

<b>WASHINGTON TRU SOLUTIONS MANAGEMENT CHARTER</b>	Number/Rev. MC 9.4, Rev. 8 Page 1 of 2												
<b>TITLE: RADIOLOGICAL ALARA COMMITTEE</b>													
COGNIZANT SENIOR MANAGER:	APPROVED BY:												
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**1.0 ROLE**

The Radiological ALARA (as low as reasonably achievable) Committee will provide an overview of radiological activities at the Waste Isolation Pilot Plant (WIPP) site and Washington TRU Solutions LLC (WTS) radiological activities at other DOE facilities to ensure that the appropriate measures are taken to maintain exposures to radiation and radioactive materials ALARA for activities that meet or exceed ALARA-related trigger values. The committee was established to satisfy the requirements of Title 10 *Code of Federal Regulations* Part 835, "Occupation Radiation Protection."

**2.0 MEMBERSHIP**

The committee consists of the chairperson, who will be appointed by the Safety and Health manager; a secretary (may be any WIPP employee and is appointed by the chairperson); and representatives (appointed by the respective department management and approved by the ALARA Committee chairperson) from each of the following organizations:

- Balance of Plant and Design Engineering
- Integrated Waste Operations
- Integrated Waste Handling Engineering
- Radiation Safety/Radiological Control organizations
- Surface Operations and Maintenance
- Retrieval, Characterization, and Transportation

Members and alternates will be identified formally to the committee chairperson and will serve for a minimum of six months. At least one member of the committee will be a bargaining unit representative.

A quorum of the committee will consist of the committee chairperson, or designated alternate, and at least three other committee members or their alternates.

The committee should meet at least semiannually, or at the discretion of the committee chairperson. Special meetings may be called by the committee chairperson or designated alternate. An agenda of items to be discussed will be prepared and distributed to all committee members prior to the committee meeting.

Other personnel or organization representatives may attend meetings of the committee, as deemed appropriate by the committee chairperson, for the purpose of providing expert advice on specific areas under review.

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<p><b>3.0 RESPONSIBILITIES</b></p> <ul style="list-style-type: none"><li>• Perform ALARA Job Reviews for activities that meet or exceed ALARA trigger values, or as requested by the ALARA Coordinator.</li><li>• Ensure that the appropriate resources are available to implement planned ALARA actions.</li><li>• Approve annual ALARA/radiological improvement goals.</li><li>• Evaluate employee ALARA suggestions/concerns.</li><li>• Assist in planning and/or implementing ALARA awareness to promote radiation safety.</li><li>• Determine scope of, and approve, ALARA design reviews.</li></ul> <p><b>4.0 AUTHORITY</b></p> <p>The Radiological ALARA Committee will function as a review and approval group whose primary objectives are to evaluate and advise WTS management on the effectiveness of the ALARA efforts for higher radiological hazard/risk work packages and annual radiation dose budgets.</p>	