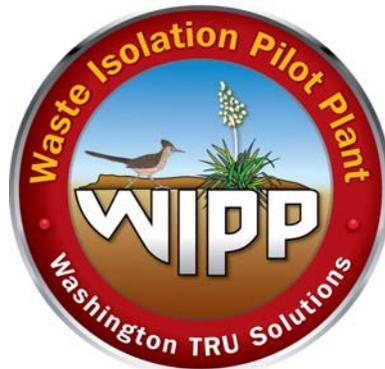


WP 12-14
Revision 0

WIPP Continuity of Operations Plan

Cognizant Section: Emergency Management

Approved By: Robert Paslay



**WIPP Continuity of Operations Plan
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ACRONYMS AND ABBREVIATIONS

CBFO	Carlsbad Field Office
CDC	Center for Disease Control
CERG	Continuity Emergency Response Group
COOP	Continuity of Operations Plan
DOE	U.S. Department of Energy
MEDCON	Medical Condition
NMDH	New Mexico Department of Health
WHO	World Health Organization
WIPP	Waste Isolation Pilot Plant
WTS	Washington TRU Solutions LLC

1.0 PURPOSE

The purpose of the WIPP Continuity of Operations Plan (COOP) is to provide an overall description of the Washington TRU Solutions (WTS) plan for responding to incidents that challenge the continued, routine operations of the Waste Isolation Pilot Plant (WIPP). (A continuity event is a national or local event that severely impacts the government's ability to continue providing normal services. Continuity planning provides for maintaining essential services only.). This COOP implements the requirements in DOE Order 150.1, *Continuity Programs*.

2.0 SCOPE

This plan is applicable to WTS for management and operations of the WIPP facility and to subcontractors performing work for WTS at the WIPP facility when required by contract or applicable law. It does not apply to other organizations/agencies under separate contractual arrangements or memoranda of understanding with the U.S. Department of Energy (DOE) Carlsbad Field Office (CBFO).

3.0 ASSUMPTIONS

Direction to stop receiving waste and implementing COOP will come from the CBFO.

While less time may actually be available, for planning purposes, nominally five working days will be available to achieve cessation of waste receipt.

Return to waste handling operations will be at the direction of the CBFO and will take approximately 10 working days.

During the period when waste receipt is suspended, only those minimum activities necessary to maintain regulatory compliance will be performed. A nominal list of the conditions anticipated in response to a continuity event is as follows:

- Waste Handling Building will be maintained in the STANDBY MODE.
- Underground will be maintained in the DISPOSAL MODE.
- Shipments will be stopped at the source upon notice from the CBFO.
- There will be no routine maintenance activities.
- There will be no underground development activities.
- All on-the-job training (OJT) will be suspended and requalification due dates may be administratively extended for up to 30 days following resumption of operations in accordance with WP 14-TR.01, WIPP Training Program.
- Information Technology systems will be maintained at a level to support minimum activities and remote access.

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- Payroll and Procurement activities will be maintained through remote access.
- Employees assigned to the WIPP site, as opposed to those assigned to facilities in Carlsbad (i.e., Skeen-Whitlock Building, Main street) who are not classified as "minimum staff" (stimulus, generator site) will be given specific directions on reporting actions.
- Minimum staff employees will be allowed to leave the site during off-shift hours provided there are sufficient (two or more alternates) replacement personnel available for recall.
- The Crisis Management Team remains available for callout on declaration of emergency. The Crisis Management Team will report to the alternate Emergency Operations Center in the Skeen-Whitlock Building.
- The Joint Information Center staff remains available for callout on declaration of emergency.

For those personnel who do not need to be physically present at the site to perform work, remote access telecommuting will be encouraged.

Routine testing of communications capabilities and notification systems used by this plan are included in the testing and maintenance of emergency communications and notification capabilities performed to maintain WP 12-9, WIPP Emergency Management Program.

Vital records necessary to implement this plan and recover from a continuity event will be identified and maintained in accordance with WP 12-ER.02, WIPP Vital Documents Protection Program.

4.0 OBJECTIVES

The objective of the COOP is to assist the CBFO in support of the DOE mission-essential function of continuing the cleanup of the environmental legacy of the nation's nuclear weapons program and government-sponsored nuclear energy research.

To resume the mission-essential function within 30 days following a catastrophic incident, WTS will provide the following essential support activities:

- Provide executive-level department command, control, leadership, and management of WTS.
- Ensure the availability of information technology.
- Ensure the availability of communication systems.
- Ensure the availability of vital records .
- Provide security of the WIPP facilities.

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- Provide for the health, safety, security, and accountability of human capital.
- Ensure adequate funding, procurement, and contracting support is available for essential DOE activities during and after a continuity event.
- Provide essential business services to the CBFO and WTS.
- Respond to WIPP operational emergencies.
- Provide interface with the public, press, and Congress; state, tribal, local, and other federal agencies; and international governments during a continuity event.

5.0 RESPONSIBILITIES

WTS General Manager: The WTS General Manager has overall responsibility for the development, maintenance and implementation of this plan.

Emergency Management Manager: The WTS Emergency Management manager has the delegated responsibility for the administration of this plan and fulfills the responsibilities of a "COOP Coordinator" for WTS.

WTS Line Managers: WTS line managers identified within this plan have the responsibility to fulfill the functions and perform the actions assigned by this plan.

6.0 CONCEPT OF OPERATIONS

6.1 Command and Control

Implementation of this plan will be at the direction of the Manager, Carlsbad Field Office, U.S. Department of Energy.

In the absence of a declared operational emergency, the WTS General Manager will make key decisions relating to the implementation of this plan in conjunction with the Continuity Emergency Response Group. The Continuity Emergency Response Group consists of the following members (or designated alternates):

- General Manager (Chair)
- Engineering Manager
- Site Operations and Disposal Manager
- Business Management Manager
- Retrieval, Characterization, and Transportation Manager
- Safety and Health Manager
- Human Resources Manager

The Continuity Emergency Response Group (CERG) has overall responsibility for the implementation of this plan during a continuity event. The CERG will provide specific guidance to individual program elements for the specific capabilities and resources to be implemented in response to the specific continuity event. During response to a continuity event, the CERG will meet either via conference call or face to face. Meetings will be held initially on a daily basis, but the frequency may be adjusted as the specific event develops. CERG members will maintain written delegations of authority sufficient to provide reasonable assurance that the CERG can be staffed during a continuity event.

6.2 Pandemic or Epidemic Response

Response to a pandemic or epidemic continuity event is expected to develop over an extended period of time. There is expected to be early warning of a developing pandemic or epidemic through the Center for Disease Control (CDC) or the World Health Organization (WHO). This early warning provides the opportunity to set in place disease specific strategies to reduce the potential impact of a pandemic or epidemic. The process for developing these incident specific strategies is described in Appendix A, Medical Condition (MEDCON) Alert Matrix.

6.3 Information Technology

While not specifically required to establish or maintain an adequate level of safety for the facility, WIPP relies on significant Information Technology support and resources for the business operations of the facility. Remote access to computer resources availability during a continuity event can enable significantly better support of continued operation without requiring personnel to physically access WIPP facilities. The ability to perform essential business functions remotely may enable a significantly larger number of personnel to be available to support continued operations than there would be otherwise.

Information Technology will establish procedures and resources necessary to support the level of remote access necessary to implement this plan

Information Technology will establish the capability to maintain network systems through remote access.

Information Technology will maintain communications capabilities necessary to support response to a continuity event throughout the response.

6.4 Communications

Stakeholder communications during a continuity event are critical to the successful implementation and recovery from the event. Clear and effective communications channels to local and national media outlets support the overall level of confidence in WIPP's ability to implement the continuity plan. Clear and effective communications with employees provides assurance and reassurance that WIPP will return to normal operations at the earliest possible opportunity.

Communications will develop and maintain procedures for stakeholder communications during a continuity event using remote access to WIPP computer systems.

Press releases related to implementation of the continuity plan will be posted on the WIPP internet page.

Information for employees during a continuity event will be provided through the accountability process described below.

6.5 Security

Physical security for the WIPP site and facilities will be maintained throughout a continuity event. Steps will be taken to minimize personnel accessing the facilities through the use of remote access, badge processing of new and temporary personnel will be curtailed to the minimum level necessary to support implementation of this plan. Visitor access will be limited to only those personnel necessary to maintain regulatory compliance.

Security will establish procedures for maintaining minimum staffing necessary to provide protection of WIPP facilities during a continuity event.

Security will establish and maintain procedures for callout of personnel necessary to process new and temporary employees necessary to maintain WIPP during a continuity event.

Security will establish and maintain procedures for granting visitor access during a continuity event. These procedures should include requirements for advance notification and elevated authorization of visitors to WIPP.

6.6 Safety and Health

Safety and Health will develop and maintain the capability to provide input to the CERG on specific action recommendations for the protection of personnel during a response to a continuity event.

6.7 Essential Business Services Support

Essential business services are those processes that are necessary to ensure adequate funding, procurement, and contracting support for WIPP activities during and after a continuity event.

Business Management will develop and maintain the capability to support the procurement of goods and services necessary to maintain the level of operations associated with implementation of this plan through remote access to WIPP computer systems.

Business Management will develop and maintain appropriate expenditure authorizations consistent with the minimum staffing levels associated with a continuity event.

Business Management will establish and maintain the capability to process payroll through remote access to WIPP computer systems.

Business Management will establish communication with contractors upon implementation of the COOP.

6.8 Human Resources

Human Resources will develop and maintain the capability to provide input to the CERG on specific action recommendations to address personnel issues during a response to a continuity event.

Accountability processes will be established that ensure each employee is contacted by a member of management at least twice each week while employees are not required to report to work. These processes will include guidance for management representatives to brief employees on the current status of operations, and ascertain each employee's availability to return to work when the requested.

All communication with the certified bargaining agent for represented employees will be through the Human Resources Manager or designee.

Human Resources will address the COOP in the new employee orientation as required for new employees.

6.9 Emergency Direction and Control

The Facility Shift Manager will retain the authority and responsibility to implement the WIPP Emergency Management Program throughout a continuity event.

Personnel assigned to the Crisis Management Team and the Joint Information Center will be expected to respond to incidents in accordance with established plans and procedures throughout a continuity event.

Personnel assigned to Fire Brigade and emergency medical response duties will be expected to respond to incidents in accordance with established plans and procedures throughout a continuity event.

Emergency Management will maintain the on call roster throughout the continuity event and will distribute it electronically to personnel listed on the roster each week.

Personnel assigned to the Crisis Management Team and the Joint Information Center will be expected to immediately report their inability to respond to an incident to the Emergency Management Manager or if their availability or ability to respond changes during a time they are on the on call roster.

6.10 Off-Site Response Interfaces

The close coordination between the local, state, and WTS emergency plans serves to better ensure the safety and health of the public. It also enables all organizations to participate in the continuity effort with a minimum of confusion and hesitation.

Emergency Management Manager will immediately notify Memorandum of Understanding agencies if, during a continuity event, WIPP can no longer respond to offsite incidents.

External Emergency Management will coordinate Radiological Assistance Program Team availability with the National Nuclear Security Administration (NNSA) through CBFO during a continuity event.

The notification of the DOE Headquarters Emergency Operations Center that WIPP has implemented the COOP is expected to be performed by CBFO. As discussed above, for a declared emergency during a continuity event, emergency notification plans and procedures will remain in effect.

6.11 Other Federal Agencies

Coordination of response activities during a continuity event will be accomplished by the CBFO in accordance with the CBFO COOP Implementation Plan.

7.0 RECOVERY

Recovery actions from a continuity event are anticipated to require at least 10 working days to accomplish once direction from the CBFO is received to resume operations. Recovery includes the steps necessary to recall personnel and restore the facility to full operations. Plans and procedures for recovery and resumption of operations are highly dependent on the characteristics of the event that initiated the implementation of COOP and therefore will need to be developed at that time. The following are guidelines for the typical actions necessary to resume operations:

- Determine, with CBFO, the necessity or scope of any Operational Restart Review requirements.
- Review surveillance requirements to identify any deferred surveillances that need to be performed prior to resuming operations.
- Review maintenance requests generated during the shutdown period to identify any critical maintenance or repair activities that must be performed prior to resuming operations.
- Review personnel availability for recall. Identify any shortfalls and obtain the necessary resources to resume operations. Some shortfalls may remain open in non-critical areas while the normal process of hiring and qualifying replacement personnel is in progress.

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- Review personnel training and qualifications requirements to identify needs for immediate training prior to resumption of operations. Consider extensions of requalification due dates for non-critical training needs.
- Establish communications with generator sites to determine their schedule needs for shipping.
- Re-establish the transportation program

8.0 COOP ADMINISTRATION

8.1 Program Administration

This section describes the provisions and responsibilities established for the administration of the WTS COOP Program. The WTS General Manager has overall responsibility for assuring the program meets designated requirements.

WTS has the responsibility for managing and implementing the program within the requirements established by the DOE, which is responsible for providing oversight of the WTS COOP Program.

WTS has delegated the overall responsibility for implementation of the WTS COOP Program to the Emergency Management Manager (COOP Coordinator). The backup for this position is maintained through delegation of authority. The responsibilities of the Emergency Management Manager include the following:

- Ensuring that an effective organizational COOP management program, system, and capability are developed and maintained
- Interpreting COOP requirements, as set forth in the contract
- Establishing a COOP Program that implements the requirements of applicable Federal, State, and local laws/regulations/ordinances for continuity programs
- Preparing and submitting a COOP Readiness Assurance Plan within the Emergency Readiness Assurance Plan to the Carlsbad Field Office
- Conducting an annual assessment of the COOP program
- Ensuring findings or lessons learned from training, drills, exercises, and actual responses are entered in the appropriate WTS process for tracking and verifying corrections
- Resolving all evaluation, appraisal, and assessment findings with the responsible organization or request approval for an exemption to the requirements.

8.2 Training

The WTS Emergency Management Manager is responsible for oversight of the WTS COOP training program. A comprehensive, coordinated, and documented program of training and drills ensures that WTS employees and management are prepared to respond to a continuity event.

The WTS Emergency Management Manager will provide necessary information to Technical Training for development and implementation of initial and refresher training. The WTS Emergency Management organization is responsible for the following:

- Reviewing required training materials annually
- Ensuring CERG personnel receive required training

8.3 Drills and Exercises

The WTS Emergency Management Manager has responsibility for the implementation of the WTS emergency management drill and exercise program/activities at WIPP. Drills and exercises of the COOP are part of this comprehensive drill and exercise program. Management and supervisors are responsible for ensuring employees and sub-contractors are available to participate in periodic drills and/or exercises, including the critiques. Personnel are required to participate in drills and exercises in a safe and realistic manner. WTS CERG members are required to participate in a drill, exercise, or an actual incident at least annually.

8.3.1 Drills

A drill is a supervised "hands-on" instruction session for individuals or teams that develops, tests, or maintains a specific response capability. Drills may be used to prepare for exercises as well as to resolve deficiencies or develop improvements in specific functional areas. They are also used to develop skills and maintain proficiency among members of the CERG. WTS conducts a coordinated program of drills and exercises as described in WTS procedures.

COOP drills conducted by WTS emphasize maintaining essential functions in response to a continuity event.

8.3.2 Exercises

Exercises are formal, evaluated tests and demonstrations of the integrated capabilities of facility/site and activity emergency response resources (i.e., personnel, facilities, and equipment), conducted for the purpose of testing/validating multiple elements of a program. COOP exercises will include simulations of continuity events and tests of response capabilities, such as command, control, and communication functions and event specific activities. Exercises can vary significantly in scope, size, and complexity to achieve their respective objectives.

8.4 Document Control

The COOP is prepared, reviewed, approved and revised in accordance with WTS document control processes. The COOP and associated procedures are maintained and distributed in the same manner as other WTS documents and procedures. The updates of the COOP and procedures incorporate necessary changes identified in actual events, training, drills, and/or exercises.

The WTS Emergency Management Manager is responsible for coordinating reviews and assessments of the COOP and related procedures.

8.5 Self-Assessment

A self-assessment of WTS COOP activities is conducted annually to ensure adequate and effective program functions. This assessment may be in the form of independent assessments, surveillances, or management assessments. While not every assessment must include every program element, the WTS Emergency Management manager should assure that program elements are assessed consistent with their significance.

Assessment findings are be entered into the WTS corrective actions program for resolution and tracking until closure. Self-assessment results will be included in the Readiness Assurance Plan submitted to the DOE.

The WTS Emergency Management manager will ensure a self-assessment of the WTS response to any actual continuity event is performed. The self-assessment will identify accomplishments and shortcomings discovered during the response. Program improvements and corrective actions will be identified in the self-assessment report and will be incorporated into the WTS emergency management program.

8.6 Program Improvements

WTS supports continuous improvement in the COOP program through the implementation of corrective actions for findings (e.g., deficiencies, weaknesses) in all types of evaluations, including both internal and external evaluations. Items identified will be processed through the WTS Corrective Action Program for prioritization, preparation of corrective action plans, and tracking of corrective actions through completion. Verification that the corrective action has been put in place and validation that the corrective action has been effective in resolving the original finding will be performed in accordance with the WTS Corrective Action Program.

Lessons Learned: Readiness assurance includes incorporating and tracking lessons learned from training, drills, actual responses, and the WTS Lessons Learned Program. The Lessons Learned Program provides guidance on use of the system.

9.0 REFERENCES

DOE Order 150.1, *Continuity Programs*

Carlsbad Field Office COOP Implementation Plan, February 2007

WP 12-9, WIPP Emergency Management Program

WP 12-ER.02, WIPP Vital Documents Protection Program

WP 14-TR.01, WIPP Training Program

Appendix A - Medical Condition Alert Level Matrix

A. PURPOSE

The purpose of this appendix is to outline the WTS roles and responsibilities for preparing for and responding to a pandemic or epidemic event that affects the Waste Isolation Pilot Plant (WIPP) and WTS operations.

B. SCOPE

This appendix is applicable to WTS personnel and subcontractors and personnel at the WIPP facility.

C. CONCEPT OF OPERATIONS

Implementation of this appendix includes actions or activities that are a part of routine professional practices and do not require development of specific implementing procedures.

1. In the absence of a declared emergency, the WTS General Manager will make key decisions related to the implementation of this appendix.
2. This appendix establishes a Biological Event Monitoring Team (BEMT) that will advise the WTS General Manager on matters related to the implementation of this appendix. BEMT membership includes representatives from:
 - Facility Operations (Chair)
 - Health Services
 - Emergency Management
 - Communications
 - Safety
3. The BEMT will advise the WTS General Manager on the appropriate Medical Condition (MEDCON) level for the current epidemic or pandemic threat conditions. MEDCON Level determinations for the WIPP are made by the WTS General Manager.

NOTE: Local determinations of MEDCON level may not assign the threat level at the same level as the DOE Headquarters BEMT, CDC, the NMDH. Differing conclusions must be based on clear and defensible rationale.

4. The tables following outline preventative and preparatory actions appropriate for each MEDCON level.

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Appendix A - Medical Condition Alert Level Matrix

Preventative measures are intended to minimize the impact of the specific threat on WIPP personnel. The actions described are not specific to any particular epidemic or pandemic threat and should be modified as needed for the specific threat based on guidance from the CDC or NMDH, or the WHO.

Preparatory measures are those actions taken in anticipation of worsening conditions. The actions described are not specific to any particular epidemic or pandemic threat and should be modified as needed for the specific threat based on guidance from the CDC, the NMDH, or the WHO. The preparatory measures are not intended for IMPROVING conditions (i.e., reductions in MEDCON levels).

MEDCON Level 0	
Normal Condition, no unusual infectious disease threats (above background) known to be imminent	
Preventative	Preparatory
Health Services – Monitor professional literature and specialized resources for evolving trends.	Health Services – Stock long shelf life, basic and universal protective materials at routine usage levels.
Emergency Management – Maintain rosters of BEMT current.	

MEDCON Level 1	
Initial Concern – Increase in incidence of infectious disease threat within the world. ACTION LEVEL: Infectious disease threat with characteristics that have a specific potential to impact WIPP	
Preventative	Preparatory
Health Services – Increase monitoring of professional literature and specialized resources for evolving trends.	Health Services – Prepare and disseminate risk information to employees. Assess stockpiles of appropriate personal protective equipment. Initiate procurement of specialized supplies for personnel protection.
Emergency Management – Convene the BEMT.	Emergency Management – Update contact information for BEMT and EOC staff.
BEMT – Review incident, evaluate threat and develop incident specific recommendations for senior management.	BEMT – Consider recommending employee travel restrictions on international travel.

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Appendix A - Medical Condition Alert Level Matrix

MEDCON Level 2	
Disease outbreak <u>outside</u> the continental United States directly impacting humans. ACTION LEVEL: World Health Organization implements Phase 4 response for community level outbreak OUTSIDE the continental US.	
Preventative	Preparatory
Health Services – Increase monitoring of professional literature and specialized resources for evolving trends.	
BEMT – Review incident, evaluate threat and develop incident specific recommendations for senior management. Schedule meetings to update senior management recommendations as conditions change.	
Information Technology – Brief BEMT on telecommuting capacity.	

MEDCON Level 3	
Single-locus or cluster outbreak anywhere <u>within</u> the continental United States and border regions. ACTION LEVEL: Disease cluster confirmed in U. S. as confirmed by DOE BEMT or CDC.	
Preventative	Preparatory
BEMT – Review incident, evaluate threat and develop incident specific recommendations for senior management. Schedule frequent (weekly) meetings to update Senior Management recommendations as conditions change.	Health Services – Prepare incident specific employee communications materials for General Manager release.

MEDCON Level 4	
Disease cluster confirmed or suspected within local region. ACTION LEVEL: Disease cluster confirmed in Southeast New Mexico or West Texas as confirmed by NM Department of Health or CDC.	
Preventative	Preparatory
BEMT – Review incident, evaluate threat and develop incident specific recommendations for Senior Management. Schedule frequent meetings to update Senior Management recommendations as	Human Resources – Implement an employee illness rate monitoring plan that can provide the BEMT daily reports on absentee rates due to illness.

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MEDCON Level 4	
Disease cluster confirmed or suspected within local region. ACTION LEVEL: Disease cluster confirmed in Southeast New Mexico or West Texas as confirmed by NM Department of Health or CDC.	
Preventative	Preparatory
conditions change. Review incident specific communications to employees and recommend issuance to WTS General Manager.	
<u>BEMT</u> – For a localized cluster within the region, consider recommending telecommuting for employees who live in the cluster area(s).	<u>Human Resources</u> – identify employees who reside in known cluster areas.
<u>General Manager's Office</u> – Issue incident specific communications to employees.	<u>Information Technology</u> – Provide WTS Management a list of employees with remote access capabilities.
<u>Security</u> – Implement actions to minimize direct contact with employees or employee belongings. (e.g., visual badge checks, visual package inspections)	<u>Work Control</u> – Review current and pending work packages and determine criticality of performance.
<u>WTS Management</u> – Implement employee absence reporting.	<u>Work Control</u> – Consider accelerating the performance of quarterly or less frequent surveillances due within the next 60 days.
	<u>Emergency Management and Health Services</u> – Prepare employee communications for health screening of personnel during ingress to the site.
	<u>Emergency Management</u> – Ensure all Emergency Services Technicians have a current license and are adequately prepared to function at their level of licensure.
	<u>Emergency Management</u> – Consider accelerating EST required training due within the next 60 days to maintain current qualifications.
	<u>Operations</u> – Consider accelerating required training due within the next 60days to maintain current qualifications.

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Appendix A - Medical Condition Alert Level Matrix

MEDCON Level 4	
Disease cluster confirmed or suspected within local region. ACTION LEVEL: Disease cluster confirmed in Southeast New Mexico or West Texas as confirmed by NM Department of Health or CDC.	
Preventative	Preparatory
	WTS Management – Review succession plans and standing delegations. Review list of employees with remote access capabilities and adjust as necessary to assure essential services can be performed via remote access.
	Security – Consider accelerating required training due within the next 60 days to maintain current qualifications.
	Training – Coordinate resources to support accelerated training needs

MEDCON Level 5	
Outbreak at WIPP or the nearby community. ACTION LEVEL: WIPP absentee rate exceeds 25% for three or more days or impacts facility operations.	
Preventative	Preparatory
BEMT – Meet on a daily basis to review latest information released by the DOE BEMT, CDC and NMDH. Evaluate information and assess local conditions to determine applicability to the WIPP and align the threat level with current local conditions.	Operations, Security, Emergency Management, Information Technology, Procurement, Payroll – Identify essential personnel and alternates who will be required on-site during an extended cessation of operations. Identify primary and alternate personnel who will require remote access during an extended cessation of operations
GMO – Issue incident specific communications to employees for health screening of personnel during ingress to the site.	Operations – If not already performed, accelerate required training due within next 60 days.
Emergency Management – Establish daily communications with Eddy County Office of Emergency Management.	Work Control – If not already performed, accelerate the performance of quarterly or less frequent surveillances due within the next 60 days.

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Appendix A - Medical Condition Alert Level Matrix

<p>MEDCON Level 5 Outbreak at WIPP or the nearby community. ACTION LEVEL: WIPP absentee rate exceeds 25% for three or more days or impacts facility operations.</p>	
Preventative	Preparatory
<p><u>Security</u> – Implement actions to minimize direct contact between employees. (e.g., limit personnel in guard station to two employees processing per lane, hold others outside)</p>	<p><u>Emergency Management</u> – If not already performed, accelerate EST required training due within next 60 days.</p>
<p><u>Emergency Management and Health Services</u> – Implement health screening of personnel ingress to the site.</p>	<p><u>WTS Management</u> – Verify essential support personnel have remote access to WIPP systems.</p>
	<p><u>Security</u> – If not already performed, accelerate required training due within the next 60 days.</p>

<p>MEDCON Level 6 Widespread pandemic throughout the United States. WIPP absentee rate exceeds 40% for three or more days AND impacts facility operations.</p>
<p>Reaching this level should be considered a continuity event and is expected to result in implementation of the provisions of the COOP. During the COOP implementation, the BEMT should continue to monitor and advise the CERG and the WTS General Manager on additional actions to be considered and make recommendations on when measures can be relaxed and recovery can begin.</p>