

<p align="center">WASHINGTON TRU SOLUTIONS MANAGEMENT CHARTER</p> <p>TITLE: SAFETY AWARENESS COMMITTEE</p>	<p>Number/Rev. MC 9.26, Rev. 5 Page 1 of 4</p>
<p>COGNIZANT SENIOR MANAGER:</p> <p><u>Approval on File 1/29/10</u> T. J. Rotert Date Safety and Health Department</p>	<p>APPROVED BY:</p> <p><u>Approval by P. Yocum on File 2/3/10</u> M. F. Sharif Date WTS General Manager</p>
<p>1.0 ROLE</p> <p>U.S. Department of Energy (DOE) Voluntary Protection Program (VPP), and Title 10 <i>Code of Federal Regulations</i> (CFR) Part 851, "Worker Safety and Health Program," encourage employee involvement in several key areas of the worker protection program. These areas include development of program goals, objectives, and performance measures, as well as the identification and control of hazards in the workplace. The Safety Awareness Committee is one means of ensuring this active employee involvement.</p> <p>The committee is intended to provide support and manpower for activities that promote and encourage employee safety awareness. Such activities include:</p> <ul style="list-style-type: none"> • Developing activities to encourage employee safety awareness and motivation, including participation in employee recognition programs, safety activities, and safety communication campaigns. • Administering safety campaigns for employees to become active in positive safety behavior both on and off the job. • Supporting the VPP, the Integrated Safety Management program, and 10 CFR Part 851. • Developing objectives to support safety and health goals, and implementing activities to meet those objectives. • Analyzing injury, illness, and other related records to determine if any patterns exist and, if patterns are identified, developing plans to present to management to address the patterns. • Reviewing near-misses, incidents, accidents, and appropriate inspections, and participating in accident investigations, as needed. • Assisting in the resolution of significant worker protection issues and the improvement in the effectiveness and efficiency of worker protection programs. • Developing and implementing awareness campaigns and incentive programs to encourage safe acts. 	

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<ul style="list-style-type: none"> • Evaluating workplaces, and activities conducted routinely by employees, to assist in the identification of potential worker health risks. • Conducting verification activities to ensure that hazard correction has occurred on valid concerns. • Conducting routine, general hazard assessments/inspections of work areas. • Serving as the primary committee support for the VPP programmatic needs including VPP reviews, VPP application updates, and related activities. <p>2.0 MEMBERSHIP</p> <p>Membership on the committee will consist of the chairperson/coordinator, who will be appointed by the manager of Safety and Health, and representatives from each of the Washington TRU Solutions LLC organizations listed below. The representatives will be selected by their respective department managers and may serve for one or more years on a staggered rotation basis. The membership will be representative of the WIPP worker population with 50 percent exempt and 50 percent nonexempt employees, which will include bargaining unit members.</p> <ul style="list-style-type: none"> • Business Management • Central Characterization Project • Human Resources • Operations, one each from: <ul style="list-style-type: none"> – Integrated Operations – Maintenance Operations – Repository Development – Operations Support – Radiological Controls & Dosimetry • Engineering • Quality Assurance • Safety & Health • Transportation 	

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<p>The committee will also include a representative of Washington Regulatory Environmental Services who will participate as a member of the committee and otherwise support the committee, as appropriate.</p> <p> Major subcontractors are invited to participate in planning meetings for the safety fair and other sitewide safety awareness projects.</p> <p> The committee will meet monthly or as needed.</p> <p>3.0 RESPONSIBILITIES</p> <p>The responsibilities of the committee members and management are as follows:</p> <p>3.1 Managers</p> <p>Assign personnel to serve on the committee, recognizing and supporting the time required to fulfill the duties of committee membership. It is expected that the committee member will attend each committee meeting. If work schedules cannot support that commitment, an alternate is expected to be assigned. Managers will select membership that is representative of the workforce based on the overall WIPP worker population, including bargaining unit members.</p> <p>3.2 Chairperson</p> <ul style="list-style-type: none"> • Arrange, prepare for, and attend regular monthly meetings and, if needed, request additional meetings. • Conduct the meetings. • Ensure that topics are appropriate for the committee. • Approve meeting minutes. • Ensure that affected department managers are informed of activities and/or recommendations. <p>3.3 Secretary</p> <ul style="list-style-type: none"> • Assist in the preparation of meetings. • Prepare and distribute meeting minutes and meeting notices. 	

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<p>3.4 Committee Members</p> <ul style="list-style-type: none">• Participate, or ensure that their department is represented, in all committee meetings.• Contribute ideas and suggestions for activities.• Identify specific safety trends, concerns, or issues that need to be addressed.• Collect ideas and suggestions from employees within their sections about safety concerns or recommendations that need to be addressed by the committee.• Determine appropriate employee activities and incentives for participation in safety awareness activities and training.• Contribute ideas for several employee motivation activities to be conducted each year, such as Defensive Driving, Home Safety, National Safety Month, Annual Safety Fair, Fire Prevention Week, Employee Recognition, Landlord Recognition Program, and VPP awareness activities.• Participate in the programmatic activities referenced in the scope of this charter.• Participate actively and meaningfully in the identification and resolution of health and safety problems.• Approve meeting minutes. <p>4.0 AUTHORITY</p> <p>The committee will have the authority to implement awareness activities and suggest programmatic resolutions subject to budgetary and contractual constraints and management approval.</p>	