

**BUSINESS, BUDGET, AND CONTRACTS (BBC)**  
**CRAD 1**

**OBJECTIVE**

**BBC.2** DOE and contractor budgeting and resource assignment procedures include a process to ensure the application of balanced priorities. Resources are allocated to address safety, programmatic, and operational considerations. Protecting the public, workers, and environment is a priority whenever activities are planned and performed. (CE I-2, CE I-7)

**Criteria**

1. The prioritization and allocation process clearly addresses both ES&H and programmatic needs. The process involves line management input and approval of the results.
2. Priorities include commitments and agreements to DOE as well as stakeholders.
3. Contractor procedures provide resources to adequately analyze hazards associated with the work being planned.
4. Contractor procedures for allocating resources include provisions for implementation of hazard controls for tasks being funded.
5. Resource allocations reflect the tailored hazard controls.
6. The incentive and performance fee structure promote balanced priorities.
7. DOE procedures for defining the scope of work ensure balanced priorities.

**APPROACH:**

**Record Review:** (List of documents with title, date, revision)

**Interviews:** (List of interviews conducted by functional title)

**Observations:** (If any)

**CONCLUSION:**

The objectives were met / not met. (List statement of the objectives being met or not met.)

**Deficiencies:**

**Areas for Improvement:**

**Noteworthy Practices:**

<b>Submitted:</b> _____ <b>Review Team Member</b>	<b>Approved:</b> _____ <b>Review Team Leader</b>
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