

**COMPANY NON-DISCLOSURE AGREEMENT FORM
FOR ACCESS TO DEPARTMENT OF ENERGY
PORTSMOUTH PADUCAH PROJECT OFFICE TECHNICAL
SUPPORT SERVICES (TSS) SOLICITATION NO. 89303324REM000120,
CONTROLLED UNCLASSIFIED INFORMATION (CUI)**

Name: _____

Title/Position: _____

Email: _____

Phone: _____

Name of Company: _____

Name of Offeror: _____

Mailing Address _____

As used in this agreement and as defined in 32 CFR Part 2002, Controlled Unclassified Information is information the Government creates or possesses, or that an entity creates or possesses for or on behalf of the Government, that a law, regulation, or Government-wide requires or permits an agency to handle using safeguarding or dissemination controls.

I hereby certify that:

1. I am a United States citizen.
2. I understand and agree that the term “Company” and the certifications contained herein refer only to the entity identified in paragraph 2.
3. I sign this form in my capacity as the Title/Position for the Company, both recorded above.
4. I am an Officer of the Company. There exists a relationship between me and the Company, which, for purposes of this form, means that the certifications contained herein are legally binding on both the Company and myself.
5. The Company (Corporation, LLC, Partnership, College/University, Not-For-Profit, etc.) is not foreign owned; it is U.S. owned, whose corporate headquarter principal place of business is recorded above.
6. I understand and agree that if the Company is part of a consortium, joint venture, or other teaming arrangement, or if the Company has a parent or subsidiary corporation, each parent or subsidiary corporation, or each entity comprising the

- consortium, joint venture or other teaming arrangement must submit “*Non-Disclosure Agreement Form for Access to Department of Energy Portsmouth Paducah Project Office (PPPO) Technical Support Services (TSS) Solicitation No. 89303324REM000120, Controlled Unclassified Information (CUI)*” agreement form in order to gain access to CONTROLLED UNCLASSIFIED INFORMATION. Under no circumstances shall the Company share this CONTROLLED UNCLASSIFIED INFORMATION with another entity, including a parent or Subsidiary Corporation, or an employee thereof.
7. For purposes of this form, I understand and agree that the term “foreign national” means an individual who is not a United States citizen.
 8. The Company **[has]** **[has no]** (check one) foreign national employees that require access to the requested Controlled Unclassified Information (If answered in the affirmative, additional information will be required for Department of Energy (“DOE”) review, which can be provided by the Contracting Officer by request).
 9. I understand and acknowledge that the DOE is providing access to the requested Controlled Unclassified Information for the specific purpose of responding to a Request for Proposals. Furthermore, I understand and acknowledge that Company employees approved to have access to the requested information will comply with the duties and responsibilities identified herein.
 10. The Company will limit and control the reproduction and dissemination of the requested Controlled Unclassified Information to the minimum required for responding to Request for Proposal. All individuals who have access to the Controlled Unclassified Information will be required to sign this Non-Disclosure Agreement and provide it to the Contracting Officer herein.
 11. I understand and acknowledge the Company has a continuing obligation with respect to the requested Controlled Unclassified Information to safeguard all Controlled Unclassified Information in accordance with the all applicable Laws, Regulations, Orders and Publication
 12. I understand and acknowledge the Company may be contacted to verify the statements made herein and that DOE may visit the Company to ensure that proper information security practices are in place and are being followed. The Company agrees to cooperate fully in DOE’s effort in this regard.
 13. Breach: If I violate the terms and conditions of this agreement, such violation may result in cancellation of my access to Controlled Unclassified Information, and, depending upon the laws that govern the Controlled Unclassified Information, may result in civil and/or criminal sanctions. This may also serve as a basis for denying me access to other types of information under DOE’s control.
 14. Reporting Breaches: I agree that I shall properly report to the Contracting Officer any unauthorized disclosure that I have knowledge of, whether or not I

am personally involved. I also understand that my anonymity will be preserved to the extent possible when reporting such violations.

15. Controlled Unclassified Information: I agree that I will not save any Controlled Unclassified Information to any of my devices. I agree that I will return the flash drive containing the Controlled Unclassified Information by certified mail to DOE within 30 days of the submission of my proposal. I will address it to the following:

Attention: Irfan Chawdry
DOE Environmental Consolidated Business Center
550 Main Street, Room 7-010
Cincinnati, OH 45202

16. My statements in this agreement form are true, complete and correct to the best of my knowledge, information and belief. They are made in good faith for the purposes of obtaining access to the DOE Portsmouth Paducah Project Office Technical Support Services Solicitation No. 89303324REM000120 Controlled Unclassified Information in order to submit a full and complete proposal. I understand and acknowledge that a knowing and willful false statement in this form is punishable by fine, imprisonment, or both, pursuant to ***18 United States Code, Section 1001***.

Name of Company: _____

Officer of the Company Signature & Date: _____