolution of disagreements about this Statement of Work will be resolved between the BEA and AMWTP Facility Security Officer (FSO).

This SOW does not create legal rights or obligations, impose legal obligations on any party hereto, or confer legal rights on any party hereto or any third party.

**1.2 ORGANIZATION:**

The AMWTP Security Manager is the primary point of contact for all AMWTP Safeguards and Security issues. The AMWTP Security Manager will work directly with the INL Security organization management to address issues associated with this SOW. Management of INL Protective Force and other Security Services personnel remains within the INL management structure.

**1.3 ASSUMPTIONS:**

INL and AMWTP Security organizations agree to share appropriate information in a timely manner. INL Protective Force personnel training and qualification is in compliance with applicable DOE directives.

INL Security management will determine the appropriate level and priority of response for security events involving INL Protective Force resources.

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Response to AMWTP by INL Security personnel will be based upon prioritization of the importance of Department of Energy (DOE) assets as established by INL Security management in accordance with DOE policy.

Changes to this SOW must be approved by both AMWTP and INL management.

Any Security services not specified within this SOW must be negotiated and coordinated between AMWTP and INL and appropriately documented.

AMWTP Security is responsible for categorization and reporting of security incidents occurring in the AMWTP facility in accordance with DOE M 470.4-1, *Safeguards and Security Program Planning and Management*.

Currently DOE-ID provides classification services for the AMWTP. Should BEA classification

services be needed, AMWTP will negotiate and pay for these services.

AMWTP Security is responsible for providing their own security training to AMWTP personnel. INL Security will provide awareness training support to the AMWTP Security Training Program. AMWTP will provide funding for such services.

Maintenance activities conducted by BEA employees at the AMWTP will be done in accordance with BEA work control processes. However, AMWTP Maintenance Planning and Safety Systems Work Control at 557-7125, will be consulted during the preparation of work packages and this AMWTP office will sign work packages prior to work commencing in the facility if necessary.

**2. TECHNICAL REQUIREMENTS/TASKS**

**2.1 AMWTP**

- (1) Coordinate with INL Security in providing access to security personnel to AMWTP facilities for area familiarization.
- (2) Provide timely access to AMWTP facilities to INL Protective Force Personnel during a response.
- (3) Provide notification of security events to INL Security through the INL Warning Communications Center.
- (4) Provide information, documentation, and other technical support as required to assist Protective Force personnel and/or Investigators in incident resolution. Currently the AMWTP Security manager provides investigative and inquiry official services for the AMWTP. Should AMWTP investigative or inquiry official services be needed, AMWTP will negotiate and pay for these services.
- (5) Coordinate with INL Security for review of security plans that address Security support to the AMWTP.
- (6) Coordinate with INL Security for implementation of security measures for Security Condition (SECON) levels 1 and 2. Provide AMWTP funding for any increased Security as a result of increased SECON levels (higher than SECON 3).
- (7) Coordinate with INL Personnel Security office in providing pertinent documents and information for badging and access authorization processing. Continue to provide funding for clearance processing, filing, and badging services at the current rate of \$30 per badge issued.
- (8) Coordinate with INL Foreign Visits and Assignments office in providing necessary information for the processing of foreign national security plans, if necessary.
- (9) Coordinate with the appropriate Physical Security Officer to obtain any necessary Lockshop services for security interests. Provide funding for such services.

(10) Provide and appropriately maintain adequate space for INL Security personnel assigned to work in AMWTP facilities.

(11) Prepare deviations (exceptions, waivers, or variances) to DOE Orders and work collectively with DOE and BEA to gain approvals for those deviations, if necessary.

(12) Provide funding for routine maintenance of security alarm system in WMF-635 and the access control system in Energy Drive Facility (EDF).

## 2.2 INL Security

(1) Provide Post 307 Security Officer support at the AMWTP main gate for vehicle and hand-held article searches Monday through Thursday from 0600 to 1700 hours.

(2) Provide Post 301 support at RWMC Main Gate 24/7 to facilitate processing of incoming and outgoing TRUPACT trailers and vehicle access to AMWTP during non-normal working hours.

(3) Provide Post 301A ingress/egress support at RWMC Main Gate Monday-Thursday 10 hours per day.

(4) Provide INL Personnel Security support for issuance of DOE badges.

(5) Provide INL Personnel Security support for processing requests for access authorizations. Conduct access authorization security awareness briefings when new access authorizations are issued.

(6) Provide INL Security Awareness support by sharing with AMWTP Security the electronic links to web-based training for initial and refresher security awareness briefings on the INL external web page. AMWTP will provide funding for any added costs by BEA for these services.

(7) Protective Force response to events outside the AMWTP fence falls within existing INL Security mission parameters and will be resolved as established in INL Security Operations procedures.

Protective Force response to events within the AMWTP fence will be performed by a Security Officer from existing local post 301, who will make the initial situation assessment, providing information to and taking response direction from INL Protective Force Management.

Additional Protective Force response will be deployed as determined by INL Protective Force management based on the circumstances of the event and will include coordination with local law enforcement response. Availability of Protective Force response to AMWTP will also be based on the prioritization of the INL Security Mission to protect INL security interests.

If additional Protective Force support is determined to be needed during SECON 1 or 2, it

	<p>will be provided if available based on INL mission priorities and situational conditions. AMWTP will provide funding for any added costs for Protective Force services.</p> <ul style="list-style-type: none"> <li>(8) Provide Foreign Visits and Assignments Office support to process and maintain the requisite authorization documentation and obtain Laboratory Director approval for AMWTP foreign national assignees and visitors who may need access to BEA or CWI and AMWTP facilities</li> <li>(9) Provide routine maintenance on the security alarm system in WMF-635 and the access control system in EDF. AMWTP will provide funding for such services.</li> <li>(10) Conduct security investigations or inquiries as requested and funded by the AMWTP Security Manager or Legal Officer. Document the results of the investigations and provide them to the AMWTP requester. AMWTP will provide funding for such services.</li> <li>(11) Provide standard Lockshop services, as requested by AMWTP Security, for security interests. Maintain keys and key control records for the limited amount of security/controlled keys issued by BEA and used by AMWTP. AMWTP will provide funding for such services.</li> </ul>
<p><b>3.</b></p>	<p><b><u>REPORTS, DATA, AND OTHER DELIVERABLES</u></b> BEA Security Services supplemental security support (as identified above) to AMWTP when necessary for protection of national security interests, government property, and personnel safety.</p>