

<p style="text-align: center;">WASHINGTON TRU SOLUTIONS MANAGEMENT CHARTER</p> <p>TITLE: RADIOLOGICAL INSTRUMENT COMMITTEE</p>	<p>Number/Rev. MC 1.10, Rev. 0 Page 1 of 3</p>
<p>COGNIZANT SENIOR MANAGER:</p> <p><u>Approval on File</u> 03/16/11 T. J. Rotert, Manager Date Safety and Health</p>	<p>APPROVED BY:</p> <p><u>Approval by P. D. Yocum</u> 03/16/11 M. F. Sharif Date WTS General Manager</p>
<p>1.0 ROLE</p> <p>The purpose of the Washington TRU Solutions LLC Radiological Instrument Committee is to use representatives from Waste Isolation Pilot Plant (WIPP) organizations who have a responsibility associated with radiological instruments to maintain and procure, according to regulations, the most operationally friendly and cost-effective radiological instruments for use at WIPP. The committee members are to make coordinated decisions regarding radiological instrumentation used at WIPP. The committee shall meet when special issues arise regarding radiological instrumentation.</p> <p>2.0 MEMBERSHIP</p> <p>The committee consists of representatives from I&C Maintenance, Quality Assurance, Engineering, Radiological Engineering, Radiological Control and Dosimetry, and Technical Training.</p> <p>3.0 RESPONSIBILITIES</p> <p>3.1 Chairperson</p> <p>The chairperson for the committee shall be selected by the Safety and Health Manager for a two-year term. A co-chairperson may also be selected to serve the same term in case the chairperson is unable to attend the meetings.</p> <p>The chairperson/co-chairperson shall assign a committee member to be the secretary. Alternates may be selected by the chairperson should the secretary be unable to attend any of the meetings.</p> <p>The chairperson shall ensure that at least the following topics are included on any meeting agenda when applicable:</p> <ul style="list-style-type: none"> • Safety topic • Work assigned and responsible party • Status of previously assigned work • Facility modifications and anticipated changes 	

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<ul style="list-style-type: none"> • Status of ongoing tests, and result of testing performed • Lessons learned • Status of instrumentation • Priority for replacement of parts and/or instrumentation with consideration of customer expectations • Identification of future needs • Coordination of vendor visits • New issues for future consideration <p>3.2 Secretary</p> <p>The secretary shall record and distribute the minutes to the committee. The meeting minutes will be generated by the secretary and retained to document decisions, studies and actions taken by the committee members.</p> <p>3.3 Radiological Instrument Committee</p> <p>The responsibilities of the committee shall include use of existing WIPP processes, including configuration management, lessons learned program, Integrated Safety Management, and the Issues Management Program where applicable. In addition, the following considerations shall be used when making decisions regarding new or replacement radiological instrumentation to be used at WIPP:</p> <ul style="list-style-type: none"> • Use electronic communication process via an email list of committee members. • Coordinate vendor visits with committee members and follow an agreed protocol for interfacing with vendors. • Evaluate operational experience for instruments under consideration, and benchmark experience from other DOE sites. • Identify and share lessons learned. • Attend technical meetings such as the Health Physics Instrument Committee, the Air Monitoring Users Group, or a subcommittee of the Energy Facilities Contractor Group for radiological instrumentation. 	

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<ul style="list-style-type: none">• Perform and present studies on various instrumentation under consideration and review at WIPP.• Evaluate accessories needed to operate, modify, and/or calibrate the instrumentation.• Identify equipment no longer supported by manufacturers.• Identify the need(s) at WIPP for new or replacement instrumentation.• Develop test plans for trying out instruments at WIPP which are candidates for future purchase, or verify test results performed by vendors or other DOE sites.• Write specifications for instruments identified for out-year purchase and obtain cost estimates for budgeting purposes.• Identify funding sources for new instruments and for spare parts.• Verify instruments selected do not conflict with the WIPP Hazardous Waste Facility Permit, the EPA Compliance Certification Application, U.S. Department of Energy Technical Standards or American National Standard Institute.• Identify and assign configuration management controls.• Identify and complete software quality assurance verification and validation requirements.• Develop required classroom lessons for instruments with Technical Training, Job Hazard Analyses (as applicable), Job Performance Measures, operating procedures, and calibration procedures for new instrumentation.• Identify spare parts required for new instrumentation.• Coordinate and schedule installation and startup testing of new instruments.• Develop and coordinate implementation strategy to place new instruments into use.	