

<p align="center">WASHINGTON TRU SOLUTIONS MANAGEMENT POLICY</p> <p>TITLE: LANDLORD PROGRAM</p>	<p>Number/Rev. MP 5.16, Rev. 8 Page 1 of 3</p>
<p>COGNIZANT SENIOR MANAGER:</p> <p>Approval on File 4/30/10 W. H. Bryan Date Site Operations and Disposal</p>	<p>APPROVED BY:</p> <p>Approval on File 5/26/10 M. F. Sharif Date WTS General Manager</p>
<p>1.0 POLICY</p> <p>Washington TRU Solutions LLC (WTS), in cooperation with its subcontractors, will meet minimum U.S. Department of Energy (DOE) standards of existing facility conditions for safety and cleanliness, and ensure that compliance with DOE directives is maintained.</p> <p>The surface facility will be inspected quarterly for compliance with occupational safety requirements and cleanliness. The surface facility will include all grounds and structures associated with the WIPP site and will be identified in an Area Definition List, which is maintained by the Program Administrator.</p> <p>The Landlord Program is designed to ensure a safe working environment and to promote effective interaction among WTS management and employees, subcontractor organizations, and the DOE. The Landlord Program will ensure that the following are accomplished in each area, as applicable:</p> <ul style="list-style-type: none"> • Adverse material conditions that would affect safety are identified and corrected. • Radiological and industrial safety conditions conform to WIPP procedures. • Housekeeping practices conform to applicable WIPP requirements. <p>2.0 RESPONSIBILITIES</p> <p>2.1 Cognizant Operations Manager</p> <ul style="list-style-type: none"> • Maintain this policy in their area of responsibility. • Appoint the Landlord Coordinator and the Program Administrator. • Provide a report to WTS senior management on the performance of the Landlord Program, as requested. <p>2.2 Managers</p> <ul style="list-style-type: none"> • Appoint a landlord and an alternate for each area for which you are responsible. 	

<p style="text-align: center;">WASHINGTON TRU SOLUTIONS MANAGEMENT POLICY</p> <p>TITLE: LANDLORD PROGRAM</p>	<p>Number/Rev. MP 5.16, Rev. 8 Page 2 of 3</p>
<ul style="list-style-type: none"> • Ensure that employees appointed as area landlords are given the time necessary to perform required duties. • Hold each area landlord accountable for landlord responsibilities. • Make landlord recommendations to the Surface Management Council, as needed. <p>2.3 Surface Management Council</p> <ul style="list-style-type: none"> • Maintain overall responsibility for the implementation of this policy. • Meet a minimum of once every quarter, or as required, to evaluate recommendations made by department managers, landlords, and other councils or committees. <p>2.4 Landlord Coordinator</p> <ul style="list-style-type: none"> • Maintain this policy and ensure that the Area Definition List is updated as required to reflect changes in permanent or semipermanent structures. • Approve the area landlords' checklists. <p>2.5 Program Administrator</p> <ul style="list-style-type: none"> • Provide a quarterly report to the Surface Management Council on the completion status of inspections. • Maintain records of landlord reports in accordance with appropriate procedures. • Maintain program database. <p>2.6 Landlords</p> <ul style="list-style-type: none"> • Develop and update an area checklist, identifying specific criteria for quarterly inspections. • Perform the quarterly inspection of the assigned area. • Ensure that the inspection is completed and recorded in the program database before the last week of the quarterly inspection schedule. • Input the work order number into the program database from returned copy of the Action Request (AR) submitted for tracking (Work Control to provide work order number on the AR through CHAMPS). 	

WASHINGTON TRU SOLUTIONS MANAGEMENT POLICY TITLE: LANDLORD PROGRAM	Number/Rev. MP 5.16, Rev. 8 Page 3 of 3
<ul style="list-style-type: none">• Include in the program database any corrective actions taken (deficiencies that are not closed out are to be carried over to the next report).• Take action to address concerns identified during inspections or reported as a result of internal/external surveillances or audits, as follows:<ul style="list-style-type: none">- Take immediate action to mitigate a hazard that presents an imminent danger to employee safety.- Initiate ARs and submit the handwritten deficiency to the landlord coordinator for determination of work order or plant helper disposition.- Track resolution of deficiencies.• Record resolution of deficiencies, including corrective actions taken, in the program database to be included in the next quarterly report. <p>2.7 Industrial Safety Manager</p> <ul style="list-style-type: none">• Participate as a member of the Surface Management Council.• Participate in landlord inspections as requested. <p>2.8 General Employees</p> <ul style="list-style-type: none">• Report concerns or deficiencies within the area to the landlord or responsible manager.• Maintain work areas and process systems in a safe and orderly manner.• Respond in a timely manner to directions given by the area landlord concerning housekeeping and industrial safety.	