

<p align="center"><b>WASHINGTON TRU SOLUTIONS MANAGEMENT CHARTER</b></p> <p><b>TITLE: QUALITY ASSURANCE DEPARTMENT</b></p>	<p>Number/Rev. MC 10.1, Rev. 6 Page 1 of 2</p>
<p>COGNIZANT SENIOR MANAGER:</p> <p><u>Approval on File</u> 4/23/09 J. E. Hoff, Manager Date Quality Assurance</p>	<p>APPROVED BY:</p> <p><u>Approval on File</u> 4/24/09 M. F. Sharif Date WTS General Manager</p>
<p><b>1.0 ROLE</b></p> <p>Quality Assurance (QA) will implement, maintain, and revise as required an integrated and proactive written QA program that is improvement- and compliance-based to describe the quality requirements for organizational structure, functional responsibilities, and interfaces for those managing, performing, and assessing adequacy of work. In addition, QA will conduct activities related to the above functions in a productive, cost-effective, efficient, and quality manner.</p> <p><b>2.0 RESPONSIBILITIES</b></p> <ul style="list-style-type: none"> <li>• Assist line management in the interpretation and implementation of the technical and documentation aspects of the QA program.</li> <li>• Review and approve, from a QA perspective, Washington TRU Solutions LLC (WTS) policies, plans, procedures, instructions, engineering design processes, and lower-tier documents that impact the QA program.</li> <li>• Participate in Operational Readiness Reviews, design reviews, and other technical reviews.</li> <li>• Perform internal assessment and inspection activities.</li> <li>• Conduct independent oversight of WTS quality-affecting activities to evaluate the adequacy and effectiveness of the QA program implementation.</li> <li>• Support the quality process for identifying, reporting, and correcting conditions adverse to quality through the issues management program.</li> <li>• Provide Level III Nondestructive Examination engineering support for procedure and technique development, and qualification of personnel.</li> <li>• Coordinate the WTS Suspect/Counterfeit Item program.</li> <li>• Analyze quality-related data to identify and report trends.</li> <li>• Maintain the WTS Qualified Suppliers List.</li> <li>• Perform audits/surveys of vendors providing quality-related products or services.</li> </ul>	

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<ul style="list-style-type: none"><li>• Provide independent quality control and inspection support for receipt of materials, operations, maintenance, modification, and construction activities.</li><li>• Support the procurement and purchasing process to ensure inclusion of appropriate quality requirements.</li><li>• Provide technical and programmatic support for the interpretation and implementation of the QA program for WTS environmental programs.</li><li>• Provide for adequate personnel training for performance of QA program audits, surveillances/assessments, inspections, and requirements.</li><li>• Provide guidance and review of WTS or vendor-generated Quality Assurance Project Plans.</li><li>• Administer and maintain the WTS Quality Assurance Program Description (QAPD).</li><li>• Provide software QA support for procurement/development of controlled/mission critical software.</li><li>• Provide point of contact for external assessments (coordinate and respond to external assessment findings).</li><li>• Administer the Commitment Tracking System.</li><li>• Provide software QA support for the WIPP Waste Information System.</li><li>• Conduct project-level validation and verification of batch data reports for characterization of transuranic (TRU) waste.</li><li>• Prepare Acceptable Knowledge accuracy reports, annual miscertification rates, waste material weight comparison reports, and requests for data generation level quarterly repeat reviews of batch data reports.</li></ul>	