

WP 12-ER4901

Revision 5

Severe Weather Response

Emergency Operating Procedure

EFFECTIVE DATE: 01/27/05

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APPROVED FOR USE

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1.0 ENTRY CONDITIONS

1.1 Central Monitoring Room Operator (CMRO) notified of severe weather (winds > 60 MPH, tornado, thunderstorm, flash flood, or blizzard conditions).

2.0 AUTOMATIC ACTIONS

NONE

3.0 IMMEDIATE ACTIONS

- 3.1 CMRO, notify the Facility Shift Manager (FSM).
- 3.2 CMRO, **IF** the FSM determines to proceed with this procedure, **THEN** sound the INTRO alarm for approximately five seconds.
- 3.3 CMRO, inform site personnel of the following:
 - (Weather condition) is in effect.
 - All personnel stop work and seek shelter in the nearest permanent building.
 - Personnel in permanent buildings remain inside until further notice.
 - Personnel vacate rooms with windows and outside walls.
 - Underground personnel report to designated assembly areas.

4.0 SUBSEQUENT ACTIONS

- 4.1 Emergency Response Team (ERT) and Security personnel, **IF** time permits, **THEN** perform the following:
 - Conduct a rapid search of site trailers and temporary structures for personnel.
 - Direct site personnel to seek shelter in nearest permanent building.
- 4.2 FSM, in the event of a tornado, perform the following:
 - Instruct CMRO to announce "Surface personnel, go to the innermost part of the first floor of the building."
 - Ensure all tornado doors in the Waste Handling Building are closed.

- 4.3 FSM, determine if personnel accountability is needed and instruct CMRO to announce "Office Wardens, complete personnel accountability activities."
- 4.4 Office Wardens, if requested by FSM, complete personnel accountability activities and report to Chief Office Wardens.
- 4.5 Chief Office Wardens, provide results of personnel accountability activities to FSM.
- 4.6 CMRO, advise all incoming TRUPACT-II carriers of severe weather.
- 4.7 CMRO, notify Facility Manager Designee.

NOTE

The Emergency Operations Center (EOC) may be activated, if additional support is needed.

- 4.8 CMRO, if necessary, activate the EOC and perform the following:
- Announce on PA System "Activate the EOC."
 - Using site paging system, enter Pager 422 **THEN** 111 when prompted.
- 4.8 FSM, determine if off-site assistance is required per applicable Memorandum of Understanding.

5.0 EXIT CONDITIONS

- 5.1 FSM/Crisis Manager, when any of the following conditions have been confirmed to exist, exit this procedure:
- Severe weather condition no longer in effect, no facility damage.
 - Severe weather condition no longer in effect, facility damage, and WP 12-ER3903, Event Recovery, has been implemented.
 - The Contingency Plan and WP 12-ER3002, EOC Activation, have been implemented.