

<b>WASHINGTON TRU SOLUTIONS MANAGEMENT CHARTER</b>	MC 6.3.3, Rev. 6 Page 1 of 3
<b>TITLE: ELECTRICAL SAFETY COMMITTEE</b>	

COGNIZANT SENIOR MANAGER:  Approval on File <span style="float: right;">01/12/11</span> T.J. Rotert, Manager <span style="float: right;">Date</span> Safety and Health	APPROVED BY:  Approval on File <span style="float: right;">01/12/11</span> M. F. Sharif <span style="float: right;">Date</span> WTS General Manager
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**1.0 ROLE**

The purpose of the Washington TRU Solutions LLC (WTS) Electrical Safety Committee (WESC) is to provide Waste Isolation Pilot Plant (WIPP) management and subcontractors with a competent technical resource for identifying, communicating, and recommending resolution of electrical safety issues. The WESC is expected to enhance electrical safety. The WESC will act as the WTS Authority Having Jurisdiction (AHJ) for interpreting electrical codes and regulations.

**2.0 MEMBERSHIP**

The WESC will consist of the following:

- WESC chair and co-chair (appointed by the Safety and Health manager)
- WESC secretary (appointed by WESC chair)
- One member and one alternate from each of the following organizations appointed by applicable line management:
  - Construction (as needed)
  - Engineering\*
  - Facility Operations\*
  - Hoisting Operations (as needed)
  - Industrial Safety\*
  - Maintenance (as needed)
  - Mining Operations (as needed)
  - Quality Assurance\*

\* Required for committee quorum
- One nonexempt member and an alternate selected on a volunteer basis from Operations.

All members and alternates must be familiar with electrical hazards and be able to serve for a period of at least six months.

Advisors will be selected by the committee and/or senior management, and will attend and participate in committee meetings and activities as required. Advisors are personnel who have special interests and/or knowledge concerning electrical safety.

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The WESC will meet as directed by the chair, or by the co-chair in the absence of the chair. Emergency meetings to resolve immediate concerns will be held as necessary. Attendance is open to any WTS employee having electrical safety concerns.

Subcommittees to address particular areas of electrical safety may be formed with management approval, at the direction of the chair, by vote of the committee, or by a voting member with the concurrence of the chair or committee. A WESC member will chair each subcommittee.

One permanent subcommittee will be formed: Review Approval Subcommittee (consists of Engineering, Industrial Safety, and Quality Assurance representatives).

**3.0 RESPONSIBILITIES**

The responsibilities of the WESC include, but are not limited to, the following:

- Be the Authority Having Jurisdiction (AHJ) for the Management and Operating Contractor as defined in Department of Energy DOE-HDBK-1092-2004, *Electrical Safety*.
- Identify the need for, and recommend new electrical safety initiatives and programs.
- Work with Performance Assurance in reviewing occurrence reports involving electrical issues, participate as requested in root-cause analysis on electrical incidents, and assist in the assessment and evaluation of the electrical safety program's performance.
- Review DOE electrical safety programs, and the process for requesting and monitoring exemptions and waivers to guidelines to determine applicability to the facility.
- Sponsor electrical safety subcommittees.
- Make recommendations to WIPP management on the interpretation and implementation of electrical safety standards, regulations, and issues for the facility.
- Provide recommendations to management on the requirements and training needed to implement program updates in accordance with standards and requirements changes.
- Evaluate and recommend the contractual adoption of new or revised standards, codes, and requirements for electrical work.
- When an exemption or variance is determined to be applicable, develop the

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documentation and present the request to the Carlsbad Field Office AHJ accordingly, and to the Safety Programs Manager for submittal for 10 CFR Part 851 variance.

- Assist departments by interpreting the electrical requirements of DOE Orders, criteria, and guides and other codes, standards, and practices; and evaluate the impact of these requirements and interpretations on WIPP.
- Maintain a copy of each interpretation given as a record.
- Review and provide recommendations to WIPP management on the interpretation and implementation of recommendations from electrical safety subcommittees.
- Review WIPP Forms involving electrical issues, and serve as a resource by providing representation for electrical workers on workplace electrical safety issues and ensuring their safety through programmatic approaches.
- Ensure that abatement actions have been taken for any concerns brought forward promptly.
- Evaluate and approve the use or non-use of any electrical equipment or installations that are not NRTL (Nationally Recognized Testing Laboratory) listed or labeled.

The WESC secretary will have the following responsibilities:

- Record and distribute WESC meeting minutes.
- Maintain historical records.
- Screen and coordinate the collection of concerns for presentation to the committee.
- Communicate proceedings of committee meetings and any resulting recommendations to staff management through the meeting minutes.

**4.0 AUTHORITY**

Decisions by the board will be made by quorum consensus and may effect changes to the WIPP Electrical Safety Program.