

<p align="center">WASHINGTON TRU SOLUTIONS MANAGEMENT POLICY</p> <p>TITLE: CONDUCT OF OPERATIONS POLICY</p>	<p>Number/Rev. MP 1.54, Rev. 0 Page 1 of 2</p>
<p>COGNIZANT SENIOR MANAGER:</p> <p><u>Approval on File</u> 12/7/09 W. H. Bryan Date Site Operations and Disposal</p>	<p>APPROVED BY:</p> <p><u>Approval by P. Yocum on File</u> 1/26/10 M. F. Sharif Date WTS General Manager</p>
<p>1.0 POLICY</p> <p>Washington TRU Solutions LLC (WTS) will establish and maintain a Conduct of Operations program that meets the requirements of the U.S. Department of Energy (DOE) Order 5480.19, <i>Conduct of Operations Requirements for DOE Facilities</i>. The program will focus on operational and management involvement in achieving a high level of excellence required for Waste Isolation Pilot Plant (WIPP) work activities.</p> <p>Consistent with the requirements of DOE Order 5480.19, the WTS Conduct of Operations Program will incorporate an implementation plan, a program manual, and a guidelines matrix that allows the user to reference implementing documents and procedures applicable to WTS organizations. The WIPP Conduct of Operations manual is organized to follow the eighteen chapters of DOE Order 5480.19 in sequence and formulates the Conduct of Operations philosophy and culture required to be implemented at WIPP.</p> <p>The Conduct of Operations manual and the associated Conduct of Operations matrix shall serve as the official implementation of DOE Order 5480.19 and shall support the implementation of initiatives related to the Integrated Safety Management System (ISMS).</p> <p>A graded approach has been used in the application of the guidelines provided in the matrix to assure that the depth of detail required and the magnitude of resources expended for operations are commensurate with the WIPP facilities programmatic importance and potential environmental, safety, and health impact.</p> <p>2.0 RESPONSIBILITIES</p> <ul style="list-style-type: none"> • WTS management is responsible for conducting a documented annual assessment to evaluate the implementation and effectiveness of the Conduct of Operations principles. • Managers are responsible for ensuring that their employees are trained to the requirements of the Conduct of Operations manual. • Managers are responsible for providing oversight and direction concerning Conduct of Operations interfaces, applications, and consistencies. 	

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<ul style="list-style-type: none">• Managers are responsible for developing and maintaining policies and procedures necessary to sustain effective Conduct of Operations of facilities and associated equipment/systems under their cognizance.• Managers are responsible for developing, promulgating, and maintaining guidance materials, and conducting training/mentoring, as necessary, to implement the guidelines.• Managers are responsible for communicating with employees, providing them with the opportunity to identify barriers to achieving Conduct of Operations standards and requirements, and taking corrective actions to remove those barriers.• Managers are responsible for performing field observations to assess the adequacy of Conduct of Operations-related actions in approved procedures.• WIPP employees are responsible for understanding and complying with approved procedures that implement the Conduct of Operations guidelines.• WIPP employees are responsible for identifying conditions that may impede implementing Conduct of Operations aspects of approved procedures.• WIPP employees are responsible for identifying and reporting deficient conditions, including stopping work, if necessary.	