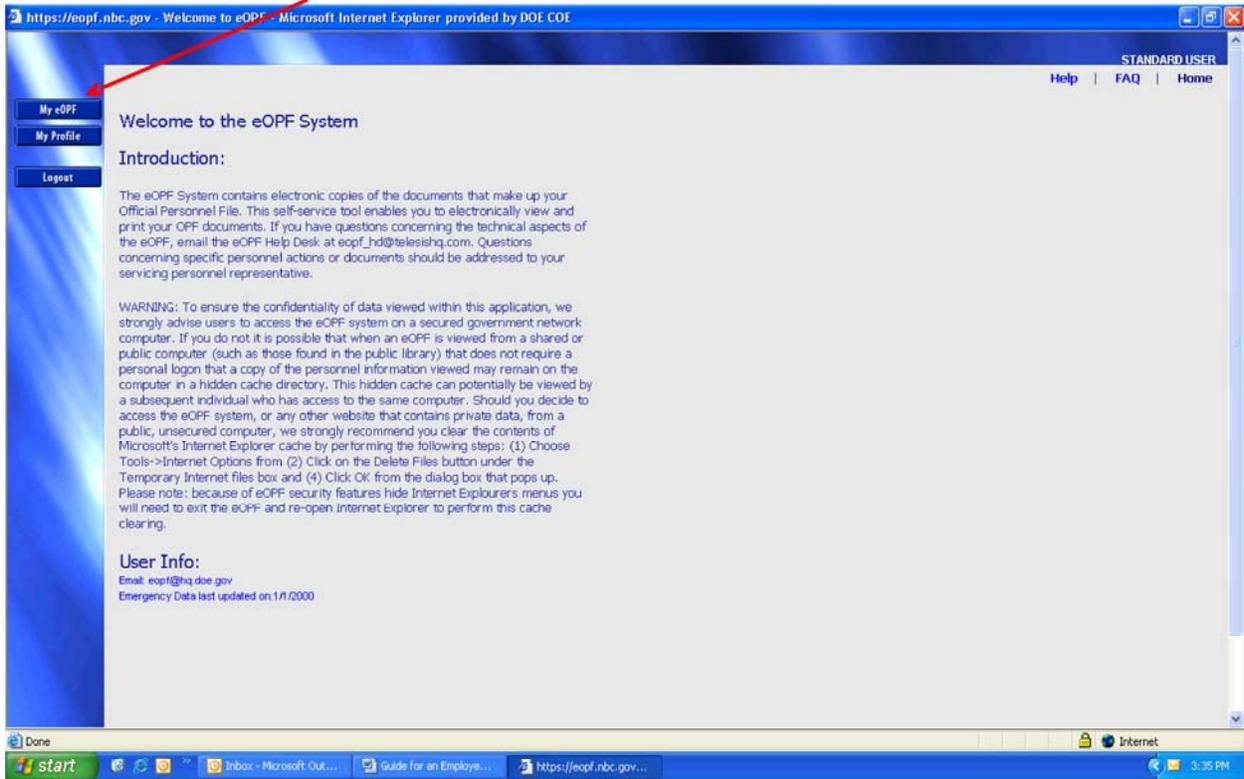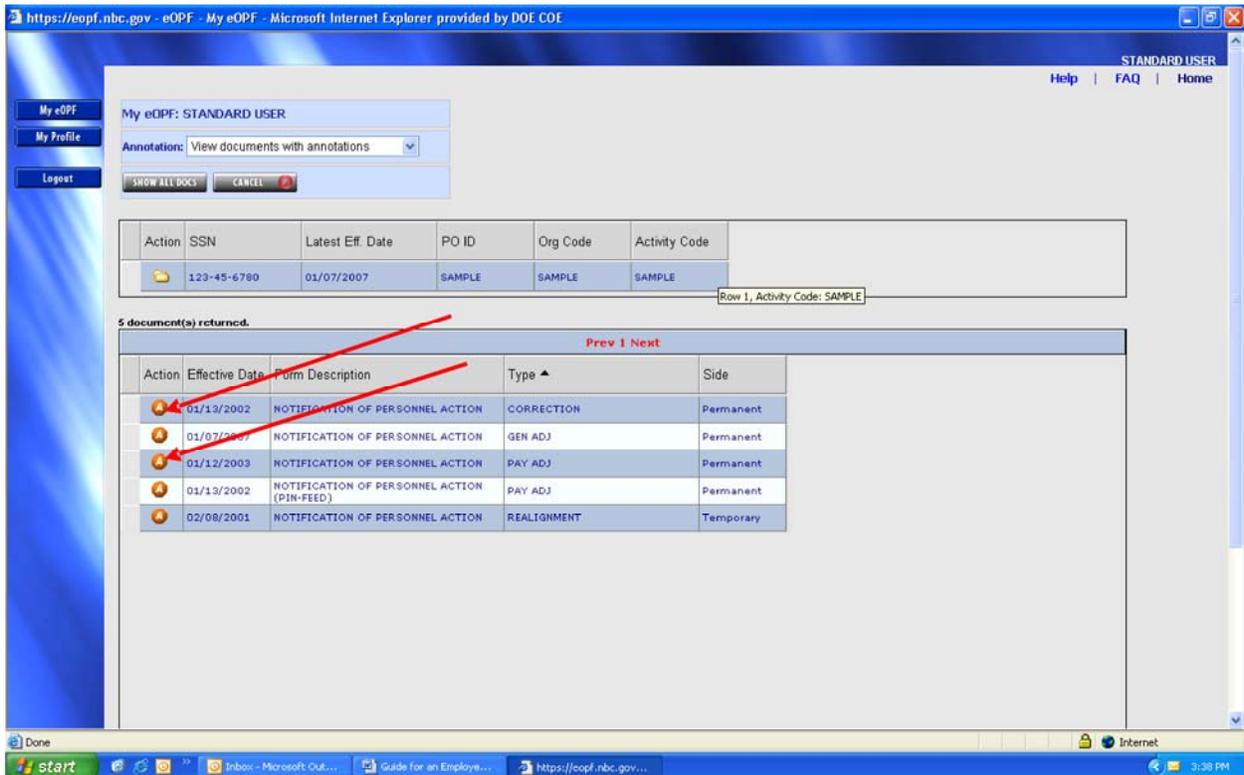# Guide for an Employee to View a Document in the eOPF

Step 1: Select "My eOPF" from the main menu on the left of the screen.
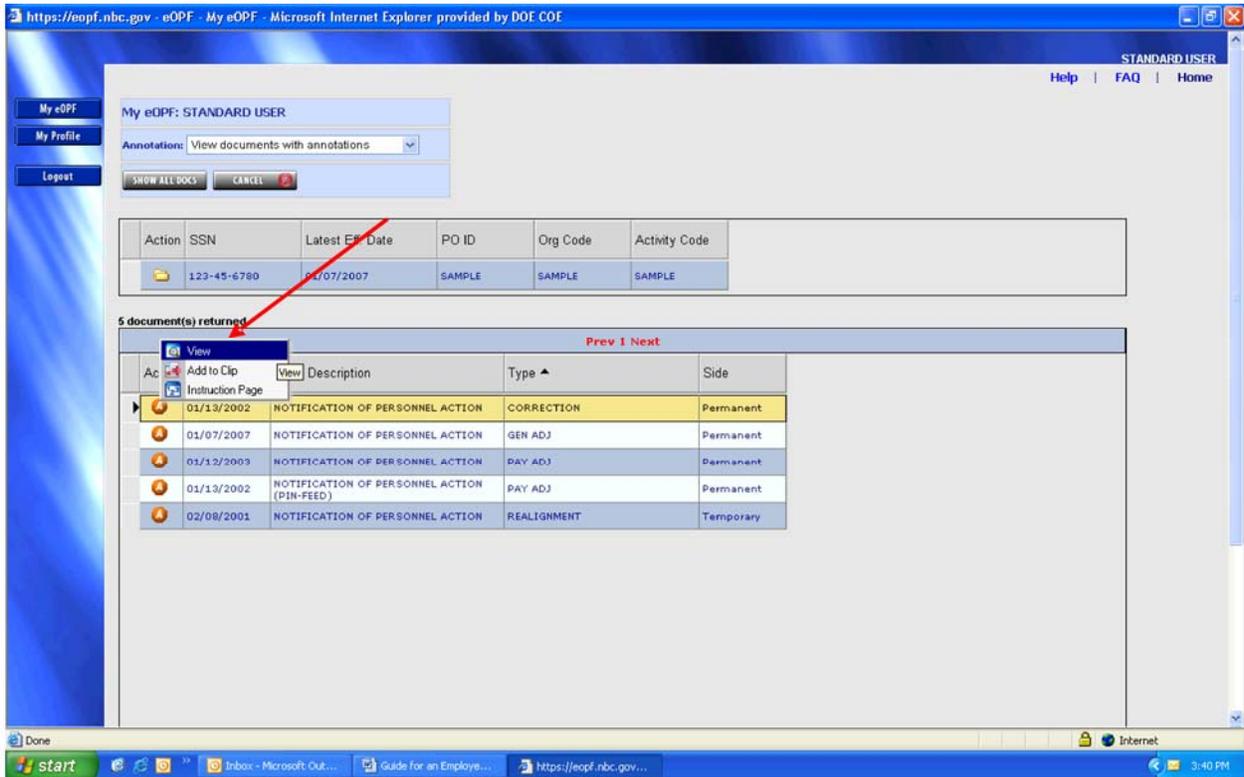

Step 2: Click on the "A" under the action column for any document.

Guide for an Employee to View a Document in the eOPF

Step 3: Click on "View" in the popup selection.

Step 4: Click on "Open" on the file download popup.