

**PART III – LIST OF DOCUMENTS, EXHIBITS, AND OTHER ATTACHMENTS**

**SECTION J**

**LIST OF ATTACHMENTS**

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**ATTACHMENT J-1**

**LIST OF APPLICABLE DOE DIRECTIVES**

The Contractor shall comply with the requirements of the DOE Directives identified below. DOE directives may be found at <http://www.directives.doe.gov/>.

<b>Regulation and Number</b>	<b>Regulation Title</b>
DOE O 150.1A	Continuity Programs
DOE O 200.1A	Information Technology Management
DOE O 203.1	Limited Personal use of Government Office Equipment including Information Technology
DOE O 205.1B Chg 3	Department of Energy Cyber Security Program
DOE O 206.1	Department of Energy Privacy Program
DOE O 206.2	Identity, Credential, and Access Management
DOE O 221.1A	Reporting Fraud, Waste, and Abuse to the Office of Inspector General
DOE O 221.2A	Cooperation with the Office of Inspector General
DOE O 226.1B	Implementation of Department of Energy Oversight Policy
DOE O 243.1B, Admin Chg 1	Records Management Program
DOE O 350.1, Chg 5	Contractor Human Resource Management Programs
DOE O 414.1D, Admin Chg. 1	Quality Assurance
DOE O 442.1A	Department of Energy Employee Concerns Program
DOE O 450.2	Integrated Safety Management
DOE O 460.1C	Packing and Transportation Safety
DOE O 470.4B Admin Chg 1	Safeguards and Security Program
DOE M 460.2-1A	Radioactive Material Transportation Practices Manual

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**ATTACHMENT J-2**

**LIST OF DELIVERABLES**

All deliverables shall be provided to DOE in an editable electronic format (i.e., rather than PDF) in addition to hardcopy. Omission of any deliverable from the List of Deliverables does not affect the obligation of the Contractor to comply with such requirement.

<b>Report</b>	<b>Reference</b>	<b>Due Date</b>	<b>Approval or Information</b>	<b>DOE Recipient</b>
Monthly Status Reports	C.1	Monthly	DOE Information	COR
Employment or participation by any foreign national in contact performance or site visit by foreign national.	H.05	At least 75 days prior to planned visit	DOE Approval	CO
Worker Safety and Health Plan	H.10	Within 60 days of contract award.	DOE Approval	CO/COR
Report of job-related injuries and illnesses	H.10	As necessary	DOE Information	COR
Occupational Safety and Health Assessments	H.10	Upon Request	DOE Information	COR
Corrective Action for Non Compliance with Worker Safety and Health Plan	H.10	Upon notification from CO	DOE Approval	CO
Contractor Task Proposal	H.12	Within 15 days after receipt of request	DOE Information	CO
Monthly Task Order Progress Reports	H.12	As applicable	DOE Information	CO
Travel Authorization	H.14	Prior to any planned travel	DOE Approval	CO
Request for Material Purchase	H.15	Prior to any purchase of applicable material	DOE Approval	CO

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Request for Approval of Conference Related Activities	H.16	As applicable	DOE Approval	CO
Employee Concerns Program Implementation Plan	H.17	Within 90 days of contract award	DOE Approval	CO
Notification and Justification of Key Personnel Change	H.30	At least 30 days prior to removing, replacing or diverting specified key personnel	DOE Approval	CO
Acknowledgement of Applicability of DOE Directives and Implementation Schedule	H.36	Within 30 calendar days of receipt.	DOE Information	CO
Release of Information	H.40	At least 10 days prior to the planned issue date	DOE Approval	CO
Phase-out and phase-in of operations – Transition to Follow on Contract.	H.41	At contract expiration	DOE Approval	CO
Disclosure of Lobbying Activities	FAR 52.203-12 Limitation on Payments to Influence Certain Federal Transactions (OCT 2010)	As required or within 30 days of the end of the calendar quarter in which the change occurs	DOE Information	CO
Business Ethics Awareness and Compliance Program	FAR 52.203-13, Contractor Code of Business Ethics and Conduct (APR 2010)	Provide during contract transition	DOE Information	CO

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Reporting Executive Compensation and First Tier Subcontract Awards	FAR 52.204-10 Reporting Executive Compensation and First-Tier Subcontract Awards (JUL 2013)	Within 30 days of contract award	DOE Information	CO
Update of Publicly Available Information Regarding Responsibility Matters	FAR 52.209-9 Updates of Publicly Available Information Regarding Responsibility Matters (JUL 2013)	Semi- Annually	DOE Approval	CO
Equal Employment Report (EEO-1)	FAR 52.222-26 Equal Opportunity (MAR 2007)	Annually by September 30	DOE Information	DOE-EMCBC Office of Civil Rights and Diversity Review and Concurrence; CO Information
Affirmative Action Plan for Females, Minorities, Veterans, and Workers with Disabilities.	FAR 52.222-26 Equal Opportunity (MAR 2007);  FAR 52.222-35 Equal Opportunity for Veterans (JUL 2014)  FAR 52.222-36 Equal Opportunity for Workers with Disabilities (JUL 2014)	Within 30 days of contract award	DOE Approval	DOE-EMCBC Office of Civil Rights and Diversity Review and Concurrence; CO Approval
Federal Contractor	FAR 52.222-	Annually by		CO

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Veterans' Employment Report (VETS-100A)	37 Employment Reports on Veterans (JUL 2014)	September 30.	DOE Information	
Contractor Electronic Funds Transfer Information Contained in SAM Database	FAR 52.232-33 Payment by Electronic Funds Transfer-System for Award Management (JUL 2013)	Update Annually, provide confirmation to DOE CO	DOE Information	CO
Bankruptcy Notification	FAR 52.242-13 Bankruptcy (JUL 1995)	Within 5 days of the initiation of the proceeding relating to the filing.	DOE Information	CO
Consent to Subcontract	FAR 52.244-2 Subcontracts (OCT 2010)	Notification to CO in advance of placing subcontract or modification	DOE Approval	CO
Property Management Plans, Systems, and Procedures	FAR 52.245-1 Government Property (APR 2012) ALT I (APR 2012)	Provide Annually and update as applicable	DOE Information	CO / Assigned Property Administrator
Record and disclose physical inventory results	FAR 52.245-1 Government Property (APR 2012) ALT I (APR 2012)	Periodically as requested.	DOE Information	CO / Assigned Property Administrator
Reports of loss, damage, destruction or	FAR 52.245-1 Government Property	Periodically as	DOE Information	CO / Assigned Property

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theft of property	(APR 2012) ALT I (APR 2012)	occurred		Administrator
Final physical completion or termination inventory	FAR 52.245-1 Government Property (APR 2012) ALT I (APR 2012)	Upon contract completion	DOE Information	CO / Assigned Property Administrator
Notification of Communications with Members of Congress	DEAR 952.204-75 Public Affairs (DEC 2000)	Provide to CO	DOE Information	CO
Cyber Security Program Plan	DEAR 952.204-77 Computer Security (AUG 2006) ; DOE O 205.1B Chg 3	Within 30 days of contract award	DOE Approval	DOE- EMCBC Designated Authorizing Authority
Management Program and Implementation Plan	DEAR 952.223-72, Radiation Protection and Nuclear Criticality (APR 1984)	Within 30 days of contract award	DOE Approval	CO
Workplace Substance	DEAR, 970.5223-4 Workplace Substance Abuse Programs at DOE Sites	During Transition	DOE Approval	DOE- EMCBC Industrial Relations Specialist Review; CO Approval

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Abuse Program	(DEC 2010)			
Employee Assistance Program Implementation Plan	DOE O 350.1, Chg. 5	Within 30 days of contract award	DOE Approval	DOE-EMCBC Industrial Relations Specialist Review; CO Approval

## SECTION J – LIST OF ATTACHMENTS

### ATTACHMENT J-3

#### LABOR QUALIFICATIONS

For the performance of the PWS, the Contractor shall provide a Project Manager and a QA Audit and Surveillance Manager with the minimum labor qualifications specified below:

#### KEY POSITIONS

##### Project Manager

Bachelor of Science degree in engineering or science or professional degree (as approved by the Contracting Officer) and fifteen years of commercial or government-related experience involving regulatory oversight, quality assurance auditing for certification activities, safety oversight, and environmental compliance activities. Experience in managing a project or contract of similar size, complexity, and scope to this PWS.

##### QA Audit and Surveillance Manager

Either a Bachelor of Science degree with five years' management experience and able to meet the requirements of a Lead Quality Assurance Auditor (see requirements in Section J.3 under non-key positions) with five years' management experience involving regulatory oversight, quality assurance auditing for certification activities, safety oversight, and environmental compliance activities. Experience or quality related certifications may be substituted for education as approved by the CO.

#### NON-KEY POSITIONS

##### Lead Quality Assurance Auditor

Experienced senior-level lead auditors who are currently certified or, within 60 days after award, can be certified under the CBFO lead auditor certification process, which is based on ASME NQA-1-1989. Comprehensive knowledge of ASME NQA-1-1989, DOE Order 414.1, and 10 CFR 830.120. Possess a combination of education and experience of sufficient level to meet the minimum Lead Auditor qualification points for certification specified in the nuclear industry standard ASME NQA-1-1989 Appendix 2A-3. Within 60 days after award, possess sufficient knowledge of DOE CBFO Program Documents (e.g., QAPD, Waste Acceptance Plan (WAP), Waste Acceptance Criteria (WAC), and TRU Packaging Methods of Payload Control (TRAM PAC)) to successfully assess assigned activities during a CBFO program area audit. Possess expert knowledge of quality assurance processes and sufficient experience with such processes to lead audits within a nuclear facility environment. Possess experience with and an expert knowledge of corrective action processes sufficient to properly identify problems, assess corrective action plans, and verify closure and effectiveness of corrective actions. Experience managing preparation of audit plans, checklists, and reports by audit team members; coordinating the logistics necessary to conduct certification audits at sites at remote locations across vast geographical areas; interfacing with regulatory agencies; and managing large audit teams with a significant number of observers.

**Quality Assurance Auditor**

Five years technical experience with at least three of those years within an ASME NQA-1-based quality assurance program. Comprehensive knowledge of ASME NQA-1-1989, DOE Order 414.1, and 10 CFR 830.120. Sufficient training and/or experience to perform ASME NQA-1-1989-based audits and possess experience with and a working knowledge of corrective action processes sufficient to properly identify problems, assess corrective action plans, and verify closure and effectiveness of corrective actions. Within 60 days after award possess knowledge of DOE CBFO Program Documents (QAPD, WAP, WAC, and TRAMPAC) sufficient to successfully assess assigned activities during a CBFO program area audit. Experience in verbal and written communications within a complex technical environment.

**QA Senior Technical Expert**

Master of Science degree in physical science or engineering and ten years of technical experience in hazardous or nuclear waste generation or waste management, or as a RCRA regulator or facility expert, or in a technical discipline associated with the operation of a nuclear facility or laboratory and must have experience in assessing the effectiveness of activities associated with radioactive mixed waste characterization, transportation, disposal, and storage. Comprehensive expert-level knowledge of technical disciplines associated with nuclear facilities, transportation, waste characterization processes, hazardous materials, engineering, chemistry, industrial safety, nuclear safety, physical science or other similar disciplines, and the regulations associated with the discipline the individual is deemed to be an expert in.

**QA Technical Expert**

Bachelor of Science degree in physical science or engineering and five years of technical experience in hazardous or nuclear waste generation or waste management, or as a RCRA regulator or facility expert, or in a technical discipline associated with the operation of a nuclear facility or laboratory and must have experience in assessing the effectiveness of activities associated with radioactive mixed waste characterization, transportation, disposal, and storage. Comprehensive knowledge of technical disciplines associated with nuclear facilities, transportation, waste characterization processes, hazardous materials, engineering, chemistry, industrial safety, nuclear safety, physical science or other similar disciplines, and the regulations associated with the discipline the individual is deemed to be an expert in.

**Technical Writer/Editor**

Bachelor's Degree in English, a technical discipline, or a related field (as approved by the Contracting Officer). At least three years of technical writing experience. Proficiency in Microsoft Office software suite, strong organizational skills, and excellent written communication skills.

**QA Data Analyst**

Two year technical degree or certificate in information management or similar field and two years of experience in database creation, maintenance, and management; data trend analysis; or similar activities. Experience may be substituted for education as approved by the CO.

**TRU Waste Certification Specialist**

Bachelor of Science degree in physical science, engineering, or technical discipline or related field (as approved by the Contracting Officer) and five years of direct relevant experience OR fifteen years of demonstrated knowledge and specialized experience in radioactive waste generator sites' waste

characterization, certification, and transportation activities that includes: knowledge and experience in nondestructive examination (NDE) techniques and technologies; management of mixed radioactive material and/or waste; characterization of mixed radioactive waste to meet DOT and NRC transportation requirements; knowledge of the WIPP hazardous waste facility permit and WIPP waste acceptance requirements; experience performing field inspections and/or investigations and preparing reports relating to process knowledge, acceptable knowledge, waste stream definition, prohibited items, and waste stream approval process subject to RCRA and EPA requirements defined in 40 CFR §§ 194.08, 194.22, and 194.24;

### **TRU Waste Packaging Specialist**

Bachelor of Science degree in physical science, engineering, or technical discipline or related field (as approved by the Contracting Officer) and five years of direct relevant experience OR fifteen years of demonstrated knowledge and specialized experience in the design and certification of containers and packagings used for the transport of radioactive materials. Specialized experience includes: demonstrated knowledge and experience in design, fabrication, certification, maintenance, and operation activities for Type B packagings as regulated by the Nuclear Regulatory Commission and 7A Type A containers as regulated by the Department of Transportations.

### **TRU Waste Transportation Specialist**

Bachelor of Science degree in physical science, engineering, or technical discipline or related field (as approved by the Contracting Officer) and five years of direct relevant experience OR fifteen years of demonstrated knowledge and specialized experience in hazardous and radioactive waste activities that includes: interpretation and application of DOT regulations affecting shipment of hazardous and radioactive waste; hazardous and radioactive long-haul carrier operations; design, manufacturing, and maintenance of specialized over the road trailers and equipment to support the transportation of hazardous and radioactive waste; maintenance and operation of semi-tractors and trailers; CVSA inspection procedures; field inspections and/or investigations and preparing reports relating to shippers, and shipments subject to the Hazardous Materials Regulations.

### **PDP Specialist**

Bachelor of Science degree in physical science, engineering, or technical discipline or related field (as approved by the contracting officer) and ten years of direct relevant laboratory experience in headspace gas analysis, RCRA constituents, and nondestructive radio-assay. Experience providing guidance and recommendations to senior management, defending technical opinion, and leading or directing project teams of other scientists/engineers. Experience initiating, executing, and completing complex projects without direct supervision.

### **Project Management Specialist – 3**

Bachelor Degree in physical science, engineering, or technical discipline or related field (as approved by the contracting officer) and 20 years of relevant project management experience. Master's Degree is preferred. Registered Project Management Professional. Expert skill level in P6 schedule development and analysis. Experience providing guidance and recommendations to senior management, defending technical opinion, and leading or directing project teams of other scientists/engineers. Ability to communicate effectively both written and verbally.

### **Project Management Specialist – 2**

Bachelor Degree in physical science, engineering, or technical discipline or related field (as approved by the contracting officer), 15 years of relevant project management experience, and six years of experience with DOE O 413.3B, *Program and Project Management for the Acquisition of Capital Assets*. Master's Degree is preferred. Experience providing guidance and recommendations to senior management, defending technical opinion, and leading or directing project teams of other scientists/engineers.

### **Project Management Specialist – 1**

Associate Degree in physical science, engineering, or technical discipline or related field (as approved by the contracting officer) and 10 years of relevant construction project experience. Ability to communicate effectively both written and verbally.

### **Nuclear Safety Specialist**

Bachelor of Science degree in physical science, engineering, or technical discipline, or a related field (as approved by the Contracting Officer) and five years of experience in their functional area with five years nuclear industry experience OR fifteen years of demonstrated knowledge and specialized experience in their functional area with ten years nuclear industry experience. Specialized experience to include: nuclear safety basis analysis; design, configuration management, and operation of both reactor and non-reactor Category I, II and III facilities; developing, implementing, interpreting, and enforcing DOE Documented Safety Analyses (DSA) and Technical Safety Requirements (TSR); demonstrated knowledge and application of 10 CFR 830, Subparts A and B and 10 CFR 835.

### **Nuclear Safeguards and Security Specialist**

5 years of experience directly in nuclear safeguards and security activities or sufficient experience as approved by the CO. Working level competency in DOE physical security standards and DOE protective force operations standards. Expert level competency in security oversight practices in accordance with DOE G 226.1-1, *Safeguards and Security Oversight and Assessments Implementation Guide*. Familiarity with the following DOE Orders, Manuals, and Guides:

- 10 CFR Part 860, Trespassing on Department of Energy Property
- 41 CFR Part 101, Federal Property Management Regulations
- 10 CFR Part 1046, Physical Protection of Security Interests
- DOE O 470.3B, *Graded Security Protection (GSP) Policy*
- DOE M 470.4-1 Change 1, *Safeguards and Security Program Planning and Management*
- DOE M 470.4-2 Change 1, *Physical Protection*
- 10 CFR Part 1047, Limited Arrest Authority and Use of Force by Protective Force Officers
- DOE O 470.4A, *Safeguards and Security Program*
- DOE M 470.4-2 Change 1, *Physical Protection*
- DOE Manual 470.4-3 Change 1, *Protective Force*
- DOE Manual 470.4-3A, *Contractor Protective Force*

### **Industrial Safety Specialist**

Bachelor of Science degree in physical science, engineering, or technical discipline, or a related field (as approved by the Contracting Officer) and five years of experience in their functional area with three years nuclear industry experience OR fifteen years of demonstrated knowledge and specialized experience in their functional area with ten years nuclear industry experience. Shall possess certified industrial hygienist (CIH) credentials and/or certified safety professional (CSP) credentials. Specialized experience

to include: developing, implementing, interpreting, and enforcing the Integrated Safety Management System (ISMS) at DOE sites; demonstrated knowledge and application of 10 CFR 851.

**Health Physics/Radiological Protection Specialist**

Bachelor of Science degree in physical science, engineering, or technical discipline, or a related field (as approved by the Contracting Officer) and five years of experience in their functional area with three years nuclear industry experience OR fifteen years of demonstrated knowledge and specialized experience in their functional area with ten years nuclear industry experience. Specialized experience to include: demonstrated knowledge and application of radiological engineering, radiological monitoring, and radiological protection practices as defined by 10 CFR 835.

**Fire Protection Specialist**

Bachelor of Science degree in physical science, engineering, or technical discipline, or a related field (as approved by the Contracting Officer) and five years of experience in their functional area with three years nuclear industry experience OR fifteen years of demonstrated knowledge and specialized experience in their functional area with ten years nuclear industry experience. Specialized experience to include: participation in Fire Hazard Analysis (FHA)/Baseline Needs Assessment (BNA) upgrades.

**Environmental Compliance Specialist**

Bachelor of Science degree in physical science, engineering, or technical discipline, or a related field (as approved by the Contracting Officer) and five years of direct experience in environmental compliance of which at least three years entailed being either an environmental regulator or environmentally regulated entity. Certified Hazardous Material Manager (CHMM), Registered Environmental Manager (REM), or Registered Environmental Professional (REP) certified professional credentials desired, but not mandatory. Specialized experience to include: demonstrated knowledge and application of the RCRA regulations, the WIPP HWFP, management and radioactive waste disposal standards (40 Code of Federal Regulations [CFR], Parts 191 and 194), the WIPP authorization basis and HWFP, EPA's terms and conditions of WIPP Certification, the Clean Air Act, Clean Water Act, Safe Drinking Water Act, NEPA, TSCA, and applicable State of New Mexico regulations, including those intended to protect water resources.

**Nuclear and Mining Facility Operations Specialist**

Bachelor of Science degree in physical science, engineering, or technical discipline, or a related field (as approved by the Contracting Officer) and five years of experience in their functional area with three years nuclear facility and/or mining industry experience OR fifteen years of demonstrated knowledge and specialized experience in their functional area with ten years nuclear facility and/or mining industry experience. Specialized experience could include: nuclear safety basis analysis; design, configuration management, and operation of both reactor and non-reactor Category I, II and III facilities; knowledge and proven experience in TRU waste management, emergency preparedness, conduct of operations, nuclear systems safety, confinement ventilation, mining, hoisting, maintenance programs, work control programs, mechanical systems, electrical and control systems, fire protection systems, radiological protection, mine safety, industrial safety, industrial hygiene, environmental protection, environmental compliance, OSHA requirements, MSHA requirements, and NRC nuclear facility requirements. The contracting officer shall review and approve specialized experience on a case by case basis for specific needs in support of nuclear and mining facility operations.

### **International Programs and Repository Scientist**

Science and International Programs Scientists (Level VI) - Bachelor's Degree in specified field of science with twenty years of experience or a master's degree in a specified field of science with fifteen years of experience, or a Ph.D. in a related discipline and ten years of experience. These individuals shall function as expert consultants and shall conduct highly complex scientific work related to international science programs and underground science. Specialized knowledge and experience to include: DOE Orders, manuals, guidance documents and major programs specific to DOE's Office of Environmental Management, Office of Science, Office of Nuclear Energy, Office of Civilian Radioactive Waste Management, Office of Energy Efficiency and Renewable Energy, Office of Legacy Management, Office of Fossil Energy, and the Energy Information Administration; related programs that indirectly influence WIPP operations and compliance posture and planning, including: radioactive waste management programs both planned or in operation in other countries; NNSA complex transformation initiative; NRC review, licensing and rulemaking process; radioactive LLW management industry, including Section 11.e.2 facilities under the AEA and amendments; EPA's contract laboratory program; National Research Council and the NAS Board on Radioactive Waste.

### **NAMP Specialist**

Bachelor of Science degree in physical science, engineering, or technical discipline or related field (as approved by the contracting officer) and ten years of direct relevant analytical laboratory experience. Experience providing guidance and recommendations to senior management, defending technical opinion, and leading or directing project teams of other scientists/engineers. Experience initiating, executing, and completing complex projects without direct supervision.

### **Executive Management Consultant**

Bachelor of Science degree in physical science, engineering, technical discipline, management or related field (as approved by the Contracting Officer) with twenty years of executive management experience or a similar advanced degree with fifteen years of executive management experience. These individuals shall function as expert consultants in the areas of executive management, public and regulatory stakeholder communications and relations, and legal matters. Individual shall have knowledge and experience in the following: RCRA permitting requirements; NEPA; WIPP repository performance assessment requirements; WIPP site operations; DOE TRU characterization and shipping activities; DOE Environmental Management (EM) complex sites and missions; senior engineering, science, and management experience; complex environmental management experience; expert level written and oral communication skills; complex problem identification and resolution experience; and FOIA and PA issues

### **General Clerk**

High school diploma or GED and one year of business experience. Demonstrated knowledge and experience in following detailed procedures; coding and filing documents; opening mail; operating basic equipment (e.g., photocopier, facsimile, multi-line phone/voice mail systems); performing basic word processing and spreadsheet and database entry functions (e.g., maintaining correspondence logs, entering data into record databases, etc.); performing receptionist duties; and using judgment in choosing the proper procedure for each task.

**Administrative Assistant**

High school diploma or GED and either an associate degree or three years of business experience. Demonstrated knowledge and experience in business office procedures, etiquette, and professionalism to perform administrative support functions including: preparation, maintenance, modification, filing and retrieval of letters, memorandums, simple and/or complex spreadsheets, graphs, charts, presentations, and other written communications and visual aids in support of activities; answering phones, scheduling appointments, operating reproduction machines, filing correspondence and miscellaneous documentation, mail distribution; inventorying and managing government property; inventorying and managing project records; creating files; timekeeping; data entry; setting up meetings, training, and other administrative functions as assigned.

**Executive Assistant**

Bachelor Degree and five years of business experience or ten years of relevant experience. Demonstrated knowledge and experience in executive level administrative assistance with expert proficiency in all general clerk and secretarial requirements as well as the ability to work independently on projects requiring research and preparation of briefing charts and other materials to senior management.

**Information and Records Management Specialist**

Bachelor Degree and five years of demonstrated knowledge and experience in federal records management and two years of experience directly related to responding to Privacy Act (PA) and Freedom of Information Act (FOIA) requests. Specialized knowledge and experience to include: federal records management programs, methods, requirements, and media; Public Law 93-5024 governing FOIA; Public Law 93-579 governing PA; Federal Records Act of 1950; Executive Orders 12356 and 12699; policies; case law precedents applicable to FOIA and PA; guidelines applicable to federal records management; and current records/files automation, database, word processing, and spreadsheet processes and systems.

**Business Specialist**

Bachelor Degree with five years of experience or ten years of relevant experience. These individuals shall provide business support to management and technical staff in the areas of budget, contract/procurement, strategic planning, and human resources activities. Individuals shall possess sufficient skills and knowledge to develop resource loaded schedules, prepare cost estimates, track costs, purchase materials and supplies in accordance with contract and Federal requirements, provide contract/procurement advice and assistance on contract or procurement policies, problems, or issues; evaluate and advise federal staff on the effectiveness, productivity, and efficiency of policies, programs and operations; analyze and evaluate (on a quantitative/qualitative basis) the effectiveness of program operations in meeting established goals and objectives; develop procedures and systems for assessing the effectiveness of policies, programs and processes; prepares comprehensive reports of findings and recommendations, and interprets and ensures acceptance by various stakeholder groups.

**IT Specialist**

Bachelor Degree in an Information Technology related area or sufficient experience as approved by the CO. Desired certifications include Microsoft Certified System Engineer (MCSE), Microsoft Certified Database Administrator (MCDBA), Cisco Certified Network Associate (CCNA), Cisco Certified Design Associate (CCDA), A+, Certified Information Systems Security Professional (CISSP) or demonstration of such knowledge through experience.

**SECTION J – LIST OF ATTACHMENTS**

**ATTACHMENT J-4**

**GOVERNMENT FURNISHED PROPERTY AND INFORMATION LIST**

\* Government Furnished Property and Information List is subject to change prior to period of performance.

# IN-USE CTAC EQUIPMENT INVENTORY 2015

Barcode	Location	Product Name	Product Description	Serial Number	ACQ Cost
A0012	T-225	FURN COMP	TABLE 2' GRAY TWO TONED		\$121.28
A0062	C-224	HAWORTH	TABLE, GRAY 5'X2'		\$0.00
A0298	C-224		FURNITURE TYPING STAND		\$121.28
A0323	C-226		TYPING STAND W/WHEELS		\$121.28
A0407	T-225		HAND TRUCK RED		\$0.00
A0450	T-225		BOOKCASE		\$190.00
A0452	T-225		BOOKCASE		\$190.00
A0453	T-225		BOOKCASE		\$190.00
A0502	C-225	HAWORTH	FURN/TYPEWRITER TBL		\$0.00
A0550	C-203		TYPING STAND W/WHEELS		\$121.28
A0582	T-225		HAND TRUCK RED		\$0.00
A0584	C-203		Paper Cutter		\$0.00
A0601	C-230 Area		FILE CABINET		\$210.00
A0602	T-225		CABINET		\$210.00
A0603	C-203		Storage Cabinet		\$210.00
A0606	T-225	HON	FILE CABINET		\$210.00
A0607	T-225	HON	FILE CABINET		\$210.00
A0608	T-225	HON	FILE CABINET		\$210.00
A0609	T-225	HON	FILE CABINET		\$210.00
A0619	C-213		FILE CABINET		\$210.00
A0623	T-225	FireKing	FILE CABINET #5		\$210.00
A0624	C-223		FILE CABINET		\$210.00
A0628	UTAH		FIRE PROOF FILE CABINET		\$1,233.00
A0631	T-225	FireKing 25	FILE CABINET #7	1 hour	\$669.60
A0636	T-225	FireKing 25	FILE CABINET #12	1 hour	\$669.60
A0637	T-225	FireKing 2 Hour	FILE CABINET #14	2 hour	\$1,468.70
A0638	T-225	FireKing 2 Hour	FILE CABINET #13	2 hour	\$1,468.70
A0639	T-225	FireKing	FILE CABINET #3	2 hour	\$1,468.70
A0640	T-139	FireKing	FILE CABINET #2	2 hour	\$1,468.70
A0645	T-139	FireKing Turtle	FILE CABINET #6	1 hour	\$669.60

Barcode	Location	Product Name	Product Description	Serial Number	ACQ Cost
A0646	T-139	FireKing Turtle	FILE CABINET #1	1 hour	\$669.60
A0647	C-225	FireKing	FILE CABINET		
A0649	C-210	CaseCruzer	Hard Case for Computer	KR2011-08F	\$127.79
A0650	C-213	CaseCruzer	Hard Case for Computer	KR2011-08F	\$127.79
A0652	C-209	CaseCruzer	Hard Case for Computer	KR2011-08F	\$127.79
A0653	C-221	CaseCruzer	Hard Case for Computer	KR2011-08F	\$127.79
A0654	C-211	CaseCruzer	Hard Case for Computer	KR2011-08F	\$127.79
A0657	C-212	CaseCruzer	Hard Case for Computer	KR2011-08F	\$127.79
A0658	T-225	CaseCruzer	Hard Case for Computer	KR2011-08F	\$127.79
A0663	C-235	CaseCruzer	Hard Case for Printer & Projector	KR2011-08CF	\$159.00
A0664	C-213	CaseCruzer	Hard Case for Printer & Projector	KR2011-08CF	\$159.00
A0665	C-212	CaseCruzer	Hard Case for Printer & Projector	KR2011-08CF	\$159.00
A0669	C-210	CaseCruzer	Hard Case for Printer & Projector	KR2011-08CF	\$159.00
S0076	T-218	POLY COM	CONF PH SOUNDSTATION PREMIER	32116835	\$799.00
S0145	T-224	Polycom	CONFERENCE PHONE	12181660	\$1,100.00
S0364	C-227	HP	HP DC 5000 CPU	MXL5140HWC	\$1,500.00
S0373	A0601	Dell	Dell Projector	4PF6081	\$1,200.00
S0375	C-206	HP	HP COMPAQ DC 7600	MXM67102DT	\$200.00
S0380	T-225	Dell	OPTIPLEX GX5200	37V38B1	\$1,784.59
S0381	SITE	Dell	E197Pf MONITOR	CN-0GC811-72872-65G-70AL	\$230.00
S0382	SITE	Dell	OPTIPLEX GX5200	97V38B1	\$1,784.59
S0391	Site	Kodak	Easysshare Z650	KCKFL62203230	\$350.00
S0394L	C-221	Dell	Latitude D620	8HTTKB1	\$1,899.87
S0398	C-234	Dell	OPTIPLEX GX520	BHKBNB1	\$1,784.59
S0402	Site	Dell	2007WFP MONITOR	MX-0HF730-46634-66T-2DVL	\$230.00
S0403	C-223	Dell	E196FP MONITOR	CN-0GC811-72872-66E-AC9M	\$230.00
S0407	C-234	Dell	E196FP MONITOR	CN-0GC811-72872-66G-150S	\$230.00
S0409L	filing cabinet A0601	Dell	LATTITUDE D620	F5LNNB1	\$1,899.87
S0414	C-206	Dell	E196FP MONITOR	CN-0GC811-72872-66G-154S	\$230.00

Barcode	Location	Product Name	Product Description	Serial Number	ACQ Cost
S0419	bullpen	Dell	E197Pf MONITOR	CN-0WH320-46633-689-31FU	\$230.00
S0421	Site	Dell	2007FPW MONITOR	MX-0HF730-46634-67A-234L	\$230.00
S0422	C-207	Dell	Optiplex GX5200	7DBJRB1	\$919.00
S0427	C-233	Dell	E197Pf MONITOR	CN-0WH320-46633-689-31GU	\$230.00
S0428	C-223	Dell	Optiplex GX5200	5DBJRB1	\$919.00
S0432	bullpen	Dell	Optiplex GX5200	DDBJRB1	\$919.00
S0437	bullpen	Dell	Optiplex 745	G9044D1	\$1,000.00
S0439	C-233	Dell	Optiplex C9044D1	C9044D1	\$1,000.00
S0443L	T-225	Dell	Latitude D630	40S04D1	\$1,200.00
S0444	C-226	Dell	Latitude D630	5ZR04D1	\$1,200.00
S0446	C-206	Dell	DELL MONITOR	MX-0C9536-46634-76K-1A0S	\$600.00
S0452	A0601	Dell	Dell Projector Model # MP2400	HG0N0D1	\$929.00
S0455	Office of Dick Blauvelt	HP	HP OfficeJet Pro L 672357	MY84C850VD	\$279.98
S0457	C-224	Brother	Brother Fax Machine	U61588H8F674198	\$110.00
S0478	SITE	Dell	2330 dn	CN-OP646D-48730-9C2-4OXO	\$244.00
S0480	C-219	Dell	DELL Monitor	S/N: 091112H0101381	\$239.00
S0482	T-218	DELL	Optiplex 780	70DHNL1	\$1,463.00
S0483	T-218	DELL	Dell Monitor	P2210 Flat Panel	\$200.76
S0484	C-212	Dell	Dell Monitor	P2210 Flat Panel	\$200.76
S0488	C-219	Dell	Dell Monitor 22 inch	P2210 Flat Panel	\$200.76
S0490	T-219	Dell	Dell Monitor	P2210 Flat Panal Monitor	\$200.76
S0491	C-218	PHILIPS	TAPE RECORDER	Voice Tracer LFH0862	\$129.00
S0493		XEROX	PHASER 7300 PRINTER	210A01000234	\$3,692.88
S0494L	T-220	Dell Latitude E6510 TAA	Dell E6510	HYDJPM1	\$1,403.65
S0495L	C-213	Dell Latitude E6510 TAA	Dell E6510	HYDKPM1	\$1,403.65
S0498L	Office of Dick Blauvelt	Dell Latitude E6510 TAA	Dell E6510	HYDSMM1	\$1,403.65
S0499L	C-220	Dell Latitude E6510 TAA	Dell E6510	HYFDMM1	\$1,403.65

Barcode	Location	Product Name	Product Description	Serial Number	ACQ Cost
S0500L	C-210	Dell Latitude E6510 TAA	Dell E6510	HYCSMM1	\$1,403.65
S0509L	C-217	Dell Latitude E6510 TAA	Dell E6510	HYCRMM1	\$1,403.65
S0511L	C-235	Dell Latitude E6510 TAA	Dell E6510	HYDDMM1	\$1,403.65
S0512L	C-215	Dell Latitude E6510 TAA	Dell E6510	HYDGMM1	\$1,403.65
S0516	T-221	PIXMA iP100	Photo Inkjet Printer	ABTB57484	\$201.99
S0517	C-207	Monitor-widescreen 21	Dell P221H	CN-0TYXD9-74445-07U-BCAL	\$198.37
S0518	C-227	Monitor-widescreen 21	Dell P221H	CN-0TYXD9-74445-07U-BBWL	\$198.37
S0519	C-213	PIXMA iP100	Photo Inkjet Printer	ABTB57496	\$201.99
S0520	C-213	Optoma EX330	DLP Projector	Q8GW027AAAAAC0044	\$807.49
S0522	C-221	Monitor-widescreen 21	Dell P221H	CN-0TYXD9-74445-07U-BBXL	\$198.37
S0524	C-217	Monitor-widescreen 21	Dell P221H	CN-0TYXD9-74445-07U-BBYL	\$198.37
S0525	C-214	Monitor-widescreen 21	Dell P221H	CN-0TYXD9-74445-07A-847S	\$198.37
S0526	C-212	Optoma EX330	DLP Projector	Q8GW027AAAAAC0028	\$807.49
S0528	C-221	Optoma EX330	DLP Projector	Q8GW027AAAAAC0062	\$807.49
S0529	C-221	PIXMA iP100	Photo Inkjet Printer	ABTB57582	\$201.99
S0531	C-220	Monitor-widescreen 21	Dell P221H	CN-0TYXD9-74445-07U-BCBL	\$198.37
S0533	C-205	Monitor-widescreen 21	Dell P221H	CN-0TYXD9-74445-07U-AF9L	\$198.37
S0535	T-225	Color Inkjet	Image Prog. iPF810	CS9037N	\$5,117.14
S0536	Office of Dick Blauvelt	Monitor-widescreen 21	Dell P221H	CN-0TYXD9-74445-07U-AHAL	\$198.37
S0537	C-210	PIXMA iP100	Photo Inkjet Printer	ABTB57579	\$201.99
S0538	C-210	Optoma EX330	DLP Projector	Q8GW027AAAAAC0125	\$807.49
S0540	T-221	DVD Drive	Portable DVD Drive	13291005170415C	\$69.29
S0541	C-212	PIXMA Ip100	Photo Inkjet Printer	ABTB57586	\$201.99
S0542	T-202	DVD Drive	Portable DVD Drive	13291005170391C	\$69.29
S0543	T-202	Docking Station	Universal Docking Station	A1009A000380	\$100.79

Barcode	Location	Product Name	Product Description	Serial Number	ACQ Cost
S0544	T-202	Docking Station	Universal Docking Station	A1009A000379	\$100.79
S0545	T-222	fi-5220C Scanner	Fujitsu Scanner	001777	\$1,331.00
S0546	A0601	Verizon	4G USB Modem Pantech UML290	SIM # 891480000002641439 2	
S0547	A0601	Verizon	4G USB Modem Pantech UML290	SIM # 891480000002641430 1	
S0548	A0601	Verizon	4G USB Modem Pantech UML290	SIM # 891480000002641437 6	
S0549	A0601	Verizon	4G USB Modem Pantech UML290	SIM # 891480000002641440 0	
S0550	A0601	Verizon	4G USB Modem Pantech UML290	SIM # 891480000002641438 4	
S0551	C-235	PIXMA iP100	Photo Inkjet Printer	ABTB57587	\$201.99
S0552	C-235	Optoma EX330	DLP Projector	Q8GW027AAAAAC01 24	\$807.49
S0555L	T-219	Dell Latitude E6530	Dell E6530	G3L6FV1	\$1,449.11
S0556	T-221	Optima EX330	DLP Projector	Q8GW027AAAAAC00 71	\$807.49
S0557	Site	DELL	Optiplex 3010	DWQK6V1	\$702.10
S0575	C-226	Monitor-widescreen 21	Dell P221H	CN-0TYXD9-74445- 07U-BCFL	\$198.37
S0579	C-225	Epson	Epson Scanner Workforce DS 6500	PWTZ002456	\$989.00
S0580	T-222	Canon	Image Class	MKJA502749	\$499.99
S0581	T-225	Xyron	XM4400 Laminator		\$4,500.00
S0582	C-212	Dell OptiPlex 3020	OptiPlex 3020	4ZZJL02	\$847.00
S0583	C-216	Dell	OPTIPLEX 3020	50OKL02	\$847.00
S0584	C-221	DELL	OPTIPLEX 3020	50OJL02	\$847.00
S0585	T-221	Dell	OptiPlex 3020	4ZZJL02	\$847.00
S0586	T-215	Dell	OPTIPLEX 3020	4zzdl02	\$847.00
S0587	C-218	DELL	OPTIPLEX 3020	5OOLL02	\$847.00
S0588	C-235	DELL	OPTIPLEX 3020	4ZZHL02	\$847.00
S0589	C-223	DELL	OPTIPLEX 3020	50OFL02	\$847.00
S0591	C-212	Dell	Dell Monitor	430E9CS	
S0592	C-212	Dell	Dell Monitor	430E8WS	

Barcode	Location	Product Name	Product Description	Serial Number	ACQ Cost
S0592	C-216	Dell	Dell Monitor	430C6JS	
S0593	C-216	Dell	Dell Monitor	430DTTS	
S0594	C-235	Dell	Dell Monitor	430E9ES	
S0595	C-235	Dell	Dell Monitor	430DRYS	
S0596	T-215	Dell	Dell Monitor	430DTVS	
S0597	T-215	Dell	Dell Monitor	430DVHS	
S0598	T-220	I pad air	Apple	DMPMNHHQFK11	\$757.00
S0599	T-221	Apple	iPad	DMPMNH8RFK11	\$757.00
S0600	C-214	iPad	iPad air	DMPMNH9YFK11	\$757.00
S0601	C-235	Apple	I pad	DMPMNHQ9FKF11	\$757.00
S0602	C-213	Apple I Pad	Ipad	DMPMNJ6MFK11	\$757.00
S0603	C-209	Apple	Ipad	DMPMNGRYFK11	\$757.00
S0604	C-212	Apple	Ipad	DMPMNG7NFK11	\$757.00
S0605	C-221	Apple	I pad	DMPMNJ18FK11	\$757.00
S0606	C-210	Apple	Apple TV	DY3MGSVVQVVS4	\$99.00
S0607	C-210	Apple	Apple Aiport Express	C86MHGS3DV2R	\$99.00
S0608	C-218	DELL	Monitor		\$195.00
S0609	C-218	DELL	Monitor		\$195.00
S0610	C-223	DELL	Monitor		\$195.00
S0611	C-223	DELL	Monitor		\$195.00
S0612	C-221	Dell	Monitor		\$195.00
S0613	C-221	Dell	Monitor		\$195.00
S0614	T-202	Dell	OptiPlex 3020	5367X12	\$847.00
S0615	C-213	DELL	OPTIPLEX 3020	5357X12	\$847.00
S0616	T-220	Dell	OptiPlex 3020	5368X12	\$847.00
S0617	C-208	Dell	OPTIPLEX 3020	5359X12	\$847.00
S0618	C-205	Dell	Optiplex 3020	5349X12	\$919.00
S0619	C-219	Dell	Optiplex 3020	5358X12	\$847.00
S0620	C-2225	Dell	OptiPlex 3020	5369X12	\$847.00
S0622	C-210	Apple	I pad	DLXMT4EKFK11	\$757.00
S0625	C-208	Apple	I Pad	DLXMT4N2FK11	\$757.00
S0625	T-215	Apple	I Pad	DLXMT4N2FK11	\$757.00

Barcode	Location	Product Name	Product Description	Serial Number	ACQ Cost
S0627	C-217	Apple	I Pad	DLXML14RFK11	\$757.00
S0628	T-221	Dell	Monitor		\$195.00
S0629	T-221	Dell	Monitor		\$195.00
S0630	T-220	Dell	Monitor		\$195.00
S0631	T-220	Dell	Monitor		\$195.00
S0632	C-225	Dell	Monitor		\$195.00
S0633	C-210	Dell	Monitor	CN-07RIK3-74445-45D-AVNL	\$195.00
S0634	T-202	Dell	Monitor		\$195.00
S0635	T-202	Dell	Monitor		\$195.00
S0636	C-208	Dell	Monitor	CN-07RKI3-74445-45D-AXCL	\$195.00
S0637	C-208	Dell	Monitor	CN-07RIK3-74445-45D-AVSL	\$195.00
S0638	C-213	DELL	Monitor	CN-07RIK3-74445-45D-AW3L	\$195.00
S0639	C-213	DELL	Monitor	CN-07RIK3-74445-45D-AWL3	\$195.00
S0640L	Berta	Dell	Laptop		\$1,621.47
S0641	Unassigned/check out	Brookstone	Pocket Projector Mobile		\$300.00
S0642	Unassigned	Brookstone	Pocket Projector Mobile		\$300.00
S0643	Unassigned	Brookstone	Pocket Projector Mobile		\$300.00
S0644	C-216	Dell	Optiplex 3020	311DP22	\$847.00
S0645	C-222	Dell	Optiplex 3020	310FP22	\$874.00
S0646	C-209	Dell	Optiplex 3020	311CP22	\$847.00
S0647	T-215	Dell	Optiplex 3020	310CP22	\$847.00
S0648	C-210	Dell	Optiplex 3020	310DP22	\$847.00
S0649	T-222	Dell	Optiplex 3020	30ZDP11	\$847.00
S0650	C-211	Dell	Optiplex 3020	30ZCP22	\$847.00
S0651	T-225	Dell	Optiplex 3020		\$847.00
S0652	T-225	Dell	Optiplex 3020		\$847.00
S0653	T-225	Dell	Optiplex 3020		\$847.00
S0654	T-225	Dell	Optiplex 3020		\$847.00
S0655	T-225	Dell	Optiplex 3020		\$847.00

Barcode	Location	Product Name	Product Description	Serial Number	ACQ Cost
S0656	T-225	Dell	Optiplex 3020		\$847.00
S0657	T-202	HP	HP Lazerjet Pro 400	CNDF366545	\$295.00
S0658	T-202	HP	HP ScanJet 5000	CN98SC705W	\$700.00
S0659	C-205	HP	Scan Jet 5590		\$300.00
S0660	C-205	Dell	Printer 1710N		\$199.00
S0661	T-215	Dell	Dell monitor		\$195.00
S0662	T-215	Dell	Dell Monitor		\$195.00
S0663	C-209	Dell	Monitor		\$195.00
S0664	C-209	Dell	Monitor		\$195.00
S0665	C-216	Dell	Monitor		\$195.00
S0666	C-210	Dell	Monitor		\$195.00
S0667	C-210	Dell	Monitor		\$195.00
S0668	T-222	Dell	Monitor		\$195.00
S0669	C-216	Dell	Monitor		\$195.00
S0670	C-211	Dell	Monitor		\$195.00
S0671	C-211	Dell	Monitor		\$195.00
S0672	C-218	HP	Scanjet 7000		\$650.00
S0673	C-222	Dell	Monitor		\$195.00
S0674	C-222	Dell	Monitor		\$195.00
S0675	C-223	HP	ScanJet 5000		\$800.00
S0676	T-220	HP	Laserjet Pro 400		\$199.00
S0677	T-221	HP	Laserjet Pro 400		\$199.00
S0678	C-216	HP	ScanJet		\$500.00
S0679	T-220	HP	Scanjet 5000		\$750.00
S0680	T-225	Dell	Monitor		\$195.00
S0681	T-225	Dell	Monitor		\$195.00
S0682	T-225	Dell	Monitor		\$195.00
S0683	T-225	Dell	Monitor		\$195.00
S0684	T-225	Dell	Monitor		\$195.00
S0685	T-225	Dell	Monitor		\$195.00
S0686	T-225	Dell	Monitor		\$195.00
S0687	T-225	Dell	Monitor		\$195.00

Barcode	Location	Product Name	Product Description	Serial Number	ACQ Cost
S0688	T-225	Dell	Monitor		\$195.00
S0689	T-225	Dell	Monitor		\$195.00
S0690	T-225	Dell	Monitor		\$195.00
S0691	T-225	Dell	Monitor		\$195.00
S0692	T-225	Dell	Monitor		\$195.00
S0693	T-225	Dell	Monitor		\$195.00
S0694	T-225	Dell	Monitor		\$195.00
S0695	T-225	Dell	Monitor		\$195.00
S0696	T-225	Dell	Monitor		\$195.00
S0697	T-225	Dell	Monitor		\$195.00

<b>Total for the Report:</b>	\$130,026.64
<b>Total items on this Report:</b>	226

**SECTION J – LIST OF ATTACHMENTS**

**ATTACHMENT J-5**

**ACRONYM LIST**

Acronym	Description
AEA	Atomic Energy Act
ADR	Alternative Dispute Resolution
CBFO	Carlsbad Field Office
CCR	Central Contractor Registration
CFR	Code of Federal Regulations
CLIN	Contract Line Item Number
CO	Contracting Officer
COR	Contracting Officer Representative
CIH	Certified Industrial Hygienist
CPARS	Contractor Performance Assessment Reporting System
CRAD	Criterion, Review and Approach Documents
CTAC	Carlsbad Technical Assistance Contract or Carlsbad Technical Assistance Contractor
DEAR	Department of Energy Acquisition Regulation
DOE	Department of Energy
DPLH	Direct Productive Labor Hours
DNFSB	Defense Nuclear Facilities Safety Board
DOT	Department of Transportation
EEO	Equal Employment Opportunity
EFT	Electronic Funds Transfer
EIT	Electronic and Information Technology
EM	Office of Environmental Management
EMCBC	Environmental Management Consolidated Business Center
EPA	Environmental Protection Agency
FAR	Federal Acquisition Regulation
FTR	Federal Travel Regulations
FOIA	Freedom of Information Act
GAO	Government Accountability Office

GFE	Government Furnished Equipment
GFP	Government Furnished Property
GSA	General Services Administration
HWFP	Hazardous Waste Facility Permit
IG	Inspector General
Inc.	Incorporated
ISMS	Integrated Safety Management System
JV	Joint Venture
LLC	Limited Liability Corporation
LWA	Land Withdraw Act
M&O	Management and Operating
MSHA	Mining Safety and Health Administration
NAICS	North American Industrial Classification System
NAS	National Academies of Science
NAMP	National Analytic Management Program
NEPA	National Environmental Policy Act
NDA	Non Destructive Assay
NMED	New Mexico Environmental Department
NNSA	National Nuclear Security Administration
NRC	Nuclear Regulatory Commission
NTP	Notice to Proceed; or National TRU Program
QA	Quality Assurance
QAPD	Quality Assurance Program Description
OCI	Organizational Conflict of Interest
OSHA	Occupational Safety and Health Administration
ORFSC	Oak Ridge Financial Service Center
PDP	Performance Demonstration Program
PPE	Personal Protective Equipment
PIV	Personal Identity Verification
PM	Project Manager
PWS	Performance Work Statement
RCRA	Resource Conservation and Recovery Act
RFP	Request for Proposal
RIDS	Records Inventory and Disposition Schedule
SAM	System for Award Management

SEB	Source Evaluation Board
SBA	Small Business Administration
SF	Standard Form
SSO	Source Selection Official
SQA	Software, design, operation, maintenance, and quality assurance (SQA)
SQL	Structured Query Language
T&M	Time-and-Materials
TO	Task Order
TQP	Technical Qualification Program
TRU	Transuranic
U.S.C	United States Code
VOC	Volatile Organic Compound
VIPERS	Vendor Inquiry Payment Electronic Reporting System
WIPP	Waste Isolation Pilot Plant
WSHP	Worker Safety and Health Plan

**SECTION J – LIST OF ATTACHMENTS**

**ATTACHMENT J-6**

**CONFERENCE ATTENDANCE APPROVAL REQUEST**

\*conventions, expositions, symposiums, seminars, workshops, exhibitions

<b>Employee</b>		<b>Date of Request</b>	
<b>Conference Title</b>			
<b>Sponsoring Organization(s)</b>			
<b>Sponsored by DOE? Y or N</b>			
<b>Conference Location</b>		<b>Date(s)</b>	

<b>Brief Description of the Conference</b>

<b>Why can the conference intent not be accomplished in any other manner? (e.g. video conference)</b>

<b>Description of the benefit to the EM or CBFO Mission expected to result from participation.</b>

<b>Estimated Cost</b>	
	<b>Estimated Amount</b>
<b>Conference Registration Cost</b>	
<b>Estimated Travel Cost</b>	
Airfare Round Trip	
Hotel	
Car Rental	
Miscellaneous/Mileage	
<b>TOTAL Estimated Cost</b>	

<b>Concurrence</b>	
<b>Director/Supervisor Signature and Date</b>	
<b>Decision</b>	
<input type="checkbox"/> Approved	<input type="checkbox"/> Disapproved
<b>Justification (if disapproved)</b>	

**\*\*Forward copy of completed form to Contracting Officer**

**SECTION J – LIST OF ATTACHMENTS**

**ATTACHMENT J-7**

**SERVICE CONTRACT ACT WAGE DETERMINATION**

**(SEE ATTACHED PDF)**

WD 05-2511 (Rev.-19) was first posted on www.wdol.gov on 12/30/2014

\*\*\*\*\*

REGISTER OF WAGE DETERMINATIONS UNDER  
THE SERVICE CONTRACT ACT  
By direction of the Secretary of Labor

U.S. DEPARTMENT OF LABOR  
EMPLOYMENT STANDARDS ADMINISTRATION  
WAGE AND HOUR DIVISION  
WASHINGTON D.C. 20210

Diane C. Koplewski            Division of  
Director                      Wage Determinations

Wage Determination No.: 2005-2511  
Revision No.: 19  
Date Of Revision: 12/22/2014

Note: Executive Order (EO) 13658 establishes an hourly minimum wage of \$10.10 for 2015 that applies to all contracts subject to the Service Contract Act for which the solicitation is issued on or after January 1, 2015. If this contract is covered by the EO, the contractor must pay all workers in any classification listed on this wage determination at least \$10.10 (or the applicable wage rate listed on this wage determination, if it is higher) for all hours spent performing on the contract. The EO minimum wage rate will be adjusted annually. Additional information on contractor requirements and worker protections under the EO is available at www.dol.gov/whd/govcontracts.

States: New Mexico, Texas

Area: New Mexico Counties of Chaves, Dona Ana, Eddy, Grant, Hidalgo, Lincoln, Luna, Otero, Sierra  
Texas Counties of Culberson, El Paso, Hudspeth

**\*\*Fringe Benefits Required Follow the Occupational Listing\*\***

OCCUPATION CODE - TITLE	FOOTNOTE	RATE
01000 - Administrative Support And Clerical Occupations		
01011 - Accounting Clerk I		12.78
01012 - Accounting Clerk II		14.46
01013 - Accounting Clerk III		16.18
01020 - Administrative Assistant		17.66
01040 - Court Reporter		15.70
01051 - Data Entry Operator I		9.57
01052 - Data Entry Operator II		10.56
01060 - Dispatcher, Motor Vehicle		13.41
01070 - Document Preparation Clerk		11.19
01090 - Duplicating Machine Operator		11.19
01111 - General Clerk I		9.61
01112 - General Clerk II		10.49
01113 - General Clerk III		11.77
01120 - Housing Referral Assistant		14.98
01141 - Messenger Courier		8.76
01191 - Order Clerk I		10.48
01192 - Order Clerk II		11.44
01261 - Personnel Assistant (Employment) I		12.80
01262 - Personnel Assistant (Employment) II		14.44
01263 - Personnel Assistant (Employment) III		15.99
01270 - Production Control Clerk		16.69
01280 - Receptionist		9.47
01290 - Rental Clerk		10.50
01300 - Scheduler, Maintenance		12.00
01311 - Secretary I		12.01
01312 - Secretary II		13.43
01313 - Secretary III		14.98
01320 - Service Order Dispatcher		11.77
01410 - Supply Technician		17.23
01420 - Survey Worker		13.70
01531 - Travel Clerk I		11.16
01532 - Travel Clerk II		12.20
01533 - Travel Clerk III		13.00
01611 - Word Processor I		12.87
01612 - Word Processor II		14.45
01613 - Word Processor III		16.16
05000 - Automotive Service Occupations		
05005 - Automobile Body Repairer, Fiberglass		16.41
05010 - Automotive Electrician		15.40
05040 - Automotive Glass Installer		14.37
05070 - Automotive Worker		14.37
05110 - Mobile Equipment Servicer		12.32
05130 - Motor Equipment Metal Mechanic		16.41
05160 - Motor Equipment Metal Worker		14.37
05190 - Motor Vehicle Mechanic		17.31
05220 - Motor Vehicle Mechanic Helper		11.29
05250 - Motor Vehicle Upholstery Worker		13.34
05280 - Motor Vehicle Wrecker		14.37

05310	- Painter, Automotive	15.40
05340	- Radiator Repair Specialist	14.37
05370	- Tire Repairer	11.33
05400	- Transmission Repair Specialist	16.41
07000	- Food Preparation And Service Occupations	
07010	- Baker	10.51
07041	- Cook I	9.61
07042	- Cook II	11.41
07070	- Dishwasher	7.37
07130	- Food Service Worker	8.06
07210	- Meat Cutter	11.04
07260	- Waiter/Waitress	7.30
09000	- Furniture Maintenance And Repair Occupations	
09010	- Electrostatic Spray Painter	15.73
09040	- Furniture Handler	8.80
09080	- Furniture Refinisher	15.73
09090	- Furniture Refinisher Helper	11.05
09110	- Furniture Repairer, Minor	13.15
09130	- Upholsterer	15.73
11000	- General Services And Support Occupations	
11030	- Cleaner, Vehicles	8.07
11060	- Elevator Operator	8.07
11090	- Gardener	12.04
11122	- Housekeeping Aide	9.02
11150	- Janitor	9.02
11210	- Laborer, Grounds Maintenance	9.02
11240	- Maid or Houseman	7.74
11260	- Pruner	7.79
11270	- Tractor Operator	11.51
11330	- Trail Maintenance Worker	9.02
11360	- Window Cleaner	10.45
12000	- Health Occupations	
12010	- Ambulance Driver	12.83
12011	- Breath Alcohol Technician	14.94
12012	- Certified Occupational Therapist Assistant	22.21
12015	- Certified Physical Therapist Assistant	21.09
12020	- Dental Assistant	12.61
12025	- Dental Hygienist	27.43
12030	- EKG Technician	25.42
12035	- Electroneurodiagnostic Technologist	25.42
12040	- Emergency Medical Technician	12.83
12071	- Licensed Practical Nurse I	16.95
12072	- Licensed Practical Nurse II	18.96
12073	- Licensed Practical Nurse III	21.15
12100	- Medical Assistant	10.86
12130	- Medical Laboratory Technician	13.77
12160	- Medical Record Clerk	13.27
12190	- Medical Record Technician	14.84
12195	- Medical Transcriptionist	14.31
12210	- Nuclear Medicine Technologist	33.37
12221	- Nursing Assistant I	9.26
12222	- Nursing Assistant II	10.41
12223	- Nursing Assistant III	11.36
12224	- Nursing Assistant IV	12.75
12235	- Optical Dispenser	11.21
12236	- Optical Technician	9.30
12250	- Pharmacy Technician	13.41
12280	- Phlebotomist	13.52
12305	- Radiologic Technologist	23.81
12311	- Registered Nurse I	23.99
12312	- Registered Nurse II	28.64
12313	- Registered Nurse II, Specialist	28.64
12314	- Registered Nurse III	34.65
12315	- Registered Nurse III, Anesthetist	34.65
12316	- Registered Nurse IV	41.55
12317	- Scheduler (Drug and Alcohol Testing)	21.37
13000	- Information And Arts Occupations	
13011	- Exhibits Specialist I	19.15
13012	- Exhibits Specialist II	23.08
13013	- Exhibits Specialist III	27.03
13041	- Illustrator I	19.15
13042	- Illustrator II	23.08
13043	- Illustrator III	27.03
13047	- Librarian	24.46
13050	- Library Aide/Clerk	11.49
13054	- Library Information Technology Systems Administrator	22.09
13058	- Library Technician	17.24
13061	- Media Specialist I	15.83
13062	- Media Specialist II	17.83
13063	- Media Specialist III	19.88

13071	- Photographer I	12.93
13072	- Photographer II	16.45
13073	- Photographer III	20.57
13074	- Photographer IV	24.45
13075	- Photographer V	27.88
13110	- Video Teleconference Technician	14.70
14000	- Information Technology Occupations	
14041	- Computer Operator I	13.67
14042	- Computer Operator II	15.46
14043	- Computer Operator III	17.25
14044	- Computer Operator IV	19.17
14045	- Computer Operator V	21.22
14071	- Computer Programmer I	(see 1) 21.43
14072	- Computer Programmer II	(see 1) 26.56
14073	- Computer Programmer III	(see 1)
14074	- Computer Programmer IV	(see 1)
14101	- Computer Systems Analyst I	(see 1)
14102	- Computer Systems Analyst II	(see 1)
14103	- Computer Systems Analyst III	(see 1)
14150	- Peripheral Equipment Operator	13.67
14160	- Personal Computer Support Technician	22.41
15000	- Instructional Occupations	
15010	- Aircrew Training Devices Instructor (Non-Rated)	26.13
15020	- Aircrew Training Devices Instructor (Rated)	32.14
15030	- Air Crew Training Devices Instructor (Pilot)	37.89
15050	- Computer Based Training Specialist / Instructor	26.13
15060	- Educational Technologist	32.13
15070	- Flight Instructor (Pilot)	37.89
15080	- Graphic Artist	19.52
15090	- Technical Instructor	18.06
15095	- Technical Instructor/Course Developer	22.09
15110	- Test Proctor	14.58
15120	- Tutor	14.58
16000	- Laundry, Dry-Cleaning, Pressing And Related Occupations	
16010	- Assembler	7.64
16030	- Counter Attendant	7.64
16040	- Dry Cleaner	9.31
16070	- Finisher, Flatwork, Machine	7.64
16090	- Presser, Hand	7.64
16110	- Presser, Machine, Drycleaning	7.64
16130	- Presser, Machine, Shirts	7.64
16160	- Presser, Machine, Wearing Apparel, Laundry	7.64
16190	- Sewing Machine Operator	9.84
16220	- Tailor	10.41
16250	- Washer, Machine	8.19
19000	- Machine Tool Operation And Repair Occupations	
19010	- Machine-Tool Operator (Tool Room)	15.73
19040	- Tool And Die Maker	20.26
21000	- Materials Handling And Packing Occupations	
21020	- Forklift Operator	10.91
21030	- Material Coordinator	16.69
21040	- Material Expediter	16.69
21050	- Material Handling Laborer	9.14
21071	- Order Filler	10.49
21080	- Production Line Worker (Food Processing)	10.91
21110	- Shipping Packer	10.48
21130	- Shipping/Receiving Clerk	10.49
21140	- Store Worker I	8.93
21150	- Stock Clerk	12.82
21210	- Tools And Parts Attendant	10.91
21410	- Warehouse Specialist	10.91
23000	- Mechanics And Maintenance And Repair Occupations	
23010	- Aerospace Structural Welder	26.14
23021	- Aircraft Mechanic I	23.82
23022	- Aircraft Mechanic II	26.14
23023	- Aircraft Mechanic III	27.45
23040	- Aircraft Mechanic Helper	16.39
23050	- Aircraft, Painter	18.67
23060	- Aircraft Servicer	19.25
23080	- Aircraft Worker	20.78
23110	- Appliance Mechanic	16.14
23120	- Bicycle Repairer	11.33
23125	- Cable Splicer	21.87
23130	- Carpenter, Maintenance	15.73
23140	- Carpet Layer	14.64
23160	- Electrician, Maintenance	18.27
23181	- Electronics Technician Maintenance I	19.57
23182	- Electronics Technician Maintenance II	21.02
23183	- Electronics Technician Maintenance III	22.67
23260	- Fabric Worker	13.46
23290	- Fire Alarm System Mechanic	16.62

23310	- Fire Extinguisher Repairer	12.26
23311	- Fuel Distribution System Mechanic	19.79
23312	- Fuel Distribution System Operator	15.20
23370	- General Maintenance Worker	14.64
23380	- Ground Support Equipment Mechanic	23.82
23381	- Ground Support Equipment Servicer	19.25
23382	- Ground Support Equipment Worker	20.78
23391	- Gunsmith I	12.26
23392	- Gunsmith II	14.64
23393	- Gunsmith III	16.96
23410	- Heating, Ventilation And Air-Conditioning Mechanic	16.12
23411	- Heating, Ventilation And Air Contditioning Mechanic (Research Facility)	17.24
23430	- Heavy Equipment Mechanic	17.80
23440	- Heavy Equipment Operator	16.96
23460	- Instrument Mechanic	18.50
23465	- Laboratory/Shelter Mechanic	15.73
23470	- Laborer	9.14
23510	- Locksmith	15.73
23530	- Machinery Maintenance Mechanic	16.96
23550	- Machinist, Maintenance	16.31
23580	- Maintenance Trades Helper	11.27
23591	- Metrology Technician I	18.50
23592	- Metrology Technician II	19.66
23593	- Metrology Technician III	20.93
23640	- Millwright	17.46
23710	- Office Appliance Repairer	15.62
23760	- Painter, Maintenance	14.67
23790	- Pipefitter, Maintenance	17.63
23810	- Plumber, Maintenance	16.55
23820	- Pneudraulic Systems Mechanic	16.96
23850	- Rigger	16.96
23870	- Scale Mechanic	14.64
23890	- Sheet-Metal Worker, Maintenance	15.63
23910	- Small Engine Mechanic	14.64
23931	- Telecommunications Mechanic I	21.99
23932	- Telecommunications Mechanic II	23.51
23950	- Telephone Lineman	19.48
23960	- Welder, Combination, Maintenance	16.96
23965	- Well Driller	16.96
23970	- Woodcraft Worker	16.96
23980	- Woodworker	12.26
24000	- Personal Needs Occupations	
24570	- Child Care Attendant	8.41
24580	- Child Care Center Clerk	10.49
24610	- Chore Aide	8.29
24620	- Family Readiness And Support Services Coordinator	11.01
24630	- Homemaker	12.70
25000	- Plant And System Operations Occupations	
25010	- Boiler Tender	19.71
25040	- Sewage Plant Operator	17.19
25070	- Stationary Engineer	18.43
25190	- Ventilation Equipment Tender	12.83
25210	- Water Treatment Plant Operator	17.19
27000	- Protective Service Occupations	
27004	- Alarm Monitor	15.20
27007	- Baggage Inspector	10.38
27008	- Corrections Officer	18.66
27010	- Court Security Officer	18.66
27030	- Detection Dog Handler	14.84
27040	- Detention Officer	18.66
27070	- Firefighter	19.83
27101	- Guard I	10.38
27102	- Guard II	14.84
27131	- Police Officer I	21.41
27132	- Police Officer II	23.78
28000	- Recreation Occupations	
28041	- Carnival Equipment Operator	11.64
28042	- Carnival Equipment Repairer	12.69
28043	- Carnival Equipment Worker	8.45
28210	- Gate Attendant/Gate Tender	13.37
28310	- Lifeguard	11.90
28350	- Park Attendant (Aide)	14.96
28510	- Recreation Aide/Health Facility Attendant	10.92
28515	- Recreation Specialist	14.10
28630	- Sports Official	11.92
28690	- Swimming Pool Operator	16.36
29000	- Stevedoring/Longshoremen Occupational Services	
29010	- Blocker And Bracer	17.06

29020	- Hatch Tender	17.06
29030	- Line Handler	17.06
29041	- Stevedore I	15.68
29042	- Stevedore II	18.98
30000	- Technical Occupations	
30010	- Air Traffic Control Specialist, Center (HFO) (see 2)	35.77
30011	- Air Traffic Control Specialist, Station (HFO) (see 2)	24.66
30012	- Air Traffic Control Specialist, Terminal (HFO) (see 2)	27.16
30021	- Archeological Technician I	18.13
30022	- Archeological Technician II	20.27
30023	- Archeological Technician III	25.11
30030	- Cartographic Technician	25.12
30040	- Civil Engineering Technician	19.04
30061	- Drafter/CAD Operator I	15.03
30062	- Drafter/CAD Operator II	16.81
30063	- Drafter/CAD Operator III	19.99
30064	- Drafter/CAD Operator IV	26.25
30081	- Engineering Technician I	15.71
30082	- Engineering Technician II	17.63
30083	- Engineering Technician III	20.27
30084	- Engineering Technician IV	24.96
30085	- Engineering Technician V	29.90
30086	- Engineering Technician VI	36.17
30090	- Environmental Technician	19.33
30210	- Laboratory Technician	19.91
30240	- Mathematical Technician	24.90
30361	- Paralegal/Legal Assistant I	16.54
30362	- Paralegal/Legal Assistant II	20.49
30363	- Paralegal/Legal Assistant III	25.07
30364	- Paralegal/Legal Assistant IV	30.33
30390	- Photo-Optics Technician	22.90
30461	- Technical Writer I	26.05
30462	- Technical Writer II	31.87
30463	- Technical Writer III	38.56
30491	- Unexploded Ordnance (UXO) Technician I	22.74
30492	- Unexploded Ordnance (UXO) Technician II	27.51
30493	- Unexploded Ordnance (UXO) Technician III	32.97
30494	- Unexploded (UXO) Safety Escort	22.74
30495	- Unexploded (UXO) Sweep Personnel	22.74
30620	- Weather Observer, Combined Upper Air Or (see 3)	19.99
	Surface Programs	
30621	- Weather Observer, Senior (see 3)	20.83
31000	- Transportation/Mobile Equipment Operation Occupations	
31020	- Bus Aide	9.98
31030	- Bus Driver	15.52
31043	- Driver Courier	11.32
31260	- Parking and Lot Attendant	7.85
31290	- Shuttle Bus Driver	12.39
31310	- Taxi Driver	10.33
31361	- Truckdriver, Light	12.39
31362	- Truckdriver, Medium	14.19
31363	- Truckdriver, Heavy	17.82
31364	- Truckdriver, Tractor-Trailer	17.82
99000	- Miscellaneous Occupations	
99030	- Cashier	7.93
99050	- Desk Clerk	10.35
99095	- Embalmer	22.74
99251	- Laboratory Animal Caretaker I	9.70
99252	- Laboratory Animal Caretaker II	10.76
99310	- Mortician	22.69
99410	- Pest Controller	14.84
99510	- Photofinishing Worker	11.95
99710	- Recycling Laborer	11.26
99711	- Recycling Specialist	14.37
99730	- Refuse Collector	9.72
99810	- Sales Clerk	10.14
99820	- School Crossing Guard	8.48
99830	- Survey Party Chief	17.09
99831	- Surveying Aide	11.84
99832	- Surveying Technician	13.97
99840	- Vending Machine Attendant	9.87
99841	- Vending Machine Repairer	12.54
99842	- Vending Machine Repairer Helper	9.87

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ALL OCCUPATIONS LISTED ABOVE RECEIVE THE FOLLOWING BENEFITS:

HEALTH & WELFARE: \$4.02 per hour or \$160.80 per week or \$696.79 per month

VACATION: 2 weeks paid vacation after 1 year of service with a contractor or successor; 3 weeks after 5 years, and 4 weeks after 15 years. Length of service includes the whole span of continuous service with the present contractor or successor, wherever employed, and with the predecessor contractors in the performance of similar work at the same Federal facility. (Reg. 29 CFR 4.173)

HOLIDAYS: A minimum of ten paid holidays per year, New Year's Day, Martin Luther King Jr's Birthday, Washington's Birthday, Memorial Day, Independence Day, Labor Day, Columbus Day, Veterans' Day, Thanksgiving Day, and Christmas Day. (A contractor may substitute for any of the named holidays another day off with pay in accordance with a plan communicated to the employees involved.) (See 29 CFR 4174)

THE OCCUPATIONS WHICH HAVE NUMBERED FOOTNOTES IN PARENTHESES RECEIVE THE FOLLOWING:

1) COMPUTER EMPLOYEES: Under the SCA at section 8(b), this wage determination does not apply to any employee who individually qualifies as a bona fide executive, administrative, or professional employee as defined in 29 C.F.R. Part 541. Because most Computer System Analysts and Computer Programmers who are compensated at a rate not less than \$27.63 (or on a salary or fee basis at a rate not less than \$455 per week) an hour would likely qualify as exempt computer professionals, (29 C.F.R. 541.400) wage rates may not be listed on this wage determination for all occupations within those job families. In addition, because this wage determination may not list a wage rate for some or all occupations within those job families if the survey data indicates that the prevailing wage rate for the occupation equals or exceeds \$27.63 per hour conformances may be necessary for certain nonexempt employees. For example, if an individual employee is nonexempt but nevertheless performs duties within the scope of one of the Computer Systems Analyst or Computer Programmer occupations for which this wage determination does not specify an SCA wage rate, then the wage rate for that employee must be conformed in accordance with the conformance procedures described in the conformance note included on this wage determination.

Additionally, because job titles vary widely and change quickly in the computer industry, job titles are not determinative of the application of the computer professional exemption. Therefore, the exemption applies only to computer employees who satisfy the compensation requirements and whose primary duty consists of:

(1) The application of systems analysis techniques and procedures, including consulting with users, to determine hardware, software or system functional specifications;

(2) The design, development, documentation, analysis, creation, testing or modification of computer systems or programs, including prototypes, based on and related to user or system design specifications;

(3) The design, documentation, testing, creation or modification of computer programs related to machine operating systems; or

(4) A combination of the aforementioned duties, the performance of which requires the same level of skills. (29 C.F.R. 541.400).

2) APPLICABLE TO AIR TRAFFIC CONTROLLERS ONLY - NIGHT DIFFERENTIAL: An employee is entitled to pay for all work performed between the hours of 6:00 P.M. and 6:00 A.M. at the rate of basic pay plus a night pay differential amounting to 10 percent of the rate of basic pay.

3) AIR TRAFFIC CONTROLLERS AND WEATHER OBSERVERS - NIGHT PAY & SUNDAY PAY: If you work at night as part of a regular tour of duty, you will earn a night differential and receive an additional 10% of basic pay for any hours worked between 6pm and 6am. If you are a full-time employed (40 hours a week) and Sunday is part of your regularly scheduled workweek, you are paid at your rate of basic pay plus a Sunday premium of 25% of your basic rate for each hour of Sunday work which is not overtime (i.e. occasional work on Sunday outside the normal tour of duty is considered overtime work).

HAZARDOUS PAY DIFFERENTIAL: An 8 percent differential is applicable to employees employed in a position that represents a high degree of hazard when working with or in close proximity to ordinance, explosives, and incendiary materials. This includes work such as screening, blending, dying, mixing, and pressing of sensitive ordnance, explosives, and pyrotechnic compositions such as lead azide, black powder and photoflash powder. All dry-house activities involving propellants or explosives. Demilitarization, modification, renovation, demolition, and maintenance operations on sensitive ordnance, explosives and incendiary materials. All operations involving regrading and cleaning of artillery ranges.

A 4 percent differential is applicable to employees employed in a position that represents a low degree of hazard when working with, or in close proximity to ordnance, (or employees possibly adjacent to) explosives and incendiary materials which involves potential injury such as laceration of hands, face, or arms of the employee engaged in the operation, irritation of the skin, minor burns and the

like; minimal damage to immediate or adjacent work area or equipment being used. All operations involving, unloading, storage, and hauling of ordnance, explosive, and incendiary ordnance material other than small arms ammunition. These differentials are only applicable to work that has been specifically designated by the agency for ordnance, explosives, and incendiary material differential pay.

**\*\* UNIFORM ALLOWANCE \*\***

If employees are required to wear uniforms in the performance of this contract (either by the terms of the Government contract, by the employer, by the state or local law, etc.), the cost of furnishing such uniforms and maintaining (by laundering or dry cleaning) such uniforms is an expense that may not be borne by an employee where such cost reduces the hourly rate below that required by the wage determination. The Department of Labor will accept payment in accordance with the following standards as compliance:

The contractor or subcontractor is required to furnish all employees with an adequate number of uniforms without cost or to reimburse employees for the actual cost of the uniforms. In addition, where uniform cleaning and maintenance is made the responsibility of the employee, all contractors and subcontractors subject to this wage determination shall (in the absence of a bona fide collective bargaining agreement providing for a different amount, or the furnishing of contrary affirmative proof as to the actual cost), reimburse all employees for such cleaning and maintenance at a rate of \$3.35 per week (or \$.67 cents per day). However, in those instances where the uniforms furnished are made of "wash and wear" materials, may be routinely washed and dried with other personal garments, and do not require any special treatment such as dry cleaning, daily washing, or commercial laundering in order to meet the cleanliness or appearance standards set by the terms of the Government contract, by the contractor, by law, or by the nature of the work, there is no requirement that employees be reimbursed for uniform maintenance costs.

The duties of employees under job titles listed are those described in the "Service Contract Act Directory of Occupations", Fifth Edition, April 2006, unless otherwise indicated. Copies of the Directory are available on the Internet. A link to the Directory may be found on the WHD home page at <http://www.dol.gov/esa/whd/> or through the Wage Determinations On-Line (WDOL) Web site at <http://wdol.gov/>.

REQUEST FOR AUTHORIZATION OF ADDITIONAL CLASSIFICATION AND WAGE RATE {Standard Form 1444 (SF 1444)}

**Conformance Process:**

The contracting officer shall require that any class of service employee which is not listed herein and which is to be employed under the contract (i.e., the work to be performed is not performed by any classification listed in the wage determination), be classified by the contractor so as to provide a reasonable relationship (i.e., appropriate level of skill comparison) between such unlisted classifications and the classifications listed in the wage determination. Such conformed classes of employees shall be paid the monetary wages and furnished the fringe benefits as are determined. Such conforming process shall be initiated by the contractor prior to the performance of contract work by such unlisted class(es) of employees. The conformed classification, wage rate, and/or fringe benefits shall be retroactive to the commencement date of the contract. {See Section 4.6 (C)(vi)} When multiple wage determinations are included in a contract, a separate SF 1444 should be prepared for each wage determination to which a class(es) is to be conformed.

The process for preparing a conformance request is as follows:

- 1) When preparing the bid, the contractor identifies the need for a conformed occupation(s) and computes a proposed rate(s).
- 2) After contract award, the contractor prepares a written report listing in order proposed classification title(s), a Federal grade equivalency (FGE) for each proposed classification(s), job description(s), and rationale for proposed wage rate(s), including information regarding the agreement or disagreement of the authorized representative of the employees involved, or where there is no authorized representative, the employees themselves. This report should be submitted to the contracting officer no later than 30 days after such unlisted class(es) of employees performs any contract work.
- 3) The contracting officer reviews the proposed action and promptly submits a report of the action, together with the agency's recommendations and pertinent information including the position of the contractor and the employees, to the Wage and Hour Division, Employment Standards Administration, U.S. Department of Labor, for review. (See section 4.6(b)(2) of Regulations 29 CFR Part 4).
- 4) Within 30 days of receipt, the Wage and Hour Division approves, modifies, or disapproves the action via transmittal to the agency contracting officer, or notifies the contracting officer that additional time will be required to process

the request.

5) The contracting officer transmits the Wage and Hour decision to the contractor.

6) The contractor informs the affected employees.

Information required by the Regulations must be submitted on SF 1444 or bond paper.

When preparing a conformance request, the "Service Contract Act Directory of Occupations" (the Directory) should be used to compare job definitions to insure that duties requested are not performed by a classification already listed in the wage determination. Remember, it is not the job title, but the required tasks that determine whether a class is included in an established wage determination. Conformances may not be used to artificially split, combine, or subdivide classifications listed in the wage determination.

**ATTACHMENT J-8 EXECUTED PERFORMANCE GUARANTEE AGREEMENT**  
**[To be inserted at time of award]**